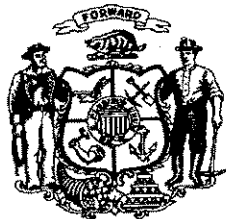


THE STATE OF WISCONSIN

Q

SENATE CHAIR
BRIAN BURKE

317-E Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-8535



ASSEMBLY CHAIR
JOHN GARD

308-E Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: (608) 266-2343

JOINT COMMITTEE ON FINANCE

October 18, 2002

Secretary George Lightbourn
Department of Administration
101 East Wilson Street, 10th Floor
Madison, Wisconsin 53702

Dear Secretary Lightbourn:

We are writing to inform you that the Joint Committee on Finance has reviewed the University of Wisconsin System's 2002-03 plan for fee funded auxiliary reserve balances.

No objections to this plan have been raised. Accordingly, the plan is approved.

Sincerely,

Handwritten signature of Brian Burke in black ink.

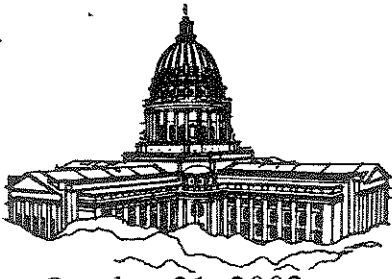
BRIAN BURKE
Senate Chair

Handwritten signature of John G. Gard in black ink.

JOHN G. GARD
Assembly Chair

BB:JG:dh

cc: Members, Joint Committee on Finance
President Katharine Lyall, University of Wisconsin System
Robert Lang, Legislative Fiscal Bureau
Vicky LaBelle, Department of Administration

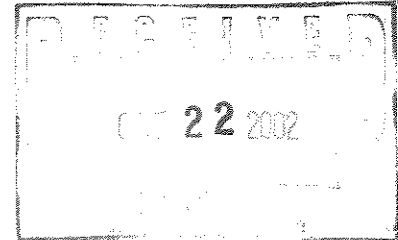


WISCONSIN STATE SENATOR
RICHARD GROBSCHMIDT

7TH SENATE DISTRICT

October 21, 2002

State Senator Brian Burke, Co-Chair
Joint Finance Committee
Room 317 East, State Capitol
Madison, WI 53707-7882



Representative John Gard, Co-Chair
Joint Finance Committee
Room 308 East, State Capitol
Madison, WI 53708

Dear Senator Burke and Representative Gard:

In the near future the Joint Committee on Finance will be asked to review the plan to allow the UW System to use the student fee-funded auxiliaries. I'd like to take this opportunity to request that you approve the plan.

At the University of Wisconsin-Milwaukee, the auxiliary money, compiled solely of fees paid by students, will go toward significant renovations of the student union, as well as a sprinkler system for the high-rise Sandburg Residence Halls. These renovations are necessary as part of the safety and quality of life for UWM students. As you know the students approve these fees and they do not include any state tax dollars.

Thank you for your past support of UW-Milwaukee and I again ask for your continued support by approving the use of these student fees for their intended purpose. Thank you in advance for your consideration of this request and, as always, please feel free to contact me with any additional questions that you may have regarding this matter.

Sincerely,

RICHARD GROBSCHMIDT

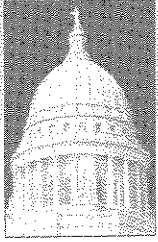
State Senator
7th Senate District

STATE CAPITOL: P.O. BOX 7882, MADISON, WI 53707-7882 □ (608) 266-7505 □ 1-800-361-5487 □ FAX: 608-266-7483

EMAIL: SEN.GROBSCHMIDT@LEGIS.STATE.WI.US

HOME: 912 LAKE DRIVE, SOUTH MILWAUKEE, WI 53172 □ (414) 762-8460

PRINTED ON RECYCLED PAPER.   



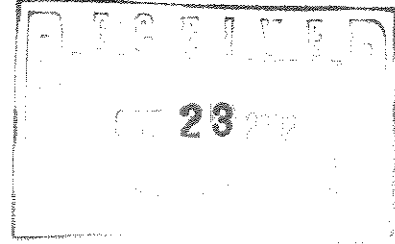
STATE REPRESENTATIVE
JON RICHARDS

SERVING MILWAUKEE'S
EAST SIDE, DOWNTOWN AND
BAY VIEW NEIGHBORHOODS

October 16, 2002

The Honorable Brian Burke
State Senator
Co-Chair, Joint Committee on Finance

The Honorable John Gard
State Representative
Co-Chair, Joint Committee on Finance



Dear Senator Burke and Representative Gard:

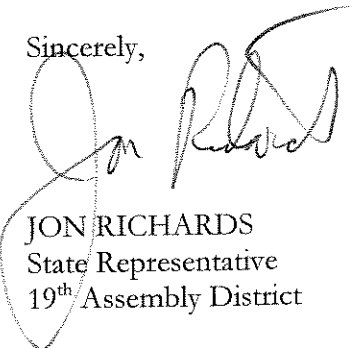
I am writing to urge you to support the plan to allow the UW System to move forward with its plans to spend student fee-funded auxiliary reserves. The money, fully paid by students, should go toward its intended use.

At the University of Wisconsin-Milwaukee, which is located in my district, the student-paid funds are slated to go towards significant upgrades of the student union, which is extremely well utilized and rarely not in use. Funds will also upgrade a sprinkler system in the Sandburg Halls. The students who voted to pay the fees with this intended purpose.

I appreciate your consideration of this issue. Please feel free to contact me to discuss this issue directly.

I thank you in advance for your time and consideration.

Sincerely,



JON RICHARDS
State Representative
19th Assembly District

CC: Members, Joint Committee on Finance
UWM Chancellor, Nancy Zimpher

CAPITOL

P.O. Box 8953, Madison, WI 53708 • (608) 266-0650 • Fax: (608) 282-3619
Email: rep.richards@legis.state.wi.us Toll-free: 1-888-534-0019

HOME

1823 North Oakland Avenue, Milwaukee, WI 53202 • (414) 270-9898





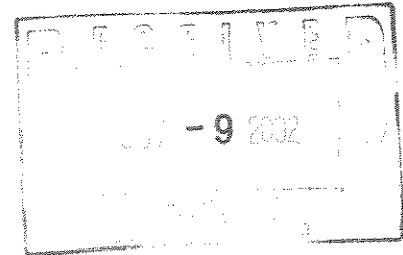
Robert Turner

STATE REPRESENTATIVE
61ST ASSEMBLY DISTRICT
Assistant Chair, Assembly Democratic Caucus

MADISON:
P.O. Box 8953
Madison, WI 53708
608-266-0731
Fax: 608-282-3661

Toll-Free: 1-888-529-0061
E-Mail: Rep.Turner@legis.state.wi.us

October 9, 2002



Representative John Gard, Co-Chair
Joint Committee on Finance
Room 308 East Capitol
Madison, WI 53702

Dear Co-Chairperson Gard:

I have recently been notified that the University of Wisconsin System's 2002-2003 plan for approval of student fee-funded auxiliary fund balances has been received by the State Department of Administration and may soon come before the Joint Finance Committee.

The UW's plan includes a request by the University of Wisconsin Parkside that their student fee fund balances be held in reserve for the expansion of their student union. I wanted to let you know that I am in full support of this request and ask that you allow this plan to be approved by the Joint Finance Committee.

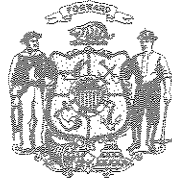
Thank you for your consideration.

Sincerely,

Robert L. Turner
STATE REPRESENTATIVE

RLT/nam

Cc: Joint Finance Committee Members
Chancellor Jack Keating, UW-Parkside
Assistant Vice Chancellor Lenny Klaver, UW-Parkside

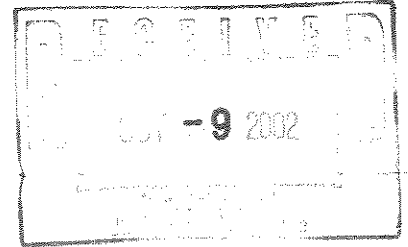


KIMBERLY M. PLACHE

STATE SENATOR • TWENTY FIRST SENATE DISTRICT
October 4, 2002

The Honorable Brian Burke, Senate Co-Chair
Joint Committee on Finance
316 South - State Capitol
Madison, WI 53707-7882

The Honorable John Gard, Assembly Co-Chair
Joint Committee on Finance
315 South - State Capitol
Madison, WI 53708-8952



Dear Senator Burke and Representative Gard:

You recently received a letter from Department of Administration Secretary George Lightborn requesting approval of the University of Wisconsin System's 2002-03 plan for student fee funded auxiliary reserve balances.

The University of Wisconsin - Parkside is accumulating the student fees for the purpose of an expansion of the student union. I support the university's plan to expand the student union using student fees and not state tax dollars.

Therefore, I do not object to the UW System's request for approval of its plan for the student fee funded auxiliary reserve balances.

Thank you.

Sincerely,

Kimberly Plache
State Senator

c Chancellor Jack Keating
Assistant Vice Chancellor Lenny Klaver

KP:ja

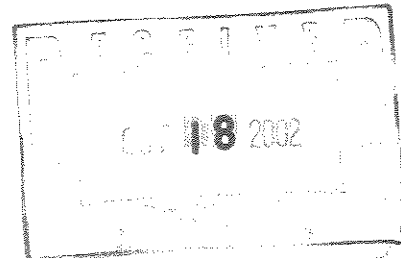


WISCONSIN STATE REPRESENTATIVE
Jennifer Shilling
95TH ASSEMBLY DISTRICT

October 11, 2002

Honorable Brian Burke
Joint Committee on Finance Co-Chair
State Capitol, Room 317 East

The Honorable John Gard
Joint Committee on Finance Co-Chair
State Capitol, Room 308 East
HAND DELIVER



Dear Senator Burke and Representative Gard,

The University of Wisconsin System Student Fee Auxiliary Fund usage plan will soon come before the Joint Committee on Finance. Included in the plan is the University of Wisconsin-La Crosse proposal for use of the student activity reserves over 15 percent. I request that you approve the plan, so that UW-La Crosse may adopt these measures to improve campus facilities.

UW-La Crosse has accumulated their current reserve to fund the construction of new residence halls and general maintenance projects, such as parking lot repairs. These funds have been approved by the student body for the specific purposes for which they will be used. Additionally they do not involve any commitment or expenditure of state tax dollars.

Again, I urge you to approve the University of Wisconsin System Auxiliary Fund usage plan, so that UW-La Crosse will be able to proceed with these much needed improvements. If you have any further questions or concerns, please do not hesitate to contact me at 266-5780.

Sincerely,

Jennifer Shilling
State Representative
95th Assembly District

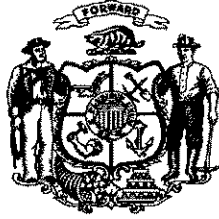
cc: Members of the Joint Committee on Finance



THE STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

317-E Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-8535



ASSEMBLY CHAIR
JOHN GARD

308-E Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: (608) 266-2343

JOINT COMMITTEE ON FINANCE

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Brian Burke
Representative John Gard

Re: 14-Day Passive Review/Fee Funded Auxiliary Reserves

Date: October 1, 2002

Attached is a copy of a letter from the Secretary of Administration, received October 1, 2002, concerning a request from the University of Wisconsin System regarding the 2002-03 plan for fee funded auxiliary reserve balances. The Secretary has reviewed this plan and recommends that it be approved by the Committee.

Please review the material and notify **Senator Burke** or **Representative Gard** no later than **Thursday, October 17, 2002**, if you have any concerns about the request or if you would like the Committee to meet formally to discuss it.

Also, please contact us if you need further information.

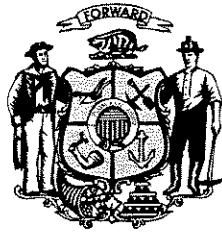
Attachment

BB:JG:dh

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
101 East Wilson Street, Madison, Wisconsin

TOMMY G. THOMPSON
GOVERNOR

GEORGE LIGHTBOURN
ACTING SECRETARY

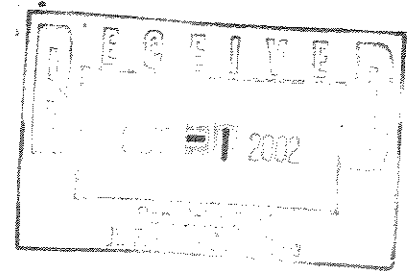


Office of the Secretary
Post Office Box 7864
Madison, WI 53707-7864
Voice (608) 266-1741
Fax (608) 267-3842
TTY (608) 267-9629

September 24, 2002

The Honorable Brian Burke, Senate Co-Chair
Joint Committee on Finance
316 South, State Capitol
P.O. Box 7882
Madison, WI 53708-7882

The Honorable John Gard, Assembly Co-Chair
Joint Committee on Finance
315 North, State Capitol
P.O. Box 8952
Madison, WI 53708-8952



Dear Senator Burke and Representative Gard:

Pursuant to s. 36.46, Wisconsin Statutes, enclosed is a request from the University of Wisconsin System to approve its fiscal year 2002-03 plan for fee funded auxiliary reserve balances. As amended by 1997 Wisconsin Act 27, section 36.46 prohibits the Board of Regents from accumulating "any auxiliary reserve funds from student fees for any institution, in an amount that exceeds an amount equal to 15% of the previous fiscal year's total revenues from student segregated fees", unless the reserve funds are approved by the Secretary of the Department of Administration and the Joint Committee on Finance.

The UW System is requesting approval to accumulate reserve balances in excess of the 15% threshold at nine of the fourteen UW institutions (including the two-year colleges). The amount of reserve funds in excess of the 15% threshold is summarized in Table 1, presented below. For campuses with excess reserves, the percentages vary from 15.5% (\$ 0.5 million) at UW Colleges to 60% (\$6.9 million) at River Falls. Conversely, Madison, which accounts for approximately 30% of all auxiliaries revenue collected, has the lowest planned balance of any campus, at 4.2%. For all campuses, FY03 auxiliary reserve balances are expected to equal 15.8% of FY02 auxiliary revenues, slightly above the 15% threshold.

UW institutions are required to maintain a rolling five-year auxiliary operations plan, which is used to determine future funding needs and to project appropriate reserve balances. UW System policy requires that auxiliary reserve balances at all institutions be linked to specific programmatic and operating requirements. According to UW System, reserve funds are needed by UW institutions to meet various obligations:

- To meet debt service requirements;
- To ensure that equipment and facilities can be maintained, replaced, remodeled or refurbished as needed;
- To provide an operating cushion to offset short-term revenue losses or unanticipated expenditures; and
- To stabilize rate increases for students.

The planned uses of the reserve balances at the nine campuses that are projecting balances in excess of the 15% threshold are detailed below(cost estimates are included where available).

- Milwaukee: Sandburg sprinkler system (\$3.3 million); Renovation of Student Center Ballroom and kitchen (\$2.1 million) and atrium (\$0.5 million).
- Eau Claire: Student Center renovation and addition (\$9 million); Residence halls sprinkler project (\$1 million).
- Green Bay: Student Center expansion (\$8.8 million); Phoenix Sports Center remodeling and addition (\$11.2 million).
- LaCrosse: New Residence hall (\$33.2 million).
- Parkside: Student Center addition (\$20.8 million).
- River Falls: New residence hall (\$10.2 million); Student Center construction (\$29.3 million).
- Stout: New Residence hall (\$15.6 million); Hovlid remodeling and addition (\$8.6 million).
- Superior: Health and Wellness Center (\$2.4 million); Rothwell Student Center remodeling (\$ 7.5 million); Wessman Arena ice system replacement (\$0.9 Million) and locker room addition (\$0.6 million)
- Colleges: Balances reside in student-controlled activities.

INSTITUTION	FY02 Revenue	FY03 Planned Reserve	Reserve as a % of Revenue	Amount in Excess of 15% Threshold
Milwaukee	\$34,286,953	\$5,794,389	16.90%	\$651,346
Eau Claire	\$20,955,456	\$4,727,150	22.56%	\$1,583,832
Green Bay	\$8,672,453	\$5,166,499	59.57%	\$3,865,631
La Crosse	\$18,421,447	\$2,844,061	15.44%	\$80,844
Parkside	\$7,350,297	\$1,642,647	22.35%	\$540,102
River Falls	\$11,545,724	\$6,949,456	60.19%	\$5,217,597
Stout	\$17,388,300	\$2,962,562	17.04%	\$354,317
Superior	\$3,885,155	\$1,141,966	29.39%	\$559,193
Colleges	\$3,353,128	\$518,991	15.48%	\$16,022

Three campuses have planned relatively high reserve balances with respect to prior year's revenues – Green Bay, River Falls, and Superior (although the total dollar amount in excess of the 15% threshold is fairly low for Superior, at \$559,193. The schools are planning relatively high reserve balances to meet costs associated with upcoming projects. Details concerning those projects and associated costs are outlined on the previous page.

The net effect of this plan is to decrease the auxiliary reserve balance by \$4,874,635 below the July 1, 2002 actual balance of \$48,525,898, to an

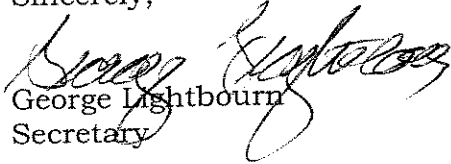
September 24, 2002

Page 3 of 3

estimated \$43,651,263. The actual auxiliary reserve balance reported at the close of FY02, \$48,525,898, was approximately \$2.9 million higher than the projected balance that was approved for that year.

UW system's current plan for student fee-funded reserves at those campuses that exceed the 15% threshold appears reasonable given the projected uses of the reserves and therefore should be approved.

Sincerely,



George Lightbourn
Secretary

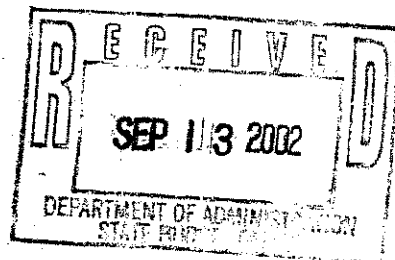


Vice President for Finance

1752 Van Hise Hall
1220 Linden Drive
Madison, Wisconsin 53706
(608) 262-1311
(608) 262-3985 Fax

website: <http://www.uwsa.edu>

03 RH
RIB



September 13, 2002

Senator Brian Burke
Representative John Gard
Co-Chairs, Joint Committee on Finance

George Lightbourn, Secretary
Department of Administration

Dear Senator Burke, Representative Gard and Secretary Lightbourn:

This letter requests approval of the UW System's 2002-2003 plan for student fee funded auxiliary reserve balances as required by section 36.46, Wisconsin Statutes:

The board may not accumulate any auxiliary reserve funds from student fees for any institution, or for the centers in aggregate, in an amount that exceeds an amount equal to 15% of the previous fiscal year's total revenues from student segregated fees and auxiliary operations funded from student fees for that institution, or for the centers in aggregate, unless the reserve funds are approved by the secretary of administration and the joint committee on finance under this subsection. A request by the board for such approval for any fiscal year shall be filed by the board with the secretary of administration and the cochairpersons of the joint committee on finance no later than September 15 of that fiscal year. The request shall include a plan specifying the amount of reserve funds the board wishes to accumulate and the purposes to which the reserve funds would be applied, if approved. Within 14 working days of receipt of the request, the secretary of administration shall notify the cochairpersons of the joint committee on finance in writing of whether the secretary proposes to approve the reserve fund accumulation.

Reserve funds are needed to meet debt service requirements, to ensure that equipment and facilities can be maintained, replaced, remodeled or refurbished as needed, to provide an operating cushion to offset short-term revenue losses or unanticipated expenditures and to stabilize rate increases for students. Section 36.46 originally required approval of all student fee funded auxiliary reserve accumulations but was amended by the 1997-99 biennial budget bill to require approval of only reserve accumulations in excess of 15% of prior year revenues. UW System policy requires that institutional reserve levels be clearly linked to specific programmatic and operating needs detailed in a multi-year plan.

Attachment 1 shows planned reserves as of the end of 2002-2003 for all UW institutions and compares that amount to the reporting threshold (i.e., 15% of 2001-2002 revenues). Attachment 2 shows the planned use of these reserves for the nine institutions that are projecting to end 2002-2003 with reserve balances above the 15% threshold. At each of these institutions except UW Colleges, the planned reserves are being accumulated for major capital projects. The three institutions with the largest planned reserves over the 15% reporting threshold represent 83% of that total: UW-Eau Claire and UW-Green Bay are both

accumulating funds for major renovations to their student centers and UW-River Falls is accumulating funds for both a new residence hall and a new student center.

With this report we request approval of the projected balances shown in Attachment 2. I would be happy to answer any questions you may have about this information.

Sincerely,



Deborah A. Durcan
Vice President of Finance

cc: Joint Committee on Finance Members
President Lyall
Regents
Chancellors
Vice Presidents
Chief Business Officers
Doug Hendrix

Dwan Schuck
Freda Harris
Bob Hanle, DOA
Bob Lang, LFB
John Stott, LFB
Legislative Reference Bureau
Renee Stephenson

University of Wisconsin System
 Section 36.46 Report on Student Fee Funded Auxiliary Reserves 2002-03
 Calculation of 15% Reporting Threshold

All Institutions	2001-02 Actual Revenue	15% of 01-02 Actual Revenue (Threshold)	6/30/03 Planned Reserve Balance	Greater Than / (Less Than) Threshold
Madison	80,840,171	12,126,026	3,405,949	(8,720,077)
Milwaukee	34,286,953	5,143,043	5,794,389	651,346
Eau Claire	20,955,456	3,143,318	4,727,150	1,583,831
Green Bay	8,672,453	1,300,868	5,166,499	3,865,631
LaCrosse	18,421,447	2,763,217	2,844,061	80,844
Oshkosh	18,682,522	2,802,378	2,271,485	(530,893)
Parkside	7,350,297	1,102,545	1,642,647	540,102
Platteville	13,581,688	2,037,253	2,036,237	(1,016)
River Falls	11,545,724	1,731,859	6,949,456	5,217,597
Stevens Point	17,534,955	2,630,243	2,394,260	(235,983)
Stout	17,388,300	2,608,245	2,962,562	354,317
Superior	3,885,155	582,773	1,141,966	559,193
Whitewater	20,352,265	3,052,840	1,795,612	(1,257,228)
Colleges	3,353,128	502,969	518,991	16,022
TOTAL	276,850,513	41,527,577	43,651,263	2,123,686

Low

University of Wisconsin System
 Section 36.46 Report on Student Fee Funded, Auxiliary Reserves
 Planned Use of 2001-2002 Balances Greater Than Threshold

Institution	Balance Greater Than Threshold	Planned Use of 2002-2003 Balances Greater Than Threshold
Milwaukee	651,346	Sandburg sprinkler system \$3,336,000; Renovation of Student Center ballroom and kitchen \$2,105,000 and atrium \$550,000.
Eau Claire	1,583,831	Student Center renovation and addition \$9,000,000; Residence halls sprinkler project \$1,000,000.
Green Bay	3,865,631	Student Center expansion \$8,800,000; Phoenix Sport Center remodeling and addition \$11,200,000.
LaCrosse	80,844	New residence hall \$33,200,000.
Parkside	540,102	Student Center addition \$20,761,500.
River Falls	5,217,597	New residence hall \$10,199,500; Student Center construction \$29,286,000.
Stout	354,317	New residence hall \$15,632,000; Hovlid remodeling and addition \$8,570,000.
Superior	559,193	Health and Wellness Center \$2,400,000; Rothwell Student Center remodeling \$7,500,000; Wessman Arena ice system replacement \$860,000 and locker room addition \$600,000.
Colleges	16,022	Balances reside in student-controlled activities.
TOTAL	12,868,883	

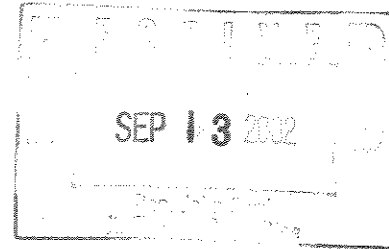
Notes:

- 1) Project amounts shown are the Program Revenue share of the total estimated project costs. The split between cash and PR supported general obligation bonding is established at the time the final project budget is approved by the State Building Commission.
- 2) All projects shown that require enumeration have either already been enumerated or are expected to be enumerated in 2003-2005. Repair and maintenance projects that do not require enumeration are either in progress or expected to commence in 2003-2005.



Vice President for Finance

1752 Van Hise Hall
1220 Linden Drive
Madison, Wisconsin 53706
(608) 262-1311
(608) 262-3985 Fax
website: <http://www.uwsa.edu>



September 13, 2002

Senator Brian Burke
Representative John Gard
Co-Chairs, Joint Committee on Finance

George Lightbourn, Secretary
Department of Administration

Dear Senator Burke, Representative Gard and Secretary Lightbourn:

This letter requests approval of the UW System's 2002-2003 plan for student fee funded auxiliary reserve balances as required by section 36.46, Wisconsin Statutes:

The board may not accumulate any auxiliary reserve funds from student fees for any institution, or for the centers in aggregate, in an amount that exceeds an amount equal to 15% of the previous fiscal year's total revenues from student segregated fees and auxiliary operations funded from student fees for that institution, or for the centers in aggregate, unless the reserve funds are approved by the secretary of administration and the joint committee on finance under this subsection. A request by the board for such approval for any fiscal year shall be filed by the board with the secretary of administration and the cochairpersons of the joint committee on finance no later than September 15 of that fiscal year. The request shall include a plan specifying the amount of reserve funds the board wishes to accumulate and the purposes to which the reserve funds would be applied, if approved. Within 14 working days of receipt of the request, the secretary of administration shall notify the cochairpersons of the joint committee on finance in writing of whether the secretary proposes to approve the reserve fund accumulation.

Reserve funds are needed to meet debt service requirements, to ensure that equipment and facilities can be maintained, replaced, remodeled or refurbished as needed, to provide an operating cushion to offset short-term revenue losses or unanticipated expenditures and to stabilize rate increases for students. Section 36.46 originally required approval of all student fee funded auxiliary reserve accumulations but was amended by the 1997-99 biennial budget bill to require approval of only reserve accumulations in excess of 15% of prior year revenues. UW System policy requires that institutional reserve levels be clearly linked to specific programmatic and operating needs detailed in a multi-year plan.

Attachment 1 shows planned reserves as of the end of 2002-2003 for all UW institutions and compares that amount to the reporting threshold (i.e., 15% of 2001-2002 revenues). Attachment 2 shows the planned use of these reserves for the nine institutions that are projecting to end 2002-2003 with reserve balances above the 15% threshold. At each of these institutions except UW Colleges, the planned reserves are being accumulated for major capital projects. The three institutions with the largest planned reserves over the 15% reporting threshold represent 83% of that total: UW-Eau Claire and UW-Green Bay are both

accumulating funds for major renovations to their student centers and UW-River Falls is accumulating funds for both a new residence hall and a new student center.

With this report we request approval of the projected balances shown in Attachment 2. I would be happy to answer any questions you may have about this information.

Sincerely,



Deborah A. Durcan
Vice President of Finance

cc: Joint Committee on Finance Members
President Lyall
Regents
Chancellors
Vice Presidents
Chief Business Officers
Doug Hendrix

Dwan Schuck
Freda Harris
Bob Hanle, DOA
Bob Lang, LFB
John Stott, LFB
Legislative Reference Bureau
Renee Stephenson

University of Wisconsin System
 Section 36.46 Report on Student Fee Funded Auxiliary Reserves 2002-03
 Calculation of 15% Reporting Threshold

All Institutions	2001-02 Actual Revenue	15% of 01-02 Actual Revenue (Threshold)	6/30/03 Planned Reserve Balance	Greater Than / (Less Than) Threshold
Madison	80,840,171	12,126,026	3,405,949	(8,720,077)
Milwaukee	34,286,953	5,143,043	5,794,389	651,346
Eau Claire	20,955,456	3,143,318	4,727,150	1,583,831
Green Bay	8,672,453	1,300,868	5,166,499	3,865,631
LaCrosse	18,421,447	2,763,217	2,844,061	80,844
Oshkosh	18,682,522	2,802,378	2,271,485	(530,893)
Parkside	7,350,297	1,102,545	1,642,647	540,102
Platteville	13,581,688	2,037,253	2,036,237	(1,016)
River Falls	11,545,724	1,731,859	6,949,456	5,217,597
Stevens Point	17,534,955	2,630,243	2,394,260	(235,983)
Stout	17,388,300	2,608,245	2,962,562	354,317
Superior	3,885,155	582,773	1,141,966	559,193
Whitewater	20,352,265	3,052,840	1,795,612	(1,257,228)
Colleges	3,353,128	502,969	518,991	16,022
TOTAL	276,850,513	41,527,577	43,651,263	2,123,686

University of Wisconsin System
 Section 36.46 Report on Student Fee Funded Auxiliary Reserves
 Planned Use of 2001-2002 Balances Greater Than Threshold

Institution	Balance Greater Than Threshold	Planned Use of 2002-2003 Balances Greater Than Threshold
Milwaukee	651,346	Sandburg sprinkler system \$3,336,000; Renovation of Student Center ballroom and kitchen \$2,105,000 and atrium \$550,000.
Eau Claire	1,583,831	Student Center renovation and addition \$9,000,000; Residence halls sprinkler project \$1,000,000.
Green Bay	3,865,631	Student Center expansion \$8,800,000; Phoenix Sport Center remodeling and addition \$11,200,000.
LaCrosse	80,844	New residence hall \$33,200,000.
Parkside	540,102	Student Center addition \$20,761,500.
River Falls	5,217,597	New residence hall \$10,199,500; Student Center construction \$29,286,000.
Stout	354,317	New residence hall \$15,632,000; Hovlid remodeling and addition \$8,570,000.
Superior	559,193	Health and Wellness Center \$2,400,000; Rothwell Student Center remodeling \$7,500,000; Wessman Arena ice system replacement \$860,000 and locker room addition \$600,000.
Colleges	16,022	Balances reside in student-controlled activities.
TOTAL	12,868,883	

Notes:

- 1) Project amounts shown are the Program Revenue share of the total estimated project costs. The split between cash and PR supported general obligation bonding is established at the time the final project budget is approved by the State Building Commission.
- 2) All projects shown that require enumeration have either already been enumerated or are expected to be enumerated in 2003-2005. Repair and maintenance projects that do not require enumeration are either in progress or expected to commence in 2003-2005.

STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

317-E Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: 266-8535



ASSEMBLY CHAIR
JOHN GARD

308-E Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: 266-2343

JOINT COMMITTEE ON FINANCE

October 21, 2002

The Honorable George W. Bush, President
The White House
1600 Pennsylvania Avenue NW
Washington, D.C. 20500

Dear President Bush:

As the fall deer hunting seasons get underway in Wisconsin, concern regarding the spread of Chronic Wasting Disease (CWD) in the wild and captive deer herds of the state increases. Wisconsin has committed considerable resources to the task of combating CWD, which has become the number one priority for our state Department of Natural Resources as well as the Department of Agriculture, Trade and Consumer Protection.

The discovery of this disease has already had a tremendous effect on Wisconsin. Hunting license sales are down over 22%, representing a decrease in revenues to programs that support wildlife management efforts (such as CWD). Further, a decrease in the number of hunters participating this fall will harm the businesses that support our hunting heritage statewide. The financial impact is not limited to the sale of sporting goods – many communities, particularly in the northern portion of the state, enjoy extensive tourism-related benefits in conjunction with the fall deer hunts. In addition, the potential for a lower-than average turnout for the fall deer hunting seasons is expected to lead to a larger than projected deer herd in some areas of the state, increasing the incidence of crop damage and car-deer collisions.

As you may know, CWD has recently been detected in a captive deer herd outside of the identified CWD management zone. Efforts to investigate the movement of deer and elk between game farms and to monitor captive herds for infection have increased the workload of investigators from both DNR and DATCP.

As more time passes, the public becomes increasingly unsure about the health of the deer population. If public perception grows that the venison from CWD infected deer may be unsafe, the markets for venison are sure to weaken. Already there are meat processing plants that will not take venison this fall. We must have a concerted effort on testing and research to set the public's mind at ease. The government owes the American citizens our best effort to explore how CWD is transmitted. If this problem is left unchecked, the venison markets may suffer irreparable harm. In addition, if the hunting public, numbering 700,000 Wisconsinites, significantly reduces their hunting effort, the deer herd may explode in numbers in the short term thus jeopardizing our agricultural industry.

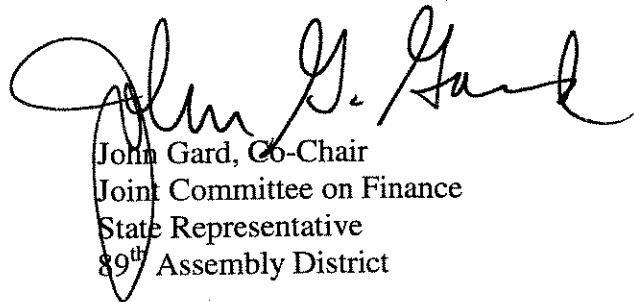
Wisconsin has allocated significant resources to the problem. However, without the assistance of the federal government, the effort to eradicate this disease will not be successful. Both the House of Representatives and the Senate have allocated \$17 million to address CWD as part of their agriculture spending plans for federal fiscal year 2003. Therefore, we urge you to recognize this epidemic as a national emergency and to support at least the level of funding that Congress provides. Further, additional funding for Wisconsin's efforts to control this disease before it becomes endemic in the other Midwestern states could be seen as a valuable investment in both the nation's rural economy and its proud hunting heritage.

It is our hope that the federal government will partner with Wisconsin and the other states combating this disease and perhaps together put an end to Chronic Wasting Disease altogether. Thank you for your attention to this matter.

Sincerely,



Brian Burke, Co-Chair
Joint Committee on Finance
State Senator
3rd Senate District



John Gard, Co-Chair
Joint Committee on Finance
State Representative
89th Assembly District

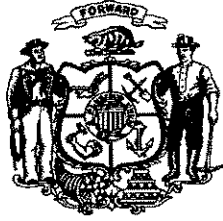
BB:JG:dh

cc: Wisconsin Congressional Delegation
Members, Joint Committee on Finance

THE STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

317-E Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-8535



ASSEMBLY CHAIR
JOHN GARD

308-E Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: (608) 266-2343

JOINT COMMITTEE ON FINANCE

October 22, 2002

Secretary George Lightbourn
Department of Administration
101 E. Wilson Street, 10th Floor
Madison, WI 53702

Dear Secretary Lightbourn:

We are writing to inform you that the Joint Committee on Finance has reviewed your request, received October 2, 2002, pursuant to s. 16.515/16.505(2), Stats., pertaining to a request from the State Historical Society.

No objections have been raised to this request. Therefore, the request is approved.

Sincerely,

Handwritten signature of Brian Burke in black ink.

BRIAN BURKE
Senate Chair

Handwritten signature of John G. Gard in black ink.

JOHN G. GARD
Assembly Chair

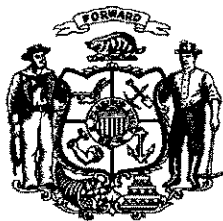
BB:JG:dh

cc: Members, Joint Committee on Finance
Associate Director Robert Thomsgard, State Historical Society
Robert Lang, Legislative Fiscal Bureau
Vicky LaBelle, Department of Administration

THE STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

317-E Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-8535



ASSEMBLY CHAIR
JOHN GARD

308-E Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: (608) 266-2343

JOINT COMMITTEE ON FINANCE

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Brian Burke
Representative John Gard
Co-Chairs, Joint Committee on Finance

Re: s. 16.515/16.505, Stats. Request

Date: October 2, 2002

Attached is a copy of a request from the Department of Administration, received April 13, 2001, pursuant to s. 16.515/16.505(2), Stats., pertaining to a request from the State Historical Society.

Please review the material and notify **Senator Burke** or **Representative Gard** no later than **Monday, October 21, 2002**, if you have any concerns about the request or if you would like to meet formally to consider it.

Also, please contact us if you need further information.

Attachment

BB:JG:dh



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT McCALLUM
GOVERNOR

GEORGE LIGHTBOURN
SECRETARY

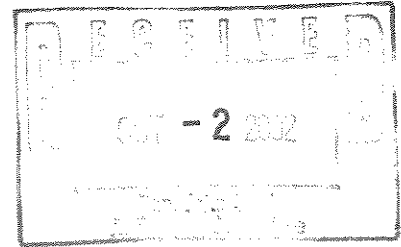
Office of the Secretary
Post Office Box 7864
Madison, WI 53707-7864
Voice (608) 266-1741
Fax (608) 267-3842
TTY (608) 267-9629

Date: October 2, 2002

To: The Honorable Brian Burke, Co-Chair
Joint Committee on Finance

The Honorable John Gard, Co-Chair
Joint Committee on Finance

From: George Lightbourn, Secretary
Department of Administration



Subject: S. 16.515/16.505(2) Request(s)

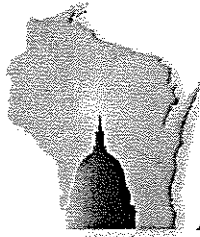
Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2001-02</u>		<u>2002-03</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
WHS 20.245(1)(g)	Admissions, sales and other receipts				0.50

As provided in s. 16.515, the request(s) will be approved on October 23, 2002, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Vicky LaBelle at 266-1072, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT McCALLUM
GOVERNOR

GEORGE LIGHTBOURN
SECRETARY

Division of Executive Budget and Finance
Post Office Box 7864
Madison, WI 53707-7864
Voice (608) 266-1736
Fax (608) 267-0372
TTY (608) 267-9629

Date: September 16, 2002
To: George Lightbourn, Secretary
Department of Administration
From: Joshua Hummert
Subject: Request Under s. 16.505 from the Wisconsin Historical Society.

REQUEST:

The Wisconsin Historical Society (WHS) requests the creation of 0.50 PRO FTE permanent position in the appropriation under s. 20.245(1)(g).

REVENUE SOURCES FOR APPROPRIATION(S):

Revenue for the appropriation under s. 20.245(1)(g), admissions, sales and other receipts, will come from the sale of WHS publications.

BACKGROUND:

The Society entered into an agreement several years ago with the University of Wisconsin (UW) Press under which the UW Press would sell and distribute the Society's publications. This agreement has proven useful to both the Society and the UW Press. The Society is able to take advantage of the more cost-effective distribution and marketing of the UW Press while the UW Press receives a more diverse catalog of titles to sell. Under this partnership, the Society's revenues from publications have increased and there is a greater demand for Society publications. Currently, a 0.825 PRO FTE position serves as the Society's publication editor. The Society is requesting a new permanent 0.50 PRO FTE publication editor position to supplement the current 0.825 PRO FTE because the agency believes that there is unmet demand for Society publications and that receipts from sales of Society publications could be an important revenue source.

ANALYSIS:

The proposed 0.50 FTE position would allow the Society to publish four to six additional titles each year. Currently, each new title generates from \$10,000 to \$15,000 in program revenue after manufacturing and distribution costs are subtracted. In FY02, WHS published five new titles from which it received \$90,000 PR, after manufacturing costs and distribution, to support its current publications editor positions and support other projects in the Society. Creating a new 0.50 FTE position would approximately double the Society's book output per year, and spread the fixed costs across more titles. In addition, increasing the number of books published each year would cause the Society's backlist to grow more quickly. The backlist is comprised of books published in prior years that the

George Lightbourn, Secretary
Department of Administration
09/19/02
Page 2

Society is still able to sell with very little overhead and is an important source of revenue for the Society. Some of the books that still sell from the backlist were originally published 20 to 30 years ago, but are still generating revenue for the Society at minimal cost.

This appears to be a reasonable request. While the Society has a high vacancy rate, the majority of the vacant positions are located in its GPR state operations appropriation. The Society's admissions, sales and other receipts appropriation currently has no vacant positions that could be used for this purpose. In addition, the Society has significantly decreased its number of GPR funded positions to meet reduction targets established by 2001 Wisconsin Act 16 and 2001 Wisconsin Act 109.

The new publication editor position would allow the Society to increase the number of books that it can provide by: (a) working with the author to help shape a book to meet the needs of specific markets; (b) establishing a timeline for getting the book on the market; and (c) developing marketing plans for the book. The success of WHS's current catalog leads and its market research leads the Society to believe that increasing the number of titles available will provide the Society with an important stream of new revenue.

RECOMMENDATION:

Approve the creation of a 0.50 PR FTE position in the appropriation under s. 20.245(1)(g).



**WISCONSIN
HISTORICAL
SOCIETY**

Headquarters Building
816 State Street
Madison, WI 53706-1482
608-264-6400

Office of the Director
Office: 608-264-6440
Fax: 608-264-6542
Web: www.wisconsinhistory.org

DATE: July 20, 2002

TO: Josh Hummert, Budget and Management Analyst
State Budget Office
Department of Administration

FROM: Bob Thomasgard, Associate Director
Wisconsin Historical Society

SUBJECT: Request to Create a .50 PRO Publications Editor 4 Position

The Society requests the creation of a .50 PRO Publications Editor 4 position. The position would be funded from the Society's book sales revenues. Since the Society entered into a marketing and distribution agreement with the UW Press several years ago, book revenues and net profits have increased. The existing staff has reached its capacity for the number of titles that it can publish each year. By adding a half-time PRO Publications 4 Editor, the Society could increase the number of books it publishes each year and generate more revenue and net profits. Increased book publications would also allow the Society to spread its fixed costs over more titles allowing books to be produced more economically.

The half-time Publications Editor 4 would be responsible for development of revenue-generating publishing projects for the Society's Press. The position would work closely with the Editorial Director to solicit and evaluate book proposals and manuscripts for trade, scholarly and educational audiences. The developmental editor would (a) work with the author to shape the manuscript to meet the needs of specific markets, (b) coordinate the transit of manuscripts and all necessary materials to production in a timely manner and (c) help to develop successful marketing plans for each book. In the case of educational materials, the development would entail creating review panels and review questionnaires, soliciting and analyzing reviews and communicating the necessary editorial direction to authors.

The Society's strategic plan calls for the agency to proactively develop earned revenues while pursuing its mission to make history more widely available to the people of Wisconsin. This position would enable the Society to publish four to six more books each year to meet that goal.

STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

317-E Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: 266-8535



ASSEMBLY CHAIR
JOHN GARD

308-E Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: 266-2343

JOINT COMMITTEE ON FINANCE

October 29, 2002

Mr. George Lightbourn, Secretary
Department of Administration
101 East Wilson Street, 10th Floor
Madison, WI 53703

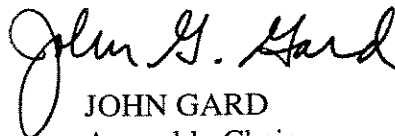
Dear Secretary Lightbourn:

We are writing to inform you that the Joint Committee on Finance has reviewed your request, received October 8, 2002, pursuant to s. 16.515/16.505(2), Stats., on behalf of the District Attorney Offices in Milwaukee and Brown Counties for 2.0 FTE Juvenile Accountability Incentive Block Grant (JAIBG) assistant district attorney project positions, requested for the period October 1, 2002, through September 30, 2003.

The position authority for these project positions was originally approved by the Committee to begin on September 26, 1999. That action also included approval of a stipulation that if continuing federal funding became available for the positions, they could be extended through September 25, 2003, at the discretion of DOA. That end date corresponds to the four-year statutory maximum imposed on project position authorizations. The extension of these current positions is still subject to that original stipulation. Consequently, these positions are approved upon condition that they will still terminate on September 25, 2003. The Committee will consider the request approved with the September 25, 2003, termination date unless we receive notification from you by November 5, 2002. If you still wish to pursue the request, as submitted, please notify us by that date so that a meeting of the Committee may be scheduled.

Sincerely,


BRIAN BURKE
Senate Chair


JOHN GARD
Assembly Chair

BB:JG:dh

cc: Members, Joint Committee on Finance
Robert Lang, Legislative Fiscal Bureau
Stuart Morse, Director, State Prosecutors Office
Vicky LaBelle, Department of Administration

THE STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

317-E Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-8535



ASSEMBLY CHAIR
JOHN GARD

308-E Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: (608) 266-2343

JOINT COMMITTEE ON FINANCE

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Brian Burke
Representative John Gard
Co-Chairs, Joint Committee on Finance

Re: s. 16.515/16.505, Stats. Request

Date: October 8, 2002

Attached is a copy of a request from the Department of Administration, received October 8, 2002, pursuant to s. 16.515/16.505(2), Stats., pertaining to a request on behalf of the District Attorneys in Brown and Milwaukee Counties.

Please review the material and notify **Senator Burke** or **Representative Gard** no later than **Friday, October 25, 2002**, if you have any concerns about the request or if you would like to meet formally to consider it.

Also, please contact us if you need further information.

Attachment

BB:JG:ckm



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT McCALLUM
GOVERNOR

GEORGE LIGHTBOURN
SECRETARY

c: DC JJ
CD SO
Morse
Wagner

Office of the Secretary
Post Office Box 7864
Madison, WI 53707-7864
Voice (608) 266-1741
Fax (608) 267-3842
TTY (608) 267-9629

Date: October 8, 2002
To: The Honorable Brian Burke, Co-Chair
Joint Committee on Finance

The Honorable John Gard, Co-Chair
Joint Committee on Finance
From: George Lightbourn, Secretary
Department of Administration
Subject: S. 16.515/16.505(2) Request(s)

RECEIVED
OCT - 8 2002
BY:

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>2001-02</u>		<u>2002-03</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DAs 20.475(1)(h)	Gifts and grants				2.00**

** Project positions ending 09/30/03.

As provided in s. 16.515, the request(s) will be approved on October 29, 2002, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Vicky LaBelle at 266-1072, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.


Attachments

CORRESPONDENCE\MEMORANDUM

STATE OF WISCONSIN
Department of Administration

Date: October 2, 2002

To: George Lightbourn, Secretary
Department of Administration

From: Jim Johnston 
State Budget Office

Subject: Request under s. 16.505 to authorize 2.0 FTE assistant district attorney (ADA) project positions to prosecute juvenile cases in Brown and Milwaukee Counties

REQUEST:

The Department of Administration (DOA), on behalf of the Brown and Milwaukee Counties district attorney offices, requests the authorization of 2.0 FTE PR project assistant district attorney (ADA) positions. Position authority is requested from October 1, 2002, through September 30, 2003.

REVENUE SOURCES FOR APPROPRIATION:

The revenue source for the appropriation under s. 20.475 (1)(h) *Gifts and Grants* is federal funding awarded under the Juvenile Accountability Incentive Block Grant (JAIBG) [20.505(6)(p)] to prosecute juvenile cases. Wisconsin's JAIBG grant is administered by the Office of Justice Assistance (OJA), which sub-grants the award to recipient counties.

While federal funds will pay for these positions, counties are required to reimburse the state through Agency 475 (District Attorneys) because ADAs are state employees. As a result, these funds are treated as PR-O.

ANALYSIS:

JAIBG funding is available to states and units of local government to begin improvements to the juvenile justice system. JAIBG funds promote accountability in the juvenile justice system by supporting juvenile facilities, encouraging accountability-based sanctions, and the hiring of additional judges, probation officers, prosecutors, and public defenders.

The request is for 1.0 FTE PR ADA project position in the Brown County DA's office and 1.0 FTE PR ADA project position in the Milwaukee County DA's office.

The grant includes approximately \$102,200 to cover salary and benefit costs for the 2.0 FTE for the period ending September 30, 2003. Salary and benefits for the positions will be 100 percent federally funded. The exact amounts of additional program revenue expenditure authority in s. 20.475(1)(h) will be determined through the DOA allotment process. Since this is a continuing appropriation,

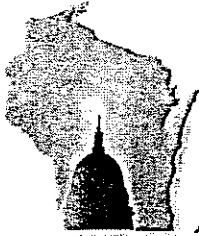
George Lightbourn, Secretary
November 29, 2000
Page 2

approval of the Joint Committee on Finance is required only for the position authorization.

RECOMMENDATION:

Approve the request for project position authorization for 1.0 FTE ADA in Brown County and 1.0 FTE ADA in Milwaukee County (from October 1, 2002, through September 30, 2003).

This approval does not constitute the commitment of current or future GPR funding for these positions. Such approval can only be obtained through the biennial budget process.



WISCONSIN DEPARTMENT OF
ADMINISTRATION

SCOTT McCALLUM
GOVERNOR

GEORGE LIGHTBOURN
SECRETARY

Division of Administrative Services
State Prosecutors Office
Post Office Box 7869
Madison, WI 53707-7869
Voice (608) 267-2700
Fax (608) 264-9500 TTY (608) 267-9629
stuart.morse@doa.state.wi.us

DATE: August 14, 2002

TO: David Schmiedicke, Administrator
Division of Executive Budget and Finance

FROM: Charles E. McDowell, Administrator
Division of Administrative Services

SUBJECT: **REQUEST UNDER S. 16.505 FOR DEPARTMENT 475:
MILWAUKEE AND OUTAGAMIE DISTRICT ATTORNEYS'
OFFICES**

On behalf of the Milwaukee and Outagamie County District Attorneys' Offices, I submit the attached request for PR position authority for Department 475, District Attorneys.

If you have any questions, please direct them to Stuart Morse, Director, State Prosecutors Office (7-2700) or to Dick Wagner, Budget Analyst (6-0653).

Thank you for your attention to this matter.

Attachment

cc: Stuart Morse
Dick Wagner

**DEPARTMENT OF ADMINISTRATION REQUEST UNDER S.16.505 FOR
POSITION AUTHORIZATION**

I. REQUEST

II.

The Department of Administration requests, under s.16.505, the authorization of 2.0 FTE Program Revenue (PR) prosecutorial positions in appropriation s.20.475(1)(h). These positions are located in two district attorney offices: 1.0 FTE in Brown County and 1.0 FTE in Milwaukee County. Both positions are continuation of positions that began on September 26, 1999. The reapproved positions would start on October 1, 2002 and end on September 30, 2003. The grants are funded under the federal Juvenile Accountability Incentive Block Grant (JAIBG) program via the Office of Justice Assistance.

II. BACKGROUND

JAIBG is a federal block grant program. Under it, funds are made available to various local units of government for the purpose authorized by the federal act. JAIBG's purpose is to provide funding to those local units of government that will permit them to initiate projects designed to reduce juvenile involvement in crime and delinquency. Municipal units in a county may authorize their county government to receive their funds, so as to create a larger countywide program. In Brown and Milwaukee, these funds are being used, in part, to add prosecutorial resources.

III. ANALYSIS

These positions are in furtherance of the State's policy to fight juvenile crime and delinquency.

IV. FISCAL ANALYSIS

The federal grants contain sufficient funds for the 2.0 FTE positions. The program revenue appropriation is continuing and will be reestimated based on actual experience.

V. REVENUE SOURCE FOR APPROPRIATION

The source of grant funds is s. 20.505(6)(p). It is provided by the federal government to Wisconsin local units of government via the Office of Justice Assistance for use in developing juvenile anti-crime and delinquency programs. The funds were approved by the Governor for the two prosecutor positions in the two counties.

VI. SPECIAL INFORMATION

The co-chairs of the Joint Committee on Finance, in a letter to the Department of Administration Secretary dated June 12, 1996, set forth four additional items of

information that should be included in a s.16.505 request for additional positions in the DA program.

1) *An explanation of the effect of the positions on weighted caseload for the requesting counties (the LAB methodology is suggested).*

Table 1 indicates the LAB methodology's results and highlights the impact of the new positions requested on the two DA offices. The table uses the most current court data available (1999-2001) and the positions authorized as of August 13, 2002. It is important to note that the position need shown in the LAB methodology is a general need responding to all duties of a DA office and is not specific to a particular type of criminal activity or caseload such as that covered by JAIBG.

2) *An assessment of similar caseload problems in counties not addressed by the request.*

Other counties have determined that the JAIBG funds could best be used to achieve the federal goal by funding non-state resources. The Governor must first approve all uses of the JAIBG funds.

3) *An explanation of why the request has greater priority than similar needs existing in other counties.*

All counties and municipal local units of government were notified of the availability of JAIBG funds and most are using the funds. However, only two counties chose to use the funds, in part, to hire additional prosecutors. The Governor approved the counties' grant requests for these positions.

4) *If the request is intended to address a specific type of caseload, an explanation of why this type of caseload has a greater priority than other types.*

The JAIBG funds may not be used to address other types of caseloads.

Table 1: Effect of the positions on weighted caseload

DA Office	8/13/02 FTE*	FTE needed	% FTE needed
Adams	1.20	0.49	41.11%
Ashland	1.75	0.47	26.84%
Barron	3.00	0.49	16.27%
Bayfield	1.00	0.35	35.06%
Brown	14.50	2.03	13.97%
Buffalo	1.00	-0.04	-4.01%
Burnett	1.25	0.86	68.80%
Calumet	2.00	0.41	20.57%
Chippewa	4.75	-0.09	-1.94%
Clark	2.00	0.29	14.46%
Columbia	5.00	0.61	12.11%
Crawford	1.00	-0.01	-1.32%
Dane	33.85	3.87	11.42%
Dodge	4.00	1.23	30.72%
Door	2.00	0.29	14.37%
Douglas	3.50	1.07	30.45%
Dunn	3.50	-0.08	-2.38%
Eau Claire	8.00	3.25	40.68%
Florence	0.50	-0.01	-2.63%
Fond du Lac	5.25	2.92	55.64%
Forest	1.00	0.51	51.19%
Grant	2.00	0.87	43.25%
Green	2.00	0.49	24.46%
Green Lake	1.50	0.08	5.27%
Iowa	1.75	0.15	8.83%
Iron	1.00	-0.26	-26.36%
Jackson	2.00	-0.35	-17.52%
Jefferson	6.00	0.94	15.74%
Juneau	2.50	0.21	8.43%
Kenosha	13.00	5.59	42.98%
Kewaunee	1.50	-0.32	-21.50%
La Crosse	8.00	2.62	32.79%
Lafayette	1.00	-0.16	-15.65%
Langlade	1.50	0.93	62.03%
Lincoln	2.00	0.99	49.30%
Manitowoc	5.75	0.36	6.18%
Marathon	10.00	0.17	1.66%
Marinette	2.50	0.16	6.30%
Marquette	1.20	0.31	26.20%
Milwaukee	124.00	-7.88	-6.36%
Monroe	3.00	0.89	29.60%
Oconto	1.50	0.48	31.97%
Oneida	2.50	0.50	19.92%
Outagamie	12.00	3.05	25.43%
Ozaukee	3.00	0.98	32.65%
Pepin	0.80	-0.11	-13.29%
Pierce	3.00	-1.21	-40.25%
Polk	2.00	0.78	39.21%
Portage	4.00	0.61	15.15%

DA Office	8/13/02 FTE*	FTE needed	% FTE needed
Price	1.00	0.17	16.80%
Racine	19.00	3.29	17.30%
Richland	1.80	-0.28	-15.47%
Rock	14.50	1.69	11.68%
Rusk	1.50	-0.04	-2.45%
Saint Croix	6.00	-0.82	-13.68%
Sauk	5.00	1.16	23.25%
Sawyer	2.00	0.45	22.39%
Shaw/Men	3.00	1.40	46.60%
Sheboygan	7.50	4.50	59.98%
Taylor	1.00	0.46	45.56%
Trempealeau	1.60	0.83	51.74%
Vernon	2.40	-0.81	-33.89%
Vilas	2.00	-0.16	-7.78%
Walworth	5.00	0.98	19.69%
Washburn	1.25	0.37	29.92%
Washington	5.00	1.10	22.09%
Waukesha	18.50	-1.37	-7.41%
Waupaca	4.00	0.46	11.55%
Waushara	1.50	0.35	23.54%
Winnebago	11.25	1.30	11.57%
Wood	4.00	3.04	75.94%

*Modifications:

- 1) The 1.0 PR ADA FTE for anti-drug cases in Outagamie (0.5 FTE) that also serves Calumet (0.0 FTE), Fond du Lac (0.25 FTE) and Winnebago (0.25 FTE) is divided among them by the FTE shown in parentheses.
- 2) The 0.5 GPR FTE in Washburn (0.25 FTE) that also serves Burnett (0.25 FTE) is divided by the FTE shown in parentheses.
- 3) In Milwaukee, the total FTE used is 124.00 rather than 128.5 due to the following factors:
 - 2.0 FTE Community Prosecution vacant since 2001 , new funding uncertain;
 - 1.0 FTE Fed VAWA position will end 9/30/02; 0.5 FTE HIDTA position will end 12/31/02;
 - and the 1.0 DNA position serves the entire state so showing it as a Milwaukee position distorts the data

STATE OF WISCONSIN
OFFICE OF JUSTICE ASSISTANCE

131 W. Wilson Street

Suite 202

Madison, WI 53702-0001

JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT AWARD

The Office of Justice Assistance (OJA), on behalf of Governor Scott McCallum, hereby awards to **Brown County** (hereinafter referred to as the **Grantee**) the amount of **\$51,291** for programs or projects pursuant to the federal Juvenile Accountability Incentive Block Grant of 1997.

This grant may be used until **September 30, 2003** for the programs enumerated in Attachment A to this grant award, subject to any limitations or conditions set forth in Attachments B and/or C to this grant award.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Office of Justice Assistance.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and B) when the Grantee signs and returns one copy of this grant award to the Office of Justice Assistance.

BY: 

JERRY BAUMBACH
Executive Director
Office of Justice Assistance

5-12-02
Date

The (Grantee), **Brown County** hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Brown County**

BY: 

NAME: **Nancy Nusbaum**

TITLE: **County Executive**

6/14/02
Date

E
6/27/02
KH

OFFICE OF JUSTICE ASSISTANCE
ATTACHMENT A

Grantee: Brown County

Project Title: Juvenile/Drug Prosecutor and Correctional Officer Training CFDA #16.523

Grant Period: From October 1, 2002 To September 30, 2003

Grant Number: JB-01-NE-0024 Purpose Area: 1,4,6

APPROVED JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT (JAIBG) BUDGET

	<u>Federal</u>	<u>Local Cash Match</u>
Personnel	\$ 42,930	\$ _____
Travel	\$ 3,232	\$ 4,629
Equipment	\$ _____	\$ _____
Supplies/Operating Expenses	\$ _____	\$ 500
Contractual	\$ _____	\$ _____
Unallotted	\$ _____	\$ _____
Administrative Funds	\$ _____	\$ _____
FEDERAL TOTAL	\$ 46,162	
LOCAL CASH MATCH		\$ 5,129
TOTAL APPROVED JAIBG BUDGET	\$ 51,291	

FUNDING SOURCE		PROGRAM PERCENTAGE DISTRIBUTION				
		1	7	%	7	%
Federal Share	\$ 46,162	2		%	8	%
Local Share	\$ 5,129	3		%	9	%
Total Approved Funding Source	\$ 51,291	4	93	%	10	%
		5		%	11	%
		6		%	12	%
		Total		100	%	

Award Conditions

1. The 1997 JAIBG Act provides that Federal funds may not exceed 90 percent of total program costs, including any funds set aside for program administration. If funds are provided for construction under Purpose Area 1, the unit of local government must provide at least 50 percent of the total cost of the construction.
2. Funds required to pay the non-Federal portion of the cost of each program or project must be in addition to funds that would otherwise be made available for the program or project.
3. JAIBG funds cannot be used to supplant local funds. They must increase the amount of funds that would otherwise be available from local resources.
4. To be allowable under a grant program, costs must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
5. Budget changes in excess of 10% of the approved line item amount and any increases for personnel compensation not included in the approved budget require prior approval from OJA. All changes to the contractual category require prior OJA approval.
6. Failure to submit an acceptable Equal Employment Opportunity Plan (if required under 28.CFR42.302) that is approved by the Federal Office of Civil Rights, is a violation of OJA's Certified Assurances and may result grant termination.
7. Grant funds will be disbursed on a reimbursement basis either monthly or quarterly.

WISCONSIN OFFICE OF JUSTICE ASSISTANCE
GENERAL CONDITIONS
JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT
ATTACHMENT B

The Grantee agrees by acceptance of this grant award that:

- If the grant award budget contains wages, the grantee's records must be maintained in a form that, at any given time, an auditor or OJA representative would be able to identify the use of Federal and Matching Funds. These records should include information such as employee name, rate of pay, hours worked, and amount of time dedicated to the grant project.
- Reimbursement for mileage from the grant will be limited to the State of Wisconsin maximum of \$.325 per mile. Reimbursement for in-state hotel rates will be limited to the State of Wisconsin maximum of \$62.00 per night.
- All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition.
- All Requests for Proposals (RFPs) or sole source procurement requests shall be submitted to OJA for review and approval.
- Accounting records for local "cash" match contributions reported to OJA which exceed the required match will be maintained in the same manner as the federal and required matching shares.

ACKNOWLEDGEMENT NOTICE

Date: May, 2002
Grantee: Brown County Grant No. JB-01-NE-0024
Project Title: Juvenile/Drug Prosecutor and Correctional Officer Training

The following regulations and obligations (referenced below) apply to your grant award.

PROGRESS REPORTS must be submitted on a scheduled basis. Narrative reports on the status of your project are due to OJA on:

1/12/03 4/12/03 7/12/03 10/12/03
11/30/03 Final

NOTE: Reports due 04/12 includes January, February and March program activity.
Reports due 07/12 includes April, May and June program activity.
Reports due 10/12 includes July, August and September program activity.
Reports due 01/12 includes October, November and December program activity.

FINANCIAL REPORTS serve two functions: to report fiscal status and to request funds. Reports may be submitted monthly but, at a minimum, are due to OJA on:

1/12/03 4/12/03 7/12/03 10/12/03
11/30/03 Final

A supply of Forms G-2, enclosed, should be routed to your Financial Officer.

NOTE: Reports due 04/12 includes January, February and March expenses.
Reports due 07/12 includes April, May and June expenses.
Reports due 10/12 includes July, August and September expenses.
Reports due 01/12 includes October, November and December expenses.

Complete and return a W-9 Taxpayer Identification Number Verification Form, enclosed.

Complete and return Follow-Up Information Form, enclosed.

OTHER:

ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

Date Thomas J. King Signature Project Director

STATE OF WISCONSIN
OFFICE OF JUSTICE ASSISTANCE

131 W. Wilson Street

Suite 202

Madison, WI 53702-0001

JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT AWARD

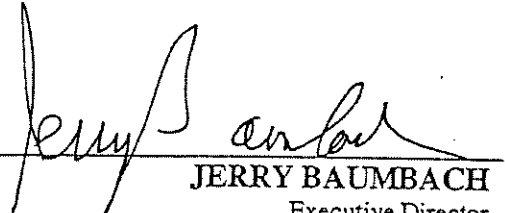
The Office of Justice Assistance (OJA), on behalf of Governor Scott McCallum, hereby awards to **Milwaukee County** (hereinafter referred to as the **Grantee**) the amount of **\$302,925** for programs or projects pursuant to the federal Juvenile Accountability Incentive Block Grant of 1997.

This grant may be used until **September 30, 2003** for the programs enumerated in Attachment A to this grant award, subject to any limitations or conditions set forth in Attachments B and/or C to this grant award.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Office of Justice Assistance.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and B) when the Grantee signs and returns one copy of this grant award to the Office of Justice Assistance.

BY: _____



JERRY BAUMBACH

Executive Director
Office of Justice Assistance

8-08-02

Date

The (Grantee), **Milwaukee County** hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

GRANTEE: **Milwaukee County**

BY: _____

NAME: **Scott K. Walker**

TITLE: **County Executive**

Date

OFFICE OF JUSTICE ASSISTANCE
ATTACHMENT A

Grantee: Milwaukee County

Project Title: JAIBG Firearm Program

CFDA #16.523

Grant Period: From October 1, 2002

To September 30, 2003

Grant Number: JB-01-MM-0071

Purpose Area: 2,4,7

APPROVED JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT (JAIBG) BUDGET

	<u>Federal</u>	<u>Local Cash Match</u>
Personnel	\$ 49,280	\$ _____
Travel	\$ _____	\$ _____
Equipment	\$ _____	\$ _____
Supplies/Operating Expenses	\$ _____	\$ _____
Contractual	\$ 223,353	\$ 30,292
Unallotted	\$ _____	\$ _____
Administrative Funds	\$ _____	\$ _____
FEDERAL TOTAL	\$ 272,633	
LOCAL CASH MATCH		\$ 30,292
TOTAL APPROVED JAIBG BUDGET	\$ 302,925	

FUNDING SOURCE		PROGRAM PERCENTAGE DISTRIBUTION			
Federal Share	\$ 272,633	Purpose	1 _____ %	7 <u>41</u> %	
Local Share	\$ 30,292	Area:	2 <u>41</u> %	8 _____ %	
Total Approved Funding Source	\$ 302,925		3 _____ %	9 _____ %	
			4 <u>18</u> %	10 _____ %	
			5 _____ %	11 _____ %	
			6 _____ %	12 _____ %	
			Total	100	%

Award Conditions

1. The 1997 JAIBG Act provides that Federal funds may not exceed 90 percent of total program costs, including any funds set aside for program administration. If funds are provided for construction under Purpose Area 1, the unit of local government must provide at least 50 percent of the total cost of the construction.
2. Funds required to pay the non-Federal portion of the cost of each program or project must be in addition to funds that would otherwise be made available for the program or project.
3. JAIBG funds cannot be used to supplant local funds. They must increase the amount of funds that would otherwise be available from local resources.
4. To be allowable under a grant program, costs must be obligated (purchase order issued) or paid for services provided during the grant period. If obligated by the end of the grant period, payment must be made within 60 days of the grant period ending date.
5. Budget changes in excess of 10% of the approved line item amount and any increases for personnel compensation not included in the approved budget require prior approval from OJA. All changes to the contractual category require prior OJA approval.
6. Failure to submit an acceptable Equal Employment Opportunity Plan (if required under 28.CFR42.302) that is approved by the Federal Office of Civil Rights, is a violation of OJA's Certified Assurances and may result grant termination.
7. Grant funds will be disbursed on a reimbursement basis either monthly or quarterly.
8. All contracts pertaining to this grant must be submitted to OJA within 30 days of receipt of Grant Award Documents.

WISCONSIN OFFICE OF JUSTICE ASSISTANCE
GENERAL CONDITIONS
JUVENILE ACCOUNTABILITY INCENTIVE BLOCK GRANT
ATTACHMENT B

The Grantee agrees by acceptance of this grant award that:

- If the grant award budget contains wages, the grantee's records must be maintained in a form that, at any given time, an auditor or OJA representative would be able to identify the use of Federal and Matching Funds. These records should include information such as employee name, rate of pay, hours worked, and amount of time dedicated to the grant project.
- Reimbursement for mileage from the grant will be limited to the State of Wisconsin maximum of \$.325 per mile. Reimbursement for in-state hotel rates will be limited to the State of Wisconsin maximum of \$62.00 per night.
- All procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner so as to provide maximum open and free competition.
- All Requests for Proposals (RFPs) or sole source procurement requests shall be submitted to OJA for review and approval.
- Accounting records for local "cash" match contributions reported to OJA which exceed the required match will be maintained in the same manner as the federal and required matching shares.

ACKNOWLEDGEMENT NOTICE

Date: August, 2002

Grantee: Milwaukee County

Grant No. JB-01-MM-0071

Project Title: JAIBG Firearm Program

The following regulations and obligations (referenced below) apply to your grant award.

PROGRESS REPORTS must be submitted on a scheduled basis. Narrative reports on the status of your project are due to OJA on:

<u>1/12/03</u>	<u>4/12/03</u>	<u>7/12/03</u>	<u>10/12/03</u>
<u>11/30/03 FINAL</u>			

NOTE: Reports due 04/12 includes January, February and March program activity.
 Reports due 07/12 includes April, May and June program activity.
 Reports due 10/12 includes July, August and September program activity.
 Reports due 01/12 includes October, November and December program activity.

FINANCIAL REPORTS serve two functions: to report fiscal status and to request funds. Reports may be submitted monthly but, at a minimum, are due to OJA on:

<u>1/12/03</u>	<u>4/12/03</u>	<u>7/12/03</u>	<u>10/12/03</u>
<u>11/30/03 FINAL</u>			

A supply of Forms G-2, enclosed, should be routed to your Financial Officer.

NOTE: Reports due 04/12 includes January, February and March expenses.
 Reports due 07/12 includes April, May and June expenses.
 Reports due 10/12 includes July, August and September expenses.
 Reports due 01/12 includes October, November and December expenses.

Complete and return a W-9 Taxpayer Identification Number Verification Form, enclosed.

Complete and return Follow-Up Information Form, enclosed.

OTHER:

ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions which were previously provided in the Instructions for Filing and Application. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

Date

Signature

_____, Project Director