

Filed February 13, 1975
10:50 am B.L.P.

HAD 1 to 5

CERTIFICATE

STATE OF WISCONSIN

DEPARTMENT OF REGULATION & LICENSING

TO ALL TO WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, Donald W. Schaefer, Acting Chairman of the Hearing Aid Dealers & Fitters Examining Board, and custodian of the official records of said board, do hereby certify that the annexed rules and regulations, relating to Rules of Board of Examiners of Hearing Aid Dealers & Fitters, were duly approved and adopted by this board on February 11, 1975.

I further certify that said copy has been compared by me with the original on file in this department and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the Hearing Aid Dealers & Fitters Examining Board at the Department of Regulation & Licensing, Room 252, 201 E. Washington Avenue, in the city of Madison, this 13th day of February A.D. 1975.



Donald W. Schaefer
Acting Chairman
Hearing Aid Dealers & Fitters Examining Board

ORDER OF THE HEARING AID DEALERS & FITTERS EXAMINING BOARD

ADOPTING RULES

Pursuant to authority vested in the (^{Hearing Aid Dealers} Nursing Home Administrator

^{Fitters} Examining Board) by Section 459.12, Wis. Stats., the Hearing Aid

Dealers & Fitters Examining Board hereby adopts rules as follows:

CHAPTER HAD 1

DEFINITIONS

Had 1.01 As used in these rules, unless the context otherwise requires:

(1) "Board" means the hearing aid dealers and fitters examining board.

(2) "Department" means the state of Wisconsin department of regulation and licensing.

(3) "License" means a license issued pursuant to secs. 459.05 or 459.06, Wis. Stats., authorizing the holder thereof to engage in the practice of fitting and dealing in hearing aids.

(4) "Permit" means a permit issued pursuant to sec. 459.07, Wis. Stats., authorizing the holder thereof to practice fitting of hearing aids for one year, under the supervision of a licensee.

(5) "Practice" means the practice of fitting and dealing in hearing aids, as defined in sec. 459.01 (5), Wis. Stats.

(6) "Trainee" means the holder of a permit.

CHAPTER HAD 2

TRAINEES

Had 2.01 Trainees. (1) An applicant for a trainee permit must make application on the form provided by the department of regulation and licensing. This form must be completed in full, and a check or cash in the amount of \$35.00 must accompany this application.

(2) A trainee permit issued by the board entitles the trainee to practice fitting hearing aids, make ear impressions and make measurements of human hearing, for the purpose of fitting hearing aids, for a period of one year and only while under the direct supervision of a dealer and fitter who holds a license issued under chapter 459 of the Wisconsin Statutes. The licensee is responsible for the trainee's negligent acts and omissions in the fitting of hearing aids. In order to exercise direct supervision, the sponsoring licensee must be physically present when the trainee makes ear impressions or measurements of human hearing, for the purpose of fitting or selling a hearing aid, or fits or sells a hearing aid.

(3) A trainee permit may be renewed or regranted only once and then only when the trainee shows sufficient cause for not having completed the requirements for a permanent license. Sufficient cause means illness or other incapacity or hardship.

(4) Effective April 1, 1975, only one trainee at a time may hold a trainee permit to practice fitting of hearing aids under the supervision of a given licensee except that a trainee permit outstanding on the effective date of this subsection will not be cancelled or revoked by reason of this subsection.

(5) A trainee permit will be revoked by the board upon receipt of written notice, signed by the trainee's supervising licensee, stating that the licensee wishes to cease supervising such trainee.

(6) The board will have on hand and available at all times a bibliography of materials relating to the selling and fitting of hearing aids. Each applicant for a license will be expected to have knowledge of the information contained in the materials.

CHAPTER HAD 3

EXAMINATIONS

Had 3.01 Examinations may include essay or objective types of questions, or practical demonstrations, or a combination of all of the foregoing, in any of the subject areas in which an applicant is to be examined.

Had 3.02 An applicant may not place any identifying mark upon his examination papers, revealing his identity, or reveal his identity to any examiner.

Had 3.03 An applicant may not take from the examination room any records of the examination questions.

Had 3.04 Any applicant for a license who receives aid or cheats in any other manner during an examination will be barred from completing the examination or will not be given a passing grade, or both.

Had 3.05 The board may set time limits for the various sections of an examination.

Had 3.06 A passing grade on an examination requires a grade of 70% or more in each section upon which the applicant is examined. An applicant who fails one section of an examination must take the entire examination over in order to obtain his license.

Had 3.07 The written examination may cover the following subjects:

- (1) Basic physics of sound and the anatomy and physiology of the ear.
- (2) The function of hearing aids.
- (3) Chapter 459 of the Wisconsin Statutes.
- (4) Techniques of fitting hearing aids.

Had 3.08 The board may examine an applicant as to his proficiency in the procedures and use of equipment commonly employed in the fitting and selling of hearing aids and taking of ear mold impressions.

Had 3.09 Subjects covered in the practical portions of the examination may include:

- (1) Otoscope or equivalent illuminator for the visual observation of the entire ear canal.
- (2) Pure tone discreet or sweep frequency threshold type audiometer with air and bone conduction and appropriate masking.
- (3) Appropriate equipment for establishing speech reception threshold and speech discrimination scores through headphones and/or sound field media by recorded or live voice.
- (4) Use of a master hearing aid.
- (5) Equipment designed for the evaluation and testing of hearing aid performance.
- (6) Post fitting care and problem solving.

CHAPTER HAD 4

MEASUREMENT OF HUMAN HEARING

Had 4.01 Appropriate procedures for measurement of human hearing. The procedures accepted by the Board for the measurement of human hearing by licensees and trainees comprise:

- (1) Pure tone audiometry, including air conduction testing and bone conduction testing.
- (2) Speech audiometry by live voice, or recorded voice, including speech reception threshold, speech discrimination testing, and most comfortable loudness measurements and measurements of tolerance thresholds.
- (3) Appropriate masking when indicated.
- (4) Recording and interpretation of audiograms and speech audiometry to determine proper selection and adaptation of a hearing aid.

Had 4.02 Ear molds. Taking impressions for ear molds includes:

- (1) Otoscopic observation, pre and post impression.
- (2) Proper cotton block placement.
- (3) Impression material insertion.
- (4) Removal of completed impression.

Had 4.03 Equipment used to measure human hearing.

Pure tone audiometry must be conducted with a pure tone audiometer which conforms to American National Standards Institute, Standard ANSI S3.6 1969 (R1973) approved June 19, 1969. A copy of such standard may be obtained by writing to: American National Institute, 1430 Broadway, New York, NY 10018. Copies are on file at the offices of the Department of Regulation and Licensing, the Secretary of the State and the Revisor of Statutes. Such audiometer shall be capable of generating a minimum of 9 discrete frequencies, ranging from 250 Hz through 8 KHz (250, 500, 1000, 1500, 2000, 3000, 4000, 6000, 8000 Hz). Output levels over the frequency range shall conform to standard ANSI S3.6 specified above. A masking source shall be either available within, or capable of being attached to, the audiometer. The masking source must have white noise or narrow band capability.

CHAPTER HAD 5

COMPLAINTS AND PROCEDURE

Had 5.01 Complaints. Complaints concerning the practices of licensed hearing aid dealers and fitters must be made to the board, in writing, signed by the complainant and on the board's form. Complaint forms are available from the board. The complaint must contain a detailed account of the matter, including names, dates and places. If the board determines that a complaint warrants disciplinary proceedings, the board will institute such proceedings.

Had 5.03 Hearings. Disciplinary proceedings shall be commenced by the service of a notice of hearing, which shall set forth the charges made against the named respondent and the date, time and place of the hearing to be held in the matter. The notice shall be served by certified mail addressed to the last place of practice of which the respondent has notified the department. The notice shall be mailed at least 20 days before the date set for the hearing.

Had 5.05 Answers. Within 15 days after the mailing of a notice of hearing, the respondent named therein shall serve upon the board his answer to the charges made against him. The answer shall admit or deny the allegations of fact made in the charges and shall be verified. The answer may be served personally upon the chairman or secretary of the board or may be served by certified mail addressed to the board at 201 E. Washington Avenue, Madison, Wisconsin, 53702.

Had 5.07 Conduct of Hearings

(1) The respondent at a disciplinary hearing is entitled to appear with counsel, to produce evidence and to cross-examine adverse witnesses.

(2) Subpoena will be issued by the board upon request of the respondent.

Had 5.09 Orders. After hearing, the board may revoke or suspend the license of the respondent, reprimand him or dismiss the charges.

Had 5.11 Rehearings. After the issuance of its order, the board may direct a rehearing for reargument, taking additional evidence or both. Following such a rehearing the board may affirm, rescind or modify its prior order.

Had 5.13 Transcripts. Transcripts of hearings may be obtained upon payment of a reasonable charge.