

## Chapter SPS 168

### CONTINUING EDUCATION

SPS 168.01 Continuing education requirements.  
SPS 168.02 Approved continuing education.

SPS 168.03 Postponement or waiver.

**Note:** Chapter SPS 168 was repealed and recreated by Wis. Act 262 effective 5-1-18, Register April 2018 No. 748.

#### SPS 168.01 Continuing education requirements.

(1) Unless granted a postponement or waiver of the continuing education requirements under s. SPS 168.03, a substance abuse counselor or prevention specialist shall complete 30 continuing education credit hours in approved continuing education programs during each 2-year credential period and shall certify on the renewal application that all required continuing education was completed.

(2) A minimum of 4 continuing education credit hours of the required 30 credit hours shall be in the area of professional ethics and boundaries.

(3) A credential holder who also holds an active license granted under s. 457.08 (4), 457.10, 457.11, 457.12, 457.13, or 457.14 (1) (d) to (f), Stats., may satisfy the continuing education requirements by meeting the continuing education requirements under s. 457.22, Stats.

(4) A clinical supervisor shall complete 4 hours of continuing education each 2-year credential period related to the supervision of substance abuse counselors. The 4 hours completed under this subsection may count toward the continuing education required for renewal of a clinical substance abuse counselor certification.

(5) A new credential holder is not required to satisfy continuing education requirements during the time between initial credentialing and commencement of a full 2-year credential period.

(6) Continuing education credit hours shall apply only to the 2-year credential period during which the credit hours are completed. If a credential holder fails to satisfy the continuing education requirements during a 2-year credential period, any additional continuing education credit hours completed on or after the renewal date to satisfy the requirement of the preceding period will not apply to the period during which they are earned.

**History:** 2017 Wis. Act 262: cr. Register April 2018 No. 748, eff. 5-1-18.

**SPS 168.02 Approved continuing education.** (1) A continuing education program is approved if it is relevant to the practice of substance abuse counseling and any of the following applies:

(a) The program is approved, sponsored, provided, endorsed, or authorized by any of the following:

1. The National Association of Alcohol and Drug Abuse Counseling or one of its affiliated divisions.
2. The International Certification & Reciprocity Consortium.
3. The American Association for Marriage and Family Therapy or one of its affiliated divisions.
4. The Wisconsin Association for Marriage and Family Therapy.
5. The National Rehabilitation Counseling Association.
6. The American Rehabilitation Counseling Association.
7. The Wisconsin Rehabilitation Counseling Association.

8. The National Board for Certified Counselors.

9. The Commission on Rehabilitation Counselor Certification.

10. The Association of Social Work Boards.

11. The National Association of Social Workers or one of its affiliated chapters.

12. The Association of Baccalaureate Program Directors.

13. The Council on Social Work Education.

(b) The program or course is offered by a training program accredited by the Commission on Accreditation for Marriage and Family Therapy Education.

(c) The program is approved, sponsored, or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.

(d) The program or course is offered by an accredited college or university. A credential holder shall receive 15 continuing education credit hours for completing a semester course approved under this paragraph.

(e) The program is an employee sponsored inservice training and development program. No more than 15 continuing education credit hours earned through employee sponsored in-service training and development programs that are not approved under par. (a), (b), (c), or (d) may count toward satisfying continuing education requirements.

(2) (a) A person may earn continuing education credit hours for engaging in any of the following activities, if the activity is relevant to the practice of substance abuse counseling:

1. Presenting professional material. One continuing education credit hour is earned under this subdivision for each hour of a continuing education presentation, except that 15 credit hours are earned for presenting a semester-long educational course. No continuing education credit hours are earned by a person for repeating a presentation for which the person has previously earned continuing education. A person who presents for any of the following may earn continuing education credit hours under this subdivision:

a. A seminar, workshop, program, or institution that is approved under sub. (1).

b. A university, college, or vocational technical adult education course.

2. Developing professional material. One continuing education credit hour is earned under this subdivision for each hour spent developing continuing education professional material.

3. Authoring a published textbook or professional resource book. Fifteen continuing education credit hours are earned for authoring a book under this subdivision.

4. Authoring a professional journal article or a chapter published in a textbook or professional resource book. Eight continuing education credit hours are earned for authoring an article or chapter under this subdivision.

(b) A person may earn up to 15 continuing education credit

hours that count toward satisfying continuing education requirements by completing continuing education that is approved under par. (a).

**History:** 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.

**SPS 168.03 Postponement or waiver.** A holder of a

credential under s. [440.88](#), Stats., may apply to the department for a postponement or waiver of the requirements under this chapter on grounds of prolonged illness, disability, or other grounds constituting extreme hardship. The department shall consider each application individually on its merits.

**History:** 2017 Wis. Act 262; cr. Register April 2018 No. 748, eff. 5-1-18.