

## Chapter AB 3

### REGRANTING PROGRAM

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**AB 3.01 Purpose.** The purpose of the regranting program is to encourage local involvement in the support, promotion, and administration of the arts in the state of Wisconsin. The regranting program addresses this goal by allocating funds to local arts agencies for their reallocation to local or regional artists or arts organizations.

**History:** Cr. Register, August, 1998, No. 512, eff. 9-1-98.

**AB 3.02 Eligibility requirements.** Applicants to the regranting program shall meet all of the following criteria:

(1) The applicant shall conform to all of the eligibility requirements set forth in s. AB 1.04 (1).

(2) The applicant shall demonstrate an ongoing administrative competency through a full-time, part-time, or volunteer staff and shall have the following organizational attributes:

- (a) A permanent mailing address.
- (b) A telephone number.
- (c) A plan to inform the public that applications and regranting funds are available.
- (d) A place that members of the public may pick up applications during regular business hours.
- (e) A person who shall administer the regranting program.
- (f) A person who shall provide technical assistance to the sub-grantees.
- (g) A person who shall evaluate the regranting program and submit a final report to the board.

**History:** Cr. Register, August, 1998, No. 512, eff. 9-1-98.

**AB 3.03 Application.** Applications to the regranting program shall take the form of a letter of no more than 8 typewritten pages using a font size of no less than 10 point or 12 characters per inch. Applications shall be submitted by the deadline established annually by the board. The letter shall contain the following information:

(1) A description of the constituency that the applicant agency shall serve with the regranting funds.

(2) A description of the applicant agency's administrative structure and programs.

(3) A description of the proposed regranting process specifying eligibility requirements, application requirements, the procedure for reviewing applications, the procedure for selecting grantees, the administration of regranted funds, conflict of interest policies, appeals procedures, the provision of technical assistance, and evaluation processes.

(4) A regranting project budget.

**History:** Cr. Register, August, 1998, No. 512, eff. 9-1-98.

**AB 3.04 Matching requirements.** Recipients of regranting funds shall match every dollar received from the board with one dollar raised from city or county government or from private sources. At the discretion of the board, in-kind contributions of goods or services may count for up to 25% of the matching requirement.

**History:** Cr. Register, August, 1998, No. 512, eff. 9-1-98.

**AB 3.05 Public service requirement.** Recipients of regranting funds shall perform a public service in accordance with the requirements set forth in s. AB 1.27.

**History:** Cr. Register, August, 1998, No. 512, eff. 9-1-98.

**AB 3.06 Regranting requirements.** Recipients of regranting funds shall conform to the following requirements:

(1) The regranting agency shall conduct the process of selecting grant recipients in meetings open to the public.

(2) The regranting agency may not make grants to itself.

**History:** Cr. Register, August, 1998, No. 512, eff. 9-1-98.

**AB 3.07 Final reports.** Recipients of regranting funds shall submit a final report to the board detailing how the regranted funds were used. At the discretion of the board, the final report form may serve as an application for continuing participation in the regranting program.

**History:** Cr. Register, August, 1998, No. 512, eff. 9-1-98.