

Chapter Ag 5

COUNTY AND DISTRICT FAIRS

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Ag 5.01 Premiums and exhibits. (1) Fairs contemplating making a claim for state aid must submit two copies of a revised premium list to the state department of agriculture not later than May 1st of the year in which the fair is held. These lists will be checked and one copy returned with any necessary notations. State aid shall be allowed only on premiums approved by the department.

(2) No fair is permitted to make any deductions from premium money won by an exhibitor.

(3) A fair may charge an entry fee not in excess of 10 per cent of the purse offered on any specific article. The state aid authorized by section 94.08, Wis. Stats., will be paid on net premiums only. Net premiums shall be construed to mean the total premiums paid less total entry fees received.

(4) No fair is permitted to require exhibitors in the educational department to purchase exhibitor's tickets. Other exhibitors may be required, when no entry fee is charged, to purchase an exhibitor's season ticket at a price not to exceed that charged for season tickets.

(5) When no entry fee is charged, the fair may charge stall rent in the horse, cattle, sheep and swine departments. In the horse department the rental shall not exceed \$1.50 per single stall, and \$3 for box stalls; in the cattle department \$1 for single stalls, and \$2 for box stalls; in the swine department and sheep department \$2 per pen or 50 cents per animal. A standard pen should be approximately 64 square feet. In the poultry, rabbit, and pet stock department the charge shall not exceed 25 cents per head and such charge shall include feed and care. These are maximum charges in each case. Fairs may charge less if they desire.

(6) State aid will not be approved for separate classes for local and non-local exhibitors.

(7) In case the local breed association or any other organization donates a portion of the prize money, state aid will be allowed only on that portion of the prize money paid by the fair association.

(8) No state aid will be paid on out-of-state exhibits. In case Wisconsin residents who have out-of-state addresses win prizes on exhibits the fair secretary must provide the division of fairs with an affidavit that such exhibitors are residents of Wisconsin.

(9) In the junior club department, state aid will be paid only on exhibits of standard club projects. State aid will be paid on prizes offered in the following classes: Actual club products, demonstration teams, judging teams, showmanship contests, and style shows, dress revues, tractor maintenance performances, demonstration and educational booths. State aid will not be paid on prizes for club parades, club floats, song contests, attendance at meetings, best club leaders, herdsmanship, clean barn projects and similar items.

(10) No state aid will be paid on any one premium in a class open to individuals, which exceeds \$25, nor on any one premium in a class open to groups, which exceeds \$50.

(11) Premiums in the educational departments must be paid direct to the pupil making the exhibit and not to the school or teacher, except for group premiums offered to the competing schools. A complete list of exhibitors and a complete set of judges' sheets for the education department, like those required in other departments, must be filed with the department of agriculture. No aid will be paid on education department premiums unless this is done. All educational exhibits must be on display at the fair even though they are judged prior to the fair.

(12) State aid will be paid only on premiums actually paid by bank check or order; no state aid will be paid on the cost of ribbons, cups or trophy prizes.

(13) Exhibitors shall not be required to become members of the fair society, or be required to make any donations or refunds.

(14) Premiums offered must be definite in amount; fairs cannot decrease or increase the published premiums depending on the financial condition of the organization or for any other reason.

(15) Premiums must be offered for definite breeds and varieties in livestock and poultry departments. In the poultry department state aid will be paid only on premiums awarded in the classes of standard practical utility breeds of poultry listed as eligible for aid by the department and one "any other" class of chickens.

(16) State aid will not be allowed on horse pulling contests, or saddle and light harness classes.

(17) No state aid will be allowed on more than two premiums awarded an exhibitor under one premium or lot number, nor on more than one premium in group or herd classes awarded to one exhibitor.

(18) State aid will be paid only on articles or animals actually on display in exhibit buildings or actually shown in the show ring during the regular fair dates. State aid will not be paid on D.H.I.A. records, transportation aid, production contests, or the like.

(19) No state aid will be paid to fairs having split dates, unless prior written approval is granted by the department of agriculture at the time the premium list is approved. Extreme hardship must be established by the fair organization before approval will be granted. By a split date, the department means a fair which has exhibits or contests judged, and premiums paid at more than one time or at more than one location during the current year.

(20) The officers of each fair must mail a premium list to every other association, society or board conducting a fair in Wisconsin; lists of fairs will be furnished by the department of agriculture.

(21) Fairs must publish sections Ag 5.01 and Ag 5.02 in their premium lists.

(22) Fairs must indicate exact dates of their fair when submitting premium book, and must promptly advise the department of any change in dates later in the season.

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Ag 5.02 Judging regulations. (1) Judging shall be done at county and district fairs only by men and women approved by the department of agriculture for that purpose. In no case shall any person who is an officer or director of a fair be eligible to judge exhibits at such

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fair; nor shall any person interested directly or indirectly in exhibits shown in any department of a fair be eligible to judge articles or animals shown in that department.

(2) Each judge shall be provided with a copy of the premium book at least seven days prior to the opening date of the fair at which he or she shall act as judge.

(3) No animal or article, irrespective of the number of entries in the class in which it is entered, shall be awarded a higher rating than its merit would entitle it to in comparison to the standard of perfection in the class.

(4) (a) No state aid will be paid on premiums awarded under the Danish system in any classes except in the junior and educational departments.

am (b) When classes in the junior and educational departments are judged according to the Danish system, not over five group placings may be awarded in any class. When there are more than seven exhibitors in any class, state aid shall be limited to premiums awarded as follows:

1. When five group placings are used, not over 24% of the exhibitors may be given awards in any place group.

2. When four group placings are used, not over 30% of the exhibitors may be given awards in any place group.

3. When three group placings are used, not over 40% of the exhibitors may be given awards in any place group.

All fractions shall be dropped, but any award positions not filled in the upper group placings may be added to the stated percentages in lower group placings.

The stated percentage limitations shall not apply when the number of exhibitors is seven or less.

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Ag 5.03 Accounting requirements. (1) All receipts from any source whatsoever shall be deposited in a bank, and all accounts without exception shall be paid by check or order. All records, papers, stubs, checks, vouchers or orders relating to fair transactions shall be preserved for a 6-year period subsequent to the year in which same were made or issued.

(2) Premiums must be actually paid or bona fide notice of premium awards must be sent to all premium winners before a claim for state aid will be considered.

(3) Claims for state aid must be filed within 30 days after the close of the fair, and must include:

(a) Judges' sheets filled out and signed in accordance with instructions on the blanks. No state aid will be allowed on unsigned judges' sheets or on sheets signed by judges who have not been approved by the department for that purpose. Judges' sheets with the exception of the judge's column should be completely filled, if possible, by typewriter. The total premiums awarded on each judge's sheet must be shown on the bottom of same.

(b) Index of exhibitors and their addresses, with amounts paid in premiums opposite each name. The total of each index sheet must be shown on the bottom of same, and the total of the index must correspond with the total of premiums awarded as shown by judges' sheets.

(c) Two voucher claims for state aid.

(d) One premium book.

(4) One copy of the annual financial report must reach the office of the department before the end of the calendar year in which the fair is held. The state aid received for the current year must be included as a receipt in such statement.

(5) Before submitting its financial report, every fair association, society or board shall have its accounts audited by either a certified public accountant, a county auditor, or an auditing committee, one of which must be familiar with records and procedures, appointed by the officers of the fair organization. The officers of the fair association, society or board shall submit to the department at the time the financial report is submitted a statement of how the audit was done, and the date and name or names of those who did the auditing, or a copy of the audit report.

(6) Whenever the officers of any fair association, society or board fail to submit within the proper time either (a) judges' sheets, (b) index to exhibitors, (c) vouchers for state aid, (d) financial reports or (e) audit statements, the department may refuse to certify 10% of any pending or the next filed claim for state aid requested by such fair organization; provided that upon proper application for cause within the time limited the date for the submission of any such items may be extended to a fixed future date.

