

1997-98 SESSION
COMMITTEE HEARING
RECORDS

Committee Name:

Joint Committee on
Finance
(JC-Fi)

Sample:

- Record of Comm. Proceedings
- 97hrAC-EdR_RCP_pt01a
- 97hrAC-EdR_RCP_pt01b
- 97hrAC-EdR_RCP_pt02

- Appointments ... Appt
-
- Clearinghouse Rules ... CRule
-
- Committee Hearings ... CH
-
- Committee Reports ... CR
-
- Executive Sessions ... ES
-
- Hearing Records ... HR
-
- Miscellaneous ... Misc
- 97hr_JC-Fi_Misc_pt06p_DPR
-
- Record of Comm. Proceedings ... RCP
-

Joint Finance

16.515/16.505

14 Day Passive
Reviews

7/25/97 —

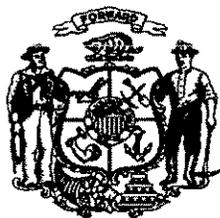
12/4/97

Commerce
7/18/97

THE STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

Room LL 1 MLK
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-8535



ASSEMBLY CHAIR
SCOTT JENSEN

315-N Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: (608) 264-6970

JOINT COMMITTEE ON FINANCE

September 19, 1997

Secretary Mark Bugher
Department of Administration
101 East Wilson Street, 10th Floor
Madison, Wisconsin 53705

Dear Secretary Bugher:

We are writing to inform you that the Joint Committee on Finance has reviewed your request, dated August 29, 1997, pursuant to s. 16.515/16.505(2), Stats., pertaining to a request from the Department of Commerce.

No objections have been raised concerning this request. Accordingly, the request is approved.

Sincerely,

Handwritten signature of Brian Burke in black ink.

BRIAN BURKE
Senate Chair

Handwritten signature of Scott Jensen in black ink.

SCOTT JENSEN
Assembly Chair

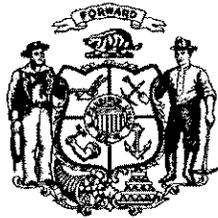
BB/SJ/jc

cc: Secretary William McCoshen, Department of Commerce
Jay Huemmer, Department of Administration
Bob Lang, Legislative Fiscal Bureau

THE STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

Room LL 1 MLK
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-8535



ASSEMBLY CHAIR
SCOTT JENSEN

315-N Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: (608) 264-6970

JOINT COMMITTEE ON FINANCE

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Brian Burke
Representative Scott Jensen
Co-Chairs, Joint Committee on Finance

Date: September 2, 1997

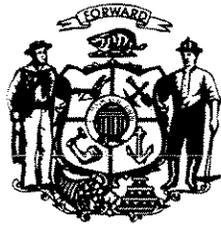
Re: s. 16.515/16.505, Stats., Request

Attached is a copy of a request from the Department of Administration, dated May 16, 1997, pursuant to s. 16.515/16.505, Stats., pertaining to a request from the Department of Commerce for the Manufacturing Assessment Center.

Please review these items and notify **Senator Burke's** or **Representative Jensen's** office no later than, **Thursday, September 18, 1997**, if you have any concerns about the request or would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

BB/SJ/jc

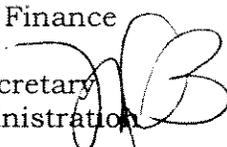


TOMMY G. THOMPSON
GOVERNOR
MARK D. BUGHER
SECRETARY

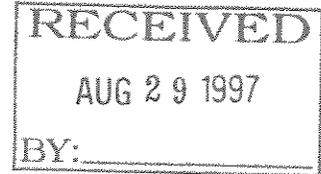
Date: August 29, 1997

To: The Honorable Brian Burke, Co-Chair
Joint Committee on Finance

The Honorable Scott Jensen, Co-Chair
Joint Committee on Finance

From: Mark D. Bugher, Secretary
Department of Administration 

Subject: S. 16.515/16.505(2) Requests



Enclosed are requests that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>1997-98</u>		<u>1998-99</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
COMMERCE 20.143(1)(k)	Sales of Materials or Services	\$73,823	1.00		

As provided in s. 16.515, the requests will be approved on September 22, 1997, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Jay Huemmer at 266-1072, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

TOMMY G. THOMPSON
GOVERNOR
MARK D. BUGHER
SECRETARY



Mailing Address:
Post Office Box 7864
Madison, WI 53707-7864

Date: August 19, 1997

To: Mark D. Bugher, Secretary
Department of Administration

From: Sarah Justus
Budget and Policy Analyst

SJ

Subject: Request Under 16.505 From the Department of Commerce for the Manufacturing Assessment Center.

REQUEST:

The Department of Commerce requests authorization of a 1.0 FTE project position for the Manufacturing Assessment Center to provide engineering services in conjunction with the Wisconsin Center for Manufacturing and Productivity Inc. (WCMP).

REVENUE SOURCES FOR APPROPRIATION(S):

The sources of revenue deposited in the appropriation under s. 20.143 (1) (k), sale of materials or services, are funds generated through a cooperative agreement with the WCMP, which receives these funds through a federal grant from the National Institute of Standards and Technology (NIST).

BACKGROUND:

The Department of Commerce is one of several organizations, including UW System and UW Extension, to join in forming the Wisconsin Center for Manufacturing and Productivity. The WCMP was formed to seek a federal grant from NIST to provide training and offer assistance to manufacturers for use and application of technology in manufacturing processes. Effective January 1, 1996, WCMP received a \$3 million grant from NIST to establish the Wisconsin Manufacturing Extension Partnership (WMEP). The department currently provides an in-kind match to WMEP by providing the services of two of the Manufacturing Assessment Center's engineers to train field consultants, develop assessment tools, and lead assessment teams. WCMP and Commerce have agreed to increase Commerce's cash match by providing one of the engineer's time as a cash match, according to NIST rules, which will allow WCMP to obtain an equivalent amount of cash from NIST. This cash will then be used to hire a new manufacturing engineer for the Manufacturing Assessment Center in the Department of Commerce. The new engineer will provide additional consultation services to clients of the WMEP and Manufacturing Assessment Center.

Mark D. Bugher, Secretary
August 19, 1997
Page 2

ANALYSIS:

The department is requesting the project position for a term of one year. The financing needs are as follows:

Wages	\$44,800
Fringe Benefits	\$16,700
Administrative Overhead	\$ 8,023
Travel Costs	\$ 3,400
Other Supplies/Services	<u>\$ 900</u>
TOTAL	\$73,823

These needs will be fully funded through the cooperative agreement with WCMP. The significant travel costs are warranted due to the extensive travel to manufacturing sites.

RECOMMENDATION:

Approve the request for 1.0 PR-S FTE engineer position. Since this is a continuing appropriation, expenditure authority will be provided through the normal allotment process.

MEMORANDUM

DATE: August 1, 1997

TO: Mark D. Bugher, Secretary
Department of Administration

FROM: William J. McCoshen, Secretary 
Department of Commerce

SUBJECT: 16.505/515 REQUEST TO AUTHORIZE A MANUFACTURING
ENGINEER-ADVANCED PROJECT POSITION FOR THE
MANUFACTURING ASSESSMENT CENTER

Request

The Department of Commerce requests authority to create a project Manufacturing Engineer-Advanced position to be funded through a Cooperative Agreement with the Wisconsin Center for Manufacturing and Productivity, Inc. (WCMP). The position will be located in the Manufacturing Assessment Center, Division of Marketing, Advocacy and Technology Development. The Department is requesting spending authority of \$65,800 for the costs associated with the position through appropriation 121, s. 20.143 (1) (k).

Background

The WCMP is a non-profit organization which is composed of representatives from the University of Wisconsin System, University of Wisconsin-Extension, Wisconsin Technical College System, Department of Commerce, Marquette University, the AFL-CIO, and small businesses. It was organized to seek a federal grant in order to establish a manufacturing extension partnership.

The WCMP received a \$3 million grant, effective January 1, 1996, from the federal National Institute of Standards and Technology (NIST) to establish the Wisconsin Manufacturing Extension Program (WMEP). The \$3 million federal grant was matched by a \$1.5 million grant from the Wisconsin Development Fund (WDF), cash and in-kind contributions from the other members of WCMP, and program revenues generated by the WMEP program. The federal funds were to cover the initial start-up period which was anticipated to be one year. The WDF grant was for 2.5 years.

The NIST usually provides funds for manufacturing extension centers for up to six years, with federal funding being provided on a declining scale in each ensuing year. As a new program with broad and diverse support, it took longer than anticipated for the WMEP program to become fully operational. Therefore, the NIST provided an extension through December 31, 1997 for expenditure of the first year's funds. At that time, a new agreement will go into effect for the second year's funds.

The Department of Commerce is providing in-kind match to WMEP in addition to the WDF assistance. The two engineers in the Manufacturing Assessment Center (MAC) have been contributing some or all of their activities as in-kind match. Barry Glashagel has been contributing 100 percent of his time and Karl Arps has been contributing 50 percent of his time. These two staff provide training on how to perform manufacturing assessments to the field consultants that are employed by, or work with, WMEP. The MAC staff have developed assessment tools to be utilized in the assessments, and will continue to develop new tools as needed. They also take the lead role in many of the assessment team projects.

The NIST requires that at least 50 percent of WCMP's matching funds be cash in order to receive the full amount of the NIST grant. WCMP has had an abundance of in-kind match and has been somewhat short on the cash match portion. The NIST rules specify that, depending on circumstances, if a person is providing all, or a percent, of the individual's time on WMEP projects, it is considered either in-kind match, or cash contribution. If the individual reports directly to WCMP management, it is considered a cash contribution. If the individual reports to someone in another organization, it is considered in-kind match.

Therefore, the WCMP and Commerce have agreed to increase the cash match by providing Barry Glashagel's time as cash match. This will allow WCMP to obtain an equivalent amount of cash from NIST. This cash can then be used to hire an additional manufacturing engineer, to be housed in the Manufacturing Assessment Center. Even though Barry will be reporting to the WCMP, his activities will still be directed by the director of the Manufacturing Assessment Center. The new manufacturing engineer will also report to the director of the Manufacturing Assessment Center. Barry Glashagel's job responsibilities will not change. He will continue to conduct manufacturing assessments and to develop and refine assessment tools. Karl Arps will continue to provide 50 percent of his time as an in-kind contribution.

The main responsibilities to be undertaken by the new manufacturing engineer are the same types of activities that Barry Glashagel performs. These responsibilities are to provide consultation services (manufacturing assessments) to Wisconsin's small- and medium-sized manufacturers (500 or less employees), to provide follow-up services after the assessment to assist businesses to implement changes, provide information on other resources that are available to help businesses implement changes, and to assist in developing new, or changing existing, assessment tools. A position description is attached.

Funding Availability

The Department of Commerce will fund the 1.0 project position with funds generated through the Cooperative Agreement with the WCMP. WCMP receives the funds from the NIST. The financing needs are as follows:

Wages	\$ 44,800
Fringe Benefits	16,700
Administrative Overhead	8,023
Travel Costs*	3,400
Other Supplies/Services	<u>900</u>
TOTAL	\$ 73,823

*This position will incur high travel costs. These travel costs have been obtained by utilizing 75 percent of the travel costs associated with Barry Glashagel (the other manufacturing engineer who is on the road all the time). The new engineer is expected to be on the road as much as Barry, but will have a somewhat smaller area to cover. The new engineer will be utilizing a personally assigned state car formerly assigned to Karl Arps, the supervisor of the Manufacturing Assessment Center.

The Department of Commerce will be supplying a computer and office space for the individual.

cc: Cooperative Agreement and Amendment
Position Description

cc: Karl Arps
Deb Jordahl
Sarah Justus