CR 83-190

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STATE OF WISCONSIN

ss.

DEPARTMENT OF ADMINISTRATION)

I. Doris J. Hanson, Secretary of the Department of Administration and custodian of the official records do hereby certify that the annexed rules relating to Contract Compliance, were duly approved and adopted by this Department on April 23, 1984. I further certify that this copy has been compared by me with the original on file in this department and that the same is a true copy thereof, and of the whole of such original.

> IN TESTIMONY WHEREOF, I have hereunto set my hand at 101 South Webster Street in the City of Madison, this 2000 day of July, 1984.

Doris J. Wanson, Secretary

18-1-84

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ORDER OF THE DEPARTMENT OF ADMINISTRATION ADOPTING RULES

JUL 2 3 1984

Revisor of Statutes Bureau

Relating to rules concerning Contract Compliance.

To amend ss. Adm 50.02(2), Adm 50.04(2), Adm 50.05(1)(c) NOTE, Adm 50.05(2)(d) of the Wisconsin Administrative Code.

Analysis prepared by the Department of Administration:

Section 16.765(5), Stats., authorizes the department of administration to promulgate such rules as may be necessary for the department to administer a program of nondiscrimination and affirmative action for contractors who contract with state agencies.

The amendments are necessary to update rule language in accordance with the change in s. 16.765, Stats., in 1982. Section 16.765 was amended to include sexual orientation, as defined in s. 111.32(13m), Stats., in the provision of nondiscrimination included in all contracts executed by state agencies.

The rule amendments will not have any effect on small businesses as defined in s. 227.016, Stats.

Pursuant to the authority vested in the Department of Administration by ss. 16.004(1) and 16.765(5), Stats., the Department hereby adopts rules interpreting s. 16.765, Stats., as follows:

SECTION 1. Adm 50.02(2), Adm 50.04(2), Adm 50.05(1)(c) NOTE and Adm 50.05(2)(d) are amended to read:

Adm 50.02(2) Encourage and foster to the fullest extent practicable the employment of all properly qualified persons regardless of their age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation, as defined in s. 111.32(13m), Stats., or national origin. Adm 50.04(2) The contractor shall, in all solicitations or advertisement for employes placed by it or on its behalf, state that all qualified applicants shall receive consideration for employment without regard to age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Stats., <u>sexual orientation, as defined in s. 111.32(13m), Stats.</u>, or national origin.

Adm 50.05(1)(c) NOTE: The following is an example of an acceptable policy statement: It is the policy of (name of firm) not to discriminate against any employe or application for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, <u>sexual orientation</u>, as defined in s. <u>111.32(13m)</u>, <u>Stats</u>, or national origin. This policy shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or other compensation; and selection for training, including apprenticeship. <u>Except with resepct to sexual orientation</u>, <u>This this</u> company further agrees to take affirmative action to ensure equal employment opportunities.

(Name of executive and title) has been appointed equal opportunity officer and is responsible for the planning, implementation and day-to-day monitoring of the affirmative action program. All personnel responsible for hiring and promotion of employes and the development and implementation of programs and activities are charged to support this program and shall provide leadership in carrying out the goals and objectives.

During the life of the contract, the (name of firm) shall comply with s. 16.765, Stats., state regulations and federal law, and shall continue to work cooperatively with governmental and community organizations in ensuring equal employment and advancement opportunities.

Adm 50.05(2)(d) Informing employment sources verbally and in writing of company policy to actively recruit and refer qualified handicapped persons, minorities and women for all positions listed. All solicitations for advertisements for employes placed by or on behalf of the company shall state that qualified applicants will receive consideration for employment without regard to age, race, religion, color, handicap, sex, physical condition, developmental disability, <u>sexual orientation, as defined in</u> <u>s. 111.32(13m), Stats.</u>, or national origin; and

The rule amendments contained in this order shall take effect as provided in s. 227.026(1)(intro.), Stats.

7/20/84 Dated:

Doris J. Hanson, Secretary

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