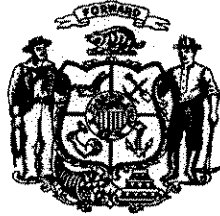


THE STATE OF WISCONSIN

J

SENATE CHAIR
BRIAN BURKE

317-E Capitol
P.O. Box 7882
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Phone: (608) 266-8535



ASSEMBLY CHAIR
JOHN GARD

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JOINT COMMITTEE ON FINANCE

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Brian Burke
Representative John Gard

Date: September 23, 2002

Attached is a copy of the Report on 2001-02 Base Salary Adjustments to Recognize Competitive Factors from the University of Wisconsin System, pursuant to s. 36.09(1)(j), Stats.

The report is being provided for your information only. No formal action is required by the Committee. Please feel free to contact us if you have any questions.

Attachment

BB:JG:dh



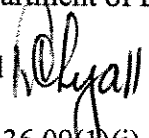
Office of the President

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email: klyall@uwsa.edu
website: <http://www.uwsa.edu>

September 19, 2002

Memorandum

TO: Senator Brian Burke, Co-Chair, Joint Committee on Finance
Representative John Gard, Co-Chair, Joint Committee on Finance
Secretary George Lightbourn, Department of Administration
Secretary Peter D. Fox, Department of Employment Relations

FROM: President Katharine C. Lyall 

RE: Report Required by Section 36.09(1)(j), Wisconsin Statutes

The enclosed Report on 2001-02 Base Salary Adjustments to Recognize Competitive Factors, required by Section 36.09(1)(j), Wisconsin Statutes, was approved by the Board of Regents on September 13, 2002 for transmittal to you.

Enclosure

cc: Legislative Fiscal Bureau
Secretary of the Board of Regents

Report on Base Salary Adjustments to
Recognize Competitive Factors Required by
s. 36.09(1)(j), *Wis. Stats.*

BUSINESS AND FINANCE COMMITTEE

Resolution:

That, upon the recommendation of the President of the University of Wisconsin System, the Report on 2001-02 Base Salary Adjustments to Recognize Competitive Factors Required by Section 36.09(1)(j), Wisconsin Statutes, be accepted for transmittal to State Officials.

REPORT ON BASE SALARY ADJUSTMENTS TO RECOGNIZE COMPETITIVE FACTORS

BACKGROUND

Section 36.09(1)(h) and Section 36.09(1)(j), Wisconsin Statutes, allow the University System to grant salary increases to faculty and academic staff to recognize competitive factors. Section 36.09(1)(j) also provides that no later than October 1 of each year, the Board of Regents shall report to the Joint Committee on Finance and the Departments of Administration and Employment Relations concerning the amount of such pay increases granted, and the institutions at which they are granted for the 12-month period ending on the preceding June 30.

During the 1999-01 biennial budget process the Joint Committee on Finance passed a motion regarding the use of funds for competitive compensation from the Madison Initiative. The committee was informed that consistent with the motion, we would include the number and percentage of unclassified employees who received competitive compensation awards in our required s.36.09(1)(j) report.

REQUESTED ACTION

Approval of Resolution I.2.f.(4) to forward the Report on Salary Adjustments to Recognize Competitive Factors to the Legislative Joint Committee on Finance, the Department of Administration, and the Department of Employment Relations.

DISCUSSION AND RECOMMENDATIONS

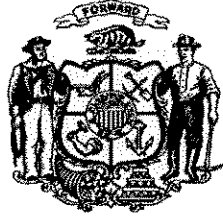
The table below summarizes the adjustments granted during 2001-02. A total of 511 individuals at 10 institutions received \$1,354,886 for normal equity and retention issues in 2001-02. By comparison, there were a total of 93 individuals at 7 institutions receiving \$762,336 in 2000-01. The large increase in the number of individuals receiving adjustments this year is due largely to Phase III of UW Colleges' Salary Improvement Plan. This plan addresses long-term salary compression and market issues through a phased-in compensation plan that will affect many individuals employed by Colleges. It increases the salaries of those Colleges' employees who are currently being paid below their market peers, in an effort to pay them a more comparable market rate. The plan was established and implemented by the Senate Budget Committee, comprised of senators from Colleges' faculty and academic staff, and will have two more installments, one in the fall of 2002 and the last in the fall of 2003.

MARKET ADJUSTMENTS		
	NUMBER OF ADJUSTMENTS	ANNUAL COST OF ADJUSTMENTS
MADISON	71	\$713,947
MILWAUKEE	50	159,558
GREEN BAY	11	58,975
OSHKOSH	5	19,034
RIVER FALLS	5	34,924
STEVENS POINT	2	3,460
STOUT	7	37,298
COLLEGES	356	304,323
EXTENSION	3	17,943
SYSTEM ADMINISTRATION	1	5,424
TOTALS	511	\$1,354,886

THE STATE OF WISCONSIN

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JOINT COMMITTEE ON FINANCE

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Brian Burke
Representative John Gard

Date: October 1, 2002

Re: UW System Positions Report

Attached is a copy of a report from the University of Wisconsin System on positions created in 2001-02, pursuant to s. 16.505 (2p)(a), Stats.

The report is being provided for your information only. No formal action is required by the Committee. Please feel free to contact us if you have any questions.

Attachment

BB:JG:dh



Vice President for Finance

1752 Van Hise Hall
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(608) 262-1311
(608) 262-3985 Fax

website: <http://www.uwsa.edu>

DATE: September 30, 2002

TO: George Lightbourn
Secretary, Department of Administration

Senator Brian Burke
Co-Chair, Joint Finance Committee

Representative John Gard
Co-Chair, Joint Finance Committee

RE: Report on Positions Created by the University of Wisconsin System in 2001-02

The 2001-03 biennial budget bill, Wisconsin Act 16, included a statutory change [s. 16.505(2p)(a)] allowing the "board of regents of the University of Wisconsin System to create or abolish a full-time equivalent academic staff or faculty position or portion thereof from revenues appropriated under s. 20.285(1)(a)," the major GPR appropriation for the system. It also required the Board to report to the Department of Administration and the co-chairpersons of the Joint Committee on Finance the number of positions created or abolished by the Board under this subsection during the preceding fiscal year.

Section 16.505 (2p)(b) required the Board and the Department of Administration to establish a memorandum of understanding for identifying and accounting for the cost of funding any positions created, including any amounts that the board may include in a certification to the Department of Administration under s.20.928(1). The statutes required the Board and DOA to enter into the memorandum of understanding no later than September 1, 2002. The Department of Administration and the President of the University of Wisconsin System signed a memorandum of understanding on November 29 and 30, 2001. A copy of the memorandum is attached.

Under the terms of the agreement signed with the Department of Administration, the University of Wisconsin System created 88.95 full time equivalent (FTE) positions in 2001-02. The University of Wisconsin System has transferred amounts sufficient to cover the cost of health insurance associated with the creation of these positions for the 2001-02 year. The Department of Administration and System Administration staff have agreed that these positions will not be added to the University of Wisconsin System's permanent authorization of FTE (in effect they are being abolished by the Board) in the 2002-03 year for the following reason:

The University of Wisconsin System was granted funding for an Economic Stimulus Package in the 2001 Budget Bill, Wisconsin Act 16. That funding included 110 FTE positions in 2001-02

and 423.91 FTE positions in 2002-03. One of the proposed outcomes for the funding included in the Economic Stimulus package was an increase in student enrollment of 2,557 additional students by 2002-03.

The institutions aggressively recruited students in order to ensure the achievement of the proposed outcomes, and in fact, overshot their enrollment targets for 2001-02, exceeding the number of students needed to meet the enrollment management targets for the second year. The Fall 2001 enrollment target was 131,837 and the System enrolled 133,703 FTE students, exceeding the enrollment target by 1,856 FTE and the Fall 2002 FTE target by 73 FTE.

With the students on the campuses, faculty and staff were needed to provide instruction so the positions were created a year early. 2001 Wisconsin Act 109, the Budget Reform Bill, reduced the level of funding provided to the University System. The number of positions provided was also reduced by 176.22 FTE, leaving 247.69 additional FTE for 2002-03. This FTE authorization is sufficient to more than cover the 88.95 positions created in 2001-02. Therefore, the 88.95 positions are not needed in the second year.

The University of Wisconsin System appreciates the ability to create these positions as needed. Without the authority, it would have been difficult to accommodate the additional students and provide the instructional support needed in a timely fashion.

If you have any questions regarding this information, please contact Freda Harris at (608) 262-6423.


Sincerely,




Deborah Durcan
Vice President for Finance


Cc: RJ Binau
Bob Hanle
John Stott
Dave Loppnow
Cabinet

Statutory References to GPR Position Creation for the UW System


16.505(2p) 
(2p)

16.505(2p)(a) 


(a) Subject to par. (b), the board of regents of the University of Wisconsin System may create or abolish a full-time equivalent academic staff or faculty position or portion thereof from revenues appropriated under s. 20.285 (1) (a). Annually, no later than the September 30 following completion of the fiscal year, the board of regents shall report to the department and the cochairpersons of the joint committee on finance concerning the number of full-time equivalent positions created or abolished by the board under this subsection during the preceding fiscal year.

16.505(2p)(b) 

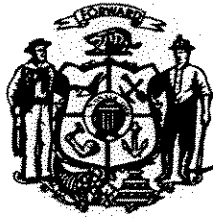
(b) The board of regents may not create or abolish any position under par. (a) until the board and the department have entered into a memorandum of understanding that establishes a methodology for identifying and accounting for the cost of funding any positions that are created, including any amounts that the board may include in a certification to the department under s. 20.928 (1). The board and the department shall enter into the memorandum of understanding no later than September 1, 2002.

16.505(2p)(c) 

(c) Notwithstanding s. 20.928 (1), in certifying the sum of moneys needed to pay any costs associated with a position that is created under par. (a), the board of regents may only certify the sum that is permitted under the memorandum of understanding entered into under par. (b).

16.505(2p)(d) 

(d) Notwithstanding s. 16.42 (1), in submitting information under s. 16.42 for the biennial budget bill or bills, the board of regents may only include that portion of the cost of funding the positions created under par. (a) that is permitted under the memorandum of understanding entered into under par. (b).



MEMORANDUM OF UNDERSTANDING

Management of Positions Granted Under Section 242 (2p), 2001 Wisconsin Act 16

This agreement describes the management of the additional positions the University of Wisconsin System may create or abolish from revenues under appropriation 1 (a) based upon language included in the 2001 Wisconsin Act 16.

The following procedures will be used as the memorandum of understanding as required in Act 16.

1. There will not be separate GPR appropriations for individual positions created.
2. The base position authority from which the UW System begins increasing FTE is the final legislative budget adjusted for any positions added through the s.13.10 process.
3. The University of Wisconsin will track shifts in funding. At the end of the year (prior to calculating the need for fringe benefit supplements), if there have been any shifts to the salary line, the UW System will transfer funding to the fringe line in an amount equivalent to the full fringe benefit rate for the UW System.
4. The standard practice of allowing the UW System to move positions between unclassified and classified staff will continue. The language of the biennial budget only allows position creation for faculty and academic staff. To comply with this provision, the UW System will not convert any new faculty or academic positions created under the new authority to classified positions.
5. 2001 Wisconsin Act 16 (the 2001-2003 biennial budget act) includes a provision authorizing the UW System to create positions during the fiscal year and report them to the Department of Administration and the co-chairs of the Joint Committee on Finance no later than the following September 30. The authorized position level would be measured against actual staff levels in March paid April. Any net increase in position FTE's will be added by the UW System as a standard budget adjustment. In addition, the annualized ongoing salary and fringe amounts determined by the UW System to have been transferred onto the salary or fringe line to accommodate new positions created (as noted in 3, above), if any, will be moved in the standard adjustment from lines other than the salary or fringe benefits lines.
6. The UW System will be responsible for the health insurance costs associated with the percentage of all staff taking health insurance in a year times the number of GPR positions that have been created. For example, if 75% of all staff take health insurance, the UW System would be responsible for the average cost of health insurance for employees times 75% of the number of positions that have been created. These health insurance costs will be funded by internal transfers to the fringe benefits line from lines other than the salary line. Note: The fringe benefit amount transferred for any one year will be adjusted to reflect the separate payment of the first 6 months of health insurance for new employees.

Katharine Lyall

Katharine Lyall, President
University of Wisconsin System

Date 11/29/01

George Lightbourn

George Lightbourn, Secretary
Department of Administration

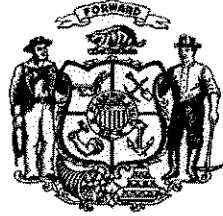
Date 11-30-01

- Cc: Dan Caucutt
Robert Hanle
Debbie Durcan
Kathleen Sell
Freda Harris
Doug Hendrix
Renee Stephenson

THE STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

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ASSEMBLY CHAIR
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JOINT COMMITTEE ON FINANCE

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Brian Burke
Representative John Gard

Date: October 1, 2002

Attached is a copy of the 2001 Report on Undergraduate Drop Rates from the University of Wisconsin System.

The report is being provided for your information only. No formal action is required by the Committee. Please feel free to contact us if you have any questions.

Attachment

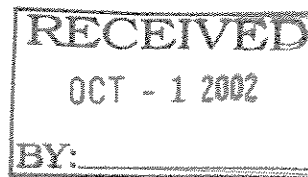
BB:JG:dh



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September 27, 2002



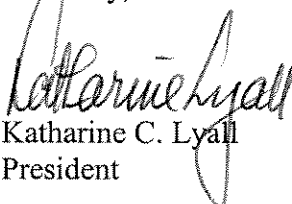
State Senator Brian Burke
Co-Chair, Joint Committee on Finance
Room 317 East, State Capital
Madison, Wisconsin 53707

State Representative John Gard
Co-Chair, Joint Committee on Finance
Room 308 East, State Capital
Madison, Wisconsin 53708

Dear Co-Chairs Burke and Gard:

Accompanying this letter is a copy of the 2001 Report on Undergraduate Drop Rates, as required by the legislature. We are pleased to announce that both Fall term and Spring term systemwide drop rates have declined significantly from the time the report was first mandated. Also, the current report marks the twelfth consecutive year in which the UW System has achieved the goal of maintaining a drop rate of five percent or less. Of all the UW institutions, only the UW Colleges had an annual drop rate that exceeded the five percent threshold. Due to their unique mission, the UW Colleges may not be able to attain the same low drop rate as the UW four-year institutions. However, their annual drop rates have continued to decline.

Sincerely,


Katharine C. Lyall
President

attachment

cc: Cora Marrett, Senior Vice President
Frank Goldberg, Associate Vice President
UW Chancellors

**Annual Report on 2001
Undergraduate Drop Rates**

EDUCATION COMMITTEE

Resolution I.1.e.:

That, upon recommendation of the President of the University of Wisconsin System, the Board of Regents accepts the Annual Report on 2001 Undergraduate Drop Rates for submission to the Joint Committee on Finance.

9/13/02

I.1.e.

REPORT ON 2001 UNDERGRADUATE DROP RATES

BACKGROUND

In September 1988, the University of Wisconsin Board of Regents passed Resolution 5045 in response to 1987-88 Wisconsin Act 27. Resolution 5045 "directs the UW System Administration to:

1. Monitor course drop rates at all UW System institutions.
2. Require all UW System institutions to reduce or maintain course drop rates during any academic year at no more than five percent of the credit hours registered at the close of the tenth day of classes at the beginning of the fall and spring terms.
3. Directs all UW System institutions whose drop rates exceed five percent, effective in the fall of 1989, to develop and implement plans to reduce the drop rate to five percent. Such plans will be subject to the review and approval of System Administration.
4. Report to the Board of Regents whenever the combined rate of dropped credits across the UW System exceeds five percent in any academic year, beginning in the fall of 1990, and make recommendations for further action by the Board of Regents on UW System add/drop policies."

The Legislature's Joint Committee on Finance passed a motion at its September 1988 Hearing, S13.10, that directed the UW System to report to the committee annually, beginning in 1990, on:

1. Campuses where the undergraduate drop rate exceeded five percent in any semester during that year.
2. The steps being taken to achieve a maximum five percent drop rate at these campuses.

The reporting requirements to the UW Board of Regents and to the Legislature's Joint Committee on Finance differ. UW System Administration is required to report to the Board of Regents whenever the *System-wide* rate of dropped credits exceeds five percent; however, the Legislature's Joint Committee on Finance requires UW System Administration to report annually on *campuses* where undergraduate drop rates exceed five percent in any given semester. In September 1999, the Board of Regents requested that the Joint Committee on Finance eliminate the UW System Report on Undergraduate Drop Rates. However, the report remains a legislative requirement.

REQUESTED ACTION

Acceptance of the Report on 2001 Undergraduate Drop Rates for submission to the Joint Committee on Finance.

DISCUSSION

In this report, drop rate refers to completed credits as a proportion of enrolled credits. For the purposes of Resolution 5045, the UW System 2001 drop rate was below the five percent threshold. The UW System has achieved the intent of Resolution 5045 by reducing the number of System-wide dropped credits. The Fall term System-wide drop rate has fallen from 5.5% in the Fall of 1988 to 3.0% in the Fall 2002. The Spring term System-wide drop rate has fallen from 5.1% in the Spring of 1989 to 3.1% in the Spring of 2001. On an annual basis, the drop rate has fallen from 5.3% in 1989 to 3.0% in 2001.

A report containing the following information will be sent to the Joint Committee on Finance.

Drop rates among UW institutions ranged from 0.1% to 7.9% in the Spring 2000-01 and from 0.4% to 6.4% in the Fall 2000-01. Only one institution, UW Colleges, exceeded the five percent threshold. UW Colleges' Spring 2000-01 drop rate was 7.9% and their Fall 2001-02 drop rate was 6.4%. However, the annual drop rate for UW Colleges has decreased to 7.1% from last years 7.9%. The reduced drop rate at UW Colleges may be attributable to specific actions they have taken in the past few years. These actions include:

1. assessing student preparedness to succeed in college,
2. advising under-prepared students into more developmental math and English courses,
3. scheduling more freshmen orientation sessions dealing with adjusting to college courses and developing more study skills,
4. providing more linked courses and learning community formats to facilitate peer support and a more integrated learning experience, and
5. engaging in discussion and pilots to address the needs of non-traditional students.

UW Colleges will continue to use these means to attempt to reduce the drop rate. However, given the mission of UW Colleges and the students they serve, a five percent or lower drop rate may not be attainable.

RELATED REGENTS POLICIES

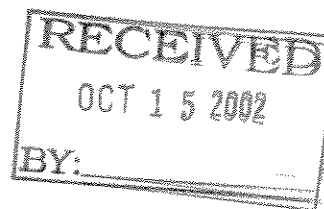
Resolution 5045 (October 1988); Resolution 6153 (July 1992).



Budget and Planning

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October 11, 2002

To: George Lightbourn, Secretary
Department of Administration

From: Freda Harris, Acting Associate Vice President *Freda*

Re: University of Wisconsin 2003-05 Biennial Budget Request

Per our September 16, 2002 memo, we are enclosing the remaining detailed Decision Item Narratives (DIN). They include:

- 3003-E Fringe Benefit Cost Increases
- 3003-F 2001-02 Performance Recognition Awards & Discretionary Compensation Adjustments
- 3005 2000-01 & 2001-02 Job Surveys & 2001-02 Mandatory Progression Adjustments
- 3011 Minor Transfers Within the Same Alpha Appropriation
- 4080 Adjust Academic Fees to 2002-03 Operating Level
- 5070 Preventive Maintenance of New Buildings/Additions
- 5080 Realign 2001-03 Summer Session Pay Plan
- 5090 Base Pay Plan Adjustment
- 6050 State Lab of Hygiene-Full Funding of Implied Consent Testing & Testimony

Statutory Language – Appropriation Consolidation-Revised

- cc: Joint Committee on Finance Co-Chairs Senator Burke and Representative Gard
Regent President Guy Gottschalk (w/o attachment)
Regent Vice President Toby Marcovich (w/o attachment)
Business and Finance Chair Regent Klauser (w/o attachment)
President Katharine Lyall
Vice Presidents (w/o attachment)
Acting Associate Vice President Freda Harris
Legislative Fiscal Bureau Director Robert Lang
DOA Education Team Leader Bob Hanle
DOA Analyst R.J. Binau
LFB Education Team Leader Dave Loppnow
LFB Analyst John Stott

UNIVERSITY OF WISCONSIN SYSTEM (s.20.285) 2003-05 Biennial Budget Proposal

Title Fringe Benefit Cost Increases No. 3003-E
 101-106, 108, 114, 115 116-119, 122, 126
 Activities Various Numeric Appns. 131, 158, 176-178, 186, 301, 402, & 601

FISCAL SUMMARY				
SOURCE OF FUNDS			EXPENDITURE ITEMS	
		%	2003-04 (FTE)	2004-05 (FTE)
GPR	42,209,800	70%	Unclassified Salaries	
SEG			Graduate Assistants	
PRO	17,495,800	30%	Classified Salaries	
PRF			LTE Salaries	
			Student Help	
TOTAL	<u>59,705,600</u>	100%	Fringe Benefits	\$ 29,852,800
				\$
			Supplies & Services	
			Permanent Property	
			Aids to Individuals	
			& Organizations	
			Unallotted Reserve	
<u>BUDGET CHANGE CATEGORY</u>			ANNUAL TOTALS	\$ 29,852,800
X	Cost-to-Continue			\$
	Workload Adjustment			
	Program Modifications			
	One-time Financing			
			BIENNIAL TOTAL	\$ 59,705,600
			POSITION TOTAL BY 2004-05	

Request

This request is for full funding of fringe benefits through December 31, 2002 at rates approved by the Department of Administration. Prospective increases beginning January 1, 2003 for health insurance are not part of this request and will be covered by the State's program supplement reserve during the biennium.

Background/Justification

Fringe benefits have been calculated using the following Department of Administration approved rates:

Permanent and Project Salaries	35.27%
Graduate Assistants	24.88%
Limited Term Employees	23.21%
Student Help	1.40%

Attachment 1 provides detail on the individual components of the fringe benefit rates.

The amount required for full funding of fringe benefits is shown in the calculation on Attachment 2.

ATTACHMENT 2
UNIVERSITY OF WISCONSIN SYSTEM
CALCULATION OF FRINGE BENEFITS REQUIRED IN 2003-05

	101-106/131/182	108	114/122	115	116	117	118	119	126	158	176	177/186	178	301	402	601	TOTAL
SALARY BASE																	
A. Total Perm. & Proj. Per B-9	962,295,200	28,600		1,473,100	6,043,500	5,182,300	1,037,100	612,100	2,912,000	59,000	200,300	1,127,900	49,900	7,265,600	5,780,300	2,838,300	996,905,200
B. Deduct Graduate Assistants (1)	28,680,915											6,706			71,652		28,759,273
C. Total Perm. & Proj. Salaries Excl Graduate Assistants	933,614,285	28,600		1,473,100	6,043,500	5,182,300	1,037,100	612,100	2,912,000	59,000	200,300	1,121,194	49,900	7,265,600	5,708,648	2,838,300	968,145,927
D. Total LTE Salaries Per B-9	25,114,300		184,400	36,600								13,000		(46,700)	223,000		25,524,600
E. Deduct Student Help (1)	18,532,974		84,800	43,738								28,843			291,683		18,982,038
F. Total LTE Salaries Excl Student Help	6,581,326		99,600	(7,138)								(15,843)		(46,700)	(68,683)		6,542,562
FRINGE BENEFITS REQUIRED (2)																	
G. For Perm. & Proj. Positions (Line C x 35.27%)	329,285,800	10,100		519,600	2,131,500	1,827,800	365,800	215,900	1,027,100	20,800	70,600	395,400	17,600	2,562,600	2,013,400	1,001,100	341,465,100
H. For Graduate Assistants (Line B x 24.88%)	7,135,800											1,700			17,800		7,155,300
I. For LTE (Line F x 23.21%)	1,527,500		23,100	(1,700)								(3,700)		(10,800)	(15,900)		1,518,500
J. For Student Help (Line E x 1.40%)	259,500		1,200	600								400			4,100		265,800
Total FB Requirements	338,208,600	10,100	24,300	518,500	2,131,500	1,827,800	365,800	215,900	1,027,100	20,800	70,600	393,800	17,600	2,551,800	2,019,400	1,001,100	350,404,700
FRINGE BENEFITS IN B-9 BASE	308,213,500	24,000	34,100	479,800	2,121,400	1,896,700	333,800	197,000	1,480,000	19,500	79,600	358,800	17,300	2,456,600	1,855,500	984,300	320,551,900
ADDITIONAL AMOUNT REQUIRED...	29,995,100	(13,900)	(9,800)	38,700	10,100	(68,900)	32,000	18,900	(452,900)	1,300	(9,000)	35,000	300	95,200	163,900	16,800	29,852,800
GPR @ 70.68% (2)	21,247,200	(13,900)	(9,800)	38,700	10,100	(68,900)	32,000	18,900	(452,900)	1,300	(9,000)	35,000	300	95,200	163,900	16,800	21,104,900
FEES @ 29.32% (2)	8,747,900																8,747,900

(1) From Budget
(2) Combined GPR/FEE rate from October 2000 Payroll Base Letter
(3) 2003-05 Fringe Rates Used

UNIVERSITY OF WISCONSIN SYSTEM (s.20.285) 2003-05 Biennial Budget Proposal

Title 2001-02 Performance Recognition Awards & Discretionary Compensation Adjustments No. 3003-F

Activities Various Numeric Appns 101-119, 126, 131, 158, 171-179, 301, 402, 403, 406, 601

FISCAL SUMMARY					
<u>SOURCE OF FUNDS</u>			<u>EXPENDITURE ITEMS</u>		
		%		2003-04 (FTE)	2004-05 (FTE)
GPR	1,025,400	74%	Unclassified Salaries		
SEG			Graduate Assistants		
PRO	351,400	26%	Classified Salaries	\$ 568,200	
PRF			LTE Salaries		
			Student Help		
TOTAL	1,376,800	100%	Fringe Benefits	\$ 120,200	
			Supplies & Services		
			Permanent Property		
			Aids to Individuals		
			& Organizations		
			Unallotted Reserve		
			Municipal Services		
			ANNUAL TOTALS	\$ 688,400	
			BIENNIAL TOTAL	\$ 1,376,800	
			POSITION TOTAL BY 2004-05		

<u>BUDGET CHANGE CATEGORY</u>	
<input checked="" type="checkbox"/>	Cost-to-Continue
<input type="checkbox"/>	Workload Adjustment
<input type="checkbox"/>	Program Modifications
<input type="checkbox"/>	One-time Financing

I. BACKGROUND

This item requests funding for Discretionary Compensation Adjustments (DCA) and Performance Recognition Awards (PRA) paid in 2001-02.

II. DESCRIPTION AND JUSTIFICATION OF NEED

Full funding is requested for base building DCAs and PRAs paid out in 2001-02 as directed in Section J of the 2001-03 Compensation Plan.

UNIVERSITY OF WISCONSIN SYSTEM (s.20.285) 2003-05 Biennial Budget Proposal

Title 2000-01 & 2001-02 Job Surveys & 2001-02 Mandatory Progression Adjustments

No. 3005

Activities Various

Numeric Appns 101, 102, 103, 104, 116, 117, 131, 301

FISCAL SUMMARY

SOURCE OF FUNDS			EXPENDITURE ITEMS				
		%		2003-04	(FTE)	2004-05	(FTE)
GPR	\$ 359,000	74%	Unclassified Salaries				
SEG			Graduate Assistants				
PRO	\$ 125,600	26%	Classified Salaries	\$ 200,000			
PRF			LTE Salaries				
			Student Help				
TOTAL	\$ 484,600	100%	Fringe Benefits	\$ 42,300			
			Supplies & Services				
			Permanent Property				
			Aids to Individuals				
			& Organizations				
			Unallotted Reserve				
			Municipal Services				
			ANNUAL TOTALS	\$ 242,300			
			BIENNIAL TOTAL	\$ 484,600			
			POSITION TOTAL BY 2004-05				

BUDGET CHANGE CATEGORY

- X Cost-to-Continue
 Workload Adjustment
 Program Modifications
 One-time Financing

I. BACKGROUND

This item requests funding for a Payroll and Benefits Survey, a Broadbanding Implementation Costing Survey and for Mandatory Progression Adjustments. In 2000-01 and 2001-02, two job surveys impacted the UW System and both resulted in pay plan increases for classified employees. Also in 2001-02, Mandatory Progression Adjustments were required for certain classified employees.

II. DESCRIPTION AND JUSTIFICATION OF NEED

The Payroll and Benefits Survey resulted in pay plan increases that became effective in 2000-01 for Payroll and Benefits employees who received new job titles. The 2001-02 Broadbanding Implementation Costing Survey resulted in increases for certain Non-Represented Facilities Maintenance Personnel. The Mandatory Progression Adjustments were paid to certain classified titles in 2001-02. The two surveys and the Mandatory Progression Adjustments resulted in a total annual cost of \$242,300. Fringes benefits were calculated using the DOA approved variable rate of 21.15%.

Below is a summary of the costs:

	Salaries	Fringe Benefits	Total
Payroll & Benefits Survey	179,100	37,800	216,900
Broadbanding Survey	5,600	1,200	6,800
Mandatory Progression	15,300	3,300	18,600
Total	200,000	42,300	242,300

UNIVERSITY OF WISCONSIN SYSTEM (s.20.285) 2003-05 Biennial Budget Proposal

Title Minor Transfers Within the Same Alpha Appropriation No. 3011
 106,108,114,115,116,117,118
 Activities Various Numeric Appns 122,126,177,178,186,403,601

FISCAL SUMMARY				
<u>SOURCE OF FUNDS</u>	%	<u>EXPENDITURE ITEMS</u>	<u>2003-04 (FTE)</u>	<u>2004-05 Over 2003-04 (FTE)</u>
GPR		Unclassified Salaries	\$825,900	
SEG		Graduate Assistants		
PRO		Classified Salaries	\$-153,900	
PRF		LTE Salaries	\$145,600	
		Student Help	\$3,200	
TOTAL	\$0	Fringe Benefits	\$458,400	
		Supplies & Services	\$5,118,300	
		Permanent Property	\$-4,853,100	
		Aids to Individuals & Organizations	\$-69,400	
<u>BUDGET CHANGE CATEGORY</u>		Unallotted Reserve	\$-1,470,000	
X	Cost-to-Continue	Debt Service	\$-5,000	
	Workload Adjustment			
	Program Modifications	ANNUAL TOTALS	\$0	\$0
	One-time Financing			
		BIENNIAL TOTAL	\$0	
		POSITION TOTAL BY 2004-05		

I. BACKGROUND

This decision item realigns General Purpose Revenue and Program Revenue (Academic Fee) Appropriations, by expenditure line, to the levels projected in the 2002-03 annual operating budget.

II. DESCRIPTION AND JUSTIFICATION OF NEED

The Biennial Budget Instructions state that expenditure line transfers are not to be made during the base year reconciliation process. Because the 2001-03 biennial budget projections of expenditures by line were developed in 2000, current expenditures by line are considerably different.

The following table details expenditure line transfers by appropriation:

Minor Transfers within the same Alpha Appropriations

Fund 106

Permanent Salaries	1,004,000
Fringe Benefits	391,600
LTE Salaries	164,600
S&E	1,050,400
Debt Service	(5,000)
Capital	(3,291,200)
Aids to Individuals	685,600
Total	0

Fund 108

Permanent Salaries	66,700
Fringe Benefits	(200)
S&E	683,500
Aids to Individuals	(750,000)
Total	0

Fund 114

Permanent Salaries	(47,200)
Fringe Benefits	(17,500)
S&E	470,000
Capital	(405,300)
Total	0

Fund 115

Permanent Salaries	(8,600)
Fringe Benefits	200
S&E	2,109,900
Capital	(701,500)
Unallotted Reserve	(1,470,000)
Aids to Individuals	70,000
Total	0

Fund 116

Permanent Salaries	(54,600)
Fringe Benefits	(100)
S&E	54,700
Total	0

Fund 117

Permanent Salaries	(137,900)
Fringe Benefits	(100)
S&E	138,000
Total	0

Minor Transfers within the same Alpha Appropriations

Fund 118

Permanent Salaries	91,200
Fringe Benefits	(8,000)
S&E	(75,900)
Capital	(7,300)
Total	0

Fund 122

LTE Salaries	(52,400)
Fringe Benefits	17,400
S&E	472,800
Capital	(437,800)
Total	0

Fund 126

Permanent Salaries	(31,300)
LTE/Misc. Salaries	31,200
Fringe Benefits	100
Total	0

Fund 177

Permanent Salaries	(191,500)
LTE Salaries	27,100
Fringe Benefits	(6,800)
S&E	176,700
Capital	(5,500)
Total	0

Fund 178

Permanent Salaries	(200)
Fringe Benefits	(100)
S&E	300
Total	0

Fund 186

Permanent Salaries	(49,800)
LTE Salaries	9,500
Fringe Benefits	6,800
S&E	38,000
Capital	(4,500)
Total	0

Fund 403

Fringe Benefits	75,000
Aids to Individuals	(75,000)
Total	0

Minor Transfers within the same Alpha Appropriations

Fund 601

Fringe Benefits	100
S&E	(100)
Total	0

Total	
Permanent Salaries	640,800
Fringe Benefits	458,400
LTE/Misc Salaries	180,000
S&E	5,118,300
Debt Service	(5,000)
Capital	(4,853,100)
Unallotted Reserve	(1,470,000)
Aids to Individuals	(69,400)
Total	0

UNIVERSITY OF WISCONSIN SYSTEM (s.20.285) 2003-05 Biennial Budget Proposal

Title Adjust Academic Fees to 2002-03 Operating Level No. 4080

Activities Various Numeric Appns 131

FISCAL SUMMARY

<u>SOURCE OF FUNDS</u>		%	<u>EXPENDITURE ITEMS</u>		<u>2003-04 (FTE)</u>	<u>2004-05 (FTE)</u>
GPR			Unclassified Salaries		\$ 4,672,500	
SEG			Graduate Assistants			
PRO	\$51,709,000	100%	Classified Salaries			
PRF			LTE Salaries			
			Student Help			
TOTAL	\$51,709,000	100%	Fringe Benefits	\$ 988,200		
			Supplies & Services	\$20,063,800		
			Permanent Property	\$ 130,000		
			Aids to Individuals & Organizations			
			Unallotted Reserve			
			Municipal Services			
<u>BUDGET CHANGE CATEGORY</u>			ANNUAL TOTALS	\$25,854,500		
X	Cost-to-Continue					
	Workload Adjustment					
	Program Modifications					
	One-time Financing					
			BIENNIAL TOTAL	\$51,709,000		
			POSITION TOTAL BY 2004-05			

I. BACKGROUND

This decision item brings academic fees to the level projected in the 2002-03 annual operating budget.

II. DESCRIPTION AND JUSTIFICATION OF NEED

The biennial budget instructions provide that the 2002-03 base levels for continuing appropriations are to be shown at the levels projected in the 2001-03 biennial budget. Because the 2001-03 biennial budget estimates were developed in 2000, current expenditure projections are considerably different.

A table detailing the reasons for the adjustments is shown below:

	Rounded Salaries	21.15% Fringes	Rounded S&E	Rounded Capital	Total DIN
FY02 Program Supplement	(2,198,400)	(465,000)	0	0	(2663,400)
FY02 Continuing Appropriation	2,342,800	495,500	1,401,300	130,000	4,369,600
FY03 Program Supplement	2,334,700	493,800	0	0	2,828,500
FY03 Continuing Appropriation	1,646,900	348,300	11,687,500	0	13,682,700
01-03 Continuing Appropriation not in Base	0	0	2,893,800	0	2,893,800
Utilities	0	0	2,605,100	0	2,605,100
Adjust B-9 Base	546,500	115,600	(115,600)	0	546,500
Tuition Flexibility	0	0	1,591,700	0	1,591,700
Total	4,672,500	988,200	20,063,800	130,000	25,854,500

Title Preventive Maintenance of New Buildings/Additions

No. 5070

Activities 7-Physical Plant

Numeric Appns. 106, 131

FISCAL SUMMARY

SOURCE OF FUNDS			EXPENDITURE ITEMS	
		%	2003-04 (FTE)	2004-05 (FTE)
GPR	9,310,500	75.83	Unclassified Salaries	
SEG			Graduate Assistants	
PRO	2,967,600	24.17	Classified Salaries	1,911,100 (104.60)
PRF			LTE Salaries	
			Student Help	
TOTAL	\$12,278,100	100.00	Fringe Benefits	711,600
			Supplies & Services	312,900
			Permanent Property	43,400
			Aids to Individuals & Organizations	
			Unallotted Reserve	
			Municipal Services	
			ANNUAL TOTALS	\$4,596,500 (104.60)
			BIENNIAL TOTAL	\$12,278,100
			POSITION TOTAL BY 2004-05	139.61

BUDGET CHANGE CATEGORY

X Cost-to-Continue
 Workload Adjustment
 Program Modifications
 One-time Financing

REQUEST

The University of Wisconsin System requests \$12,278,100 and 139.61 FTE in 2003-05, which will be used for preventive maintenance activities for GPR-funded gross square footage¹ that has or will come on line in Fiscal Years 2002, 2003, 2004, and 2005. Preventive maintenance is defined as repair and upkeep for the purpose of preventing system or equipment breakdowns and for controlling the deterioration of systems or equipment.

The funding request is based on benchmark data from the Association of Physical Plant Administrators (APPA) and a survey of peer institutions conducted by the UW System. Results of the surveys indicate that it costs an average of \$3.66 per gross square foot to adequately maintain campus facilities.

The funding request has been adjusted to reflect the when the building or addition is expected to begin operation. The balance of funding for facilities that are to begin operation in FY 2005 would be requested in the 2005-07 biennium.

BACKGROUND

As detailed in Table A, over 2.1 million GPR-funded gross square feet has or will come on-line in Fiscal Years 2002, 2003, 2004, and 2005 without any additions to custodial or other maintenance staff. If existing budgets and staff are used to operate new facilities, it will have a negative impact on both the new and existing facilities because the physical plant resources will be stretched too thin.

¹ Gross Square Footage is defined as the total square footage for a facility measured from the outside wall surfaces of the building.

Table A--New GPR Gross Square Footage in FY 2002-2005*

Campus	Bldg/Addition	GSF On-line In FY02-04	GSF On-line in FY05
Madison	Biotechnology Building Addition		90,732
	Engineering Centers Building	204,000	
	Healthstar Learning Center	255,000	
	Integrated Dairy Facility	59,580	
	Mechanical Engineering Addition		57,300
	Rennebohm School of Pharmacy	222,000	
	SERF Addition	47,000	
	Waisman Center Addition	75,800	
	Walnut Street Greenhouses		50,000
	Weeks Hall Addition		25,540
TOTAL-MADISON		863,380	223,572
Milwaukee	Sabin Hall	65,027	
	Cozzins & Cudahy Rsch Ctr	9,990	
	Zelaxo Center for Perf Arts	67,193	
TOTAL-MILWAUKEE		142,210	0
Eau Claire	Power Plant Baghouse	2,040	
TOTAL-EAU CLAIRE		2,040	0
Green Bay	Mary Ann Cofrin Hall	129,850	
	Laboratory Science		26,200
TOTAL-GREEN BAY		129,850	26,200
La Crosse	Wing Technology Center	17,645	
TOTAL-LA CROSSE		17,645	0
Oshkosh	Student Support, Dev & Ref Ctr		31,419
TOTAL-OSHKOSH		0	31,419
Platteville	Pioneer Student Center	24,550	
	Ullsvik Center	77,516	
	Agriculture Technology Ctr.		8,800
TOTAL-PLATTEVILLE		102,066	8,800
River Falls	Fruit Research Bldg.	1,350	
	Young Horse Barn	14,764	
	Dairy Education Center	49,665	62,406
TOTAL-RIVER FALLS		65,779	62,406
Stevens Point	Fine Arts Addition		84,075
TOTAL-STEVENS PT.		0	84,075
Stout	Physical Education Addition	17,943	
TOTAL-STOUT		17,943	0
Superior	Gates Physical Education Addition	113,500	
TOTAL-SUPERIOR		113,500	0
Whitewater	Williams Center Fieldhouse Addition	122,677	
	Upham Hall Addition	30,000	
TOTAL-WHITewater		152,677	0
Colleges	Fox Valley-Classroom Wing Lecture Hall	1,876	
	Fox Valley Weis Earth Science Museum	4,000	
	Washington County Science Building	71,816	
	Marshfield/Wood County Connector Bldg	7,490	
	Marathon County Art Building	10,010	
	Richland Student Center		18,875
	Sheboygan Science Building		26,600
	Rock County Library/Admin Addition		8,800
TOTAL-COLLEGES		95,192	54,275
GRAND TOTAL		1,702,282	490,747

*Adjustments have been made for the percentage of gross square footage of a building or addition that is GPR-funded

Adequate funding and staffing of preventive maintenance services enables physical plant managers to prolong the life of the facilities and equipment. In addition, it is necessary for reducing the downtime of critical systems, cutting energy costs, and reducing deferred maintenance costs. Examples of specific preventive maintenance activities include:

- Roof inspection and minor repairs
- Cleaning, adjustment and lubrication to prolong the life of equipment
- Painting
- Minor parts replacement
- Analysis and testing
- Other minor repairs

The State of Wisconsin implemented a workload adjustment program for physical plant services until 1983-84. The UW System has not received funding for physical plant staffing since that point.

The inevitable effect of ignoring preventive maintenance is to escalate future repair, replacement, and rehabilitation costs. The more that existing staff are expected to operate and maintain additional building space, the more likely that important and cost-saving preventive maintenance will be skipped or deferred farther into the future. In many ways, preventive maintenance of buildings is analogous to preventive maintenance of a vehicle. For example, changing the oil every 3,000 miles can reduce the likelihood of engine damage, maintain fuel efficiency, and prolong the life of the vehicle.

The state has made significant investments in the capital assets of the UW System. It is equally as important to provide the funding and staff necessary to adequately protect and maintain those assets.

UNIVERSITY OF WISCONSIN SYSTEM (s.20.285) 2003-05 Biennial Budget Proposal

Title Realign 01-03 Summer Session Pay Plan

No. 5080

Activities Various

Numeric Appns 106,115,118,119,131,177,402

FISCAL SUMMARY				
<u>SOURCE OF FUNDS</u>	%	<u>EXPENDITURE ITEMS</u>	<u>2003-04 (FTE)</u>	<u>2004-05 Over 2003-04 (FTE)</u>
GPR		Unclassified Salaries		
SEG		Graduate Assistants		
PRO		Classified Salaries		
PRF		LTE Salaries		
		Student Help		
TOTAL	\$0	Fringe Benefits		
		Supplies & Services		
		Permanent Property		
		Aids to Individuals & Organizations		
		Unallotted Reserve		
		Municipal Services		
		ANNUAL TOTALS	<u>\$0</u>	<u>\$0</u>
		BIENNIAL TOTAL	<u>\$0</u>	
		POSITION TOTAL BY 2004-05		

I. BACKGROUND

In the 2001-03 Biennial Budget the UW System requested full funding for Summer Session Pay Plan Increases. In that request, the funding was distributed entirely to the University's GPO funds in error. A portion of the funding should have been placed on other (Non-GPO) funds. This request will put the funding on the proper funds.

II. DESCRIPTION AND JUSTIFICATION OF NEED

The redistribution of the funding follows with fringe benefits calculated at the 2003-05 approved rate of 21.15%.

	<u>Salaries</u>	<u>Fringe Benefits</u>	<u>Total</u>
106	\$ -8,900	\$ -1,800	\$ -10,700
115	\$ 900	\$ 200	\$ 1,100
118	\$ 4,200	\$ 900	\$ 5,100
119	\$ 600	\$ 100	\$ 700
131	\$ -5,000	\$ -1,100	\$ - 6,100
177	\$ 1,900	\$ 400	\$ 2,300
402	\$ 6,300	\$ 1,300	\$ 7,600
Total	\$ 0	\$ 0	\$ 0

UNIVERSITY OF WISCONSIN SYSTEM (s.20.285) 2003-05 Biennial Budget Proposal

Title Base Pay Plan Adjustment No. 5090

Activities Various Numeric Appns 106 & 131

FISCAL SUMMARY				
<u>SOURCE OF FUNDS</u>		<u>EXPENDITURE ITEMS</u>	<u>2003-04 (FTE)</u>	<u>2004-05 (FTE)</u>
	%			
GPR		Unclassified Salaries		
SEG		Graduate Assistants		
PRO		Classified Salaries		
PRF		LTE Salaries		
		Student Help		
TOTAL	\$0	Fringe Benefits		
		Supplies & Services		
		Permanent Property		
		Aids to Individuals		
		& Organizations		
		Unallotted Reserve		
		Municipal Services		
		ANNUAL TOTALS	\$0	\$0
		BIENNIAL TOTAL	\$0	
		POSITION TOTAL BY 2004-05		

I. BACKGROUND

This decision item adjusts 2001-03 unclassified pay plan that was built into the University's 2003-05 Biennial Budget Base.

II. DESCRIPTION AND JUSTIFICATION OF NEED

In 2002 the University's unclassified pay plan was funded with academic fees. Those employees whose pay plan is entirely funded with General Purpose Revenue (non 1A Funds) received pay plan increases which were offset with General Purpose Revenue from the University's General Program Operations Appropriations (1A Funds). In 2003, when the University had 1% of the pay plan funded with General Purpose Revenue, the 2002 offset was reversed to fully restore the General Program Operations Appropriations.

While calculating the 2001-03 unclassified pay plan for the base, the reversal of the 2002 offset was inadvertently excluded in the calculation. Accordingly, the current base needs to be adjusted to switch the academic fee revenue to General Purpose Revenue.

The breakdown is as follows:

	<u>Salaries</u>	<u>Fringe Benefits</u>	<u>Total</u>
Fund 106	\$ 608,100	\$ 127,100	\$ 735,200
Fund 131	\$-608,100	\$-127,100	\$-735,200

UNIVERSITY OF WISCONSIN SYSTEM (s.20.285)
STATE LABORATORY OF HYGIENE 2003-05 Biennial Budget Proposal

Title State Lab of Hygiene-Full Funding of Implied Consent Testing and Testimony No. 6050

Activities Public Service Numeric Appns 127

FISCAL SUMMARY

<u>SOURCE OF FUNDS</u>		<u>EXPENDITURE ITEMS</u>	<u>2003-04 (FTE)</u>	<u>2004 -05 (FTE)</u>
	<u>%</u>			
GPR		Unclassified Salaries		
SEG		Graduate Assistants		
PRO	442,200	Classified Salaries	\$ 118,400	0.0
PRF		LTE Salaries		
		Student Help		
TOTAL	\$442,200	Fringe Benefits	\$ 37,700	0
		Supplies & Services	\$ 35,000	0
		Permanent Property	\$ 30,000	0
		Aids to Individuals & Organizations		
		Unallotted Reserve		
		Municipal Services		
		ANNUAL TOTALS	\$ 221,100	0
		BIENNIAL TOTAL	\$ 442,200	
		POSITION TOTAL BY 2004-05	0.0	

BUDGET CHANGE CATEGORY

Cost-to-Continue

X Workload Adjustment
Program Modifications
One-time Financing

I. BACKGROUND

The Operating While Intoxicated (OWI) surcharge program revenue generating fund was created by the legislative process to fund alcohol and drug testing, driver assessment and education related to enforcement of Wisconsin's Implied Consent law. The State Laboratory of Hygiene continues to provide the vast majority of blood alcohol and drug testing, as well as court testimony relating to the results, under this law.

II. DESCRIPTION AND JUSTIFICATION OF NEED

This DIN requests an expanded PR appropriation of \$221,100 from OWI surcharge funding to support alcohol and drug testing and testimony performed by the WSLH in support of WSS 343.305 and related statutes.

Due to chronic under-funding, this program is partially supported by WSLH's GPR appropriation and other program revenue sources. With GPR reductions and program revenue lapses, the WSLH must redirect this GPR to public health priorities included in the WSLH strategic plan.

Workload in this program has increased markedly over the past decade. Alcohol testing has increased by 132% over the last 8 years. Funding has not kept pace with these large workload increases. Funding has increased only 88% over the last 8 years. This increase had to cover not only inflationary cost increases of 21.5% (based on the CPI), but also workload increases. Thus the workload based on alcohol tests increased by 132% while real funding increased only 66.5%, or at half the rate of workload increases, see Chart 1.

Two indicators illustrate the effect of the under-funding of the implied consent testing program at WSLH. Testing turnaround time (TAT) measures the time between receipt of a sample and the reporting of the result. Table 1 shows the average TAT for the THC drug test and drug screening panel. The TAT for these two test protocols has increased from approximately 1 month to over 3 months in the past 5 years. Note that prosecution of cases involving these samples must wait until the results are reported. That is, a prosecutor may not even know whether to charge a suspect until the results are completed, causing further delays in the judicial process. Another effect of the under-funding is seen with delays in scheduling trials due to analyst unavailability. WSLH analysts provide expert witness testimony in OWI cases where the WSLH has provided testing. Chart 2 shows the number of appearances and subpoenas received for the last 7 years. In FY '02 there were 317 appearances and 5038 subpoenas received. Each analyst receives an average of about 360 subpoenas per year. Chemists are often scheduled for as many as six or more court appearances a day. If the prosecutor is willing to accept a "possible appearance" he/she may schedule the chemist for a date on which the chemist is already scheduled elsewhere, hoping the other appearance(s) will be cancelled. A prosecutor wishing to schedule an analyst to testify must call as far as 6 months in advance to obtain an open date.

This request would increase funding for the program to address the following needs:

Salaries:

\$71,600 to fund 2 authorized but unfunded chemist positions. This funding will allow us to fill the authorized 16.9 FTE's. No additional positions are requested.

\$46,800 to provide discretionary compensation adjustments to improve employee retention. Four experienced chemists have left the program in the last 4 years. It takes a minimum of 2 years of training and experience to function at our "working" level. There is widespread dissatisfaction with compensation levels compared to other chemists who do not have to testify in court or consult with attorneys as experts.

Fringe Benefits:

\$27,581 for 2 authorized unfunded positions, at 38.5%;

\$10,100 for Discretionary Compensation Adjustments at 21.5%

Supplies and Services:

\$ 8,700 – cost increase for vacuum tubes which are included in the blood collection kits provided by WSLH. The product cost increased by 250% in the last year.

\$ 8,000 Employee training. This will fund 4 employees per year to attend the Borkenstein School at the University of Indiana. This is an essential part of training for a forensic chemist who will provide expert testimony. This will train 4 new chemists in FY 04 and allow continuing education in forensic chemistry for each chemist every 5 years.

\$ 6,300 for internal services costs, including IT costs, laboratory support services including glassware preparation, hazardous waste disposal, shipping and receiving

\$ 12,000 Equipment maintenance costs

Permanent Property:

\$30,000 for replacement of equipment. The OWI program uses \$640,000 of equipment with an average useful life of 7 years. Replacing this equipment requires an annual investment of \$90,000.

Table 1

Average Reported Turnaround Time:

<u>Fiscal Year</u>	<u>THC Test</u>	<u>Drug Screen</u>
FY95	26	30
FY96	27	30
FY97	29	37
FY98	38	48
FY99	43	55
FY00	81	78
FY01	102	119
FY02 *	79	109

* testing incomplete as of 9/3/2002. TAT cannot be determined until all tests are completed.

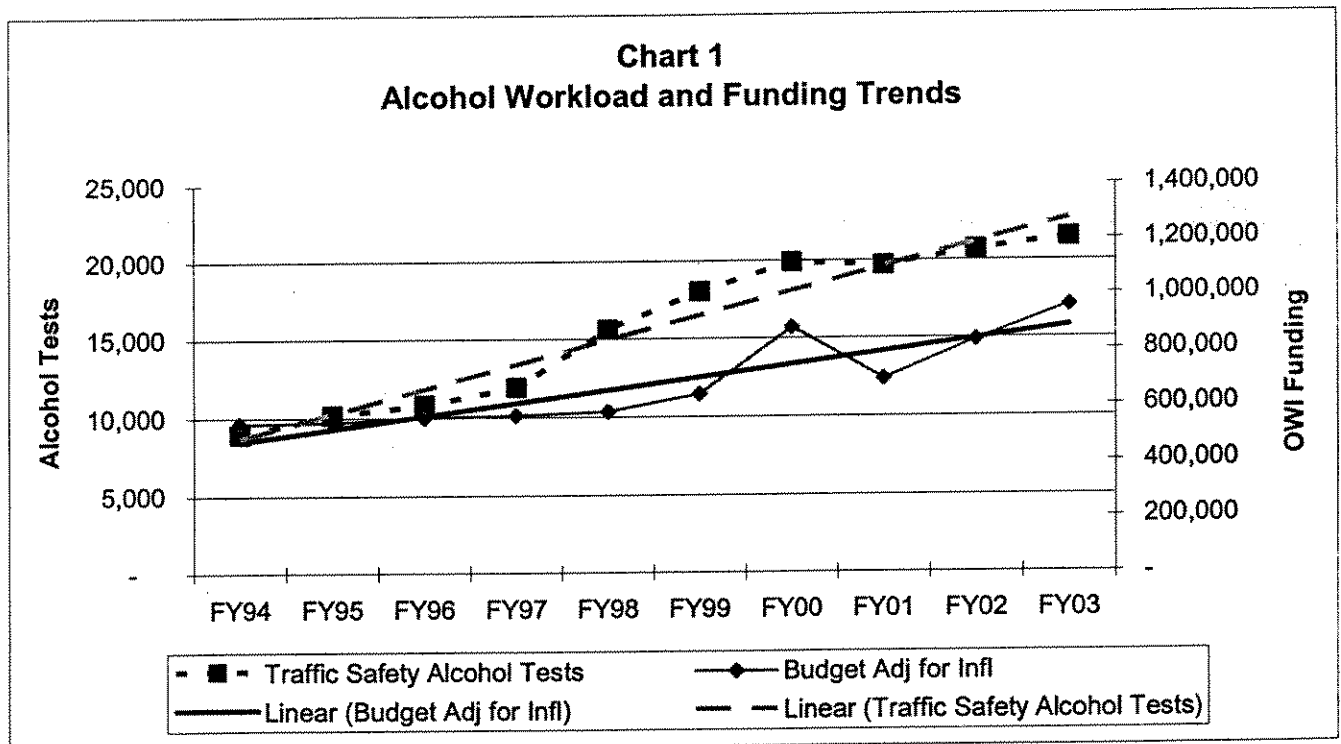
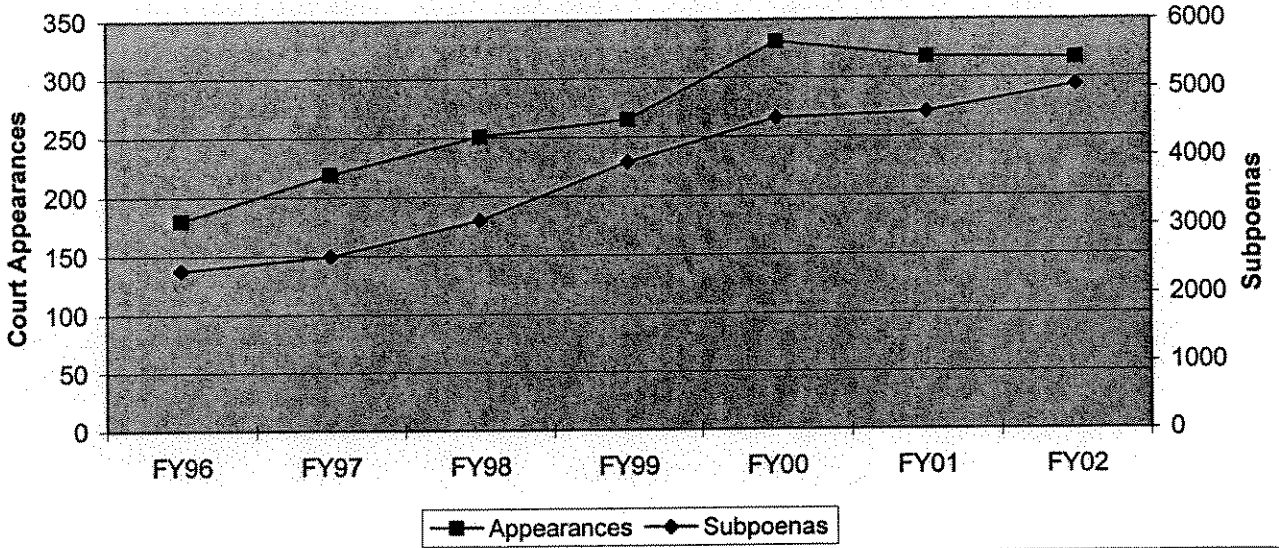


Chart 2
Implied Consent Testimony



APPROPRIATION CONSOLIDATION -- REVISED

Language Changes Needed

Eliminate the following appropriations and fold the funds into the appropriation under s. 20.285(1)(a): 20.285(1)(am), 20.285(1) (as), 20.285(1)(cm), 20.285(1)(em), 20.285(1) (eo), 20.285(1)(ep), 20.285(1) (fm), 20.285(1) (fs), and 20.285(1) (fx).

Background and Justification

The UW System currently has over 20 GPR annual appropriations. This proposed change would eliminate nine of those appropriations and transfer the related funding into the UW System's General Program Operations appropriation. The appropriations that would be eliminated are: Laboratory Modernization, Educational Technology, Industrial and Economic Development Research, Distinguished Professorships, Extension Outreach, Extension Local Planning Program, Farm Safety Program Grants, Schools of Business and Alcohol and Other Drug Abuse Prevention and Intervention. This proposed change would help the UW System achieve greater organizational efficiency and effectiveness by providing additional flexibility in management of funds.



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October 18, 2002

State Senator Brian Burke
Co-Chair, Joint Committee on Finance
Room 317 East, State Capitol

State Representative John Gard
Co-Chair, Joint Committee on Finance
Room 308 East, State Capitol


Dear Co-Chairs Burke and Gard:

Accompanying this letter is a copy of the report required by 2001 Wisconsin Act 16 [36.11(44)]. Consistent with last year's report, we have reported on the ways that the UW System is using the tuition continuing appropriation to serve adult/non-traditional students, rather than just focusing on courses that are 100% tuition supported.

The accompanying *Report on Using the Continuing Appropriation to Serve Adult Students* demonstrates that UW institutions served over 11,000 adult/non-traditional students (undergraduates 25 years of age and older and graduate students 30 years of age and older) in courses and programs that covered at least the direct cost of instruction. These 11,107 students accounted for over 46,000 credits generated across all UW institutions.

The UW System Board of Regents recognizes the importance of the continuing appropriation in allowing UW institutions to expand programming to adult/non-traditional students. At its meeting last week, the Board reaffirmed its commitment to serving adult/non-traditional students and passed the following resolution "...and that, in keeping with the recommendations embodied in the *Building Our Resources Base Report*, the Board of Regents requests that institutions aggressively pursue the development and implementation of programming for nontraditional students that has strong market demand and that will be priced to cover, at minimum, its full cost."

Sincerely,


Katharine C. Lyall
President

c: State Representative Sheryl Albers
Robert Lang, Director, LFB
Cora Marrett, Senior Vice President
Margaret Lewis, Associate Vice President
David Miller, Assistant Vice President
Freda Harris, Interim Associate Vice President
Frank Goldberg, Associate Vice President
UW Chancellors

University of Wisconsin System
Cost Recovery Activity
Credits Generated and Unduplicated Student Headcount by Program and Age
2001-02 Academic Year

	Under 25/30 Years Old		25/30 Years and Older		Total	
	Credits	Students	Credits	Students	Credits	Students
Madison						
Professional French Studies (MS)	219	11	31	2	261	13
Eng. Professional Practice (ME)	499	34	840	74	1,373	108
Collaborative Nursing Program	38	3	552	60	653	63
Extension	12,989	4,117	1,519	530	14,508	4,647
Total	13,745	4,165	2,942	666	16,687	4,831
Milwaukee						
Liberal Studies (MS)	41	5	210	26	251	31
Information Resources (BS)	762	30	727	41	1,489	71
Library and Info Science (MS)	1,498	129	2,432	266	3,930	395
Executive MBA	130	7	1,223	67	1,353	74
Collaborative Nursing Program	0	0	153	19	153	19
Extension	14,940	5,037	8,870	2,603	23,810	7,640
Total	17,371	5,208	13,615	3,022	30,986	8,230
Eau Claire						
Collaborative Nursing Program	7	2	377	36	384	38
Extension	1,206	343	383	182	1,589	525
Total	1,213	345	760	218	1,973	563
Green Bay						
Collaborative Nursing Program	15	2	835	97	850	99
National Nursing Program	113	13	1,560	149	1,673	162
Extension	485	184	1,250	596	1,735	780
Total	613	199	3,645	842	4,258	1,041
La Crosse						
Extension	3,098	319	6,531	908	9,629	1,227
Total	3,098	319	6,531	908	9,629	1,227
Oshkosh						
Collaborative Nursing Program	8	5	441	90	449	95
Extension	80	28	224	101	304	129
Total	88	33	665	191	753	224
Parkside						
Extension	19	14	627	261	646	275
Total	19	14	627	261	646	275
Platteville						
Project Management (MS)	42	11	150	42	192	53
Criminal Justice (MS)	72	12	87	18	159	30
Engineering (MS)	30	7	30	8	60	15
Extension	216	117	1,843	852	2,059	969
Total	360	147	2,110	920	2,470	1,067
River Falls						
Management (MS)	161	17	348	52	509	69
Extension	1,557	542	1,131	398	2,688	940
Total	1,718	559	1,479	450	3,197	1,009

**University of Wisconsin System
Cost Recovery Activity
Credits Generated and Unduplicated Student Headcount by Program and Age
2001-02 Academic Year**

	Under 25/30 Years Old		25/30 Years and Older		Total	
	Credits	Students	Credits	Students	Credits	Students
Stevens Point						
General Studies (BS)	422	24	258	34	680	58
Extension	1,040	301	3,065	1,095	4,105	1,396
Total	1,462	325	3,323	1,129	4,785	1,454
Stout						
Industrial Management (BS)	352	30	1,452	133	1,804	163
Training and Human Dev. (MS)	391	31	489	76	880	107
Vocational and Tech. Ed. (MS)	68	10	413	66	481	76
Vocational and Tech. Adult Ed. (BS)	205	13	1,431	131	1,636	144
Graphic Communications Man. (BS)	5,212	207	367	18	5,579	225
Industrial and Vocational Ed. (EdS)	6	1	71	12	77	13
Vocational Rehabilitation (MS)	393	19	457	28	850	47
Extension	778	339	1,548	820	2,326	1,159
Total	7,405	650	6,228	1,284	13,633	1,934
Superior						
Extension	1,052	291	913	357	1,965	648
Total	1,052	291	913	357	1,965	1,561
Whitewater						
Extension	2,637	704	2,365	654	5,002	1,358
Total	2,637	704	2,365	654	5,002	3,723
Colleges						
UW Online	589	115	966	202	1,555	317
Extension	20	4	15	3	35	7
Total	609	119	981	205	1,590	324
Total						
Specific Programs	11,273	738	15,900	1,747	27,173	2,485
Extension	40,117	12,340	30,284	9,360	70,401	21,700
Total	51,390	13,078	46,184	11,107	97,574	24,185

Notes:

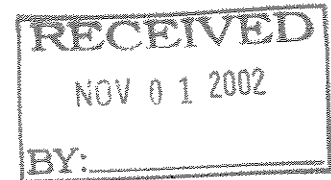
Age breakouts consist of undergraduates under 25 or 25 and older and graduate students under 30 or 30 and older.
Extension activity excludes extension credits generated in the programs identified.



University of Wisconsin
Hospital and Clinics

October 24, 2002

Honorable Senator Brian Burke
Honorable Representative John Gard
Co-Chairs Joint Finance Committee
119 Martin Luther King Blvd.
P.O. Box 7882
Madison, WI 53707-7882



Mr. George Lightbourn, Secretary
Department of Administration
101 East Wilson Street 10th Floor
Madison, WI 53707-7864

Dear Sirs,

On behalf of the University of Wisconsin Hospital and Clinics Board, I respectfully submit the quarterly report of full-time equivalent positions as required under s.16.505 (2n), 1995 Wisconsin Act 27. This report covers the period July 1 through September 30, 2002.

The higher counts of positions created and abolished this quarter is a result of decisions made in the Hospitals' annual budget process, such as abolishment of vacant positions, which were no longer needed, as well as positions which were re-titled and/or reclassified. In addition, the Hospital is now reporting limited term employees, which are included with the permanent and project full time equivalent totals.

Please contact me at 263-7897 if there are any questions.

Sincerely,

A handwritten signature in cursive script that reads "Gary Eiler".

Gary Eiler
Chief Financial Officer

cc: George Steil Sr., Chairman, University of Wisconsin Hospital and Clinics Board
Steve Milioto, Dept. of Administration
David Schmiedicke, State Budget Office
Robert Lang, Legislative Fiscal Bureau
Carri Jakel, Legislative Fiscal Bureau

**UNIVERSITY OF WISCONSIN HOSPITAL AND CLINICS BOARD
 FULL TIME EQUIVALENT POSITION REPORT
 JULY 1 THROUGH SEPTEMBER 30, 2002**

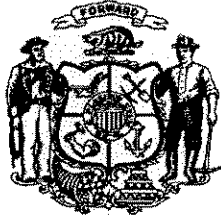
	<u>Permanent/LTE's</u>	<u>Project</u>	<u>Total</u>
Totals at beginning of quarter	2,003.55	5.80	2,009.35
Created, Re-titled, Reclassified	367.81	0.00	367.81
Abolished, Re-titled, Reclassified	128.56	3.80	132.36
Totals at end of quarter	<u>2,242.80</u>	<u>2.00</u>	<u>2,244.80</u>

Positions created and abolished (including positions re-titled or reclassified) are summarized on the attached pages. This does not represent counts of people; it is the count of full-time equivalent positions (filled and vacant).

THE STATE OF WISCONSIN

SENATE CHAIR
BRIAN BURKE

317-E Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: (608) 266-8535



ASSEMBLY CHAIR
JOHN GARD

308-E Capitol
P.O. Box 8952
Madison, WI 53708-8952
Phone: (608) 266-2343

JOINT COMMITTEE ON FINANCE

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Brian Burke
Representative John Gard

Date: November 4, 2002

Attached is a copy of the quarterly position report from the University of Wisconsin System, pursuant to s. 16.505(2m), Stats.

The report is being provided for your information only. No formal action is required by the Committee. Please feel free to contact us if you have any questions.

Attachment

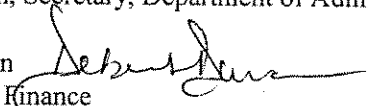
BB:JG:dh

Distributed to
members
11-4-02
NH



Vice President for Finance

1752 Van Hise Hall
1220 Linden Drive
Madison, Wisconsin 53706
(608) 262-1311
(608) 262-3985 Fax
website: <http://www.uwsa.edu>

DATE: October 30, 2002
TO: Senator Brian Burke
Representative John Gard
Co-Chairs, Joint Committee on Finance
George Lightbourn, Secretary, Department of Administration
FROM: Deborah A. Durcan 
Vice President for Finance
RE: QUARTERLY POSITION REPORT, s.16.505(2m)
(June 1, 2002 – October 1, 2002)

Under the provisions of s.16.505(2m), the University of Wisconsin System (UWS) is reporting a net increase of 79.66 full-time equivalent (FTE) positions supported by Nonfederal Gifts and Grants, a net increase of 56.79 FTE positions supported by Federal Contracts, an increase of 145.54 FTE positions supported by Auxiliary and Operating Receipts, an increase of 9.21 FTE positions supported by Federal Indirect Cost Reimbursement, an increase of 7.65 FTE positions supported by Trust Funds (Fund 161) and an increase of 9.68 FTE positions supported by Credit Extension (Fund 189) during this quarter. The changes to authorization levels reflect adding new awards and deleting terminated awards. The June 2002 adjusted 2001-2002 Redbook Budget is the starting point for the positions, with the ending point being the greater of the 2002-03 Redbook Budget or the October 1, 2002, filled position level.

	Gifts and Grants	Federal Contracts	Auxiliary & Operating Receipts	Federal Direct Cost Reimbursement	Trust Funds	Credit Extension	Total
Adjusted 2001-2002 Budget	2,895.11	3,908.75	3,506.34	495.02	96.85	85.74	10,987.81
Total Change:	79.66	56.79	145.54	9.21	7.65	9.68	308.53
October 1, 2001 Authorization	2,974.77	3,965.54	3,651.88	504.23	104.50	95.42	11,296.34

Attached are schedules that show authorization changes by institution as well as select award information. All positions added to staff new awards, or deleted from terminated awards, are separately identified.

Attachments

cc: President Lyall
Vice Presidents
Legislative Reference Bureau
DOA Finance
David Lopnow
Cynthia Dombrowski
Doug Hendrix
Renee Stephenson

University of Wisconsin System
 Quarterly Position Report - Gifts, Grants and Contracts
 s.16.505(2m), Wisconsin Statutes

Period Covered: Adjusted 2001-02 Budget to 2002-03 Budget

	GIFTS AND GRANTS			FEDERAL CONTRACTS		
	Adjusted 2001-02 Budget	2002-03 Budget	FTE CHANGE	Adjusted 2001-02 Budget	2002-03 Budget	FTE CHANGE
MADISON	2,425.00	2,500.00	75.00	3,058.79	3,139.05	80.26
MILWAUKEE	110.05	110.00	(0.05)	200.00	200.00	0.00
EAU CLAIRE	8.50	8.97	0.47	23.54	22.68	(0.86)
GREEN BAY	2.82	3.48	0.66	21.68	23.28	1.60
LA CROSSE	21.90	21.37	(0.53)	45.94	40.84	(5.10)
OSHKOSH	24.50	28.22	3.72	110.66	110.88	0.22
PARKSIDE	3.76	3.13	(0.63)	14.23	15.60	1.37
PLATTEVILLE	1.00	1.00	0.00	8.16	8.39	0.23
RIVER FALLS	5.41	4.61	(0.80)	14.93	13.10	(1.83)
STEVENS POINT	21.87	22.28	0.41	31.85	27.62	(4.23)
STOUT	13.71	13.92	0.21	40.16	39.94	(0.22)
SUPERIOR	8.15	12.90	4.75	22.19	22.07	(0.12)
WHITEWATER	8.56	9.13	0.57	27.02	26.47	(0.55)
COLLEGES	4.18	1.92	(2.26)	19.79	21.32	1.53
UNIVERSITY EXTENSION	235.70	233.84	(1.86)	268.87	253.76	(15.11)
SYSTEM ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00
SYSTEMWIDE	0.00	0.00	0.00	0.94	0.54	(0.40)
TOTAL	2,895.11	2,974.77	79.66	3,908.75	3,965.54	56.79

* Reflects the 2001-2002 budget except at the following institutions where actual position level exceeds budget:

Madison	2,925.00
Eau Claire	21.41
Green Bay	1.42
La Crosse	20.06
Oshkosh	28.22
Parkside	3.05
Platteville	0.00
River Falls	4.36
Stout	12.79
Superior	
Whitewater	
Colleges	
Extension	1.30
	19.75

University of Wisconsin System
 Quarterly Position Report - Auxiliary and Operating Receipts and Overhead
 s.16.505(2m), Wisconsin Statutes

Period Covered: Adjusted 2001-02 Budget to 2002-03 Budget

	AUXILIARY AND OPERATING RECEIPTS		FEDERAL INDIRECT COST REIMBURSEMENT	
	Adjusted 2001-02 Budget	2002-03 Budget	Adjusted 2001-02 Budget	2002-03 Budget
MADISON	1,628.15	1,721.34	433.48	464.48
MILWAUKEE	365.69	388.53	33.30	12.12
EAU CLAIRE	144.97	141.87	0.00	0.00
GREEN BAY	83.93	94.21	0.64	0.00
LA CROSSE	127.90	136.12	0.40	0.40
OSHKOSH	131.30	135.40	1.00	0.75
PARKSIDE	48.28	53.45	1.41	1.25
PLATTEVILLE	104.11	108.92	0.00	0.00
RIVER FALLS	64.23	67.14	1.40	1.17
STEVENS POINT	160.04	161.24	0.66	0.66
STOUT	176.37	176.04	1.20	0.35
SUPERIOR	38.50	40.71	2.12	3.95
WHITEWATER	172.45	172.31	0.00	0.00
COLLEGES	53.85	56.66	0.80	0.85
UNIVERSITY EXTENSION	197.72	188.86	6.20	6.40
SYSTEM ADMINISTRATION	3.05	3.05	12.41	11.85
SYSTEMWIDE	5.80	6.03	0.00	0.00
TOTAL	3,506.34	3,651.88	495.02	504.23
				9.21
				145.54
				31.00
				(21.18)
				0.00
				(0.64)
				0.00
				(0.25)
				(0.16)
				0.00
				(0.23)
				0.00
				(0.85)
				1.83
				0.00
				0.05
				0.20
				(0.56)
				0.00

* Reflects the 2001-2002 budget except at the following institutions where actual position level exceeds budget:

Madison	
Eau Claire	
Milwaukee	8.30
Green Bay	
Oshkosh	134.58
Parkside	
River Falls	47.32
Stevens Point	
Superior	1.07
Colleges	
Extension	0.65
Systemwide	5.80
System Admin	

**University of Wisconsin System
Quarterly Position Report -Trust Funds
s.16.505(2m), Wisconsin Statutes**

Period Covered: Adjusted 2001-02 Budget to 2002-03 Budget

	TRUST FUNDS			CREDIT EXTENSION			FTE CHANGE
	Adjusted 2001-02 Budget	2002-03 Budget	FTE CHANGE	Adjusted 2001-02 Budget	2002-03 Budget	FTE CHANGE	
MADISON	81.25	90.00	8.75	0.00	0.00	0.00	0.00
MILWAUKEE	0.00	0.00	0.00	37.93	41.65	3.72	3.72
EAU CLAIRE	0.00	0.00	0.00	3.16	2.54	(0.62)	(0.62)
GREEN BAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
LA CROSSE	0.00	0.00	0.00	5.18	5.90	0.72	0.72
OSHKOSH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PARKSIDE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PLATTEVILLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
RIVER FALLS	0.00	1.00	1.00	5.51	5.51	0.00	0.00
STEVENS POINT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
STOUT	0.00	0.00	0.00	6.18	7.75	1.57	1.57
SUPERIOR	0.00	0.00	0.00	5.48	5.75	0.27	0.27
WHITEWATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
COLLEGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNIVERSITY EXTENSION	0.50	0.50	0.00	0.00	0.00	0.00	0.00
SYSTEM ADMINISTRATION	11.40	9.30	(2.10)	22.30	26.32	4.02	4.02
SYSTEMWIDE	3.70	3.70	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	96.85	104.50	7.65	85.74	95.42	9.68	9.68

* Reflects the 2001-2002 budget except at the following institutions where actual position level exceeds budget:

Madison	
Milwaukee	11.72
Eau Claire	0.70
LaCrosse	
Platteville	0.00
Stevens Point	
Stout	
Extension	5.48
System Admin	

UNIVERSITY OF WISCONSIN SYSTEM
Quarterly Position Report - Gifts, Grants and Contracts
s. 16.505(2m), Wisconsin Statutes

Period Covered: June 1, 2002 - October 1, 2002

GIFTS & GRANTS

<u>UW INSTITUTION</u>	<u>AWARDING AGENCY</u>	<u>AWARD TITLE</u>	<u>FTE ADDITIONS/ DELETIONS</u>	<u>FUND NUMBER</u>	<u>AWARD AMOUNT</u>	<u>AWARD PERIOD</u>
MADISON	March of Dimes	Genetic Analysis of Dorsolateral & Anteroposterior Axis Specification in Vertebrate Embryo	1.59	133-DW81	150,000	02/01/01 - 01/31/03
	Ricardo Inc.	HCCI Engine Optimization & Control	1.75	133-EN38	40,000	09/01/01 - Open
	Glaxosmithkline	A Randomized, Double-Blind, Parallel-Group Placebo-Controlled, Flexible-Dose Study Evaluating the Safety & Efficiency of SB-6597466-A	2.80	133-EP29	69,386	12/01/01 - Open
	Anyothrophic Lateral Sclerosis Association	Human Stem Cell & Gene Therapy for ALS	2.00	133-EP39	156,040	02/01/02 - 01/31/03
	Conopco Inc.	Conjugated Linoleic Acid for Prevention of Weight Gain	1.25	133-ER01	58,586	11/12/01 - Open
	Dairy Management Inc.	Whey Application Laboratory	4.10	133-ET02	186,000	03/01/02 - Open
	Mellon Foundation	Hydrologic & Biochemical Fluxes in Land-Water Mosaics	1.50	133-ET67	168,639	08/01/02 - 07/31/06
	Vilas Trust Estate	Vilas Young Investigators	14.53	133-EU63-EU88	855,072	07/01/02 - 06/30/03
	Vilas Trust Estate	Vilas Research Professorships	4.94	133-EU89-EW03	480,000	7/1/2002 - 06/30/03
	WI Milk Marketing Board	Dairy Technology Program	14.26	133-EZ09	1,178,300	07/01/02 - 07/03/03
	American Cancer Society	Regulation & Function of Related Forkhead Proteins	2.02	133-EZ15	720,000	07/01/02 - 06/30/03
	WI Milk Marketing Board	Biological Phosphorus Removal for Dairy Wastewater	0.40	133-EZ16	25,000	06/19/02 - 06/30/03
	WI Dept. of Natural Resources	Development of Management Tools & Training Based on the WI Forest Habitat Type	0.50	133-EZ42	65,000	07/01/02 - 06/30/03
	The Invine Company	North Irvine Carnivore Movement Study	1.00	133-EZ47	129,175	07/01/02 - 06/30/04
	UW Poultry & Egg Association	Development of Rapid & Accurate Molecular & Serologic Diagnostic Tests Against Enteric Viruses of Turkeys	0.50	133-EZ55	26,500	06/01/02 - 06/30/03
	American Heart Association	Mutagenesis of Coagulation Factor IX Defines a Novel Regulatory Exosite for the Intrinsic Tenase Complex	0.50	133-EZ58	55,000	07/01/02 - 06/30/03
	WI Milk Marketing Board	Milk Money Expansion Project	2.49	133-FA10	170,000	07/01/02 - 06/30/03