

Fiscal Estimate - 2003 Session

☒ Original ☐ Updated ☐ Corrected ☐ Supplemental

LRB Number 03-3149/3		Introduction Number AB-828	
Subject Permitting Educational Approval Board to take custody of student transcripts when school closes			
Fiscal Effect State: <div style="display: flex; flex-wrap: wrap;"><div style="width: 50%;"><input type="checkbox"/> No State Fiscal Effect <input type="checkbox"/> Indeterminate <input type="checkbox"/> Increase Existing Appropriations <input type="checkbox"/> Decrease Existing Appropriations <input checked="" type="checkbox"/> Create New Appropriations</div><div style="width: 50%;"><input type="checkbox"/> Increase Existing Revenues <input type="checkbox"/> Decrease Existing Revenues <div style="margin-top: 10px;"><input type="checkbox"/> Increase Costs - May be possible to absorb within agency's budget <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Decrease Costs</div></div></div> Local: <div style="display: flex; flex-wrap: wrap;"><div style="width: 50%;"><input type="checkbox"/> No Local Government Costs <input type="checkbox"/> Indeterminate 1. <input type="checkbox"/> Increase Costs 3. <input type="checkbox"/> Increase Revenue <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory 2. <input type="checkbox"/> Decrease Costs 4. <input type="checkbox"/> Decrease Revenue <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory</div><div style="width: 50%;">5. Types of Local Government Units Affected <div style="display: flex; flex-wrap: wrap;"><div style="width: 50%;"><input type="checkbox"/> Towns <input type="checkbox"/> Counties <input type="checkbox"/> School Districts</div><div style="width: 50%;"><input type="checkbox"/> Village <input type="checkbox"/> Others <input type="checkbox"/> WTCS Districts</div><div style="width: 50%;"><input type="checkbox"/> Cities</div></div></div></div>			

Fiscal Estimate Narratives

EAB 2/19/2004

LRB Number	03-3149/3	Introduction Number	AB-828	Estimate Type	Original
Subject					
Permitting Educational Approval Board to take custody of student transcripts when school closes					

Assumptions Used in Arriving at Fiscal Estimate

This bill will allow the Educational Approval Board (EAB) to take possession of student records from certain postsecondary educational institutions that discontinue their operations, propose to discontinue their operations, or are in imminent danger of discontinuing their operations. Under the bill, the EAB would take possession of student records only if they are in danger of being destroyed, secreted, mislaid, or otherwise made unavailable to the persons who are the subjects of those records or the authorized representatives of those persons.

The bill also authorizes the EAB to charge a fee for providing a copy of a student record that is held in its possession and creates an appropriation in which monies collected from student record requests would be deposited. The fee would be based on the administrative cost of taking possession of, preserving, and providing copies of student records, currently estimated to be \$10 per request.

The \$10 fee estimate is based on the following information. It is estimated that the each request for a student record will require 30 minutes to process. This time includes verification of the requestor's identity or their designated representative, the processing of payment, and locating, preparing, and mailing the record. Assuming this work is performed by an entry-level program assistant, the hourly cost is estimated to be about \$15.00 (including salary and benefits).

Due to space limitations, the EAB is not able to maintain all closed school records in its possession at its offices. In general, older records and infrequently requested records are kept at the State Records Center. Current storage costs are \$0.28 per cubic foot per month. In addition to storage costs, when a record that is maintained at the State Records Center is requested, an additional cost of \$2.10 per record is incurred for its retrieval.

Based on the staff time (\$15/hour x 30 minutes = \$7.50/hour), the costs associated with record storage and retrieval, and postage, the EAB estimates that it costs, on average, \$10 to process each student record request.

At the present time, the EAB is the custodian of student records from ten (10) closed Wisconsin schools. In the first seven months of FY 04, the EAB has received approximately 450 requests for copies of student records that are in the EAB's possession. Based on this number, it is assumed that 770 requests will be processed annually. If the EAB charges \$10 a request to provide a student record, the EAB will generate \$7,700 PR annually.

Long-Range Fiscal Implications

Fiscal Estimate Worksheet - 2003 Session

Detailed Estimate of Annual Fiscal Effect

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Subject	
Permitting Educational Approval Board to take custody of student transcripts when school closes	
I. One-time Costs or Revenue Impacts for State and/or Local Government (do not include in annualized fiscal effect):	
II. Annualized Costs:	Annualized Fiscal Impact on funds from:
	Increased Costs Decreased Costs
A. State Costs by Category	
State Operations - Salaries and Fringes	\$5,800
(FTE Position Changes)	
State Operations - Other Costs	1,900
Local Assistance	
Aids to Individuals or Organizations	
TOTAL State Costs by Category	\$7,700 \$
B. State Costs by Source of Funds	
GPR	
FED	
PRO/PRS	7,700
SEG/SEG-S	
III. State Revenues - Complete this only when proposal will increase or decrease state revenues (e.g., tax increase, decrease in license fee, etc.)	
	Increased Rev Decreased Rev
GPR Taxes	\$ \$
GPR Earned	
FED	
PRO/PRS	7,700
SEG/SEG-S	
TOTAL State Revenues	\$7,700 \$
NET ANNUALIZED FISCAL IMPACT	
	State Local
NET CHANGE IN COSTS	\$7,700 \$
NET CHANGE IN REVENUE	\$7,700 \$
Agency/Prepared By	Authorized Signature Date
EAB/ David Dies (608) 267-7733	David Dies (608) 267-7733 2/18/2004