

No. 440, S.]

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**CHAPTER 657.**

AN ACT to consolidate, amend, and revise sections 119, 120, 121, subsection 11 of section 141, 143a, 163a, 163b, and 163c, and chapters 20, 21, and 22 of the statutes and all amendments thereof and additions thereto, relating to the printing and binding of the statutes and session laws and all other public printing, and making an appropriation therefor.

*The people of the State of Wisconsin, represented in Senate and Assembly, do enact as follows:*

SECTION 1. Sections 119, 120, 121, subsection 11 of section 141, 143a, 163a, 163b, and 163c, and chapters 20, 21, and 22 of the statutes are consolidated, amended, and revised to read:

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- 20.93 Audit and payment.
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20.01 DEFINITION AND CLASSIFICATION. The public printing is all the printing and binding for which payment may lawfully be made out of the state treasury, together with all necessary material therefor except the paper used by state printers, which will be furnished by the state. It is divided into six classes: First. All legislative printing. Second. Wisconsin session laws, statutes, annotations, and blue books. Third. Governor's messages, official reports, pamphlets, and magazines, bulletins and transactions of officers and societies, collected state documents, all books not otherwise classified, all printing, except job work, for the state historical society, Wisconsin academy of sciences, arts, and letters, Wisconsin archeological society, university of Wisconsin, state normal schools and Wisconsin branch of the American institute of criminal law and criminology. Fourth. All job printing and all printing not otherwise classified. Fifth. Newspaper publications. Sixth. Supreme court reports. The terms “print,” “printing,” “printed,” “order printed,” “print and deliver,” and other similar terms used in this chapter mean and include all binding required to accompany the printing referred to.

20.02 CONSTITUTION OF PRINTING BOARD, STATE PRINTERS AND STATE PAPER. The secretary of state, the state treasurer, and attorney general constitute, *ex-officio*, the printing board. State printers, of whom there may be one or more, are the persons under contract to do public printing, other than newspaper publications and the publication of the decisions of the supreme court. Wherever in this chapter the words “the state

printer" are used they are intended to designate the person who by contract is required to do the particular printing there considered. The state paper is the newspaper printed at the seat of government which, by the declaration of the legislature, is made the official paper of the state for newspaper publication of laws, proclamations, legal notices and advertisements.

(Am. 1911, c. 664, s. 160.)

**20.03 POWERS AND DUTIES OF PRINTING BOARD, CLERKS.** The printing board is empowered and required, in behalf of the state: to let contracts for public printing and contracts for the purchase of paper in the manner provided in this chapter; to receive printer's copy and requests for public printing from parties authorized by law to present them; deliver such copy to the state printer with written orders that the copy be printed; to issue orders for any other public printing required by law, except printing of the first, fifth and sixth classes; to direct the manner, form, style, quantity, and method of all public printing, except printing of the first class, not expressly prescribed by law; to prescribe rules, not inconsistent with law, for the conduct of its business; to keep a record of all its meetings, actions, and proceedings; to make biennial reports to the governor setting forth the cost of the public printing during the preceding fiscal term with recommendations of any retrenchments that can be made therein; to change by recorded order any article of printing of the second, third, and fourth classes from its present classification to any other of said three classes, whenever it shall determine that such change would benefit the state, and to perform all of the duties imposed upon it by this chapter. The printing clerk and the assistant printing clerk of the secretary of state shall act as the clerks of the printing board for all clerical purposes, the former constituting the secretary of said board. For said additional services there shall be paid out of the state treasury additional salaries as follows: The printing clerk three hundred dollars per year and the assistant printing clerk three hundred dollars per year. Subject to such restrictions and limitations as the board may see fit to impose such secretary may, for and in the name of the printing board, issue to the state printer orders for public printing.

(Am. 1911, c. 664, s. 160.)

**20.04 PROOF READERS.** The printing board is further empowered in its discretion, to employ one or more proof readers whose qualifications shall be ascertained in the manner provided by section 990—2 of the statutes, during such periods of time as their services may be needed, and fix their compensation to be paid out of the state treasury which shall not exceed one

hundred twenty-five dollars per month for either one. It shall be the duty of proof readers to examine critically all printer's copy presented to said board and, before the same shall be delivered to the state printer, report to said board all failures to eliminate matter unsuitable for public printing and all failures to properly consolidate statistical tables and make such copy comply with law; to read and correct proof sheets of all matter printed by state printers except that done for the university and normal schools, for the state historical society, for the Wisconsin academy of sciences, arts, and letters, for the Wisconsin archeological society, for the board of commissioners of the geological and natural history survey, and for the Wisconsin history commission; to require state printers to use, in all cases not otherwise prescribed by law, such style, size, and arrangement of type, such spacing of lines and such widths of borders and margins as will insure the largest measure of economy possible with good work, and to perform such other duties as said board may direct.

#### PRINTING OF THE FIRST CLASS.

##### *Legislative Printing.*

20.05 LEGISLATIVE DIRECTORY AND MANUAL. Immediately after the completion of the state canvas of the votes at any general election in each even numbered year, the secretary of state shall prepare and deliver to the printing board printer's copy of a Legislative directory and manual containing the sections of the constitution and statutes relating to the work of the legislature, the rules adopted for its government at the last preceding session thereof, and a list of the senators and members-elect of the next legislature, showing the district represented, the place of residence, postoffice address, occupation, and political affiliation of each. Said board shall immediately order the state printer to print and deliver, within one week after receiving the order, five hundred copies printed in nonpareil, pages measuring four and three-quarters by two and one-quarter inches, wire stitched, two hundred fifty copies bound in paper and the remainder in American morocco. Either house may have as many copies as it deems necessary of legislative directories or manuals, at any time during the session.

20.06 BIENNIAL FISCAL REPORT. On or before the opening of each biennial session of the legislature, the secretary of state shall prepare and deliver to the printing board printer's copy for a biennial fiscal report containing a statement, classified and arranged under appropriate headings, of the revenues and ex-

penditures of the state, by funds, for the last two preceding calendar years, and an estimate of the receipts and expenditures of the general fund for the next two succeeding calendar years. Said board shall immediately order the printing of said report and the state printer shall, within one week after receiving said order, print and deliver five hundred copies thereof in pamphlet form, wire-stitched, using brevier type, with pages measuring seven and one-fourth inches in height including page numbers, and four inches in width.

20.07 **PRINTING IN GENERAL, HOW ORDERED AND EXECUTED.** Public printing for the exclusive use of either house of the legislature is subject to its control except that it is not empowered to procure for such use the printing of extra copies of any book, pamphlet, or other document now printed by authority of law. Such extra copies may be printed pursuant to joint resolution. Whenever either house requires any printing for its exclusive use to be done its chief clerk, and whenever any joint action of both houses is taken requiring any printing to be done, the chief clerk of the house where such action originates, shall deliver to the state printer printer's copy thereof with an order signed by the chief clerk for such printing, and the state printer shall do such printing and deliver the same in the shortest possible time. At the opening of the session, each chief clerk shall be provided by the printing board with a printing order book containing blank orders and stubs, numbered in duplicate, and whenever such chief clerk delivers to the state printer an order for printing, he shall immediately transmit to the secretary of the printing board a carbon copy of such order upon the corresponding duplicate order blank. All bills, except bills of extraordinary length, all resolutions, all joint resolutions, memorials, and daily calendars for which copy is delivered to the state printer by the respective chief clerks shall be printed at such time as will permit their delivery to the chief clerk making the order therefor by nine o'clock of the morning, except Sunday, next succeeding the day on which the order for such printing is delivered. All printing of the first class and all emergency printing shall be done at the seat of government.

20.08 **BILLS, ETC., HOW PRINTED.** One thousand copies of each bill, resolution, joint resolution, and memorial shall be printed in bill form with small pica type on book paper that may be cut without waste, provided that privileged resolutions and privileged joint resolutions shall not be printed in bill form unless ordered by the house in which such resolutions originate. Each page shall be seven and three-quarters inches

wide and eleven inches high; shall contain not less than twenty-five lines, five inches long, of printed matter spaced by a pica slug or reglet between adjacent lines and be punched on the inner margin with two holes seven inches apart; and, in case of a bill or joint resolution, on the first page thereof shall be printed the following matter which shall not occupy more than the upper one-third of the page: the house in which such bill originated, its number, its date of introduction with the name of the person or committee by whom it was introduced and the order of reference, its titled and enacting clause, which shall be immediately followed by the first line of the first section. Upon each page of such bill or resolution, at the upper outer corner, shall be printed the number thereof. All such numbers and all section numbers shall be printed in black face type. Each line of each section shall be numbered consecutively. Any bill or resolution proposing an amendment to any existing statute or to the constitution shall have matter to be stricken out printed with a line drawn through the same and new matter printed in italics, provided that either house may accept from this provision revision bills proposed by the revisor. The provisions of this section shall govern the printing of amendments to bills, resolutions, joint resolutions, and memorials, so far as applicable.

(Am. 1911, c. 664, s. 160.)

**20.09 PRINTING FOR ENROLLMENT.** Immediately after any bill, or joint resolution, amending the constitution shall have been finally passed and before it shall be presented to the governor for approval, the chief clerk of the house where the same originated shall present printer's copy thereof to the state printer, and the state printer shall, within one day, print and deliver five copies thereof upon forty pound ledger medium paper measuring nine by eleven and one-half inches, with printed page six by eight and one-half inches set in fourteen point Roman type, one of which printed copies shall be used as the enrolled bill. Nine hundred and ninety-five additional copies shall be printed on the same kind of paper used for bills. Any bill or resolution so printed, except revision bills proposed by the revisor, shall, when amendatory, indicate omissions by asterisks and new matter by italics.

**20.10 SENATE AND ASSEMBLY CALENDARS.** Two hundred and fifty copies of the daily calendar of each house shall be printed on calendered paper of medium octavo size, with long primer type, and shall be punched at the left margin with two holes five and one-half inches apart. The figures indicating numbers of resolutions and bills shall be set in a separate column



at the left, in black face type, arranged in numerical order under the several orders of business, spaced with a pica reglet or slug between adjacent lines.

20.11. **DAILY JOURNALS.** The journal of the senate and assembly shall correspond with the journals of the congress of the United States as nearly as may be, as to subject matter and form. The chief clerk of each house shall prepare and deliver to the state printer immediately after the close of each daily session printer's copy of its daily journal with matter relating to bills, resolutions, and petitions arranged as nearly as practicable in numerical order under the several orders of business, with reference to bills, resolutions and petitions, by numbers only, except when the yeas and nays are called, provided that privileged resolutions shall be printed in full at the time of their introduction. Other resolutions, and amendments to bills and resolutions (except to privileged resolutions) shall not be printed in the journal. Either house may order any other of its proceedings printed in the journal. Printed pages shall be seven and one-quarter inches high and four inches wide, be printed with long primer type, have bill numbers set in black face type, composition in compact order without unnecessary broken lines, a separate paragraph for each distinct subject and page numbers consecutive and continuous from day to day. Two hundred fifty copies of the daily journal of each house shall be printed on tinted paper for examination and correction and delivered by eight o'clock and forty-five minutes of the morning, excepting Sunday, next following the session whose proceedings are printed; and after all errors have been corrected seven hundred and fifty copies of each shall be printed on good white printing paper, folded without stitching, and punched at the inner margin with two holes five and one-half inches apart, for filing purposes. Four hundred and ninety-five further copies of each shall be printed from day to day and be preserved for binding in book form at the end of the session, using best quality S. and S. C. book paper weighing fifty pounds per ream of sheets twenty-five inches by thirty-eight inches; and five further copies of each shall be printed from day to day on bond paper, four of them for the use of the chief clerks and one for binding in the official journal of the houses.

20.12 **JOURNALS IN BOOK FORM.** Within sixty days next following the close of any session of the legislature, the chief clerk of each house shall prepare and deliver to the state printer printer's copy of all matter not already printed in its

daily journal which is required by law or by the order of such house to be printed therein; and printer's copy of matter, not already printed in either journal which is required to be printed by joint action of the legislature shall be prepared and delivered by the chief clerk of the house where such action originated. If copy for any matter that either house has ordered printed in its journal cannot be delivered within sixty days after the adjournment of the legislature, such copy shall be delivered by the secretary of state to the state printer before the organization of the next succeeding legislature, and shall be printed in a separate volume of the journal. Five hundred copies of said matter shall be printed as an appendix to the respective journals, using the kind of paper, type, and size of pages prescribed in section 20.11 for copies of the journal intended for binding. The journals for both houses shall be bound with sheep backs and corners in separate volumes, except the copies printed on bond paper which shall be bound in full sheep. The journals of regular and extra sessions may be bound together in the same volume whenever the extra session is called before the journals of the regular session have been bound; if not so bound the journals of both houses for the extra session shall be bound together.

20.13. JOURNAL INDEX. Along with the printer's copy mentioned in section 20.12 shall be prepared and delivered by the chief clerk of each house to the state printer printer's copy of the following matter to be incorporated in the indexes to their respective journals: An alphabetical index of the subject matter of such journal and a numerical table of all statutes, session laws, and constitutional provisions affected by any proceeding therein referred to, designating by number the affecting bill, resolution, or memorial. Five hundred copies of the index matter so furnished by said chief clerks shall be separately printed with type and on paper corresponding with the book-form journals and, when printed, shall be annexed to the five hundred copies of the final bulletins reserved for binding pursuant to section 20.14; and the whole shall be bound as a separate volume in the same style as the journals, as an index thereto.

20.14 WEEKLY BULLETINS. As soon as possible after the close of the last session of each week, beginning with the third week of the session, all the entries during that week in the journal of each house shall be abstracted by the chief clerk thereof, whereupon each chief clerk shall deliver to the other a copy of so much of his abstract as relates to matters origin-

ating in the other house, for incorporation in the other's abstract. Such abstracts shall contain such matter as will, when incorporated and printed with all similar matter previously printed, constitute a separate bulletin to date for each house of the following schedule and lists: a schedule of all bills originating in such house, arranged numerically, setting forth immediately after each bill number its title, the name of the member or committee introducing it, all proceedings affecting it arranged chronologically with the date of each; separate similar schedules for all joint resolutions, for all resolutions, and for all memorials originating in said house; a list of its officers; an alphabetical list of its members with the district represented by each, his place of residence, Madison address, committee assignments and the numbers of bills, resolutions, and memorials introduced by him; an alphabetical list of its committees with membership and the numbers of all bills, resolutions, and memorials introduced by each and referred to each; and a numerical list of all bills, originating in such house which have been enacted into laws with chapter numbers, and such other matter as either chief clerk shall deem necessary. Said abstracts shall be delivered to the state printer as soon as completed and the state printer shall incorporate the same with matter previously published as aforesaid and print and deliver not later than two hours before the time fixed for re-assembling of the legislature seven hundred fifty copies of a wire-stitched pamphlet containing both bulletins, using white print paper, brevier type, black face type for numbers, black face capitals for the names of members, and the names of committees, and making the printed pages correspond in size with the printed journals of the houses. The last issue of the weekly bulletin after final adjournment of the legislature shall be distributed as nearly as practicable as were the former issues. Within ten days after final adjournment of the legislature the chief clerk shall deliver to the printer copy for insertion after each action recorded in the completed bulletin, of the number of the page of the journal upon which the record of such action appears, and such page numbers shall be inserted by the state printer, and five hundred copies of each bulletin shall then be printed on the kind of paper used for bound copies of the journals, to be bound as a part of the journal index.

#### PRINTING OF THE SECOND CLASS.

##### *Statutes and Blue Book.*

20.15 WISCONSIN SESSION LAWS. Immediately after the end of each general and each special session of the legislature, it is the duty of the secretary of state to prepare printer's copy for

a volume denominated "Wisconsin Session Laws," which shall contain all acts in full passed by the legislature during such general or special session, numbered in consecutive chapters in the order in which they were received by him from the governor, all memorials and important resolutions of the same session, and an alphabetical index confined to the subject matter of the volume, which index shall be prepared by the revisor. Said printer's copy shall show the date of approval and of publication of each act, resolution, and memorial, the number of the bill or other document from which it was enacted or derived, and the house in which it originated; but shall omit the signatures of the officers affixed to the enrolled act, resolution, or memorial. Such printer's copy shall be delivered to the printing board and by said board to the state printer, who shall thereupon print and deliver, within sixty days, an edition of one thousand copies. After making the necessary comparison, the secretary of state shall annex at the end of one of the copies, which shall be filed in his office as a public record, his certificate that he has compared the printed copies therein with the original acts approved by the governor and that they appear to be correctly printed. All other copies shall contain a printed copy of such certificate.

20.16 REPRINTS OF SESSION LAWS. The state printer is required to reprint and deliver an edition of six hundred copies of those general laws of the state of Wisconsin, the original editions of which are substantially exhausted, when so ordered to do by the printing board; but said board shall make such orders only upon the request of the justices of the supreme court. The secretary of state shall annex to each copy his printed certificate stating that the laws published in said book have been compared by him with the original session laws of which they appear to be reprints and that they are found to be correct reprints.

20.17 WISCONSIN STATUTES. Immediately after the end of each general session of the legislature, it is the duty of the revisor to prepare and deliver to the printing board printer's copy for a volume to be denominated, "Wisconsin Statutes," which shall contain all the general statutes in force, a table of all special, private, or local laws in force, a table of the chapters that have been revised since the year 1909, all memorials and important resolutions adopted by the legislature since the last preceding general session, a table of the terms of the circuit court, a list of all court commissioners, an alphabetical index to said general laws, and such other useful matter as the revisor shall determine is desirable and practicable to be included. Said printer's copy shall be delivered at once, together with a proper printing order, to the state printer who shall, pursuant thereto,

print and deliver, within ninety days after receiving the copy an edition of eight thousand copies. After making the necessary comparison, the revisor shall annex, at the end of one copy of each volume, which shall be filed in the office of the secretary of state as a public record, his certificate certifying that he has compared each printed section therein with the original section of the statutes, or, as the case may be, with the original section contained in the enrolled act from which the section was derived, together with all amendments of such original section, if any, and that all the sections appear to be correctly printed. All other copies of the volume shall contain a printed copy of such certificate.

20.18 CHAPTER AND SECTION NUMBERS AND TITLES. All chapters and sections of Wisconsin Statutes shall retain their present numbers and titles until and except as changed by revision. In revised chapters the word "section" at the beginning of each section shall be omitted and in lieu thereof a whole number followed by a decimal fraction shall be printed with black faced type so arranged that the whole number will indicate the chapter number and the fraction will indicate the section number; and following such section numbers shall be printed in black face type suitable section titles. Subsections shall be indicated by numbers enclosed in parentheses; and paragraphs, by letters. At the end of each section shall be printed in italics notes of its history. But section titles and notes of history constitute no part of the section. Page numbers shall be omitted, but chapter titles shall be printed at the tops of the pages, and at the upper outer corner the section number of the first section commenced on the page.

20.19 SECOND EDITIONS. Whenever any original edition of Wisconsin session laws, of Wisconsin Statutes, or of the Wisconsin blue book proves inadequate to meet the estimated future demands therefor, the printing board is thereon empowered and directed, at any time before the linotype from which such original edition was printed shall have been distributed or rearranged, to order printed such further editions as may be adequate to supply such demands.

20.20 CORRECTING TYPOGRAPHICAL ERRORS. In all official publications of Wisconsin session laws, the secretary of state shall cause all words and names to be correctly spelled in the same as printed, and shall also correct such errors as "previous" for "previously," "subsequent" for "subsequently," "is" for "are," "affect" for "effect," and the like, where such errors occur in any enrolled act, memorial, or resolution; and no such correction shall be deemed an alteration of or departure from the

enrolled copy. On questions of orthography Webster's New International Dictionary shall be taken as the standard.

**20.21 EVIDENCE.** Wisconsin Statutes shall be prima facie evidence in all courts and proceedings as provided by section 4135 of the statutes; but they shall not preclude reference to, nor control, in case of any discrepancy, any original act of the legislature; and the certified reprints of general laws provided for by section 20.16 shall also and in the same degree be prima facie evidence in all courts and proceedings.

**20.22 WISCONSIN ANNOTATIONS.** It is the duty of the revisor to prepare and deliver to the printing board as soon as practicable after the end of the legislative session of 1911, and thereafter whenever ordered by the legislature, all necessary printer's copy for a volume to be denominated, "Wisconsin Annotations," which shall contain the constitutions of the United States and Wisconsin, Magna Charta, Declaration of Independence, Ordinance of 1787, and such other public documents as he may deem important to be included, together with annotations complete to the day of publication as near as may be of court decisions interpreting the Wisconsin constitution and statutes. The revisor may incorporate with such printer's copy any constitutional or statutory annotations or other copyrighted matter heretofore in use in so far as the state may have acquired the right to copy the same. The printing board shall order printed and the state printer shall print and deliver, within ninety days after the receipt of the last of said copy, an edition of ten thousand copies.

**20.23 BLUE BOOK.** It is the duty of the commissioner of the bureau of labor and industrial statistics to compile and prepare biennially printer's copy for a book to be denominated "Wisconsin Blue Book," which shall contain lists of senators and assemblymen and employees of each house, and statistical and other information of the same general character as that heretofore published in the blue book of Wisconsin, but so selected and condensed by him as will limit the number of pages to eight hundred or less. In making such selection of matter he is directed to consult freely with the state superintendent and the superintendent of the state historical society. He shall deliver said printer's copy to the printing board not later than the thirtieth day of January in each odd numbered year and said board shall immediately deliver the same to the state printer together with a proper order for the printing of an edition thereof estimated to be large enough to provide for distribution therefrom to the extent directed in this chapter, but not exceeding forty-five thousand copies. The edition shall be printed and delivered not later than the fifteenth day of July of the same year.

## PRINTING OF THE THIRD CLASS.

*Reports, Pamphlets, and Books.*

20.24 OFFICIAL REPORTS. All reports of state officers, departments, boards, commissions, and commissioners shall be made biennially except those required by law to be made annually. Biennial reports shall cover the two years next preceding the first day of July of each even numbered year, except the reports of the state board of forestry, the state board of agriculture, the state board of immigration, and of the state superintendent, which shall cover the two years next preceding the first day of January of each odd numbered year: and annual reports shall cover one year next preceding the first day of July of every year. Every such report shall set forth all receipts and disbursements in full and in detail and be filed with the governor within sixty days next following the period covered. A duplicate of each report shall at the same time be presented by its author to the printing board. No report shall contain any advertising matter nor any copying of the Wisconsin session laws or statutes, except minor extracts explanatory of and incorporated in the text. The detailed tables of purchases in the report of the board of control shall not be printed. Before filing any report its author shall carefully edit the same and strike therefrom all journals and minutes of proceedings and all correspondence, petitions, orders and other documents or writings whose substance can be briefly stated, consolidate, so far as practicable, statistical tables and strike out all matter which is of interest to individuals chiefly and not important information concerning public affairs. The printing board shall order each duplicate report, ascertain upon careful examination to be in compliance with law, to be printed. Any duplicate report failing to comply substantially with this section shall be returned to its author for correction and until made so to comply, shall not be printed. All reports shall be deposited for safe keeping. No publication shall have written or printed thereon nor attached thereto the words "Compliments of," followed by the name of the author, nor any other word of similar purport.

(Am. 1911, c. 664, s. 160.)

20.25 LIMITATION OF EDITIONS OF GOVERNOR'S MESSAGES AND OFFICIAL REPORTS. Within sixty days after receiving printer's copy therefor the state printer shall print and deliver two thousand copies of every general message addressed by the governor to any general or special session of the legislature and editions of the reports mentioned in section 20.25, limited as follows:

Report.	Maximum number of copies.	Maximum number of pages.
Of the adjutant general.....	1,000	50
Of the attorney general, exclusive of opinions .....	1,200	50
Of the industrial school for girls.....	800	25
Of the Milwaukee hospital for the insane.	500	50
Of the quarter master general.....	1,000	25
Of the secretary of state, including the reports of the printing board and of the superintendent of public property.....	3,500	500
Of the state supervisor of inspectors of illuminating oils .....	800	25
Of the state superintendent.....	4,000	200
Of the state treasurer.....	1,500	100
Of the state board of agriculture.....	4,000	450
Of the state board of arbitration and conciliation .....	2,000	75
Of the state board of control.....	2,000	350
Of the state board of health.....	5,000	400
Of the state park board.....	500	200
Of the state live stock sanitary board....	3,000	25
Of the board of regents of normal schools.	1,000	50
Of the board of regents of the university..	1,000	400
Of the state board of immigration its report to the legislature.....	500	25
Of the state board of forestry.....	3,000	200
Of the board of commissioners of geological and natural history survey.....	500	100
Of the commissioner of banking relating to banks .....	1,500	No page limitation
Of the commissioner of banking, concerning building and loan associations.....	500	No page limitation
Of the civil service commission.....	500	25
Of the dairy and food commissioner.....	5,000	350
Of the commissioner of fisheries.....	2,000	25
Of the free library commission.....	1,000	50
Of the insurance commissioner.....	2,500	No page limitation
Of the commissioners of public lands....	500	50
Of the railroad commission, exclusive of its decisions .....	2,500	No page limitation
Of the commissioner of the bureau of labor and industrial statistics.....	5,000	No page limitation
Of the tax commission.....	6,000	No page limitation
Of the commissioners for the promotion of uniformity of legislation in the United States .....	500	50
Of the Wisconsin Agricultural experiment association .....	3,000	300

Of any report now or hereafter required by law to be made to the governor or to the legislature not enumerated in this section nor otherwise limited, such number of copies containing such number of pages each, as may be ordered by the printing board.

(Am. 1911, c. 664, s. 160.)

**20.26 PARTS OF OFFICIAL REPORTS.** For immediate circulation the printing board is empowered, in its discretion, to order printed by the state printer, as leaflets or folders or in pamphlet



form, in such numbers as said board shall deem reasonable, separate copies of the opinions of the attorney general and of the decisions of the railroad commission; and in pamphlet form special editions of parts of the official reports of the railroad commission, the board of control, the state board of health, and the insurance commissioner. Parts of reports so printed shall be counted as a part of the aggregate number thereof allowed by law to be printed.

20.27 PAMPHLETS AND MAGAZINES. The printing board is empowered, in its discretion, to order printed by the state printer in pamphlet form, in such numbers as said board shall deem reasonable, such special editions of parts of the statutes as may be needed by public officers; also such catalogs, book lists, courses of study, schoolhouse plans, reports, directories, and other pamphlets as may appear to be necessary for the proper administration of the offices of the state superintendent, state board of immigration, state board of forestry, and the free library commission; also such literature in magazine form as may be suitable to promote the due observance of arbor, bird, and memorial days.

20.28 BULLETINS AND TRANSACTIONS OF OFFICERS AND SOCIETIES. Upon receiving the necessary printer's copy the printing board is empowered, in its discretion, to order printed by the state printer the following bulletins, transactions or proceedings:

Of a quarterly or semi-annual bulletin to be issued by the dairy and food commissioner, not more than fifteen thousand copies;

Of the annual transactions of the state horticultural society, not more than three thousand copies, containing not more than two hundred and fifty pages each;

Of the annual transactions of the state dairymen's association, not more than eight thousand copies, containing not more than two hundred pages each;

Of the annual transactions of the state conference of charities and corrections, not more than two thousand copies containing not more than two hundred and fifty pages each;

Of the annual proceedings of the association of trustees and superintendents of county asylums, not more than one thousand five hundred copies, containing not more than two hundred and fifty pages each;

Of the annual proceedings of the Wisconsin teachers' association, not more than five thousand copies, containing not more than two hundred pages each;

Of the annual report of the Wisconsin live stock breeders' association, not more than one thousand five hundred copies, containing not more than two hundred pages each;

Of the annual transactions of the Wisconsin cheese-makers' association, not more than four thousand copies, containing not more than two hundred pages each.

20.29 COLLECTED STATE DOCUMENTS. While doing the printing required of him by prior sections of this chapter, the state printer is further required to print six hundred additional copies of each document specified in this section for collected binding, in the order named as near as may be, in volumes to be denominated "Collected State Documents of Wisconsin," to-wit:

Governor's message,

Report of the secretary of state,

Report of state treasurer,

Report of attorney general,

Opinions of attorney general,

Report of state superintendent,

Report of state tax commission,

Report of state railroad commission,

Decisions of state railroad commission,

Report of state board of control,

Report of commissioner of insurance,

Report of state civil service commission,

Report of commissioner of public lands,

Report of the commissioner of the bureau of labor and industrial statistics,

Report of dairy and food commissioner,

Report of commissioner of banking,

Report of adjutant general,

Report of quarter-master general,

Report of regents of the university,

Report of regents of normal schools,

Report of free library commission,

Report of board of commissioners of the geological and natural history survey,

Report of commissioners of fisheries,

Report of state board of forestry,

Report of Wisconsin agricultural experiment station,

Report of Wisconsin agricultural experiment association,

Report of state board of health,

Report of state board of immigration,

Report of state park board,

Report of state live stock sanitary board,

Report of state board of arbitration and conciliation,  
 Report of commissioners for the promotion of uniformity of  
 legislation in the United States,  
 Report of state supervisor of inspectors of illuminating oils,  
 Proceedings of Wisconsin teachers' association,  
 Transactions of state horticultural society,  
 Transactions of state dairymen's association,  
 Transactions of Wisconsin cheese-makers' association.

20.30. THE SAME. Four hundred sets of the collected state documents shall be bound and delivered not later than the first day of April of each odd numbered year, containing all of the material specified in section 20.30 that shall have been issued subsequent to the material contained in the last preceding collected documents; and the remaining two hundred sets, or so many of them as may be needed shall be bound and delivered when ordered by the printing board. Each volume shall be provided with a general title page containing the words "Collected State Documents of Wisconsin, being the reports of the various state officers, departments, and institutions for the fiscal term ending June 30th," designating the year and number of the volume. On a separate leaf following the title page shall be printed a table of contents for all the volumes of the series giving the reports or subject matter of each volume. Between each of the several reports constituting the documents shall be bound a blank leaf of heavy red book paper. The volume shall be lettered in gilt upon the back "Collected State Documents of Wisconsin," together with the number of the volume and a designation of the contained reports and the year covered by them. Said volumes shall contain about one thousand, four hundred pages each and be as nearly equal in thickness as practicable.

(Am. 1911, c. 664, s. 100.)

20.31 OTHER BOOKS AND PRINTING FOR ATTORNEY GENERAL, RAILROAD COMMISSION, STATE HISTORICAL SOCIETY, WISCONSIN HISTORY COMMISSION, BOARD OF COMMISSIONERS OF THE GEOLOGICAL AND NATURAL HISTORY SURVEY, WISCONSIN ACADEMY OF SCIENCES, ARTS, AND LETTERS, WISCONSIN ARCHEOLOGICAL SOCIETY, AND WISCONSIN BRANCH OF THE AMERICAN INSTITUTE OF CRIMINAL LAW AND CRIMINOLOGY. It is the duty of the attorney general and of the railroad commission to present to the printing board from time to time printer's copy, the former of his opinions and the latter of its decisions, together with suitable syllabi and index. The Wisconsin history commission is authorized to present to said board from time to time printer's copy of original historical matter and of reprints of rare publications con-

cerning the civil war. Upon receiving the necessary printer's copy the printing board shall order public printing to be done by the state printer as follows: Of the opinions of the attorney general, not more than one thousand two hundred copies; of the decisions of the railroad commission, not more than two thousand five hundred copies; of the original and reprint publications of the Wisconsin history commission, not more than two thousand five hundred copies; of the historical collections of the state historical society, not more than two thousand five hundred copies, containing not more than five hundred pages each, to be printed not oftener than once in three years beginning in 1911; of the annual report of the proceedings of said historical society, and papers presented at its annual meeting, not more than one thousand five hundred copies, containing not more than two hundred fifty pages each, to be printed annually; such departmental catalogues of said historical society's library and museum as the society may, from time to time, need, to be printed not oftener than once in three years, beginning in 1911; the suitable binding or rebinding of said historical society's British Patent Reports, British Parliamentary Reports, unbound books, documents, manuscripts, newspaper files containing legal notices, and other periodicals which the society shall from time to time receive as the trustee of the state; not more than two thousand copies, biennially, of the transactions of the Wisconsin academy of sciences, arts, and letters, uniform in style with volumes heretofore printed for said academy and suitable binding at a cost not exceeding one hundred and fifty dollars per annum of all periodicals and other exchanges which said academy shall hereafter receive; not more than one thousand five hundred copies bi-monthly, of the transactions of the Wisconsin archeological society, uniform in style with the volumes heretofore published by said society, containing not more than seventy-five pages each, including the necessary illustrations; not more than five hundred copies of the advance sheets of each committee report of the Wisconsin branch of the American institute of criminal law and criminology, and not more than one thousand copies, containing not more than three hundred fifty pages each of the annual pamphlet containing such reports; also such books and other printing as the printing board, in its discretion, shall order for the board of commissioners of the geological and natural history survey.

20.32 UNIVERSITY AND NORMAL SCHOOL PRINTING. Upon receiving printer's copy and the necessary requisitions from respective boards of regents of the university of Wisconsin and of

the state normal schools, the printing board shall order the state printer to do all book, catalogue, bulletin, and other printing, exclusive of job work, which is required for the use of said university, including all of its departments and officers, and for the use of said normal schools.

#### PRINTING OF THE FOURTH CLASS.

20.33 JOB PRINTING AND ALL PRINTING NOT OTHERWISE CLASSIFIED. Job printing includes all such labels, envelopes, letter-heads, note-heads, bill-heads, blanks of all kinds, blank books, folders, circulars, postal cards, announcements, instructions, bulletins, cards for card catalogues, indexes, questions for bar, medical, civil service, teachers' or other examinations, slips, pay-rolls, statements, tables of receipts and disbursements, certificates, directories, election and other notices, sample ballots, lists of candidates, and such other printing not specified in this chapter as may be permitted or required by law and necessary for the use of the university of Wisconsin, all state normal schools, the state historical society, and each state officer, department, board, commission, or commissioner, including such binding as may be needed in connection with such printing; and the printing board shall order all such printing to be done by the state printer upon receiving printer's copy and the necessary requisitions therefor from the respective institutions, boards, commissions, and officers. The form of all blank pay-rolls and expense sheets to be used by any agent, officer, board, commission, or commissioner of the state shall be prepared by the secretary of state.

#### GENERAL PROVISIONS RELATING TO PRINTING OF THE FIRST, SECOND, THIRD AND FOURTH CLASSES.

20.34 SIZE OF PAGES, STYLE OF TYPE. The printed matter, including page titles and page numbers, of each full page of the printing enumerated in this section shall measure and be printed from type as herein specified.

(1) Of Wisconsin Statutes, eight and one-half inches high and five inches wide, bourgeois type, except chapter and other titles, lists, forms, tables of contents, indexes, and other tabulations which shall be printed with such type as the revisor may direct.

(2) Of Wisconsin annotations, eight and one-half inches high and five inches wide, long primer type for the constitutions, Magna Charta, Declaration of Independence, and other similar matter and brevier type for the annotations.

(3) Of Wisconsin session laws and all the documents which are re-issued as collected state documents, seven and one-quarter inches high and four inches wide, the text in long primer type with all extracts, lists, tabulations, syllabi, indexes, and digests printed solid in such type as the printing board shall designate for the promotion of suitable condensation and economy.

(4) Of reprints of session laws, the type and size of pages conforming to the original volumes or to the volume of reprinted laws for the years 1836, 1837 and 1838, as may be directed by the justices of the supreme court.

(5) Of Wisconsin blue book, seven and one-quarter inches high and four inches wide, the text in nonpareil with lists, tables, extracts, and other statistical matter in such type as the printing board shall direct.

(6) Of the matter printed for Wisconsin academy of sciences, arts, and letters, for the board of commissioners of the geological and natural history survey, for Wisconsin archeological society, for state historical society, for Wisconsin history commission, for the university and normal schools, and for the Wisconsin branch of the American institute of criminal law and criminology; of all pamphlets, bulletins, and magazines not previously specified in this section and of all job printing, the size of paper and kind of type specified in the requisition therefor, unless ordered otherwise by the printing board; but so far as suitable and practiceable said board shall order them to conform as to type and size of pages to the printed official reports. The spacing between lines of session laws, statutes and annotations shall be satisfactory to the revisor and of all other printing satisfactory to the printing board.

20.35 QUALITY OF PAPER. The paper used for printing Wisconsin session laws, Wisconsin blue book, collected state documents, the bound volumes of opinions of the attorney general, and of decisions of the railroad commission, and all messages, official reports, transactions, proceedings, and bulletins which are re-issued as collected state documents shall be the best quality of S. and S. C. book weighing fifty pounds per ream of sheets twenty-five inches by thirty-eight inches; all other printing done by state printers, exclusive of legislative printing, shall be upon such paper as shall be determined by the printing board.

(Am. 1911, c. 664, s. 160.)

20.36 MAPS, CHARTS, PICTURES, AND OTHER EXHIBITS. Upon the requisition of any officer, board, commission, department or institution entitled to obtain public printing, the printing board may, in its discretion, order the printing of maps, charts, pic-

tures, tabulations, and other exhibits, including lithograph printing, to be bound as inserts or to be mounted or used separately. Said board shall cause to be done the necessary lithographing and procure, at not to exceed regular commercial prices, the electrotype and other plates necessary for such printing, which plates shall be delivered to and be receipted and accounted for by the state printer.

20.37 **BINDING.** The public printing supplied by the state printer, exclusive of legislative and job printing, shall be bound as specified in this section:

(1) Wisconsin statutes, Wisconsin annotations, opinions of the attorney general, and decisions of the railroad commission in buckram, hand sewed;

(2) Wisconsin session laws, five hundred copies in full sheep and the remainder in half-sheep machine sewed; and acts passed at a special session shall be bound with those passed at the general session of the same legislature whenever the stage of the work of binding at the time the special session is called will permit their consolidation, but a separate title page for each session shall be provided; and whenever the laws of any session occupy more than one thousand pages they may, in the discretion of the printing board, be bound in two volumes;

(3) Reprints of session laws, same as the original volumes, except that upon the direction of the justices of the supreme court the laws of two or more years shall be bound in single volumes;

(4) Collected state documents, in half American Morocco, machine sewed, same style as Wisconsin public documents for 1907—1908;

(5) Blue book, in blue cloth, except three hundred fifty copies for distribution to state officers, which shall be bound in blue half-Morocco with the name of the distributee in gilt letters upon the back, all machine sewed;

(6) Special editions of statutes, governor's messages, official reports, pamphlets, magazines, bulletins, transactions and proceedings of societies and associations—in paper, wire stitched, except a part of some of them which shall be bound in cloth, machine sewed, as follows:

Messages of the governor, five hundred copies;

Reports of the secretary of state, three thousand copies;

Reports of the state treasurer, five hundred copies;

Reports of the state superintendent, five hundred copies;

Reports of the commissioner of insurance, all;

Reports of the tax commission, all;

- Reports of the railroad commission, one thousand copies;  
Reports of the commissioner of banking, all;  
Reports of the dairy and food commissioner, five thousand copies;  
Reports of the dairymen's association, two thousand copies;  
Reports of the cheese-makers' association, one thousand copies;  
Reports of the commissioner of bureau of labor and industrial statistics, fifteen hundred copies;  
Reports of the state board of health, five hundred copies;  
Reports of the state board of control, five hundred copies;  
Reports of the state live stock sanitary board, five hundred copies;  
Reports of regents of university, five hundred copies;  
Reports of agricultural experiment station, three thousand copies;  
Reports of agricultural experiment association, two thousand copies;  
Reports of state board of forestry, two hundred copies;  
Reports of the commissioners for the promotion of uniformity of legislation in the United States, all;  
Reports of the state board of arbitration and conciliation, five hundred copies;  
Reports of state board of agriculture, all;  
Transactions of the state horticultural society, three thousand copies;  
Transactions of the state dairymen's association, two thousand copies;  
Transactions of the state conference of charities and corrections, five hundred copies;  
Proceedings of associations of trustees and superintendents of county asylums, five hundred copies;  
Proceedings of the Wisconsin teachers' association, two thousand copies;
- (7) All binding for Wisconsin history commission, state historical society, board of commissioners of the geological and natural history survey, academy of sciences, arts, and letters, and Wisconsin archeological society shall be such as the printing board, in its discretion, shall order;
- (8) All binding for the university and normal schools shall be such as shall be specified in the requisitions therefor unless the printing board, in its discretion, shall order otherwise.
- (9) The reports of the railroad commission, of the commissioner of banking, and of the commissioner of insurance shall be bound in separate suitable parts when so ordered by the printing board.



20.38 **AUTHORITY FOR PRINTING. INCREASE AND DIMINUTION OF EDITION AND PAGES.** The printing board shall not order any printing not authorized by law or any quantity in excess of the legal limitation thereof, except that the number of copies and the number of pages prescribed in this chapter for any official report, transactions, or proceedings which is required to reappear in the collected state documents may be enlarged upon the written request of its author by an order made by a majority of said board recorded before the printing order is made. If experience shall demonstrate that the number of copies or the number of pages specified in this chapter for the editions for the blue book, of the collected state documents, or of any official report, proceedings, or transaction collected therein, exceeds the actual lawful demand therefor, the number of volumes of pages thereafter to be printed shall be still further reduced and limited by the recorded order of the printing board to such number as will supply such demand and no more. In like manner, any specification in any requisition for printing of the number of copies of any folder, bulletin, pamphlet, magazine, or other document, which is required to be distributed by the superintendent of public property shall be reduced by the printing board to the actual probable demand therefor as determined by said board from previous experience in such distribution. Power to make such further limitations is vested in said board.

(Am. 1911, c. 964, s. 180.)

20.39 **PRINTING ORDERS, FORM, WHEN ISSUED.** No state printer shall be paid for any printing not authorized by a written order of the printing board or of a chief clerk of the legislature. Every such order shall designate the class of the required printing, plainly state the quantity and kind thereof and be issued in duplicate with a stub copy preserved. A separate series of stubs and duplicates shall be used for each class of printing, and shall be numbered consecutively throughout each contract period, beginning with number one, each stub and its accompanying duplicates bearing the same number. No discretionary order for printing shall issue unless said board is satisfied that the public welfare will be promoted by the requested printing sufficiently to justify the cost thereof. All stubs of orders issued by chief clerks of the legislature shall, at the close of the session, be filed with the printing board.

20.40 **TITLE PAGES, NAMES OF AUTHORS.** The state printer shall provide the necessary printer's copy for a suitable title page containing the name of the author and print the same with every book and other document printed by him which requires

a title page; but no such publication shall have written or printed thereon, nor attached thereto, the words "Compliments of" followed by the name of the author, nor any other words of similar purport.

20.41 EDITING PRINTER'S COPY. Printer's copy must accompany every requisition. The university of Wisconsin, the state normal schools, the state historical society, Wisconsin academy of sciences, arts, and letters, Wisconsin archeological society, board of commissioners of the geological and natural history survey, Wisconsin history commission, Wisconsin branch of the American institute of criminal law and criminology, and the legislature or either house thereof may determine for themselves the matter and form of the contents of the printer's copy presented by them respectively to the printing board or to the state printer. All other printer's copy which, in the opinion of the printing board, contains matter inappropriate or unnecessary to be printed, or matters not properly edited and condensed; or is for any reason unfit to go to the printer, shall be returned to its author for revisions and correction.

CONTRACTS WITH STATE PRINTERS.

20.42 CONTRACT PERIOD, SEPARATE OR SINGLE CONTRACTS. State printers shall receive printer's copy for all public printing done by them except that of the first class and submit proof sheets and when requested, revise proof sheets thereof at the office of the printing board when requested by the chief clerk of either house proofs sheets of printing of the first class shall be delivered to them. Each of the four classes of printing furnished by the state printers shall be furnished under a separate contract or all of them under a single contract as shall be determined by said board to be most advantageous to the state, said contracts covering, as to time, the two years included in the governor's term of office next following.

20.43 MAXIMUM PRICES. As a basis for bids for public printing by state printers maximum prices for work and materials, exclusive of paper, are fixed as follows:

COMPOSITION PER 1,000 EMS.

Plain .....	\$ .40
Figure work .....	.60
Rule and figure work .....	.80
Reimposing necessitated by any change in imposed matter per 1,000 ems .....	.16

PRESS WORK.

Printed matter, per token .....	.40
Electrotypes and other cuts, per token .....	.80

## CHANGING MATTER ALREADY IN TYPE.

Machine composition, per hour.....	1.75
Hand composition, per hour.....	1.00

## FOLDING.

Per one hundred sections of sixteen pages.....	.08
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## STITCHING, TRIMMING, AND COVERING PAMPHLETS, PER ONE HUNDRED COPIES.

Wire stitched .....	.80
Machine stitched, thread.....	.90

## BINDING, MACHINE STITCHED, THREAD, INCLUDING STOCK PER VOLUME.

In pasteboard, 16 mo. or 12 mo.....	.25
In cloth, 16 mo. or 12 mo.....	.30
In buckram, 16 mo. or 12 mo.....	.60
In full sheep-skin, 16 mo. or 12 mo.....	.60
In half sheep-skin, 16 mo. or 12 mo.....	.30
In full calf-skin, 16 mo. or 12 mo.....	.90
In full morocco, 16 mo. or 12 mo.....	1.50
In half morocco 16 mo. or 12 mo.....	.75
In half American morocco, 16 mo. or 12 mo.....	.40
Flat cap or cap, half binding, sheep back.....	2.00
Flat cap or cap, Russia ends and bands.....	4.00
Medium or folio post, half binding, sheep back.....	3.50
Medium or folio post, full sheep.....	6.00
Insetting per thousand, in thread sewed volumes.....	1.50
Hand stitching, per volume in addition to above price.....	.30

## BINDING BLANK BOOKS, PER QUIRE, INCLUDING RULING AND INCLUDING STOCK FOR BINDING.

Flat cap, half binding, sheep back.....	.50
Flat cap, full sheep.....	.60
Flat cap, American morocco ends and bands.....	.75
Flat cap, morocco ends and bands.....	.90
Folio post, half binding, sheep back.....	.75
Folio post, American morocco ends and bands.....	1.00
Medium, half binding, sheep back.....	.90
Medium, American morocco ends and bands.....	1.25
Medium, morocco ends and bands.....	1.50
Medium, full morocco.....	2.00
Super royal, American morocco ends and bands.....	1.50
Super royal, morocco ends and bands.....	1.75
Super royal, full morocco.....	2.30
Paging, extra, per volume.....	.75
Indexing, extra, per quire.....	.20

## MISCELLANEOUS WORK.

Punching, per thousand sheets.....	.62
Numbering, per thousand numberings.....	1.00
Canvass cover .....	1.50
Embossing, per volume .....	.25
Color and transfer inks, per token.....	.60
Binding old newspapers, per volume.....	2.50
Binding magazines, per volume.....	1.25
Binding Patent Office Reports, per volume.....	1.62

## RULING.

Blanks, per quire.....	.08
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## LINO TYPE IN READINESS FOR PRINTING, PER PAGE.

For blue book and session laws.....	.75
For Wisconsin statutes and annotations.....	1.00

## STEREOTYPE PLATES, PER PAGE.

Of pages measuring approximately 7 $\frac{1}{4}$ " x 4".....	.50
Of pages measuring approximately 8 $\frac{1}{2}$ " x 5".....	.65

20.44 THE SAME INTERPRETATION. Section 20.43 shall be interpreted in harmony with the following provisions:

(1) When applied to the press-work of books, pamphlets, or other documents having sixteen or more pages, a token consists of two hundred fifty impressions of a form of sixteen pages which may be on both sides of one hundred twenty-five sheets of paper or on one side of two hundred fifty sheets of paper; but if the last form contains less than sixteen pages it shall be counted as a full form. When applied to the press-work of books, pamphlets, or other documents having less than sixteen pages or to printing usually classed as job work, a token consists of two hundred fifty impressions of a form containing all the matter on two hundred fifty distinct sheets or pieces of paper, or two hundred fifty impressions on both sides of one hundred twenty-five distinct sheets or pieces of paper. When applied to the press-work of electrotype and other cuts, a token consists of two hundred fifty impressions of a form of eight cuts on one side of two hundred fifty sheets of paper. But the press-work on no job is counted at less than one token.

(2) The quantity of composition is ascertained by strict measurement and count. In the class of printing usually known as job work and in all open work, such as letter-heads, headings, blank deeds, and the like, printed chiefly in script type, the composition is estimated as pica and measured by the surface actually covered and not by the size of the sheet used; and all such work in other than script type is estimated according to the type actually used, each size of type being measured separately when more than one size is used. Every fraction of a page is counted as a full page, but no entire blank page is counted or charged for.

(3) No charge for composition is allowed for second editions nor for any other reprint from linotype or stereotype plates owned by the state. Type used in printing any opinion, decision, bulletin, pamphlet, or other document shall be preserved undistributed for further use whenever the same matter is required to be incorporated in any other book or document, if the same size and shape of pages and the same style of type are suitable for both; and no charge for composition for such further use of the

type will be allowed. One charge and no more may be made for the composition of any printing ordered by both houses of the legislature and no charge for composition is allowed for extra copies of any printing ordered before the type shall have been distributed. No distinct work of composition shall be counted at less than one thousand ems.

(4) Folding, stitching, and binding include collating, drying, and pressing. Ruling across and up and down the sheet will be paid for as two and no more rulings. Folding includes cutting into parts or sections as directed when two or more copies are printed on one sheet.

(5) The cost of linotype does not include the cost of composition, that being charged for separately. The linotype to be used for printing Wisconsin statutes and Wisconsin blue books becomes the property of the state when ready for use. The printing board may, in its discretion, direct that the linotype to be used for printing Wisconsin annotations or any volume of Wisconsin session laws also becomes the property of the state and be retained for printing further editions. Said board, in its discretion, may also require state printers to prepare stereotype plates from any linotype owned by the state, or from any other type used for public printing, and direct the printing to be done from such plates. The state printer furnishing any such linotype or plates must store and safely keep the same and in case of injury thereto or destruction thereof by fire or otherwise, pay to the state the contract price thereof. All such linotype and plates when determined by the board to be obsolete or worn out shall thereupon be turned over to the state printer having the custody thereof and he shall be charged in his accounts with the market value of the metal.

(6) State printers are required to eliminate all typographical errors from their work notwithstanding the correction of proofs by the printing board.

(7) Work must be done promptly and all type used, all ink and other materials furnished and all workmanship must be good and fit, and be satisfactory to the printing board; and in case of any substantial failure to comply with these provisions, the printing board may refuse to receive such defective or delayed printing and procure what was ordered elsewhere, charging the state printer with the difference between the actual cost and the contract price thereof. But if immediate necessity and lack of time to procure printing elsewhere compel the use of defective printing of the fourth class furnished by a state printer it shall be accepted without approval and one-half of the contract

price thereof shall be charged to him as liquidated damages for such breaches of his contract.

20.45 **ADVERTISEMENT FOR BIDS.** The printing board shall, during June and July of each even numbered year, advertise for the term of six successive weeks in six newspapers, each of which is published in a different city of the state, that sealed proposals for furnishing during the next ensuing contract period the printing included in the four classes of printing required by law to be furnished by state printers with all other material so required, will be received by said board at its office at any time prior to a specified day when all of said proposals will be there publicly opened and read; that each bidder may, at his option, file a proposal to furnish one, or more than one, or all of said four classes of printing that upon application said board will in the meantime furnish to bidders a list of the maximum prices established by law and all necessary blanks and information, and that no bids will be considered that are not presented in the form so prescribed. All such forms and a proper form for the advertisement shall be prepared by the attorney general.

20.46 **BIDS, WHAT TO CONTAIN.** Every such bid shall be in writing, enclosed in a sealed envelope having endorsed thereon "proposal for state printing;" shall be filed in the office of the printing board before the day specified in the advertisement therefor as the day when the bids will be opened; shall specify the class or classes of printing for which it is made and the per centum of discount off from maximum prices, (which shall be uniform, the same discount for every item), at which the bidder proposes to do the work; shall be accompanied by a certificate of the state treasurer showing that the bidder has deposited with such treasurer one thousand dollars in money or United States bonds, subject to the provisions of this chapter; shall be accompanied by a provisional agreement under seal, executed by the bidder to the effect that if such bid be accepted and if he shall fail to enter a printing contract and execute a bond within the time and conditioned as required by law, and to the effect that if, after executing such printing contract and bond, he shall fail to comply therewith, then and in either such case, the said one thousand dollars shall become absolutely the property of the state and shall not constitute an offset or counter-claim against the penalty or damages which may be recovered by the state upon said contract and bond; and shall be further accompanied by a written guaranty, signed by two or more freeholders, in the sum of five thousand dollars, who shall justify under oath as to their responsibility, to the

effect that they guarantee that the bidder will, if his bid be accepted execute the contract and bond required by law within such time as may be prescribed by said board. Such guaranty shall be accompanied by a certificate of a judge or clerk of a court of record, certifying that he is acquainted with the guarantors and knows them to be men of property and able to make good their guaranty.

20.47 OPENING AND ACCEPTANCE OF BIDS. All bids shall be opened and read publicly at the time and place appointed therefor, or on such adjourned day as may be named by the printing board, within ten days thereafter such bid or bids of those opened and read shall be accepted as said board shall determine is or are a proposal or proposals to do the first four classes of printing for the smallest aggregate sum of money; provided that whenever the printing board shall be satisfied that any of said bids has been presented pursuant to an agreement, understanding or combination to prevent free competition it shall reject all of them and readvertise for bids as in the first instance. Each accepted bid shall have endorsed thereon over the signatures of the printing board or a majority of them, the word "accepted" with the date of such acceptance, which endorsement shall constitute immediate notice to the bidder of the fact of acceptance.

20.48 REJECTION OF BIDS. RETURN OF MONEY. No bid shall be considered that does not fully comply with the requirements of section 20.46; and if a bid be rejected for any reason the certificate of the state treasurer, the bidder's provisional agreement and deposited money shall be returned to him. With every accepted bid the accompanying provisional agreement, certificate and money or bonds shall be retained until the bidder has entered into the printing contract and furnished the bond required of him by section 20.49 and has fully performed all the terms and conditions thereof. Upon such full performance they shall be returned to him.

20.49 PRINTING CONTRACT AND BOND. Within ten days after the acceptance of any bid or such further time as the printing board may allow therefor, said board shall cause a contract to be prepared and entered into by said board on the part of the state and said bidder, setting forth fully the terms and conditions under which the work specified is to be performed. Such bidder shall at the same time execute a bond to the state with not less than two sureties who shall be resident freeholders of this state and who shall justify under oath that they are worth over and above all debts and property exempt from execution an amount equal to the amount named in such bond, conditioned

for the faithful performance of all duties required of him by law and by the terms and conditions of his contract. The amount or penalty of such bond shall be twenty thousand dollars if the obligor's contract be for the furnishing of two or more of the first four classes of public printing; and ten thousand dollars if his contract be for the furnishing of one of said classes of printing. Said bond shall be approved by said board and, together with the contract and all other papers relating thereto, be deposited in the office of the secretary of state.

**20.50 BREACH OF PRINTING CONTRACTS.** If a successful bidder fails to enter into a printing contract and execute a bond as required by this chapter the one thousand dollars deposited by him with the treasurer shall at once become the absolute property of the state; and there shall be forfeited to the state the amount of the penalty named in the guaranty accompanying his provisional agreement. If such bidder or contractor shall enter upon the performance of his printing contract and shall thereafter at any time during the term thereof refuse or neglect to comply with its terms and conditions or with the law relating to public printing he shall be liable to the state in damages to the amount of the difference between the cost of public printing under his printing contract and the cost thereof under any subsequent contract or contracts made by the printing board pursuant to law for the supplying of such public printing as he ought to have supplied under the terms of his printing contract. It is the duty of the attorney general in all cases of damages and of forfeitures arising under this chapter to commence and prosecute to final judgment all necessary actions for the recovery thereof with costs, which, when collected shall be paid into the state treasury.

**20.51 RELETTING CONTRACTS.** If a successful bidder fails to execute a printing contract with accompanying bond pursuant to his preliminary agreement and accepted bid the printing board shall let the contract to the next lowest bidder unless in its opinion the interest of the state requires that new proposals be received, in which case it shall immediately proceed to advertise for new proposals in the manner directed by this chapter. If the contractor refuses or neglects to execute the work according to law and the terms of his printing contract said board shall declare such contract avoided and his bond forfeited and shall forthwith advertise for bids as in the first instance for the remainder of the contract period. Such emergency public printing as must be had while so re-advertising and reletting contracts may be obtained by said board at current commercial rates.



20.52 DELIVERY OF PUBLIC PRINTING. The printing specified in each separate order for printing shall be separately performed and, when completed, shall be delivered by the state printer as follows: Printing for the university of Wisconsin and for the normal schools, to the secretaries of their boards of regents respectively; printing for the state historical society, for Wisconsin academy of sciences, arts, letters, for Wisconsin archeological society, board of commissioners of the geological and natural history survey for Wisconsin history commission, and for the Wisconsin branch of the American institute of criminal law and criminology, to their respective secretaries; printing of the first class, to the chief clerks respectively, who ordered it, printing of the fourth class, to the persons and parties, respectively, who filed requisitions therefor; and all other printing to the superintendent of public property. Every person to whom any public printing shall be delivered as aforesaid shall receipt for the same upon the back of duplicate orders if the quantity thereof is found upon actual count to correspond with the requirements of the order and one of said receipted duplicates shall be filed with the printing board.

(Am. 1911, c. 664, s. 160.)

20.53 BILLS FOR PRINTING. Every state printer shall file with the printing board an itemized statement of account for each document or job of public printing furnished by him, together with two copies of such document or job, specifying in his account, which shall be numbered the same as the printing order pursuant to which the work was done, the number of copies printed, the number of ems of composition, the extra charges, if any, the number of tokens of press-work, the cost of folding, stitching and binding, and designate the kind and quantity of paper used. Every such bill or account shall be deposited after careful examination thereof by the printing board in the office of the secretary of state, together with a statement of any errors it may have discovered therein and a copy of the document or job for which the bill was rendered.

20.54 ACCOUNTS. The printing board shall keep an account of all paper delivered to state printers and prevent waste thereof. It shall also make and keep a record in separate columns of the cost, according to contract price, of each item mentioned in section 20.53 entering into each separate document or job of public printing, and the aggregate cost of all; grouping said records separately for each of the four classes of printing.

20.55 SPECIAL PURCHASES. Any material necessarily required in doing public printing which is not provided for by sec-

tions 20.43 and 20.44 and is not required of state printers by existing contracts may be procured by the printing board at not exceeding current trade prices.

#### CONTRACTS FOR THE PURCHASE OF PAPER.

**20.56 ADVERTISEMENT FOR BIDS.** From time to time as the printing board shall deem proper but not oftener than twice in any calendar year, the printing board shall record in the minutes of its proceedings its estimates of the quantity for each class or kind of paper the state will require for use during the next succeeding period of about six months. Thereupon said board shall advertise during four successive weeks in two newspapers published in this state and deemed most likely to attract the attention of probable bidders, that sealed proposals to furnish the state the classes and quantities of paper so designated and estimated will be received by said board at its office at any time prior to a specified day when they will be there publicly opened and read; that a bond describing it, must accompany each bill and that no bid not so accompanied will be considered, and that upon application said board will furnish bidders all necessary blanks and information.

**20.57 SAMPLES.** Before making and reporting the estimates required by section 20.56 the printing board shall procure suitable samples of each class of paper to be specified therein, which samples shall be properly labeled and kept in its office for the inspection of bidders and shall at all times be the standard of the quality, weight and size of the paper to be furnished by the contractors.

**20.58. BIDS. BOND.** Every bidder may propose to furnish any one, more than one, or all of the classes of paper specified in the advertisement. Every bid shall be enclosed in a sealed envelope endorsed "proposal to furnish paper" and be accompanied by a bond in the sum of two thousand dollars executed by the bidder and two sureties approved by the printing board and conditioned that the bidder will make and truly perform the contract proposed by his bid if the same be accepted, and will pay to the state any excess of cost over his bid or bids which it may be obliged to pay for the paper therein described by reason of his failure to make such contract or to furnish such paper, and that the bond shall become void in case his bid be not accepted and also in case he makes and fully performs his proposed contract.

**20.59 OPENING AND ACCEPTANCE OF BIDS.** All bids shall be opened and read publicly at the time and place appointed there-

for, or on such adjourned day as may be named by the printing board. Within ten days thereafter such bid or bids of those opened and read shall be accepted as such board shall determine is or are a proposal or proposals to furnish the entire aggregate quantity of paper specified in the advertisement for the smallest aggregate sum of money. Each accepted bid shall have endorsed thereon, over the signatures of the members of said board, or a majority of them, the word "accepted" with the date of such acceptance, which endorsement shall constitute immediate notice to the bidder of the fact of acceptance. Within ten days after such acceptance or such further time as the printing board may allow therefor, the bidder shall execute and deliver to said board the contract and bond required by law.

20.60 INSPECTION, DELIVERY, CUSTODY. After being inspected and found by the printing board to fully comply with the contract all paper purchased under the provisions of this chapter shall be delivered to the superintendent of public property who shall be the accountable custodian thereof and shall deliver therefrom to state printers such quantities thereof as said board from time to time orders. Duplicate stubs of all such orders shall be preserved by said board.

20.61 CONTRACTOR'S SAMPLES, WASTE, CONVERSION. Every contractor shall deliver to the printing board along with his bills and accounts presented for audit and allowance a correct sample of each class and kind of paper for which a charge is made. Every state printer shall be allowed five per cent. for waste on all jobs of ten quires or less and three per cent. on all jobs of more than ten quires and on or before the first day of March, June, September, and December of each year he shall deliver to the printing board a statement of the quantity of each class of paper belonging to the state which has not been used in public printing and deliver such paper to the superintendent of public property. If any paper has been wasted or converted to any other use such printer shall be charged with the value thereof, together with a penalty of fifty per cent. thereof and the amount shall be deducted from any sums due him from the state, or collected from him and his bondsmen.

20.62 EMERGENCY PURCHASES. Whenever paper not on hand shall be urgently needed before the same can be procured in the manner provided by this chapter the printing board is empowered to purchase what is required at current market prices.

## PRINTING OF THE FIFTH CLASS.

*Newspaper Printing.*

20.63 OFFICIAL STATE PAPER. On the first day of August, 1911, or as soon thereafter as practicable, the printing board shall by written order, filed in the office of the secretary of state, determine and designate some newspaper published in the state of Wisconsin the official state paper, in which shall be officially published all the laws, advertisements, proclamations, and communications of every nature which may now or hereafter be required by law to be published in the official state paper. Any publication from either of the state departments in such paper shall be deemed official. In arriving at such determination the said printing board shall advertise for and consider competitive bids, reserving the right to reject any and all of them, and may consider comparative circulation and anything affecting general publicity to be given such laws. When so designated such paper shall remain the official state paper until otherwise determined by said board. Until such designation is made the Wisconsin State Journal is declared to be the official state paper.

20.64 PUBLICATION OF GENERAL LAWS. Every general law and all laws affecting counties, towns, cities, villages, school districts, public roads, highways, bridges, and the taxes to be raised therein or therefor, and all laws for the preservation of fish or of game, shall be published in the official state paper immediately after their passage and approval, using six point type, and until so published shall not take effect.

20.65 PUBLICATION OF PRIVATE AND LOCAL LAWS. Every law affecting individuals, private corporations, or societies only, shall take effect without publication in the official state paper unless such publication be ordered in the law itself; and when so ordered and published the law shall be further published immediately thereafter in a newspaper published at a place nearest the point to which the subject matter thereof relates, and if more than one newspaper is published at such place the secretary of state shall designate the one in which the publication shall be made.

20.66 REPUBLICATION OF FISCAL LAWS. The secretary of state may, in his discretion, from time to time cause to be published in one or more newspapers such laws or extracts therefrom relating to the collection or payment of moneys that may be due or become due to the state or relating to the duties to be performed by public officers with such appropriate forms as he may deem necessary.

20.67 CONDENSED STATEMENT OF STATE'S FISCAL CONDITION. The state treasurer shall make, in addition to his biennial report, at the close of each odd numbered fiscal year, a condensed statement of the financial condition of the state and submit the same to the secretary of state, who shall carefully compare the same with his own accounts and attest the same as correct, if it be so found upon such examination, and thereupon said secretary shall cause said statement to be published in the official state paper and another newspaper, to be designated by him, published within the state and representing a different political party from that represented by the official state paper.

20.68 PRINTER'S COPY, SUPERVISION, ENGLISH LANGUAGE, DEFINITION OF PUBLICATION. The secretary of state shall provide printer's copy for, and supervise, the printing and reprinting of all laws in newspapers; and every state officer, board, or commission required by law to cause the newspaper publication of any account, notice, statement, advertisement, proclamation, or other matter shall furnish the necessary printer's copy and supervise the printing thereof. All such printing shall be in the English language only. Every statutory requirement of newspaper publication shall be construed to mean one insertion unless a different meaning is obvious.

20.69 FEES. The compensation to the official state paper for the original printing of the laws shall be not more than seventy-five cents per folio; and to said paper and all other newspapers for reprinting any law, and for printing all election and other notices, all accounts, fiscal statements, advertisements, proclamations, or other matter required to be published at the expense of the state, shall be not more than sixty cents per folio for the first insertion and not more than thirty-five cents per folio for each subsequent insertion, except when such printing or reprinting is done by a newspaper published in a city of the first class, in which case the compensation shall equal the amount regularly received by such newspaper for the same amount of advertising space, not exceeding, however, eighty cents per folio for the first insertion and forty-five cents per folio for each subsequent insertion; but the price in full for the publication of advertisements of the sale of school, university, or other public lands shall not exceed fifty cents for each description whenever the advertisement contains fifteen descriptions or more.

20.70 REPUBLICATION OF GENERAL LAWS BY OTHER NEWSPAPERS. The publisher of any weekly newspaper printed in whole or in part within this state which shall have been regularly published during the six months immediately prior to the open-

ing of any regular session of the legislature with bona fide circulation to actual paying subscribers during all that time of not less than three hundred copies each week, may republish in such newspaper in the numerical order of their chapters, all of the general laws passed at any such session which shall be designated by the secretary of state in the official paper as "copy laws," and upon filing with said secretary satisfactory proof by affidavit of such publication shall be paid one hundred dollars therefor out of the state treasury.

PRINTING OF THE SIXTH CLASS.

*Wisconsin Reports.*

20.71 APPOINTMENT OF SUPREME COURT REPORTER, ASSISTANT, AND ADDITIONAL HELP. The supreme court shall from time to time appoint, subject to removal, a supreme court reporter; and with the approval of said court the reporter may, from time to time, appoint, subject to removal, an assistant and fix his salary at a sum not exceeding two thousand dollars per year. Every such appointment of an assistant shall be in writing, shall specify the salary of the appointee, and, after approval as aforesaid, shall be filed with the clerk of the court. Said report may also authorize and direct the reporter to employ such additional help as may be necessary to secure the prompt publication of its decisions, limiting the expense of such additional help to such sum as the court shall deem reasonable, not exceeding five thousand dollars in any fiscal year. All bills for the compensation for such additional helpers shall be approved by the chief justice or, in his absence, by the ranking justice present, before the same shall be audited and allowed by the secretary of state. A certified copy of every order appointing a reporter, of every appointment of an assistant and the order approving the same and of every order authorizing the employment of additional help shall be filed in the office of the secretary of state. All persons appointed or employed under the provisions of this section shall be deemed assistants and employees of the supreme court.

20.72 REPORTER'S BOND. Said reporter shall, before he enters upon the duties of his office, execute to the state a bond in the sum of two thousand dollars, with two sufficient sureties to be approved by the secretary of state, conditioned for the faithful performance of his duties as such reporter.

20.73 REPORTER'S DUTIES. The supreme court reporter is charged with the duty of reporting and procuring the printing and binding, with all convenient speed of all decisions of the

supreme court which the court designates for publication, together with suitable notes, abstracts, tables, citations, indexes, and other matter, subject to the supervision of the court and pursuant to contract for the publication of volumes known as Wisconsin Reports entered into by the printing board as provided in this chapter. Said reporter shall have no pecuniary interest in said reports but shall procure in the name of and for the state a copyright upon each volume.

20.74 WISCONSIN REPORTS: SIZE AND DESCRIPTION. The reports of the supreme court shall be printed and bound in good substantial manner and form and with good material for law books. Before the printing board advertises for bids for the publication of said reports, the court may designate the maximum and minimum number of pages which each volume shall contain, the dimensions of the printed page and the margins thereof, the sizes and styles of type, the kind and weight of paper, and the kind of binding to be used during the next contract-period; and when such designation shall have been filed with the printing board the subsequent advertisements and contracts shall conform thereto until a new designation shall have been made and filed as aforesaid. If no such designation be filed the reports shall continue to conform to the specifications of the contract for their publication entered into in the year nineteen hundred ten. If in any case or for any cause a volume shall contain more than the maximum number of pages, no increase of price shall be charged therefor by the publisher.

#### CONTRACTS WITH PUBLISHERS OF WISCONSIN REPORTS.

20.75 PERIODS AND CONDITIONS. All contract periods for the publication of the supreme court reports shall be eight years each, commencing on the first day of August in the year nineteen hundred eighteen and in each eighth year thereafter. Every such contract shall contain the following covenants on the part of the publisher: that he will print, bind, and issue every volume of said reports for which the manuscript shall be furnished to him by the supreme court reporter during said period; that he will publish, deliver, and place on sale each of said volumes within sixty days after delivery to him, at the capitol in Madison, of the manuscript of a sufficient number of decisions for such volume, not counting as any part of said sixty days the time elapsing between the delivery by the publisher to the reporter of the last page proofs of such decisions and the delivery by the reporter to the publisher of the manuscript copy for the index, tables of cases, and citations; that he will furnish promptly to the reporter, at the capitol in Madison, galley proofs, tripli-

cate page proofs, and triplicate plate proofs of the matter contained in each volume, and revises of such proof is called for by the reporter, and will make all changes required by the reporter and marked by him on the various proofs and will furnish duplicate proofs from the corrected plates in case the reporter determines that changes in stereotype plates are essential; that he will remain fully obligated to eliminate all typographical errors from the work notwithstanding the correction of proofs by said reporter; that he will keep said volumes at all times on sale in the state of Wisconsin to residents thereof at contract price, in suitable quantities and at such places as may be designated therefor by the printing board; that he will deliver to the superintendent of public property at Madison, immediately after the publication and subject to approval and acceptance by the justices of the supreme court or a majority of them, three hundred fifty copies of each volume and will thereafter sell to the state at the contract price such additional copies as it may require, making delivery at the same place; that he will procure stereotype plates of each volume and substitute new plates whenever the original ones shall become defaced or destroyed; that he will not take out or procure to be taken out any copyright whatever upon any such volume, except in the name and for the benefit of the state of Wisconsin, and that upon any breach of this covenant as to copyright he will pay to the state treasurer five hundred dollars as liquidated damages; that the printing board may declare the contract forfeited whenever it shall be determined in any action upon the bond of such publisher that he has failed in any respect to comply with the provisions of this chapter or of his contract; that upon any forfeiture, so declared, he will upon demand transfer to the secretary of state for the use of the state all stereotype plates of all volumes published under such contract, or will pay to the treasurer of the state one thousand dollars for each such volume as liquidated damages for the failure to make such transfer, and that such failure shall be deemed a breach of the conditions of his bond and such liquidated damages may be recovered by action thereupon: and that he will comply with all the provisions of this chapter on his part to be performed and will make no charge or claim against the state for full performance of said contract except for the contract price of the volumes sold and delivered in addition to the aforesaid three hundred fifty volumes. But said publisher, his representatives and assigns, may continue to publish and sell any such volume originally published by him so long as he and they comply with all the requirements of this



chapter and of his contract in respect to the character, sale, and price thereof, notwithstanding a copyright vested in the state.

20.76 ADVERTISEMENT FOR BIDS. Commencing in the first week in April next preceding each contract period, the printing board shall advertise for six successive weeks in newspapers, each of which is published in a different city of the state, that sealed proposals for printing, publishing and delivering the supreme court reports as required by this chapter will be received by said board at its office and there publicly opened and read at a specified time, and that upon application said board will furnish to bidders all necessary information and blanks.

20.77 DEPOSIT BY BIDDERS, CONTENTS OF BIDS. Each bidder shall deposit with the state treasurer before filing his proposal the sum of one thousand dollars, to be forfeited to the state in case he shall not make a contract according with the terms of his proposal, if accepted, and according with the requirements of this chapter, take a receipt therefor from said treasurer stating the aforesaid conditions of the deposit and deliver the same to the printing board with his proposal. Each proposal shall specify the price per volume at which the volumes to be published during the contract period will be sold to residents of this state, which price shall not exceed two dollars.

20.78 OPENING AND ACCEPTANCE OF BID. All proposals shall be opened and read publicly at the time and place appointed therefor, or on such adjourned day as may be named by the printing board. Thereupon that proposal shall be accepted which proposes to sell said reports to residents of the state at the lowest price per volume. Each accepted proposal shall have endorsed thereon, over the signature of the members of the printing board, or of a majority of them, the word "accepted," with the date of such acceptance, which endorsement shall constitute immediate notice to the bidder of the fact of acceptance.

20.79 CONTRACTOR'S BOND, RELETTING CONTRACT. Within thirty days after the acceptance of any proposal, or such further times as the printing board may allow therefor, the successful bidder shall make a contract according with the terms of his proposal and according with the terms of this chapter, and shall execute to the state and deposit with the state treasurer a bond in the penal sum of ten thousand dollars, conditioned to fulfill such contract in all particulars, with at least two sufficient securities, residents of this state, to be approved by the secretary of state. Such bond shall by its terms be the joint and several obligations of the persons executing it; but such bidder may, in lieu of sureties to such bond, deposit therewith bonds of the

United States, payable to the bearer, amounting to not less than ten thousand dollars, which shall be deemed and held to be forfeited to the state of Wisconsin in case of the failure of such bidder to fulfill any of the conditions of his said bond by him to be performed. If the successful bidder fails to complete his contract or forfeit the same for any cause, the printing board shall relet the contract as soon thereafter as practicable, for the remainder of the contract period, in the manner herein provided for letting the original contract.

(Am. 1911, c. 664, s. 160.)

#### OF THE DISTRIBUTION OF PUBLIC PRINTING.

20.80 AUTHORITY FOR DISTRIBUTION, ACCOUNTING. All public printing delivered to the superintendent of public property by state printers and by the publisher of Wisconsin reports shall be distributed to the persons and in the manner directed by law, and not otherwise, be receipted for by the distributees to said superintendent and by him be accounted for in such manner that his records will show the date, quantity, kind or description of every receipt and delivery thereof and the name of every distributee.

20.81 DISTRIBUTION WITHIN STATE, HOW MADE. All distributions of public printing to state officers, to other public officers, to municipalities, schools, and institutions within the state shall be personal as far as practicable; and when otherwise, by mail, express, or freight as will be suitable and least expensive, all carriage charges payable by the state. Distributions directed in this chapter upon the applications of designated distributees shall not be made without such applications, which, except when personal, must be made in writing and filed.

20.82 EXCHANGES. The superintendent of the state historical society is empowered to procure the exchange of public printing for public documents produced in other states and countries as may be desirable to maintain or enlarge its historical, literary, and statistical collections, and as may accord with interstate and international comity; the librarian of the state library shall procure so many of such exchanges as he is authorized by law to make, and the secretary of state, attorney general, tax commission, railroad commission, state superintendent, state board of control, state board of health, state board of agriculture, commissioner of insurance, commissioner of banking, civil service commission, dairy and food commissioner, free library commission, commissioner of the bureau of

labor and industrial statistics, state board of forestry, and the commissioners for the promotion of uniformity of legislation in the United States may procure by exchange such documents from other states and countries as may be needed for use in their respective offices. Exchange lists shall be filed with the superintendent of public property by the respective officers, boards, and commissions so authorized to procure exchanges and the documents specified for exchange shall be forwarded directly from said superintendent's office or shipping room, carriage charges payable by the state.

20.83 DEFINITIONS OF "STATE OFFICERS" AND OF "PUBLIC LIBRARIES." Every direction in sections 20.87 and 20.88 to distribute any public printing to state officers or to each state officer without other limitation means those holding at the time when the printing regularly should issue and includes the governor, lieutenant governor, each justice and the clerk of the supreme court, the supreme court reporter, the revisor; every member of the legislature, every officer required to report in writing to the governor or to the legislature; every member of every state board or commission; the secretary, assistant, and chief clerk of every such state officer, board, and commission; the chairman of each legislative committee, and the chief clerks and the sergeant-at-arms of both houses of the legislature. And every such direction to distribute to public libraries or to each public library without other limitation means and includes the state library, the university law library, the Milwaukee law library association, and the Oshkosh law library, the state historical society, the libraries of the university of Wisconsin, of the state normal schools, of all chartered colleges and academies having three hundred or more volumes each, and of all other public libraries within the state having one thousand or more volumes, each.

(Am. 1911, c. 664, s. 160.)

20.84 DISTRIBUTION, TO WHOM. Immediately after the receipt of public printing by the superintendent of public property he shall make distribution therefrom as follows:

(1) Of the legislative directory provided by section 20.05, one copy to each member elect of the legislature and one copy to each other state officer applying therefor; the remainder, immediately after the organization of the legislature, to the chief clerks in the proportion of one-third to the chief clerk of the senate and two-thirds to the chief clerk of the assembly.

(2) Of the biennial fiscal statement and estimate provided by section 20.03, one copy each to the governor, each member

of the legislature, and each other state officer applying therefor.

(3) Of the legislative journals in book form, one copy to each state officer, to each member, officer, journal clerk, and index clerk of the next succeeding legislature; not exceeding ten copies each to the state library, the university library, and the university law library; one copy each to all other public libraries applying therefor. The copies printed on bond paper shall be delivered to the respective chief clerks. Each chief clerk shall, upon request, be supplied for use during the session, with the journals of any previous session of the legislature.

(4) Of Wisconsin session laws, one copy to each member and officer of the legislature enacting them, and to the respective chief clerks of the next succeeding legislature three copies each, one copy each to the governor, secretary of state, attorney general, justices of the supreme court, supreme court reporter, revisor, each judge and clerk of every other court of record, each judge and district attorney of the United States in this state, the secretary of state of the United States, the library of congress, the Milwaukee law library association and the Oshkosh law library; to the state library, the state historical society, and the university law library ten copies each.

(5) Of reprints of session laws, the same distribution as in the case of Wisconsin session laws, except members of the legislature, so far as necessary to enable the distributees to make their official sets complete.

(6) Of Wisconsin Statutes, one copy to each state officer and to each member and officer of the next succeeding legislature applying therefor, and to the respective chief clerks three extra copies, to each judge and district attorney of the United States in this state, the secretary of state of the United States, library of congress, each charitable and penal institution, the Milwaukee law library association, the Oshkosh law library, and each other public library applying therefor; not exceeding ten further copies each to the state library, the university law library and the state historical society; and to the county clerk of each county enough copies to enable him to deliver one to each of the following officers in his county: the judge and clerk of each court of record, the county clerk, treasurer, sheriff, district attorney, register of deeds, surveyor, coroner, county superintendent of schools, superintendent of poor, chairman of the county board, and each town, village and city clerk, and town chairman.

(7) Of the special editions of statutes, one copy to each public officer named in lists filed with the superintendent of public property for the purpose of such distribution by the respective officers upon whose requisitions the same were printed.

(8) Of Wisconsin annotations, the same distributions as in the case of Wisconsin Statutes upon application therefor by the respective distributees.

(9) Of the governor's message and of all official reports, one copy of each to each state officer and to each member of the next succeeding legislature applying therefor. Any state officer, board, or commission may file a list of other public officers to whom he or they desire his or their official reports sent and said superintendent shall make distribution accordingly, one copy to each.

(10) Of parts of official reports, pamphlets, and magazines, and bulletins and transactions of officers and societies, one copy of each to each person named in lists filed for the purpose of such distributions by the respective officers, boards, commissions, and societies upon whose requisitions the same were printed; but the lists filed by the state superintendent and by the free library commission shall designate by counties the matter to be distributed to schools of all kinds and school libraries in such counties, respectively, and the matter so designated shall be shipped by freight or express to the county superintendents of schools, who shall make the ultimate distribution at the cost of the counties respectively. Every such list filed by the state horticultural society, the Wisconsin agricultural experiment association, the state dairymen's association, the state conference of charities and corrections, the association of trustees and superintendents of county asylums, the Wisconsin teachers' association, the Wisconsin live stock breeders' association, or the Wisconsin cheese-makers' association shall be accompanied with the necessary postage for the required carriage by mail, and unless so accompanied shall not be used.

(11) Of collected state documents, one set to each member applying therefor of the legislature to which the contained documents were submitted, to the secretary of state, to each charitable and penal institution, and to each county clerk; such number of sets to the state library and state historical society, respectively, as they may require for their use; one set each to all other public libraries designated in a list to be

filed by the free library commission, and three sets to the legislative reference department.

(12) Of the Wisconsin blue book, one copy to each state officer other than member of the legislature, to each member and officer of the next succeeding legislature, to each charitable, penal, and reformatory institution, each judge, and clerk and district attorney of the United States courts within the state, each senator and representative in congress and each member elect as such, the state dairyman's association, the academy of sciences, arts, and letters, each newspaper applying therefor whose name is listed therein, and the home office of the Wisconsin humane society; ten copies each to the state library, university library, university law library, and the state historical society; one copy each to each other public library, school, academy, and college applying therefor; to the adjutant general for the use of the national guard, fifty copies; to the county clerk of each county enough copies to enable him to deliver one copy to the following officers in his county: the judge and clerk of each court of record, the county clerk, district attorney, county superintendent of schools, chairman of the county board, and clerk of each city; and to each member of the legislature two hundred and fifty copies, to be delivered to himself, and to each officer of the legislature, fifty copies to be delivered to himself.

(Am. 1911, c. 664, s. 160.)

(13) Of the opinions of the attorney general and the decisions of the railroad commission bound separately from their respective reports, one copy of each to each state officer applying for them, each clerk of a court of record, each city clerk, each public library applying therefor and ten further copies each to the state library, the university library, the university law library, and the state historical society.

(14) Of the supreme court reports acquired by contract or purchase, one copy to each justice of the supreme court, the supreme court reporter, the revisor, each judge of the United States courts in this state, each judge of the circuit and county courts, each judge of the district court, civil courts and municipal courts in counties having a population of three hundred thousand or more, each judge of every other court of record, and each judge of every municipal court from which appeals may be taken directly to the supreme court; each clerk of the aforesaid courts except the supreme court, each law library mentioned in section 20.83. Ten further copies shall be delivered to the university law library and such

further number to the state library as its librarian may request for its use. Further distribution shall be made as may be required to effect exchanges authorized by law. The remaining copies shall be retained for future distribution according to law.

(15) The printing board may, in its discretion, direct the delivery by the superintendent of public property to the author of any public printing specified in sections 20.27, 20.28, and 20.29, of such number of copies as it shall deem reasonable, for official use.

(Am. 1911, c. 664, s. 160.)

20.85 FURTHER DISTRIBUTIONS. In addition to the distributions authorized by section 20.84 the superintendent of public property shall, from time to time, deliver upon request of the superintendent of the state historical society and of the librarian of the state library such further copies of any state publications still in his possession as may be needed for the use of said society and said library, respectively; and upon the request of any state officer, such further copies of any printing of the third class, except collected state documents, as may be necessary or convenient for the business of such officer. But no state officer shall receive more than one such copy for his own use nor more than one copy for each assistant and chief clerk in his office. The superintendent of public property shall also deliver, at the expense of the state, to the library of congress such public printing as shall be designated for the purpose by the written request of said superintendent of the state historical society; and he shall immediately notify said society of the receipt by him of each separate lot of public printing of the third class.

(Am. 1911, c. 664, s. 160.)

20.86 LAWS AND COURT REPORTS REMAIN PUBLIC PROPERTY. All volumes of Wisconsin session laws, statutes, annotations, and supreme court reports distributed to any state or other public officer, except members and officers of the legislature and officers of the United States, shall have stamped or written thereon the name of his office and shall be kept for the use of such office; and when he ceases to hold such office he shall deliver them to, and take a receipt therefor from his successor and deposit such receipt, if a town officer, with the town clerk, if a county officer, with the county clerk, and if a state officer, with the secretary of state; and any such officer who shall neglect or refuse to make delivery as aforesaid shall be liable to his successor in an action of replevin for the same or in an action for money had and re-

ceived to the full amount it shall cost such successor to furnish himself with such volumes, and costs of suit; which action shall, on request, be brought and prosecuted by the district attorney of the proper county.

**20.87 INVENTORIES, LISTS OF AND RECEIPTS FROM DISTRIBUTEES IN COUNTIES, RETURN OF UNDISTRIBUTED PUBLIC PRINTING.** The superintendent of public property and the county clerk and county superintendent of schools of each county shall make and file annually with the printing board an inventory of all public printing undistributed in his office on the first day of July. Each county clerk shall transmit with his inventory a list of the officers in his county, and each county superintendent shall transmit with his inventory a list of the school districts, other schools and institutions in his county, entitled to distributions of public printing from his office. County clerks and county superintendents shall take receipts from all such distributees and transmit the same with their said inventories. The printing board shall furnish suitable blanks for such inventories and lists, and may, in its discretion, order the return to the superintendent of public property of any public printing that has remained undistributed for more than six months in the office of any county clerk or superintendent of schools.

**20.88 INVENTORIES BY OTHER STATE OFFICERS.** Every state officer maintaining a permanent office at the city of Madison shall make and file annually with the printing board an inventory of all public printing of the second and third classes and all maps and charts on hand on the first day of July. Said board shall from time to time require the return to the superintendent of public property of all such printing as has become, in the opinion of said board, of no further use to the office reporting the same.

**20.89 FUTURE DISTRIBUTIONS. SALES.** The printing board shall from time to time file with the superintendent of public property a statement of the number of copies of each book, report, or other document printed for the state by the state printer which he is required to reserve for future distributions according to law; also a statement of the cost, exclusive of the author's and other editorial work, of each such publication. Said superintendent may sell to any citizen of the state at said cost price, and to any person not a resident of the state at said price plus fifty per cent. thereof, one copy and no more of each such publication out of any surplus on hand beyond the reservation so required.



## AUDIT AND PAYMENT.

20.90 AUDIT AND PAYMENT. Every claim for compensation arising under this chapter shall be audited by the secretary of state and the amount allowed thereupon by him shall be paid out of the state treasury, but in certain cases such payment shall be charged as directed in section 20.91. The amount so allowed shall be endorsed on the copy of the document or job presented with the bill or account. Whenever necessary said secretary may employ an expert at the expense of the state to aid him in such audit.

20.91 PRINTING CHARGED TO APPROPRIATION, WHEN. The cost of all public printing, including paper and plates for illustrations, furnished to the university of Wisconsin, the state normal schools, and all institutions managed by the board of control, shall be charged against the general appropriations for the support of said university and other institutions, respectively, except the cost of printing the reports and bulletins of the agricultural experiment station of the university of such numbers, copies, and pages each as shall be approved and allowed by the governor, of such number of copies of the reports of the Washburn observatory, not exceeding seven hundred, as shall be approved and allowed by the governor and of such number of the scientific bulletins of the university as shall be so approved and allowed, which cost so excepted shall not be charged to the general appropriation for the university.

SECTION 2. This act shall take effect and be in force from and after its passage and publication.

Approved July 12, 1911.

No. 573, S.]

[Published July 15, 1911.

## CHAPTER 658.

AN ACT to create sections 1087m—1 to 1087m—30, inclusive, and amend section 1036; subsection 10, of section 1038; subsection 11, of section 1038; subdivision (a), of subsection 11a, of section 1038a; subdivision (h), of subsection 11a, of section 1038; and repeal subsection 10a, of section 1038 of the statutes, relating to taxation of incomes, and making an appropriation therefor.

*The people of the State of Wisconsin, represented in Senate and Assembly, do enact as follows:*

SECTION 1. There are added to the statutes thirty new sections to read: Section 1087m—1. There shall be assessed, levied, collected and paid a tax upon incomes received during