

## Chapter DE 3

### EXAMINATION AND LICENSING

DE 3.01 Examination	DE 3.03 Grading
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**DE 3.01 Examination.** (1) All persons desiring to practice dentistry in this state must first present applications and credentials as prescribed by the dental law and in accordance with the following rules of the board. Applicants shall file the following with the secretary of the board not later than the 30 days preceding the examination.

(a) A verified application on a form approved by the board and furnished by the secretary, properly filled out.

(b) A diploma or certificate of graduation bearing the seal of a dental school approved by the board. In the event the diploma or certificate of graduation has been lost, the applicant must present, in lieu thereof, an affidavit equivalent to a diploma or certificate of graduation from the registrar of the dental school under the seal of the school.

(c) Testimonials of good moral character: In the case of persons licensed in other states of the United States, the testimonials must bear the signature of the president and secretary of the state dental association of that state, under the seal of that association, or the signature of secretary of the board of dental examiners of such state under the seal of said board. Recent graduates must present a testimonial of good moral character from the dean of the dental school from which they have graduated; said testimonials must bear the seal of the school and be in the form of a sworn affidavit.

(d) A recent, unmounted, passport-sized photograph must be attached to the application on the space provided for such photograph.

(e) A fee of \$25 shall accompany the application of all applicants for licenses to practice dentistry in this state.

(f) No dental school or school of dental hygiene will be recognized by this board which does not require all pre-requisites and professional requisites required of Wisconsin dental schools by section 152.03 (1), Wis. Stats. This board may recognize the graduates of schools approved by the Council on Dental Education of the American Dental Association.

(2) All persons desiring to practice dental hygiene in this state must first present applications and credentials as prescribed by law and in accordance with the following rules of the board. Applicants shall file the following with the secretary of the board at least 30 days preceding month in which the examination is held.

(a) A verified application on the form approved by the board and furnished by the secretary, properly filled out.

(b) A diploma or certificate in dental hygiene from a school, dental infirmary or other institution, which maintains a course of instruction approved by the board.

(c) A recent, unmounted, passport-sized photograph attached to application on a space provided for same.

(d) Testimonials of good moral character.

(e) A fee of \$25 shall accompany the application.

(3) Permission to take the examination shall be granted to those applicants who have paid the necessary fee and whose credentials have been favorably acted upon by the board after being presented as provided in subsections (1) and (2).

(4) As provided in section 152.04, Wis. Stats., the board may, in its discretion, permit dental students who have successfully completed at least two years' work of eight months each in a recognized dental school and who file proof satisfactory to the board that they have the preliminary education described in section 152.03 (1), Wis. Stats., to take written examinations and credit satisfactory grades toward final examination. The board shall require a fee of \$10 for such examination.

(5) All written examinations must be in books or on paper supplied by the board.

(6) No persons, other than those directly connected with the examination shall be admitted to the examination room, except by special permission of the president and secretary, and a copy of this rule shall be posted in a conspicuous place in said room.

(7) An applicant who gives or receives assistance during the written or clinical examination, shall be dismissed from the examination and his markings for that subject shall be void.

**History:** Cr. Register, February, 1964, No. 98, eff. 3-1-64.

**DE 3.02 Clinical and laboratory demonstration.** (1) All operations must be in the presence of the board or at least 3 members of the board.

(2) The requirements for the clinical and laboratory demonstration shall be decided upon by the board and shall be announced at the option of the board and according to the statutes.

(3) Each applicant must furnish patients, instruments and materials. Applicants will be entitled to the return of their prosthetic work. Chairs will be provided and assigned by the board.

(4) Applicants shall be allowed the allotted time as per the schedule for the various examinations.

**History:** Cr. Register, February, 1964, No. 98, eff. 3-1-64.

**DE 3.03 Grading.** (1) Examination papers in the dental sciences shall be scored on the basis of 100 points. The passing score shall be 75%. If the national board scores are accepted, the passing score of the national board shall be accepted.

(2) The clinical demonstrations shall be appraised by at least 3 members of the board. If demonstration is questionable, all board members present must examine.

(a) Demonstrations will be inspected as follows: approval before operation by 1 member. Cavity preparation by 2 members. Permission for cement base by 1 member. Finished demonstration by 3 members.

(3) The grades in the dental sciences shall have the same weight as the clinical and laboratory demonstration and 75% in the sciences shall be passing unless the national board scores are used. When national boards are accepted, the board reserves the right to give such supplementary examination as it deems necessary. The grade on such examination shall be averaged with national board scores.

(4) The total result of the clinical and laboratory demonstration shall be to the satisfaction of at least 3 members of the board. When doubt exists, all members present must appraise the questionable demonstration(s).

(5) When special examinations are given (i.e., mid-winter examinations) where there are a relatively small number of candidates, if the entire board agrees, a minority of the board may conduct the examination. However, candidates must agree to abide by the results of the examination as determined by the minority of the board.

(6) Successful applicants shall be granted licenses to practice and the same shall be forwarded to them by first-class mail, by the secretary. Unsuccessful applicants shall be notified by the secretary, by mail, of their failure, and shall be given a list of those subjects in which they have failed.

(7) Each member of the board shall be allowed one per diem for each set of questions for examination he prepares, and one per diem for each 20 papers, or fraction thereof, that he grades. All examination papers must be graded as provided in these rules, and tabulated returns of the same must be delivered or mailed to the secretary within reasonable time after such examinations. All examination papers must be held by the examiner for a period of 5 years before destroying.

(8) In those instances where the board accepts the certificate of the national board of dental examiners as provided in section 152.04, Wis. Stats., the foregoing provisions of this section relating to the averaging of the clinical and laboratory demonstrations with the papers on dental sciences shall not be followed. In all such cases the applicant will be required to obtain a passing grade in the clinical and laboratory demonstration in accordance with the board's rules and procedures relating to the clinical and laboratory demonstration.

**History:** Cr. Register, February, 1964, No. 98, eff. 3-1-64.

**DE 3.04 Issuance of licenses.** (1) Licenses shall be issued as provided in these rules to all successful candidates.

(2) Duplicate licenses may be issued by the board upon receipt of application showing satisfactory evidence that the applicant's license has been lost or destroyed; the fee for such license shall be \$10 and said fee shall accompany the application.

(3) New licenses may be issued by the board when a licentiate shall have changed his or her name. Said licentiate shall present an order from the court authorizing said change; shall make a formal application to the board and shall accompany said application with a fee of \$10.

**History:** Cr. Register, February, 1964, No. 98, eff. 3-1-64.