

CR 85-189

CERTIFICATE

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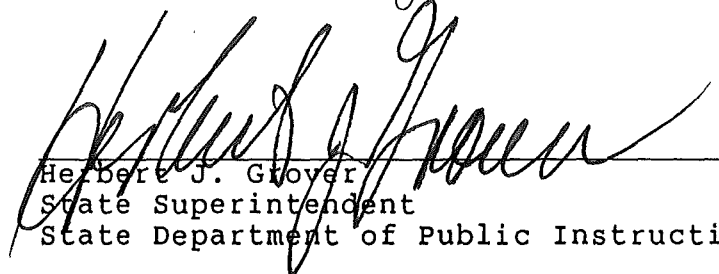
STATE OF WISCONSIN)
DEPARTMENT OF PUBLIC INSTRUCTION) SS

JUL 23 1986
2:00 pm
Revisor of Statutes
Bureau

I, State Superintendent of the Department of Public Instruction and custodian of the official records of said department, do hereby certify that the annexed rule, relating to the criteria for the review and approval of grants to public schools and to community organizations under the youth initiatives program, was duly approved and adopted by this Department on the first day of the month following publication in the Wisconsin Administrative Register.

I further certify that said copy has been compared by me with the original on file in this Department and the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I hereunto set my hand and affixed the official seal of the Department at General Executive Facility (GEF) 3, 125 South Webster Street, P.O. Box 7841, in the city of Madison, this 22nd day of July, 1986.


Herbert J. Glover
State Superintendent
State Department of Public Instruction

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CHR 85-189

7/18/86

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ORDER OF THE
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
CREATING RULES

1 To create Chapter PI 23, relating to the criteria for the review and approval of
2 grants to public schools and to community organizations under the youth initiatives
3 program.

Analysis by the Department of Public Instruction

1985 Wisconsin Act 29 created s. 115.28(21), Stats., which transfers the Wisconsin Youth Initiatives Program from the Department of Industry, Labor and Human Relations (Governor's Employment and Training Office). The purpose of this program is to educate and train the "most in need" students who are dropouts or dropout prone, within community-based organizations through the administrative structure of a public school district. The rule lists the components of the youth initiatives program, establishes performance standards, defines targeted populations, spells out match requirements and outlines the method to be used in monitoring the program. Emergency rules were promulgated effective October 30, 1985, in order to provide the opportunity for students to participate in this program in the 1985-86 school year.

4 Pursuant to the authority vested in the department of public instruction by
5 s. 115.28(21), as created by 1985 Wisconsin Act 29, and s. 227.11(2)(a), Stats., as
6 created by 1985 Wisconsin Act 182, the state superintendent hereby creates rules
7 interpreting s. 115.28(21), Stats., as follows:

8 SECTION 1. Chapter PI 23 is created to read:

9 Chapter PI 23

10 YOUTH INITIATIVES PROGRAM

11 PI 23.01 PURPOSE AND APPLICABILITY. (1) The purpose of the Wisconsin youth
12 initiatives program is to provide education and training programs for youth ages 14 through
13 21 who are high school dropouts, or are in a high risk group of students likely to drop out
14 of high school, so that they may advance in their educational standing or graduate from
15 high school or the equivalent, and develop vocational or other skills that will increase
16 their employability or future success in more advanced education or training programs.

1 These programs are operated by local community organizations under contracts with a
2 public school district operating under ch. 119, Stats.

3 (2) The purpose of this chapter is to establish performance standards for projects
4 funded by WYI grants, and criteria and procedures for awarding and monitoring the grants.

5 PI 23.02 DEFINITIONS. In this chapter:

6 (1) "Department" means the Wisconsin department of public instruction.

7 (2) "Eligible participant" means a youth ages 14 through 21 who is one of the
8 following:

9 (a) At least one year behind his or her high school entering class in academic
10 credit.

11 (b) Excused from compulsory attendance under s. 119.04(1) as specified in
12 s. 118.15(1)(c), Stats.

13 (c) A child at risk under s. 118.153(1)(a), Stats.

14 (3) "Handicapped youths" means children who have been identified by a school
15 district as having exceptional educational needs under ch. 115, subch. V, Stats.

16 (4) "Job shadowing" means an activity designed to familiarize pupils with a
17 particular job by allowing the pupil to follow an individual over an extended time period as
18 the individual performs the job.

19 (5) "Job training partnership act" means the job training partnership act under
20 Title 29 USC 1501 et seq.

21 (6) "Pupil retention" means the pupil remained enrolled through completion of the
22 school year or graduated from high school.

23 (7) "State superintendent" means the state superintendent of public instruction.

24 (8) "Wisconsin information management system" means the automated data
25 retrieval system, operated by the division of employment and training programs of the
26 department of industry, labor, and human relations.

1 (9) "WYI program" means the Wisconsin state youth initiatives program.

2 (10) "WYI project" means a school district project operating under a Wisconsin
3 youth initiatives program grant.

4 PI 23.03 GOALS AND OBJECTIVES. The goals and objectives of the WYI program
5 are as follows:

6 (1) To keep eligible participants in school and enable them to earn a high school
7 diploma under s. 118.33, Stats.

8 (2) To identify and provide school supervised work sites in local communities for
9 eligible participants to provide them with job experience in preparation for employment.

10 (3) To provide academic support programs to eligible participants, including
11 assessment services, academic counseling, and basic education to enable them to succeed
12 in job skill training.

13 (4) To assist eligible participants in the identification of services for which they
14 may qualify under federal, state, and local programs.

15 (5) To develop linkages with federal, state and local agencies capable of providing
16 support services, including transportation, vocational and guidance counseling, and social
17 services, needed by eligible participants in order to take part in job skill training
18 programs.

19 (6) To provide technical assistance and coordination services to business and
20 industries serving eligible participants.

21 (7) To develop programs that will result in the development of competency based
22 curriculum for reading and mathematics and vocational preparation programs for eligible
23 participants.

24 PI 23.04 DEPARTMENT RESPONSIBILITIES. The department shall:

25 (1) Develop WYI program guidelines to assist a school district operating WYI
26 projects.

1 (2) Annually review and approve proposals from a school district which is
2 authorized to contract with local community organizations under Wisconsin Statutes. The
3 department shall make grant awards to a school district which shall then contract with
4 local community organizations to provide services to eligible participants.

5 (3) Twice a year, conduct an on-site review of each WYI project for the purpose
6 of monitoring the compliance with program and financial requirements of applicable
7 statutes and rules.

8 PI 23.05 PROJECT REQUIREMENTS. A WYI project shall meet all of the following
9 requirements:

10 (1) The school district, in cooperation with a local community organization, shall
11 submit the proposed WYI project to the department for approval. The proposal shall
12 include a narrative description of the WYI project, the number of eligible participants
13 expected to be served, the number and qualifications of staff who will be involved in the
14 project, and the budget for the project.

15 (2) All WYI projects shall be consistent with the goals and objectives under
16 s. PI 23.03.

17 (3) Each pupil enrolled in the WYI project shall be an eligible participant as
18 defined under s. PI 23.02(2).

19 (4) The school district shall enter each eligible participant enrolled in a WYI
20 project on the Wisconsin information management system.

21 (5) Annually, the school district and the department shall jointly establish
22 equitable levels of service for the following special populations, based on the
23 representation of the special population in the total population of the school district:

24 (a) Female youths.

25 (b) Minority youths, including Black, Hispanic, American Indian and Eskimo, and
26 Asian and Pacific Islander.

27 (c) Handicapped youths.

1 (6) The school district shall test each eligible participant enrolled in a WYI
2 project to assess basic skills in reading and mathematics prior to beginning the program
3 and upon completion of the program.

4 (7) The school district shall contract with local community organizations to
5 provide the following:

6 (a) Instruction in reading and mathematics and employability skills in a
7 competency based system.

8 (b) One or more of the following in order to provide the student with a work
9 history and to assist the student in attaining work maturity competencies:

- 10 1. Career exploration and planning.
- 11 2. Job shadowing.
- 12 3. Instruction designed to prepare a student for a job.
- 13 4. Supervised work experience.
- 14 5. Occupational training.

15 (c) Assistance to each eligible participant enrolled in a WYI project to develop an
16 individual educational training plan which lists achievable short-term and long-term
17 education goals and objectives.

18 (8) The school district shall coordinate services to eligible participants enrolled in
19 WYI projects with vocational, technical, and adult education district schools; the private
20 sector; local community organizations; county offices of the department of health and
21 social services; cooperative educational service agencies; services provided under the job
22 training partnership act, and other youth providers as appropriate.

23 (9) The school district shall provide each teacher teaching in a WYI project the
24 opportunity to attend at least one training session each year which focuses on
25 programming for eligible participants.

1 (10) The school district shall match 40% of the WYI grant with local cash funds or
2 in-kind services.

3 (11) The school district shall follow the fiscal and reporting requirements under
4 s. PI 23.06.

5 (12) The school district shall provide for evaluation of the project at least annually.
6 Copies of the evaluation shall be submitted to the department. The evaluation shall
7 include whether:

8 (a) The goals and objectives of the WYI project were attained.

9 (b) The levels of service established under sub.(5) were met.

10 (c) The performance standards under s. PI 23.07 were met.

11 (13) The WYI project shall meet the performance standards in s. PI 23.07.

12 (14) All instruction in the WYI project shall be provided by departmentally licensed
13 teachers or persons who are supervised by licensed teachers. There shall be at least one
14 licensed teacher at each local community organization.

15 (15) The WYI project shall be designed to allow eligible participants to meet high
16 school graduation requirements under s. 118.33, Stats. The school district shall grant
17 appropriate credit toward the high school diploma to pupils who receive a passing grade in
18 an instructional program under the WYI project if the school district has submitted the
19 program under s. 118.33(2)(m), and (4), Stats.

20 PI 23.06 FISCAL AND REPORTING PROCEDURES. (1) The school district shall
21 submit monthly reports of expenditures to the department. The department shall
22 reimburse allowable costs to the school district upon receipt of the report. Allowable
23 costs include salaries and fringe benefits, instructional materials and supplies, costs
24 related to staff development, equipment, support services and other costs of operating the
25 WYI project which are included in the approved budget for the project. All other costs are
26 unallowable unless they have the prior approval of the state superintendent.

1 (2) The school district shall submit a report to the department verifying that the
2 40% match requirement has been met for the preceding quarter.

NOTE: PI 1086, Report of Local Expenditures may be obtained from the Bureau for Vocational Education, 125 South Webster Street, P.O. Box 7841, Madison, WI 53707.

3 (3) The school district shall maintain the following data on eligible participants
4 enrolled in WYI projects:

5 (a) The number of eligible participants enrolled in each WYI project.

6 (b) The number who are male, female, handicapped, Black, American Indian or
7 Eskimo, Hispanic, and Asian or Pacific Islander.

8 (c) Attendance records.

9 (d) Achievement scores, credit transcripts and grades.

10 (e) Pupil retention data.

11 (4) The data required under sub.(3) shall be available to the department during the
12 on-site review process under s. PI 23.04(3).

13 PI 23.07 PERFORMANCE STANDARDS. (1) For the 1985-86 school year, the
14 performance standards are as follows:

15 (a) At least 80% of the eligible participants enrolled shall have a 75% average
16 daily attendance.

17 (b) At least 70% of the eligible participants enrolled shall make an average of one
18 year's progress in the basic skills for each year enrolled.

19 (c) At least 90% of the eligible participants enrolled shall earn at least three high
20 school credits.

21 (d) At least 70% of the eligible participants enrolled who are high school seniors
22 shall earn a high school diploma.

23 (2) Beginning in 1986-87 and annually thereafter, the school district and the
24 department shall jointly establish specific percentages for standards of performance, but
25 the performance standards may not be less than the following:

1 (a) The average daily attendance rate of eligible participants enrolled shall be at
2 least 70%.

3 (b) At least 70% of the eligible participants enrolled shall remain in the project or
4 in school or shall have graduated.

5 (c) At least 70% of the eligible participants enrolled who are high school seniors
6 shall earn a high school diploma.

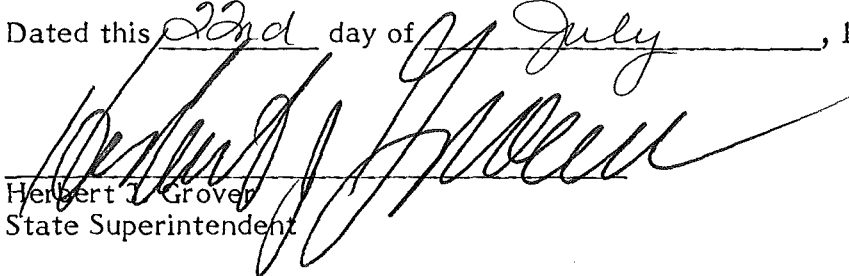
7 (d) At least 70% of the eligible participants enrolled shall receive academic credit.

8 (e) The eligible participants enrolled shall, on average, show at least one month of
9 improvement in reading and mathematics performance for each month of instruction.

10 PI 23.08 NONCOMPLIANCE WITH PROJECT REQUIREMENTS. If the school district
11 does not comply with the requirements under s. PI 23.05 and PI 23.06, or if the performance
12 standards under s. PI 23.07 are not met, the state superintendent shall notify the school
13 district that it will not be eligible for WYI funds the following school year. Within 30 days
14 after receiving notification, the school district may request a hearing before the state
15 superintendent or his or her designee. The state superintendent shall consider the testimony
16 presented at the hearing and shall reaffirm the decision, or establish conditions under
17 which the district may be eligible for the following year, or dismiss the matter.

The rules contained in this order shall take effect on the first day of the month
following publication in the Wisconsin Administrative Register as provided in s. 227.22(2)
(intro.), Stats., as recreated by 1985 Wisconsin Act 182.

Dated this 22nd day of July, 1986


Herbert T. Grover
State Superintendent