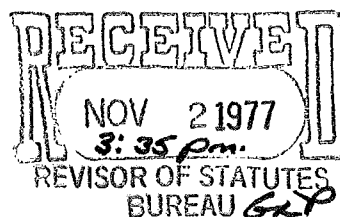


CERTIFICATE

RET 2

State of Wisconsin )  
 ) SS  
Department of Employee Trust Funds)



To All Whom These Presents Shall Come, Greetings:

I, Gary I. Gates, Secretary of the Department of Employee Trust Funds, and custodian of the official records of said Department, do hereby certify that the annexed rules, relating to the operations of the Department, were duly approved and adopted by the Employee Trust Funds Board on September 9, 1977.

I further certify that said copy has been compared by me with the original on file in the office of the Department, and that the same is a true copy thereof, and of the whole of such original.

In Testimony Whereof, I have hereunto set my hand at the Capitol, in the City of Madison, this 1st day of November, 1977

A handwritten signature in cursive script that reads "Gary I. Gates".

\_\_\_\_\_  
Gary I. Gates, Secretary  
Department of Employee Trust Funds

ORDER OF THE EMPLOYE TRUST FUNDS BOARD  
REPEALING AND RECREATING RULES

Pursuant to authority vested in the Employee Trust Funds Board by sections 15.05(1)(b), 41.04(2)(e), 41.09(1) and Chapter 280, Laws of 1975, and according to the procedures set forth in Chapter 227, Wis. Stats., the Board hereby repeals and recreates the following:

Ret 2.21 is repealed and recreated to read:

Ret 2.21 Creditable service. (1) Service shall be reported to the department as follows:

(a) New participating employers shall indicate on forms provided by the department the basis of employment for each employee during each year for which prior service credit is being claimed, and if the basis of employment was for periods of less than full-time, the employer shall indicate the number of hours worked in each calendar quarter year. If the employer is unable to provide the quarterly breakdown from previous employment records, the employer may determine the number of hours worked per quarter by dividing the number of hours worked in each calendar year by four. The amount of creditable prior service shall be determined by the department and approved by the board.

(b) Each participating employer and state department shall determine and list the creditable current service to the nearest half month for each participating employe on each detailed coverage report.

(2) Creditable prior and creditable current service shall be granted only for employment represented by participating earnings and shall be determined as follows:

(a) For periods of full-time employment, service beginning prior to the 8th of the calendar month shall be computed as an entire month; service beginning from the 8th to the 23rd of the calendar month, both inclusive, shall be computed as a half month; and service beginning after the 23rd of the calendar month shall be disregarded. For such purpose, service ending prior to the 8th of the calendar month shall be disregarded; service ending from the 8th to the 23rd of the calendar month, both inclusive, shall be computed as a half month; and service ending after the 23rd of the calendar month shall be computed as a full month. In making such computations, service must be continuous from the beginning of the month, or to the end of the month, whichever is applicable.

(b) For periods of less than full-time employment, creditable service shall be granted on the basis of the number of hours worked for which covered earnings were paid in a calendar quarter year as indicated in the following table:

If number of hours of work for which paid in calendar quarter year was		Then months of creditable service in calendar quarter year shall be:
At least:	But less than	
0	44	0
44	130	1/2
130	217	1
217	304	1-1/2
304	390	2
390	477	2-1/2
477 & over		3

(c) State elected officials are hereby determined to be employed full-time.

(d) For local elected officials eligible in accordance with s. 41.02 (6)(a) and (b), Wis. Stats., but serving in positions not generally considered full-time, the amount of creditable service shall likewise be granted on the basis of the number of hours worked as indicated in the preceding table, and the number of hours worked shall be determined as follows:

1. For positions which are essentially ministerial in nature, the number of hours shall be the number of hours actually worked if a regular work schedule has been established. If there is no regular work schedule the number of hours shall not be greater than the quotient derived from dividing the compensation paid during the calendar quarter by 2 times the minimum hourly wage rate established by the federal Fair Labor Standards Act for non-agricultural employment.

2. For members of governing bodies or other policy-making groups, the number of hours shall be the number of hours in actual attendance at board and committee meetings and a reasonable amount of time spent in preparation for such meetings, but in no event shall the number of hours determined to have been spent in preparation time exceed the number of hours actually spent at the meetings.

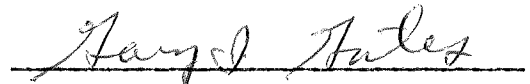
3. In applying the standards set forth in subparagraphs 1. and 2. above, it shall be the responsibility of the local unit of government to maintain the necessary documentation to justify the reasonableness of the basis used in reporting of creditable service for local elected officials.

4. The department may consider other factors in granting creditable service to local elected officials where circumstances warrant and when satisfactory supporting information is provided.

Ret 2.71 is repealed.

The repeals and recreation contained herein shall take effect on January 1, 1978 pursuant to authority granted by section 227.026(1)(b), Wis. Stats.

Employee Trust Funds



Gary I. Gates, Secretary

Dated: November 1, 1977