

WISCONSIN LEGISLATIVE COUNCIL STAFF

RULES CLEARINGHOUSE

Ronald Sklansky
Director
(608) 266-1946

Richard Sweet
Assistant Director
(608) 266-2982



David J. Stute, Director
Legislative Council Staff
(608) 266-1304

One E. Main St., Ste. 401
P.O. Box 2536
Madison, WI 53701-2536
FAX: (608) 266-3830

CLEARINGHOUSE RULE 97-005

Comments

[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Revisor of Statutes Bureau and the Legislative Council Staff, dated October 1994.]

2. Form, Style and Placement in Administrative Code

a. In s. ER 18.01 (5), the first sentence should begin “~~“Leave~~ Except as provided in s. ER 18.15, “leave” The second sentence of the subsection should begin with “~~“Leave credits~~ do “Leave credits” does.” A similar change should be made in the second sentence of s. ER 18.15 (1) (d).

b. In the first sentence of s. ER 18.04 (2) (b), substitute “subds.” for “subd.” A similar change should be made in s. ER 18.15 (4) (a).

c. In s. ER 18.15 (title), the section number and title should be underscored and the section title should be written in solid capital letters, e.g. “ER 18.15 CATASTROPHIC LEAVE.”

d. In s. ER 18.15 (2) (intro.) and (3) (intro.), delete “must” and substitute “shall.”

e. In s. ER 18.15 (2) (a) and (3) (a), substitute “complete” for “completed.”

f. In s. ER 18.15 (2) (d) and (e), substitute “Provide” for “Provided” and “Use” for “Used,” respectively.

g. In s. ER 18.15 (2) (f), the use of the phrase “sabbatical/termination” should be avoided. Perhaps the phrase “sabbatical or termination” can be substituted.

h. In s. ER 18.15 (4) (a), the introductory material does not grammatically lead into the remaining subunits. Consequently, this material should be renumbered as subd. 1. and the

remaining subdivisions should be renumbered 2. to 5. Also, in the introductory material, the phrase “1. through 4.” should be replaced by the phrase “2. to 5.”

i. In s. ER 18.15 (4) (a) 3., delete “hour for hour” and substitute “hour-for-hour”; and in sub. (4) (d), substitute “sub.” for “subs.”

4. Adequacy of References to Related Statutes, Rules and Forms

In s. ER 18.15 (4) (f), substitute “ss.” for “s.”

5. Clarity, Grammar, Punctuation and Use of Plain Language

In s. ER 18.15 (4) (a) 2., after “unit” insert a comma.