

# STATE OF WISCONSIN

R

SENATE CHAIR  
BRIAN BURKE



ASSEMBLY CHAIR  
JOHN GARD

317-E Capitol  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: 266-8535

308-E Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: 266-2343

## JOINT COMMITTEE ON FINANCE

November 5, 2002

Mr. Darrell Bazzell, Secretary  
Department of Natural Resources  
101 South Webster Street  
Madison, WI 53707-7921

Dear Secretary Bazzell:

We are writing to inform you that the members of the Joint Committee on Finance have received your stewardship program request, received October 29, 2002, regarding the proposed purchase of 165.45 acres of land in Iowa County from Carl Thiede for \$315,000 and an additional \$6,000 in miscellaneous costs associated with this transaction

A meeting will be scheduled to further review this purchase. Therefore, it is not approved at this time.

Sincerely,

Handwritten signature of Brian Burke in black ink.

BRIAN BURKE  
Senate Chair

Handwritten signature of John Gard in black ink.

JOHN GARD  
Assembly Chair

BB:JG:dh

cc: Members, Joint Committee on Finance  
Vicky LaBelle, Department of Administration



## Legislative Fiscal Bureau

One East Main, Suite 301 • Madison, WI 53703 • (608) 266-3847 • Fax: (608) 267-6873

December 17, 2002

TO: Members  
Joint Committee on Finance

FROM: Bob Lang, Director

SUBJECT: Natural Resources: Lower Wisconsin State Riverway Stewardship Purchase in Iowa County -- Agenda Item XXIII-I

### REQUEST

The Department of Natural Resources (DNR) requests approval to provide \$321,000 from the land acquisition subprogram of the Warren Knowles-Gaylord Nelson Stewardship 2000 program to purchase 165.45 acres of land from Carl Thiede for the Lower Wisconsin State Riverway in Iowa County.

DNR notification of the proposed purchase of the Thiede parcel was received by the Committee's Co-chairs on October 29, 2002. On November 5, 2002, the Co-chairs notified DNR that a meeting would be scheduled to consider the proposed purchase.

### ANALYSIS

The 165.45 acres proposed for purchase from Carl Thiede is bordered on two sides by state owned land and by state land and the Village of Muscoda on a third side. The Lower Wisconsin State Riverway project was formed by combining nine existing wildlife areas along the Wisconsin River between Prairie du Chien and Sauk City. The parcel consists of upland woodland (65 acres), cropland (10 acres), and wetland (90.45 acres). The upland portions of the parcel overlook the Wisconsin River, while the lower portions contain approximately 3,000 feet of shoreline on Goodwiler Lake. The lake is approximately 19 acres in size, with a maximum depth of five feet. It supports northern pike, bass, and panfish, and is used for both open water and ice fishing. Waterfowl hunting is reported to be good on the property, and the parcel's bottomlands are home to a population of sandhill cranes.

A railroad corridor crosses near the southern end of the property, parallel to the highway. Access to the parcel is available from the highway by crossing the railroad grade via an existing dirt road. The site is unimproved, except for a 600 square foot pole shed. The shed does not contribute value to the parcel, and would be removed if the Department's request to purchase is approved. The cropland on the parcel (approximately 10 acres) is currently leased to a neighbor for \$400 each year. The Department indicates that should the purchase be approved, the lease would continue for several years until DNR property managers had the opportunity to convert it to wildlife nesting cover or to a wildlife food plot.

The parcel is zoned agricultural exclusive, which would require a minimum of 35 acres for each building site and is intended to protect agricultural land from development pressure. The property is assessed at approximately \$23,600, with an equalized value of \$29,150 in 2001. Mr. Thiede paid \$570 in property taxes on the parcel in 2002. If the transaction is approved, the state would be responsible for the payment of aids in lieu of taxes to the Town of Pulaski in an amount equal to the tax that would be due on the estimated value of the property at the time it was purchased (generally the purchase price), adjusted annually to reflect changes in the equalized valuation of all land, excluding improvements, in the taxation district. The town would then pay each taxing jurisdiction (including the county and school district) a proportionate share of the payment, based on its levy. Aids in lieu of taxes are made from a sum sufficient GPR appropriation. Payments for this property would be approximately \$6,120 (compared to approximately \$570 in property taxes that were paid on the 165.45-acre parcel in 2002).

Two appraisals were commissioned for the property, one in April, 2002 and the second in June, 2002. The two appraisals established valuations of \$315,000 and \$330,000, respectively. The appraisals contained many similarities, including the selection of the same three (out of four) comparable sales. The Department approved the lower appraisal for purposes of just compensation, and the seller agreed to accept this price for the parcel. A term of the negotiated sale included the seller's request to receive payment for the parcel in two installments, with five percent interest to be paid on the second installment. This condition is noted in DNR's summary, though additional funds are not requested for interest costs. The Department indicates that this is not an unusual arrangement. In order to meet the seller's request, half of the purchase price is paid to the seller at closing. The Department then holds the remaining half of the agreed to payment until the next tax year, and generates approximately 5% interest on the balance. This entire amount (the balance of the purchase price as well as the accumulated interest estimated at \$777) is then paid to the seller. This arrangement allows the seller to achieve a more favorable tax status in some cases, and is cost-neutral for DNR. The total request includes both the purchase price and closing costs for appraisals, title insurance and transfer fees (totaling \$6,000) for a request of \$321,000 in stewardship funds.

The first appraisal established the highest and best use of the property as rural residential and outdoor recreation. The appraiser notes that municipal water and sewer is available on the adjoining parcel in the Village of Muscoda. The appraiser estimated the value of the property using the sales comparison approach. This method considers properties recently sold in comparison to the property being appraised, with adjustments made to the sale prices of the comparison properties to

reflect differences that may effect the per acre value (including size, topography, water amenities, location and access). The range of sales considered varied from \$1,425 per acre to \$1,900 per acre in value. When adjusted for comparable attributes to the subject property, a range of \$1,870 to \$1,950 per acre was established. After considering the high local demand for recreational land in proximity to Madison as well as the potential for up to four building sites, the appraiser estimated the value of the property at approximately \$1,900 per acre, for a total value of \$315,000.

The second appraisal established the highest and best use of the property to be either a single large hobby farm or up to four smaller hobby farms. This appraiser also used the sales comparison approach to value the property. Three of the comparable sales selected were the same as those selected for the first appraisal. Sales selected for comparison ranged from \$1,425 to \$2,100 per acre. When adjusted for comparable attributes to the subject property, a range of \$1,880 to \$2,340 per acre was established. After considering the demand for mixed-use land and rural homesites in the area, the appraiser estimated the value of the property at approximately \$2,000 per acre, for a total value of \$330,900.

**ALTERNATIVES**

1. Approve the DNR request to expend up to \$321,000 from the land acquisition subprogram of the stewardship program to purchase 165.45 acres of land from Carl Thiede for the Lower Wisconsin State Riverway in Iowa County.

2. Deny the request.

Prepared by: Rebecca Hotynski

MO# B/G

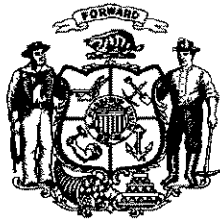
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DUFF	<input checked="" type="radio"/>	N	A
WARD	<input checked="" type="radio"/>	<input checked="" type="radio"/>	A
HUEBSCH	<input checked="" type="radio"/>	N	A
HUBER	<input checked="" type="radio"/>	N	A
COGGS	<input checked="" type="radio"/>	N	A
BURKE	<input checked="" type="radio"/>	N	A
DECKER	<input checked="" type="radio"/>	N	A
MOORE	<input checked="" type="radio"/>	N	A
SHIBILSKI	<input checked="" type="radio"/>	N	A
PLACHE	<input checked="" type="radio"/>	N	A
WIRCH	<input checked="" type="radio"/>	N	A
DARLING	<input checked="" type="radio"/>	N	A
ROSENZWEIG	<input checked="" type="radio"/>	N	A

AYE 14 NO 2 ABS \_\_\_\_\_

# THE STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

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Phone: (608) 266-2343

## JOINT COMMITTEE ON FINANCE

### MEMORANDUM

To: Members  
Joint Committee on Finance

From: Senator Brian Burke  
Representative John Gard

Re: 14-Day Passive Review/Land Purchase

Date: October 30, 2002

Attached is a copy of a letter from the Department of Natural Resources, received October 29, 2002, concerning a proposed purchase of 165.45 acres of land from Carl Thiede for \$315,000 and an additional \$6,000 in miscellaneous costs associated with this transaction. The land is located in Iowa County.

The notice is pursuant to s. 23.0915(4), Stats., which requires the Department to notify the Joint Finance Committee of all stewardship projects of \$250,000 or more in cost.

Please review the material and notify **Senator Burke** or **Representative Gard** no later than **Thursday, November 14, 2002**, if you have any concerns about the request or if you would like the Committee to meet formally to discuss it.

Also, please contact us if you need further information.

Attachment

BB:JG:dh



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Scott McCallum, Governor  
Darrell Bazzell, Secretary

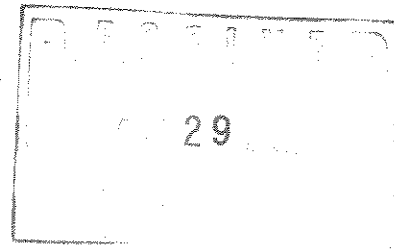
101 S. Webster St.  
Box 7921  
Madison, Wisconsin 53707-7921  
Telephone 608-266-2621  
FAX 608-267-3579  
TTY 608-267-6897

OCT 29 2002

IN REPLY REFER TO: WR-536

Honorable Brian Burke  
Member State Senate  
Room 317E  
CAPITOL

Honorable John Gard  
Member State Assembly  
Room 308E  
CAPITOL



Dear Senator Burke and <sup>Representative</sup> Representative Gard:

The Department is notifying you as co-chairs of the Joint Committee on Finance of a proposed purchase of 165.45-acres of land from the Carl Theide for \$315,000. In addition, the Department requests \$6,000 of Stewardship funding for miscellaneous costs associated with this transaction. The Department is submitting this notice pursuant to s. 23.0915(4), Stats., which requires the Department to notify the Joint Committee on Finance of all Stewardship projects more than \$250,000 in cost. The Natural Resources Board approved the purchase at the October meeting. The land is required to consolidate state ownership in the Lower Wisconsin Scenic Riverway, as well as provide opportunities for public recreation, restore native grasslands and also provide habitat for a variety of wildlife.

The file number is WR-536 and the land is located in Iowa County. Attached, please find a memo and maps describing this transaction. Assessed value for 2001 is \$23,600.

I certify that this request for consideration meets all applicable state and federal statutes, rules, regulations and guidelines. This certification is based upon a thorough and complete analysis of this request.

If you do not notify the Department with 14 working days after this notification that the Committee has scheduled a meeting to review the proposed transaction, the Department will proceed with the approval process. If the committee has no objections, the Department will forward the proposal to the Governor for his consideration. If you need additional information, please contact Richard Steffes at 266-0201. Mr. Steffes is available to answer any questions you may have in this matter.

Thank you for this consideration.

Sincerely,

Darrell Bazzell  
Secretary

Attachment

cc: Legislative Fiscal Bureau  
Department of Administration

## CORRESPONDENCE/MEMORANDUM

DATE: September 18, 2002  
 TO: Governor McCallum  
 FROM: Darrell Bazzell *DB*  
 SUBJECT: Proposed Land Acquisition, Carl L. Thiede Tract, File # WR-536,  
 Option Expires November 26, 2002

FILE REF: WR-536

1. PARCEL DESCRIPTION:

Lower Wisconsin State Riverway  
 Iowa County

Grantor:

Carl L. Thiede  
 303 E. LeGrand Street  
 Boscobel, WI 53805

Acres: 165.45Price: \$315,000Appraised Value: \$315,000; \$330,900Interest: Purchase in fee.Improvements: 20' x 30' Pole BuildingLocation: The tract is located eighteen miles west of Spring Green, in northwestern Iowa County.Land Description: The subject area is a mixture of terrace upland and river bottomland.Water: There are 3,000 feet of shoreline frontage on Goodwiler Lake.

<u>Covertypes Breakdown:</u>	<u>Type</u>	<u>Acreage</u>
	Wooded Upland	65.00
	Cropland	10.00
	Wetland	<u>90.45</u>
	TOTAL	165.45

Zoning: Agriculture, Shoreland and FloodplainPresent Use: RecreationProposed Use: Scenic River Protection and Public RecreationTenure: 33 yearsProperty Taxes: \$571.96Option Date: August 28, 20022. JUSTIFICATION:

The 165.45-acre Thiede parcel is recommended for purchase for the Lower Wisconsin State Riverway. The land is located in the Town of Pulaski in Iowa County. The land is being acquired to protect the scenic and natural values of the tract and preserve them for future generations, to provide opportunities for public recreation, and to allow management of the natural resources of the land.

The Lower Wisconsin State Riverway was formed by combining nine existing wildlife areas along the Wisconsin River between Prairie du Chien and Sauk City. New lands were added to the former projects to close separations between them, to protect scenic lands along the river and to meet recreational needs.

The 165.45-acre Thiede parcel is made up of upland woods and wet bottomlands. Located near Spring Green, and Avoca in the northwestern corner of Iowa County, the western boundary of the parcel adjoins the Village of Muscoda. The upland portions of the parcel overlook a large area of the Wisconsin River, and the property fronts on about 3,000 feet of shoreline on Goodwiler Lake. A narrow oxbow channel extends east along the base of the embankment from Goodwiler Lake across most of the east-west length of the subject property, terminating in Round Hole, a small oxbow pond located on the eastern side of the property.

Lands currently owned by the Department border the parcel on three sides. Access to the parcel is provided by frontage on State Highway 80 and 133, and interior access is provided by a system of field roads. The property is improved with a 20-year-old metal pole building, which was originally designed to house cattle and store hay. The building is no longer used and is considered to contribute no value to the property.

The Department recommends purchase of the Thiede parcel to allow for management of the natural and scenic resources associated with the Wisconsin River, to provide opportunities for public recreation, and to consolidate state ownership in the area.

3. FINANCING:

State Stewardship bond funds are anticipated:

Funds allotted to program:	Balance after proposed transaction:
\$5,200,000	\$1,515,562

Comments: The purchase price will be paid in two installments. Estimated interest cost is \$800.00.

4. ACQUISITION STATUS OF THE LOWER WISCONSIN STATE RIVERWAY:

Established: 1989  
Acres Purchased to Date: 43,740.14  
Acquisition Goal: 78,825.0 Acres  
Percent Complete: 55.5%  
Cost to Date: \$14,166,182

5a. APPRAISAL:

Appraiser: Paul Stone (Private Appraiser)  
Valuation Date: April 23, 2002  
Appraised Value: \$315,000  
Highest and Best Use: Rural Residential and Recreation

Allocation of Values:

- a. land: 165.45 acres @ \$1,900 per acre: \$315,000 (Rounded)
- b. market data approach used, four comparable sales cited
- c. adjusted value range: \$1,870 to \$1,946 per acre

Appraisal Review: Ron Olson — June 3, 2002



5b. APPRAISAL:

Appraiser: Robert Bredemus (Private Appraiser)

Valuation Date: April 30, 2002

Appraised Value: \$330,900


Highest and Best Use: Up to 4 hobby farms

Allocation of Values:

- a. land: 165.45 acres @ \$2,000 per acre: \$330,900
- b. market data approach used, four comparable sales cited
- c. adjusted value range: \$1,883 to \$2,338 per acre

Appraisal Review: Ron Olson — June 3, 2002

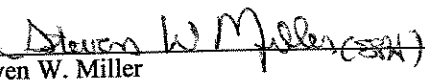
RECOMMENDED:

  
 \_\_\_\_\_  
 Richard E. Steffes

9-18-02  
 Date

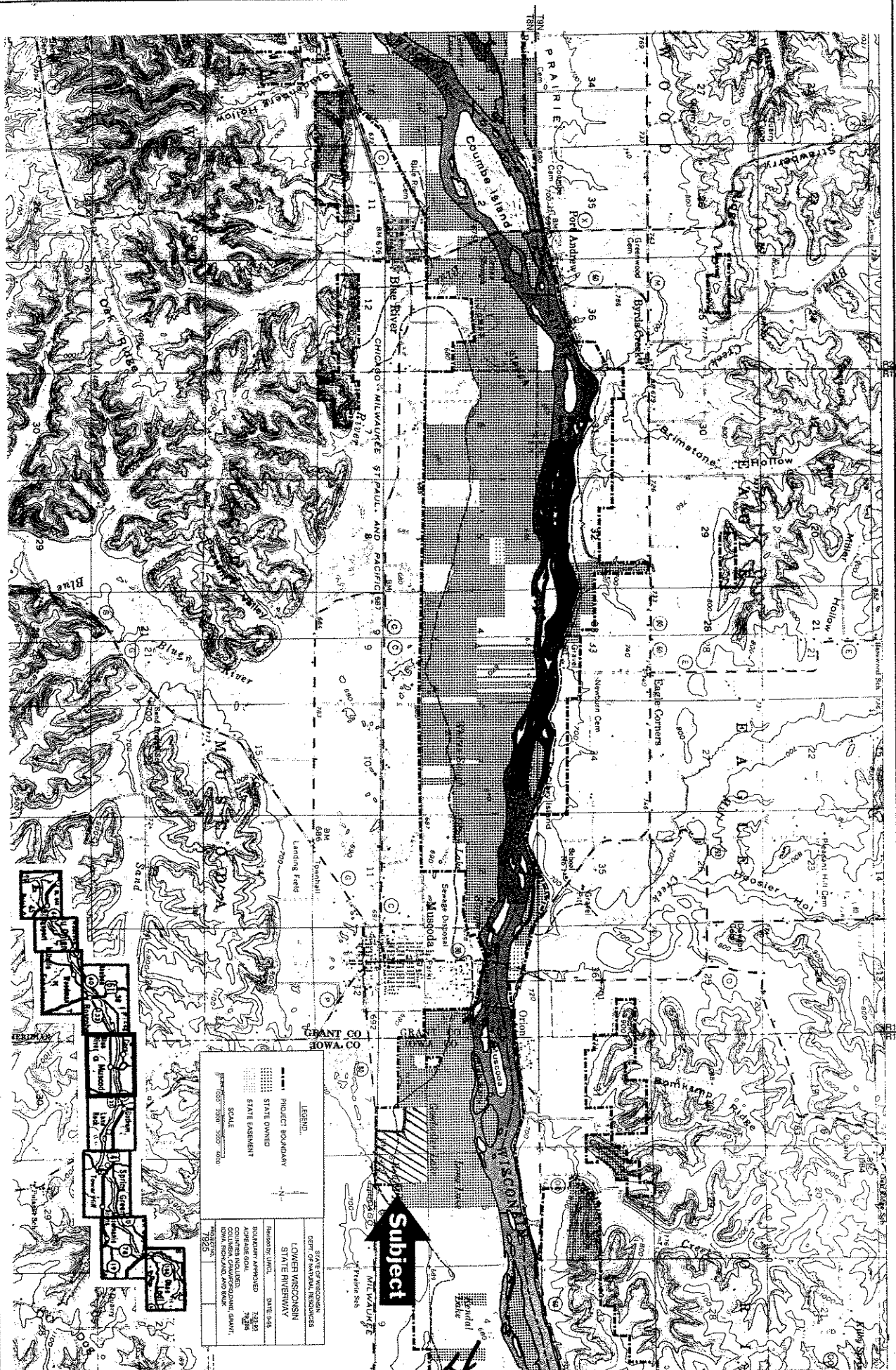
  
 \_\_\_\_\_  
 Bureau of Legal Services

9/23/02  
 Date

  
 \_\_\_\_\_  
 Steven W. Miller

9/23/02  
 Date

RES:tmt



**LEGEND**

- PROJECT BOUNDARY
- STATE OWNED
- STATE EASEMENT

**SCALE**

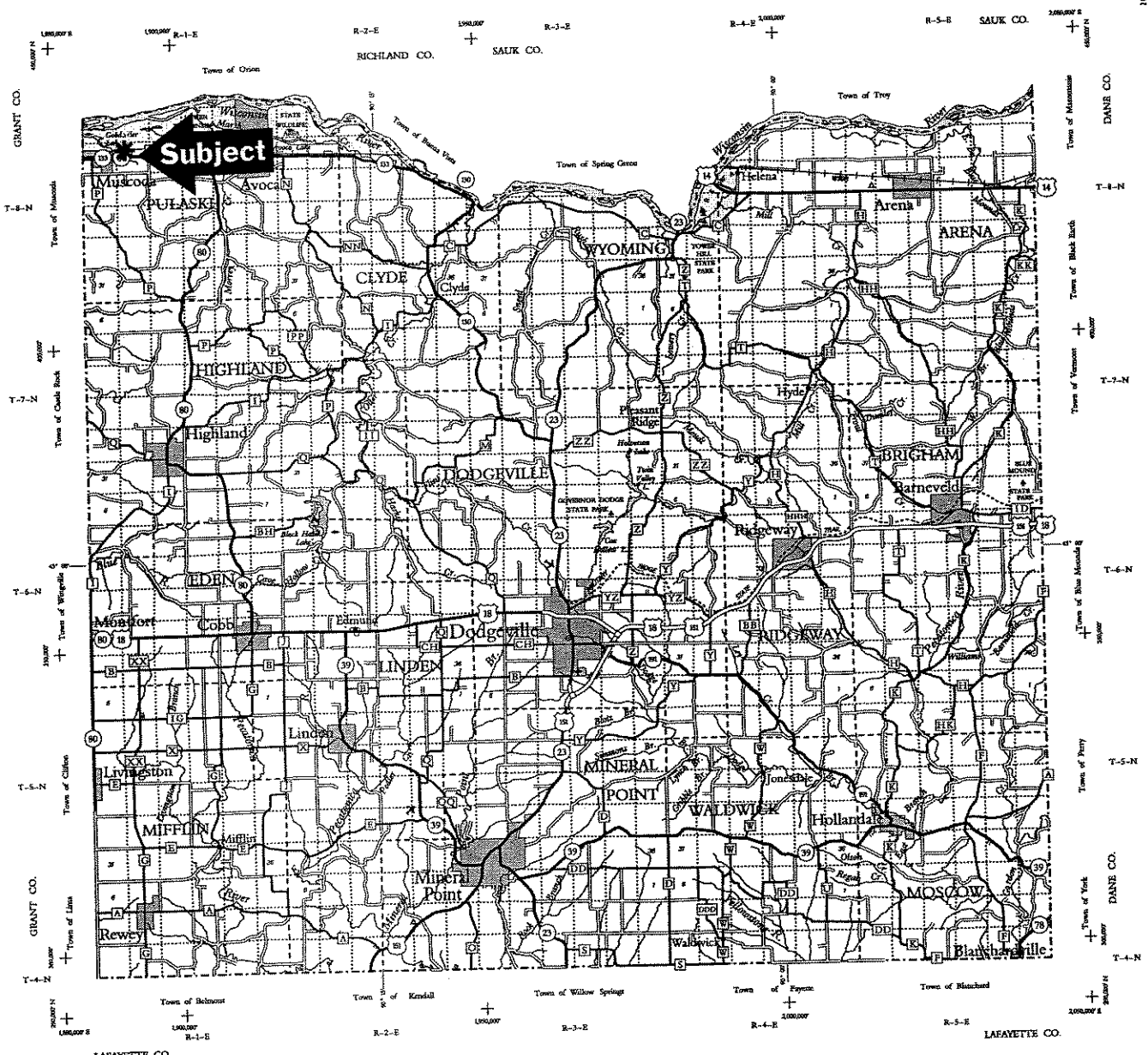
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**STATE OF WISCONSIN**  
DEPT. OF NATURAL RESOURCES  
LOWER WISCONSIN  
STATE RIVERWAY

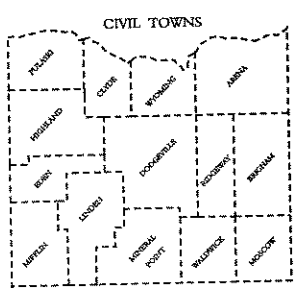
**BOUNDARY APPROVED** 7/28/88  
**COUNTIES INCLUDED** MILWAUKEE, GRANT, SPOKANE, CALUMET, DAVENPORT, GADSDEN, WASHINGTON, AND SAUK  
**DATE** 7/28/88

**Subject**

IOWA 25-1



- LEGEND**
- Powerway
  - Multi-lane Divided
  - U.S. or State Hwy
  - County Trunk Hwy
  - Town Road
  - Forlane
  - Railroad
  - State Trail
  - Interchange
  - Highway Separation
  - Interstate Highway No.
  - U.S. Highway No.
  - State Highway No.
  - County Highway Letter
  - State Boundary
  - County Boundary
  - Civil Town Boundary
  - Section Line
  - Dam
  - Hospital
  - Schools
  - Airport
  - County Seat
  - Unincorporated Village
  - Fish Hatchery
  - Game Farm
  - Public Hunt or Fish Club
  - Public Camp & Picnic Club
  - Ranger Station
  - State Park
  - County Park
  - Wildlife Refuge
  - Rest Area
  - Wayside



**SECTION NUMBERING OF A TOWNSHIP**

1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31	32	33	34	35	36

**MILES OF HIGHWAY as of Dec. 31, 2000**

STATE	67
COUNTY	309
LOCAL ROADS	779
OTHER ROADS	2
<b>TOTAL FOR COUNTY</b>	<b>1299</b>

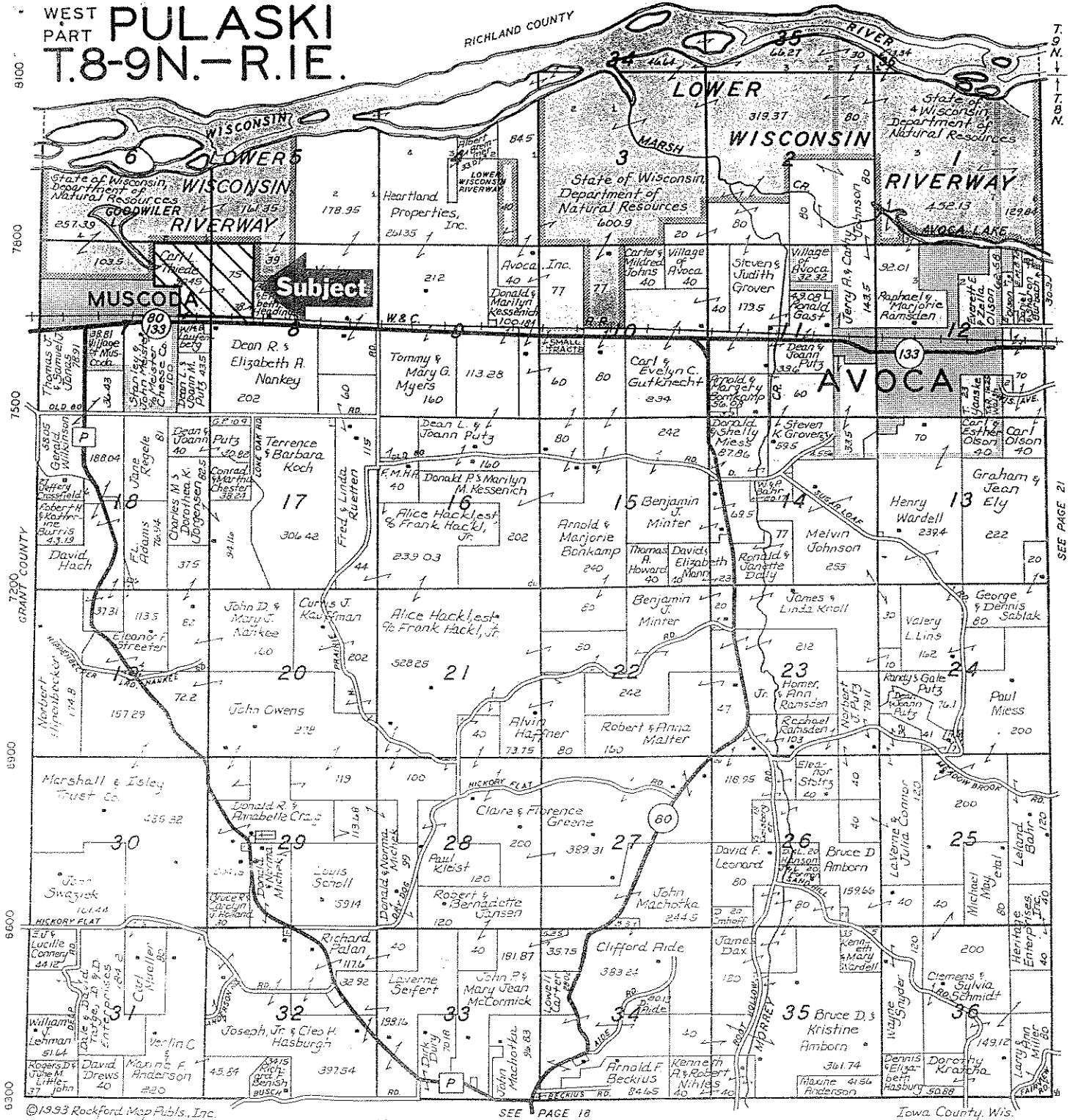
Land Area (2000 Census) ... 783 sq. mi.  
 Population (2000 Census) ... 62,786  
 County Seat ... Dodgeville



**IOWA CO.**  
 DEPARTMENT OF TRANSPORTATION  
 STATE OFFICE BUILDING  
 Madison, Wisconsin  
 SCALE 1" = 20 MILES  
 Created for  
 JAN. 2002  
 Data compiled from U.S.G.S. Quadframe  
 1:50,000 Scale

For boundaries of public hunting and fishing grounds please contact the Department of Natural Resources  
 Grid based on the state plane coordinate system north north east the NAD 83

WEST PART PULASKI T.8-9N.-R.1E.



©1933 Rockford Map Pubs., Inc.

SEE PAGE 18

Iowa County, Wis.

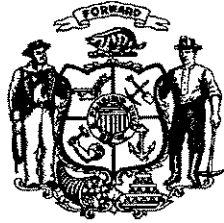
6

# THE STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

ASSEMBLY CHAIR  
**JOHN GARD**

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Phone: (608) 266-8535



308-E Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: (608) 266-2343

## JOINT COMMITTEE ON FINANCE

November 6, 2002

Secretary George Lightbourn  
Department of Administration  
101 East Wilson Street, 10<sup>th</sup> Floor  
Madison, Wisconsin 53703

Dear Secretary Lightbourn:

We are writing to inform you that the members of the Joint Committee on Finance have reviewed your request, received October 17, 2002, pursuant to s. 16.515/16.505, Stats., pertaining to a request from the Department of Revenue.

No objections have been raised concerning this request. Therefore, the request is approved.

Sincerely,

Handwritten signature of Brian Burke in black ink.

BRIAN BURKE  
Senate Chair

Handwritten signature of John G. Gard in black ink.

JOHN G. GARD  
Assembly Chair

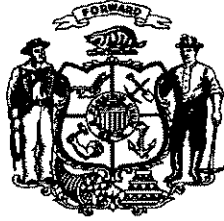
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cc. Members, Joint Committee on Finance  
Secretary Richard Chandler, Department of Revenue  
Robert Lang, Legislative Fiscal Bureau  
Vicky La Belle, Department of Administration

# THE STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

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Phone: (608) 266-8535



ASSEMBLY CHAIR  
**JOHN GARD**

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P.O. Box 8952  
Madison, WI 53708-8952  
Phone: (608) 266-2343

## JOINT COMMITTEE ON FINANCE

### MEMORANDUM

To: Members  
Joint Committee on Finance

From: Senator Brian Burke  
Representative John Gard  
Co-Chairs, Joint Committee on Finance

Re: s. 16.515/16.505, Stats. Request

Date: October 18, 2002

Attached is a copy of a request from the Department of Administration, received October 17, 2002, pursuant to s. 16.515/16.505(2), Stats., pertaining to a request from the Department of Revenue.

Please review the material and notify **Senator Burke** or **Representative Gard** no later than **Tuesday, November 5, 2002**, if you have any concerns about the request or if you would like to meet formally to consider it.

Also, please contact us if you need further information.

Attachment

BB:JG:dh



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

SCOTT McCALLUM  
GOVERNOR

GEORGE LIGHTBOURN  
SECRETARY

Office of the Secretary  
Post Office Box 7864  
Madison, WI 53707-7864  
Voice (608) 266-1741  
Fax (608) 267-3842  
TTY (608) 267-9629

**Date:** October 17, 2002

**To:** The Honorable Brian Burke, Co-Chair  
Joint Committee on Finance

The Honorable John Gard, Co-Chair  
Joint Committee on Finance

**From:** George Lightbourn, Secretary  
Department of Administration *George Lightbourn*

**Subject:** S. 16.515/16.505(2) Request(s)

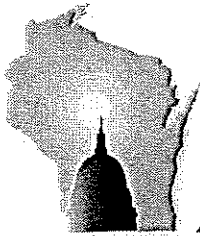
Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	2001-02 <u>FTE</u>	<u>AMOUNT</u>	2002-03 <u>FTE</u>
DOR 20.566(3)(k)	Internal services			\$3,309,000	

As provided in s. 16.515, the request(s) will be approved on November 7, 2002, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Vicky LaBelle at 266-1072, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments



**WISCONSIN DEPARTMENT OF  
ADMINISTRATION**

SCOTT McCALLUM  
GOVERNOR

GEORGE LIGHTBOURN  
SECRETARY

Office of the Secretary  
Post Office Box 7864  
Madison, WI 53707-7864  
Voice (608) 266-1741  
Fax (608) 267-3842  
TTY (608) 267-9629

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**Date:** October 3, 2002

**To:** George Lightbourn, Secretary  
Department of Administration

**From:** Paul Ziegler, Policy and Budget Analyst  
State Budget Office, Department of Administration

**Subject:** Request Under s. 16.515 from the Department of Revenue for Mail Services

**REQUEST:**

Under s. 16.515, the Department of Revenue (DOR) requests \$3,309,000 PRS beginning in fiscal year 2002-03 in s. 20.566(3)(k) Internal Services for the centralized administration and charge-back of postage, freight and mail services.

**REVENUE SOURCE FOR APPROPRIATION:**

The source of revenue for the s. 20.566(3)(k) Internal Services appropriation is charges to the department's own appropriations. Consequently, the request places no new demand on any state or non-state revenue source.

**BACKGROUND:**

This request provides expenditure authority to allow DOR to manage its mailing services through the department's internal services appropriation. If approved, DOR will initially bill all mail service expenditures to the internal services appropriation and then periodically bill the agency's operating appropriations for the appropriate share of mail service costs. Currently, the department makes expenditures related to postage and mailings directly from the agency's operating appropriations. Because many mail service expenditures are made on behalf of a variety of agency functions and appropriations, the current methodology requires substantial mailing costs to initially be carried by the agency's largest GPR appropriation (used for tax collection activity) only to be later reallocated to other appropriations and fund sources.



Three recent changes prompt the department's request:

1. 2001 Wisconsin Act 16 broadened DOR's internal services appropriation so that it may serve the entire department. Prior to this change, the internal services appropriation could only serve PR and SEG funded activities.
2. The department physically consolidated its Madison offices into one building. The joining of five locations into one allowed the merging of redundant activities within the agency.
3. The department was reorganized by function. Prior to the reorganization, mail services were splintered across several divisions. With the reorganization, mail services are now centralized in the Enterprise Services Division and structured to serve the entire agency.

**ANALYSIS:**

Although the consolidation of mail services in DOR increased efficiency and reduced duplication, it created a mismatch between the department's organization and its budget structure. While mail services are now operated as an agency-wide function, budget authority for mail services remains fragmented. This has exacerbated the shortcomings of the current budget treatment - whereby one appropriation must temporarily carry burdens that belong to other appropriations and fund sources. Reductions to the agency's GPR budget in both the 2001-03 budget bill and budget reform bill (Acts 16 and 109) have also limited the ability of the agency's largest GPR appropriation to even momentarily carry the burden for non-GPR activity.

The table below shows how the agency's budget for mail services is dispersed by fund source. Detail by appropriation is located in the attachment that follows this memo.

GPR	\$2,293,700	69%
SEG	722,400	22%
PR	<u>293,100</u>	<u>9%</u>
Total	\$3,309,200	100%

The request will permit DOR's budget authority to reflect both the technology and operating procedures now in use. With the consolidation of mail services, postage is purchased and placed on metering machines that may be utilized by several DOR units and funding sources. While operating efficiencies are realized by this approach, the precise usage of mail services by each organizational unit and fund source cannot be known in advance. The request allows the expenditure to be carried by the internal services appropriation until actual use by appropriation and fund source is known.

George Lightbourn  
Page 3  
October 3, 2002

Consequently, the need for multiple approximations and adjustments will be eliminated.

The request will improve accountability and management oversight. Since each operating appropriation will only be billed for services received and temporary over-billing will cease, year to date expenditures for each appropriation will better reflect the activity truly related to the appropriation.

Because expenditures recorded in the internal services appropriation will generate equivalent revenues as the operating appropriations are billed for services, the request will have no net impact on the appropriation's cash balance.

**RECOMMENDATION:**

Approve the request. It allows DOR to adjust its budget treatment for mail services to match recent changes in statutory authority, physical location and organization. The request will improve accountability without creating new state spending.

Attachment

Estimated 2002-03 Mail Service Charges by Appropriation

<u>GPR</u>		
(1)(a)	Collection of Taxes: General program operations	2,157,900
(2)(a)	State & Local Finance: General program operations	99,000
(3)(a)	Administrative Services: General program operations	<u>36,800</u>
		2,293,700
<u>SEG</u>		
(1)(u)	Motor fuel tax administration	27,000
(1)(q)	Recycling surcharge administration	7,300
(1)(r)	Administration of dry cleaner fees	200
(2)(q)	Railroad and air carrier tax administration	1,100
(2)(r)	Lottery credit administration	9,600
(8)(q)	Lottery: General program operations	<u>677,200</u>
		722,400
<u>PR</u>		
(1)(gd)	Administration of special district taxes	21,300
(1)(gb)	Business tax registration	117,300
(1)(gg)	Administration of local taxes	3,500
(1)(ga)	Cigarette tax stamps	7,400
(1)(hp)	Admin endangered resources & professional football district voluntary payments	5,600
(1)(g)	Administration of county sales and use taxes	38,700
(1)(ha)	Administration of liquor tax	4,700
(1)(h)	Debt collection	8,700
(2)(h)	Reassessments	300
(2)(hi)	Wisconsin property assessment manual	3,900
(3)(gm)	Reciprocity agreement and publications	<u>81,700</u>
		293,100
	Grand total	3,309,200

DS - JJ - V Lab -  
cc: PZ  
JK



**State of Wisconsin • DEPARTMENT OF REVENUE**

2135 Rimrock Road • P.O. BOX 8933 • MADISON, WISCONSIN 53708-8933  
(608) 266-6466 • FAX (608) 266-5718 • <http://www.dor.state.wi.us>

*Scott McCallum*  
Governor

*Richard G. Chandler*  
Secretary of Revenue.

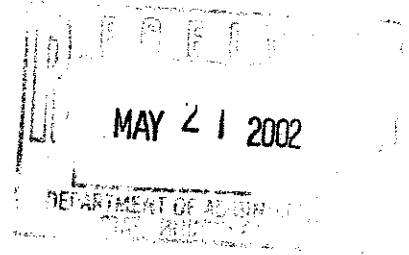
**MEMORANDUM**

May 16, 2002

TO: David Schmiedicke  
State Budget Director

FROM: Richard G. Chandler *RGC*  
Secretary of Revenue

SUBJECT: s. 16.505/515 Request for Additional Expenditure Authority under s.  
20.566(3)(k) – Internal Services



The Department of Revenue (DQR) requests additional permanent expenditure authority of \$3,309,000 PRS in the appropriation under s. 20.566(3)(k) starting July 1, 2002 for the centralized administration and chargeback of postage, freight, and mail services costs to the operating divisions within the agency.

**BACKGROUND**

During calendar years 2000 and 2001, the Department of Revenue implemented two actions that brought significant change to the agency. The first was the consolidation of five office locations in Madison into one office location on Rimrock Road. The second was implementing the reorganization plan for the agency emphasizing an enterprise approach in restructuring the agency along functional lines to better service its customers.

One of the changes that resulted from the two actions was the centralization of both incoming and outgoing mail services function at the Rimrock office location. Previously, this function was performed within several divisions, depending on office location, and processed either by division staff or through the DOA Thornton Street mail services center. Effective July 1, 2001, the incoming and outgoing mail services function was organizationally removed from the operating divisions and consolidated in the Enterprise Services Division. This function now took on a department-wide approach to providing mail services to the whole agency versus divisions within the agency.

The organizational change went smoothly as expected. The fiscal aspects of the change have proved to be a challenge during FY02. The existing divisional costing approaches no longer efficiently accommodated the department-wide costing approach that needs to be taken. The action that needs to be taken is to shift from clearing postage, freight, and mail services costs through multiple operating appropriations to funneling all postage, freight and mail services costs into one PRS appropriation and then periodically charging back to the operating divisions the costs associated with their mail activity.

### ADDITIONAL FUNDING REQUEST

The agency presently has a program revenue – service (PRS) appropriation under s. 20.566(3)(k) that was specifically established to provide a means to chargeback centralized services to operating divisions within the agency based on services used. The appropriation has funding authorized to: (1) chargeback to PR and SEG appropriations the costs of administrative services provided to support their staff and financial operations, (2) chargeback the costs to operate common copier services, (3) chargeback general training costs associated with courses attended by operating division personnel, (4) chargeback the costs of providing building access cards to division staff, and (5) chargeback common area telephone usage to the operating divisions. The current expenditure authorization level is \$288,900.

For the activities identified above, actual costs are directly charged to this PRS appropriation. On a periodic basis, the accumulated costs for the activities are charged back to the using operating divisions' appropriations based either on actual usage or a mutually agreed to formula allocation. The payment received from the operating divisions' appropriations becomes the revenue for this PRS appropriation.

The agency is requesting expenditure authorization of \$3,309,000 PRS to centralize the agency's postage, freight, and mail services expenditures in this PRS appropriation for eventual chargeback to the operating divisions' appropriations based on actual usage or a mutually agreed to formula allocation. Operating division appropriations already have sufficient funding authorization to pay the chargebacks from this PRS appropriation. The agency believe this is the most efficient and effective way to handle the mailing costs of the agency's operating divisions.

The \$3,309,000 being requested is based on the operating division budgets (all funds) for expenditures under the MPF grouping of the 3100 series expenditure object codes. See Attachment 1 for appropriation detail of this funding.

### REVENUE SOURCE FOR APPROPRIATION

The revenue source for this program revenue-service appropriation comes from the internal billings made to the agency's operating divisions' appropriations for the services used. Billings will be periodically (monthly/quarterly) made to the operating divisions and their payments of the billings will become the revenue to this appropriation.

### APPROPRIATION BALANCE ANALYSIS

	Fiscal Year 2001-02	Fiscal Year 2002-03	Fiscal Year 2003-04	Fiscal Year 2004-05	Fiscal Year 2005-06
<b>Beg Balance</b>	16,500	8,500	12,500	16,500	4,000
<b>Cur. Revenue</b>	280,900	292,900	292,900	292,900	292,900
<b>Add'l Revenue</b>		3,309,000	3,309,000	3,309,000	3,309,000
<b>Cur. Expenses</b>	-288,900	-288,900	-288,900	305,400	-288,900
<b>Add'l Expenses</b>		-3,309,000	-3,309,000	-3,309,000	-3,309,000
<b>Ending Balance</b>	8,500	12,500	16,500	4,000	8,000

Current Expenditure Authority	\$ 288,900
Additional Expenditure Authority Requested	<u>\$3,309,000</u>
 Total New Expenditure Authority Under s.20.566(3)(k)	 \$3,597,900

cc: T. Ourada  
G. Frank-Reece  
R. Grade  
G. Riedasch  
P. Ziegler

# STATE OF WISCONSIN

SENATE CHAIR  
BRIAN BURKE



ASSEMBLY CHAIR  
JOHN GARD

317-E Capitol  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: 266-8535

308-E Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: 266-2343

## JOINT COMMITTEE ON FINANCE

November 8, 2002

Mr. George F. Lightbourn, Secretary  
Department of Administration  
101 E. Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53703

Dear Secretary Lightbourn:

On October 14, 2002, the Department of Administration (DOA), pursuant to s. 79.10(11)(b) of the statutes, provided the Committee with an estimate of total funds available for distribution under the lottery and gaming credit for property taxes levied in 2002 (paid in 2003). On October 24, 2002, DOA provided the Committee with a second letter, which includes a revised lottery and gaming credit estimate that reflects certain corrections. With these modifications, the amount available for the lottery and gaming credit would total \$106,334,700. The Committee is authorized to revise the DOA estimate and may do so at a meeting that takes place before November 1, 2002. If the Committee chooses to accept the DOA estimate, no Committee action is required.

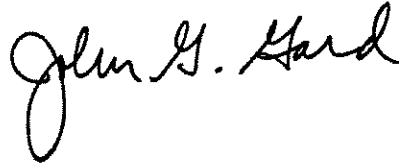
This letter is to notify you that the Committee did not meet to reestimate the amount available for the lottery and gaming credit; DOA may, therefore, notify the Department of Revenue that the amount available for distribution under the lottery and gaming credit is \$106,334,700.

The Legislative Fiscal Bureau analysis of lottery sales and expenses and other gaming-related revenues is in agreement with the DOA estimate. The Fiscal Bureau concludes that the certified amount of \$106,334,700 would support an estimated average lottery and gaming credit of \$78. For your information, the Fiscal Bureau memorandum dated October 29, 2002, relating to this analysis, is attached.

Sincerely,



BRIAN BURKE  
Senate Chair



JOHN GARD  
Assembly Chair

BB:JG:dh

Attachment

cc: Members, Joint Committee on Finance





## Legislative Fiscal Bureau

One East Main, Suite 301 • Madison, WI 53703 • (608) 266-3847 • Fax: (608) 267-6873

October 29, 2002

TO: Members  
Joint Committee on Finance

FROM: Bob Lang, Director

SUBJECT: Estimate of Available Funds for the 2002(03) Lottery and Gaming Credit

On October 14, 2002, the Department of Administration (DOA), pursuant to s. 79.10(11)(b) of the statutes, provided the Committee with an estimate of total funds available for distribution under the lottery and gaming credit for property taxes levied in 2002 (paid in 2003). The Department of Revenue (DOR) must be notified of the total amount available for distribution under the lottery and gaming credit by November 1, 2002. This estimate provides DOR with the basis for calculating the fair market value, termed the credit base, necessary to distribute the lottery and gaming credit. The credits are calculated by multiplying the credit base by school tax rates.

The Committee is authorized to revise the DOA estimate and may do so at a meeting that takes place before November 1, 2002. If the Committee chooses to accept the DOA estimate, no Committee action is required.

In its letter, dated October 14, 2002, DOA estimated that a total of \$110,222,600 would be available for the 2002(03) lottery and gaming credit. This amount was based on estimated 2002-03 lottery sales of \$412.7 million. On October 24, 2002, DOA provided the Committee with a revised lottery fund condition statement that reflects a correction of the estimated farmland tax relief credit payment in 2002-03 and several other adjustments. With these modifications, the amount available for the lottery and gaming credit would total \$106,334,700. Our analysis agrees with this revised amount. Certification of this amount would result in an estimated average lottery and gaming credit of \$78.

The DOA letter of October 24, 2002, and the lottery fund condition for 2002-03, are provided as attachments to this memorandum. Please note that the attached Fiscal Bureau fund condition statement is formatted differently from the DOA fund condition statement. As a result, certain amounts appear to be at variance. However, these variances are not material and the amount estimated on the lottery and gaming credit is identical under both approaches.

Under 2001 Wisconsin Act 16, the 2001-03 biennial budget act, lottery sales were estimated at \$403.6 million in 2001-02 and \$402.9 million in 2002-03. Actual 2001-02 lottery sales totaled \$427.6 million. This strong performance was primarily the result of particularly high Powerball sales associated with a large jackpot in August, 2001. The revised sales estimate of \$412.7 million in 2002-03 was projected on the basis of sales models utilized by DOR to estimate both on-line and instant ticket games. The 2002-03 sales estimate of \$412.7 million appears to be a reasonable projection. The following table shows actual 2001-02 sales by game type and 2002-03 sales estimates made under Act 16 and under the revised projection.

<u>Game Type</u>	<u>Actual 2001-02</u>	<u>Estimated Sales</u>	
		<u>Act 16 2002-03</u>	<u>Revised Projection 2002-03</u>
Scratch	\$233,573,800	\$233,919,300	\$238,361,300
Pull-Tab	4,640,200	3,927,100	4,640,200
On-Line	<u>189,336,300</u>	<u>165,024,600</u>	<u>169,711,400</u>
Total	\$427,550,300	\$402,871,000	\$412,712,900

The certification of the lottery and gaming credit proceeds available for distribution in 2002(03) will require that this amount be paid to property owners. If the projected sales that support the distribution amount are not realized, the lottery fund includes a reserve (approximately \$8.3 million) that can be utilized for credit payments. This reserve amount is adequate to support credit payments from the lottery fund even if actual sales are up to \$22.0 million less than the projected \$412.7 million. To the extent the reserve would need to be utilized, the effect would be to reduce the credit amount in the subsequent tax year. Similarly, if 2002-03 lottery sales exceed the \$412.7 million projection, the additional funds would be available for distribution for 2003(04) property tax credits.

In summary, 2002-03 lottery sales of \$412.7 million would result in \$106,334,700 in lottery and gaming credits. This amount would result in an estimated average credit of \$78. Unless the Committee meets to certify another number before November 1, 2002, the \$106,334,700 projection will be used by DOR to set the credit base for determining 2002(03) lottery and gaming credits.

AZ/bh  
Attachments

**2002-03 Lottery Fund Condition Statement  
October, 2002**

Fiscal Year Opening Balance	\$17,698,700
<b>Operating Revenues</b>	
Ticket Sales	\$412,712,900
Retailer Fees and Miscellaneous	<u>100,600</u>
Gross Revenues	\$412,813,500
<b>Expenditures</b>	
Prizes	\$235,235,000
Retailer Compensation	29,059,500
Vendor Payments	12,694,400
General Program Operations	21,510,500
Appropriation to DOJ	289,100
Appropriation to DOR	222,000
Program Reserves	<u>412,200</u>
Total Expenditures	\$299,422,700
Net Proceeds	\$113,390,800
Interest Earnings	\$1,135,000
Gaming-Related Revenue	\$1,003,900
Total Available for Tax Relief*	\$133,228,400
<b>Appropriations for Tax Relief</b>	
Lottery and Gaming Credit	\$106,334,700
Farmland Tax Relief Credit	18,487,400
Late Lottery and Gaming Credit Applications	<u>150,000</u>
Total Appropriations for Tax Relief	\$124,972,100
Gross Closing Balance	\$8,256,300
Reserve (2% of Gross Revenues)	\$8,256,300
Net Closing Balance	\$0

\*Opening balance, net proceeds, interest earnings and gaming-related revenue.

STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
101 East Wilson Street, Madison, Wisconsin

TOMMY G. THOMPSON  
GOVERNOR

GEORGE LIGHTBOURN  
SECRETARY



Office of the Secretary  
Post Office Box 7864  
Madison, WI 53707-7864  
Voice (608) 266-1741  
Fax (608) 267-3842  
TTY (608) 267-9629

October 24, 2002

The Honorable Brian Burke, Co-Chair  
Joint Committee on Finance  
316 South, State Capitol  
Madison, WI 53702

The Honorable John Gard, Co-Chair  
Joint Committee on Finance  
315 North, State Capitol  
Madison, WI 53702

Dear Senator Burke and Representative Gard:

After conferring with the Lottery and the Legislative Fiscal Bureau, the Department is revising its estimate under s. 79.10 (1) of the total funds available for distribution under the lottery credit. This revision reflects the consensus estimate.

The revised estimate projects \$106,334,700 will be available for lottery credit distribution in December 2002. Total funds available for distribution equal existing and projected lottery proceeds and interest for FY02 less the amounts estimated to be expended for Department of Justice gaming enforcement and the Farmland Tax Relief and less the required 2% reserve under s. 20.003 (5). The calculation of the estimate is attached.

With the committee's approval, DOA will inform the Department of Revenue that this is the total amount available for distribution under the lottery credit. In turn, DOR will calculate the estimated fair market value necessary to distribute the total amount of revenue available.

Sincerely,

  
George Lightbourn  
Secretary

cc: Members, Joint Committee on Finance  
Richard G. Chandler, Secretary of Revenue

Revised Estimated Funds Available for Lottery Credit, December 2002

	<u>Estimated FY2002-03</u>
Gross Revenue	
Ticket Sales	412,712,900
Miscellaneous Revenue	100,600
Total Gross Revenue	412,813,500
Expenses	
Prizes	235,235,000
Administration	
Retailer Commission	29,059,500
On-Line Vendor Fee	12,694,400
Operating Expenses	21,510,500
Program Reserves	412,200
Total Administration	63,676,600
DOJ Gaming Enforcement	289,100
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Total Expenses	299,422,700
Net Proceeds	113,390,800
Amount Available for Property Tax Relief	
Opening Balance	17,698,700
Net Proceeds	113,390,800
Gaming Revenue	1,003,900
Interest Earnings	1,135,000
Total Available for Property Tax Relief	133,228,400
Property Tax Relief	
Farmland Tax Relief Credit	18,487,400
Lottery Property Tax Credit	106,334,700
Late Lottery Credit	150,000
Total Appropriations for Property Tax Relief	124,972,100
Gross Closing Balance (Reserve of 2% of Gross Revenue)	8,256,300
Average Lottery Tax Credit	
Number of Qualifying Parcels	1,371,100
Average Credit	78



## Legislative Fiscal Bureau

One East Main, Suite 301 • Madison, WI 53703 • (608) 266-3847 • Fax: (608) 267-6873

October 29, 2002

TO: Members  
Joint Committee on Finance

FROM: Bob Lang, Director

SUBJECT: Estimate of Available Funds for the 2002(03) Lottery and Gaming Credit

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AZ/bh  
Attachments

**2002-03 Lottery Fund Condition Statement  
October, 2002**

Fiscal Year Opening Balance	\$17,698,700
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Ticket Sales	\$412,712,900
Retailer Fees and Miscellaneous	<u>100,600</u>
Gross Revenues	\$412,813,500
<b>Expenditures</b>	
Prizes	\$235,235,000
Retailer Compensation	29,059,500
Vendor Payments	12,694,400
General Program Operations	21,510,500
Appropriation to DOJ	289,100
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Program Reserves	<u>412,200</u>
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Net Proceeds	\$113,390,800
Interest Earnings	\$1,135,000
Gaming-Related Revenue	\$1,003,900
Total Available for Tax Relief*	\$133,228,400
<b>Appropriations for Tax Relief</b>	
Lottery and Gaming Credit	\$106,334,700
Farmland Tax Relief Credit	18,487,400
Late Lottery and Gaming Credit Applications	<u>150,000</u>
Total Appropriations for Tax Relief	\$124,972,100
Gross Closing Balance	\$8,256,300
Reserve (2% of Gross Revenues)	\$8,256,300
Net Closing Balance	\$0

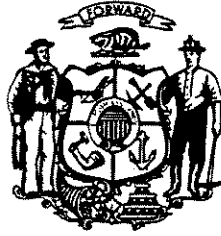
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STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
101 East Wilson Street, Madison, Wisconsin

TOMMY G. THOMPSON  
GOVERNOR

GEORGE LIGHTBOURN  
SECRETARY



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Madison, WI 53707-7864  
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October 24, 2002

The Honorable Brian Burke, Co-Chair  
Joint Committee on Finance  
316 South, State Capitol  
Madison, WI 53702

The Honorable John Gard, Co-Chair  
Joint Committee on Finance  
315 North, State Capitol  
Madison, WI 53702

Dear Senator Burke and Representative Gard:

After conferring with the Lottery and the Legislative Fiscal Bureau, the Department is revising its estimate under s. 79.10 (11) of the total funds available for distribution under the lottery credit. This revision reflects the consensus estimate.

The revised estimate projects \$106,334,700 will be available for lottery credit distribution in December 2002. Total funds available for distribution equal existing and projected lottery proceeds and interest for FY02 less the amounts estimated to be expended for Department of Justice gaming enforcement and the Farmland Tax Relief and less the required 2% reserve under s. 20.003 (5). The calculation of the estimate is attached.

With the committee's approval, DOA will inform the Department of Revenue that this is the total amount available for distribution under the lottery credit. In turn, DOR will calculate the estimated fair market value necessary to distribute the total amount of revenue available.

Sincerely,

  
George Lightbourn  
Secretary

cc: Members, Joint Committee on Finance  
Richard G. Chandler, Secretary of Revenue

Revised Estimated Funds Available for Lottery Credit, December 2002

	<u>Estimated FY2002-03</u>
Gross Revenue	
Ticket Sales	412,712,900
Miscellaneous Revenue	100,600
Total Gross Revenue	412,813,500
Expenses	
Prizes	235,235,000
Administration	
Retailer Commission	29,059,500
On-Line Vendor Fee	12,694,400
Operating Expenses	21,510,500
Program Reserves	412,200
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STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
101 East Wilson Street, Madison, Wisconsin

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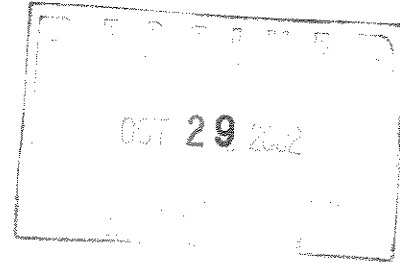


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October 24, 2002

The Honorable Brian Burke, Co-Chair  
Joint Committee on Finance  
316 South, State Capitol  
Madison, WI 53702

The Honorable John Gard, Co-Chair  
Joint Committee on Finance  
315 North, State Capitol  
Madison, WI 53702



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Sincerely,

  
George Lightbourn  
Secretary

cc: Members, Joint Committee on Finance  
Richard G. Chandler, Secretary of Revenue

Revised Estimated Funds Available for Lottery Credit, December 2002

	<u>Estimated FY2002-03</u>
Gross Revenue	
Ticket Sales	412,712,900
Miscellaneous Revenue	100,600
Total Gross Revenue	412,813,500
Expenses	
Prizes	235,235,000
Administration	
Retailer Commission	29,059,500
On-Line Vendor Fee	12,694,400
Operating Expenses	21,510,500
Program Reserves	412,200
Total Administration	63,676,600
DOJ Gaming Enforcement	289,100
DOR Credit Administration	222,000
Total Expenses	299,422,700
Net Proceeds	113,390,800
Amount Available for Property Tax Relief	
Opening Balance	17,698,700
Net Proceeds	113,390,800
Gaming Revenue	1,003,900
Interest Earnings	1,135,000
Total Available for Property Tax Relief	133,228,400
Property Tax Relief	
Farmland Tax Relief Credit	18,487,400
Lottery Property Tax Credit	106,334,700
Late Lottery Credit	150,000
Total Appropriations for Property Tax Relief	124,972,100
Gross Closing Balance (Reserve of 2% of Gross Revenue)	8,256,300
Average Lottery Tax Credit	
Number of Qualifying Parcels	1,371,100
Average Credit	78

# STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

317-E Capitol  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: 266-8535



ASSEMBLY CHAIR  
**JOHN GARD**

308-E Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: 266-2343

## JOINT COMMITTEE ON FINANCE

November 12, 2002

Mr. George F. Lightbourn, Secretary  
Department of Administration  
101 E. Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53703

Dear Secretary Lightbourn:

This is to notify you that the Joint Committee on Finance met yesterday, pursuant to s. 13.09(5) of the statutes, to consider a transition budget for the Governor-Elect. The transition budget request (copy attached) was submitted to the Committee by Ms. Susan Goodwin, Transition Director.

A transition budget in the amount of \$87,500, as requested, was approved by the Committee.

Sincerely,

Handwritten signature of Brian Burke in black ink.

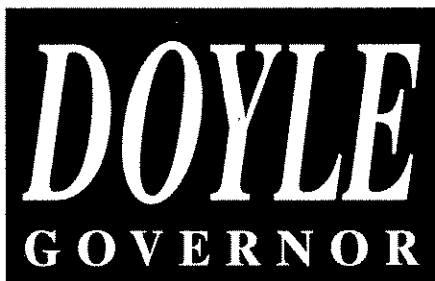
BRIAN BURKE  
Senate Chair

Handwritten signature of John Gard in black ink.

JOHN GARD  
Assembly Chair

BB:JG:dh

Attachment  
cc: Susan Goodwin



November 8, 2002

Representative John Gard, Assembly Chair  
Senator Brian Burke, Senate Chair  
Joint Committee on Finance  
State Capitol  
Madison, WI

Dear Representative Gard and Senator Burke:

Pursuant to Sec. 13.09 (5), Stats., I am forwarding the request of Governor-Elect James E. Doyle for funding needed to establish the administration of the incoming Governor, including hiring staff, making appointments, reviewing the state budget submission, and other necessary tasks. In light of the state's current fiscal situation, Governor-Elect Doyle has attempted to limit the expenditures for the transition and I believe you will find this request to be relatively modest.

If you have any questions concerning the transition budget, which is attached, please contact me at 284-2002.

Sincerely,

A handwritten signature in cursive script that reads "Susan Goodwin".

Susan Goodwin  
Transition Director

## TRANSITION STAFF AND BUDGET

TITLE	Monthly salary	Total (7 weeks)
Transition Director	\$7,000	\$12,000
Assistant to the Director	\$2,500	\$4,400
Governor-elect assistant	\$3,000	\$5,250
Scheduler	\$3,500	\$6,100
Receptionist	\$2,000	\$3,500
Operations Manager	\$4,000	\$7,000
Press Secretary	\$6,000	\$10,500
Assistant Press Secretary	\$3,500	\$6,100
Personnel Director	\$5,000	\$8,750
Assistant Personnel	\$2,500	\$4,300
Policy/Budget Director	\$0	\$0
Assistant Policy/Budget	\$4,000	\$4,000
Staff salaries		\$72,000
Social security @ 7.15%		\$ 4,500
STAFF SUBTOTAL		\$76,500
Travel		\$3,600
Equipment (computers, copiers, fax)		\$1,000
Phones/voice/data lines		\$3,000
Office supplies/stationary/postage		\$3,400
Total		\$87,500

TRANSITION BUDGET FOR THE GOVERNOR-ELECT

Motion:

Move to approve transition budget for the Governor-Elect as submitted.

MO# \_\_\_\_\_

*Risser*

② BURKE	Y	N	A
DECKER	Y	N	A
MOORE	Y	N	A
SHIBILSKI	Y	N	A
<del>PLACHE</del>	Y	N	A
WIRCH	Y	N	A
DARLING	Y	N	A
ROSENZWEIG	Y	N	A
① GARD	Y	N	A
KAUFERT	Y	N	A
ALBERS	Y	N	A
DUFF	Y	N	A
WARD	Y	N	A
HUEBSCH	Y	N	A
HUBER	Y	N	A
COGGS	Y	N	A

AYE 16 NO 0 ABS \_\_\_\_\_