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WDVA Bulletin No. 1039

TO: County Veterans Service Offices

SUBJECT: Bureau of Claims PKI and VA.GOV Accounts for Accredited Representatives of WDVA

The Wisconsin Department of Veterans Affairs (WDVA), Bureau of Claims continues to update the policies related to privacy, security, and the safe handling of personal information.

As part of the accreditation process, and to insure veterans information is secure by way of encrypted emails for those who conduct claims work for veterans, each WDVA accredited representative is required to also obtain a PIV Card, upload their PKI certificates into the va.gov system and use the va.gov system encryption process to process any claims information or paperwork for veterans.

A December 9th report provided by the USDVA showed that out of the 127 currently accredited CVSOs, TVSOs, and staff, only 28 employees currently have completed security requirements in order to use encryption when handling veterans' information. (See attached roster.) Either the PIV card has not been obtained, the PKI certificates have not been uploaded in the system, and/or the va.gov account is not being actively used.

The WDVA has set a suspense date of March 1, 2016 for any accredited representatives of WDVA to obtain their proper credentials from the USDVA and start using secure and encrypted emails within the va.gov system. Those who have not taken appropriate actions by the date listed will have their accreditation with WDVA revoked.

Questions regarding any USDVA requirements can be directed to Mr. Ronald Cox, Information Security Officer at the Milwaukee Regional Office, (414) 902-5613, Ronald.cox@va.gov.

Any questions or additional assistance needed contact Jeanette Galarza, Supervisor, Bureau of Claims, (414) 902-5763 or Jeanette.galarza@va.gov.

Of the 127 accredited CVSOs/TVSOs and staff, based on the spreadsheet the USDVA provided with their December 9th letter, 12 CVSOs, 1 TVSO and 15 CVSO staff (22%) have been identified by the USDVA as being able to currently use the encryption services that are required by the USDVA for claims purposes. All other CVSOs and/or staff have either not obtained a PIV card or have never uploaded their PKI certificates for encrypted email.

- Columbia County: Cary Rebekka
- Fond du lac County CVSO: Frederic Patton
- Grant County CVSO: Timothy Murphy
- Green County CVSO: Clayton Ruegsegger
- Green County: Christine Beer
- Ho-Chunk TVSO: Margaret Garvin
- Kewaunee County: Tara LaCrosse
- LaCrosse County: Sandra Valentine
- Lincoln County: Pamela Schotz
- Manitowoc County CVSO: Patricia Babcock
- Marathon County CVSO: Scott Berger
- Marathon County: Mary Dunn
- Marathon County: Gwen Loiz
- Monroe County: Charles Weaver
- Outagamie County: Lisa Ley
- Ozaukee County CVSO: Kevin Johnson
- Polk County CVSO: Richard Gates
- Racine County: Suzanne Hanrahan
- Sauk County CVSO: Anthony Tyczynski
- Sauk County: Louis Birkholz
- Sheboygan County CVSO: Charlene Cobb
- Vernon County: Tami Saleska
- Walworth County: Nathan Bond
- Waupaca County CVSO: Jesse Cuff
- Winnebago County CVSO: Joe Aulik
- Wood County CVSO: Rock Larson
- Wood County: Teresa Hartjes
- Wood County: Joyce Schauer