

## Chapter PI 3

## LICENSES

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**PI 3.01 Permits.** A permit is an instrument, limited in time to one year or fraction thereof and to one specific job, given to permit the employment of the holder who does not meet the minimum legal requirements for teaching as stated in section 40.43, Wis. Stats. (1) No permit may be issued to any person who has secured credits for less than one year of work as prescribed by a college offering an accredited 2 year professional education course. *an*

(2) A permit may be granted only upon the written request of the employing official. (a) Such request shall state that a satisfactory qualified person is not available.

(b) A permit shall be limited to a certain position and may not exceed one school year.

(c) All permits shall expire as of June 30 or sooner of the school year for which they are issued.

(d) No permit may be renewed unless there shall be a continued shortage of available qualified teachers, and at least 6 semester hours of credit are gained during the school year or the summer preceding opening of the school year for which the permit is to be issued. These credits must be acceptable to the college at which the permit teacher is working toward her next diploma or degree.

(e) All permit teachers must have their credits evaluated and a suitable pattern of procedure established by the proper college authority.

(f) The state superintendent may issue or decline to issue permits at his discretion.

**PI 3.02 Special licenses.** A special license is an instrument, limited in time to one year or fraction thereof and to one specific job, to permit the employment of a legally qualified teacher who does not meet the legal qualifications for the teaching position he is asked to handle. (1) Such license shall expire as of June 30 of the school year of issue or earlier.

(2) No special license will be renewed unless at least 6 semester hours of college work are taken between the date of issuance and the date of renewal. Such work must be directed toward the deficiency or deficiencies.

(3) The administrative officer of the school must request such special license in writing and must explain the situation.

**PI 3.03 Licenses.** A license is a one or two-year instrument which indicates that the holder is fully qualified to teach the subjects or at the grade levels endorsed on the license.

*Ann* (1) **KINDERGARTEN.** Licenses to teach the kindergarten are given to people recommended by the proper college authorities and who

have successfully completed an accepted kindergarten education program with a bachelor's degree from an accredited four year institution.

(2) **ELEMENTARY.** Licenses will be granted to similarly recommended graduates of accredited state and county colleges who have graduated from the approved two-year teacher education courses. Licenses will be granted to similarly recommended graduates of accredited state colleges who have graduated from the approved three-year teacher education courses. Licenses will be granted to similarly recommended graduates of state colleges, the state university and private colleges who have graduated with a degree from an approved teacher education course. Graduates of out-of-state accredited colleges and universities are eligible for licenses providing they meet our state requirements.

(3) **HIGH SCHOOL.** Licenses will be granted to similarly recommended graduates of accredited degree-granting colleges and universities for those subjects for which they have had adequate preparation under the prescribed regulations.

**PI 3.04 Certificates.** Certificates are term and life. Three, four or five-year term non-renewable certificates indicate the length of time the holder has to reach the next level of legal certification.

(1) Five-year non renewable certificates may be issued to graduates of recognized two and three year elementary teaching courses at the expiration of the two-year license previously described. The issuance of such certificates shall be conditioned upon proof of success as reported by superintendents and upon proof of having shown continued professional education toward the three-year diploma or degree.

(2) Life certificates may be granted to teachers who are degree-holding, fully qualified graduates of an accredited degree-granting institution and who have met the prescribed regulations.

(a) **HIGH SCHOOL TEACHERS.** Must hold a major from an accredited college recognized by the state superintendent in the subjects for which the certificate is to be granted and must have taught successfully in Wisconsin for at least 2 years those courses endorsed on a legal license issued in Wisconsin. Proof of success shall be furnished as requested by the state superintendent.

(b) **ELEMENTARY TEACHERS.** The applicant must be a properly recommended graduate of a degree course in elementary education from a college of university accredited to offer a degree in the preparation of elementary teachers. The applicant must have held a regular license to teach in elementary schools in Wisconsin and must have taught successfully under such licenses for at least 2 years in Wisconsin. Proof of success shall be furnished as requested by the state superintendent.

**PI 3.10 Special Rules.** (1) **MAJOR IN ACADEMIC SUBJECT.** A major in an academic subject shall consist of at least 24 semester hours of college credit.

(2) **MAJOR IN SPECIAL TEACHING FIELD.** A major in a special teaching field shall consist of at least 30 semester hours of college credit. Special fields are industrial arts, home economics, business education, agriculture, music, art and physical education.

(3) **MINOR IN ACADEMIC SUBJECT.** A minor in an academic subject shall consist of at least 15 semester hours of college credit.

(4) **MINOR IN SPECIAL TEACHING FIELD.** A minor in a special teaching field shall consist of at least 20 semester hours of college credit.

(5) **ACADEMIC PREPARATION.** (a) Elementary teachers shall graduate with a good general education background.

(b) High school academic teachers shall have had one major subject and two minor subjects or two major subjects.

(c) A person majoring in a special subject field must have had at least one minor subject.

(6) **PROFESSIONAL PREPARATION.** (a) Elementary teachers shall have graduated from an elementary education course approved by the state superintendent. A minimum of 26 semester hours of professional education including methods, child development and student teaching are required.

(b) High school teachers must have at least 18 semester hours of professional education. Three hours shall be in educational psychology or psychology of learning, 2 in methods in the major subject and 5 in student teaching. The other 8 semester hours may be elected in education.

(7) **LIBRARIANS.** Librarians must hold a license to teach and must also have secured courses in library science that cover the areas of cataloging, book selection, materials and reference. Minimum credits in library science will be 4.

(8) **DRIVER EDUCATION.** To teach "behind-the-wheel" driver education a teacher's license at the secondary level must be held and at least 2 semester hours of credit in "behind-the-wheel" driving obtained in an institution accredited for such purpose.

(9) **CONVERSION TO ELEMENTARY TEACHING.** Conversion to elementary teaching by qualified high school teachers requires completion of the following courses:

	<i>Semester Hours</i>
Child growth and development -----	3
Elementary curriculum -----	3
Teaching of reading techniques -----	3
Teaching of arithmetic techniques -----	2
Practice teaching on elementary level -----	4
Arts and crafts including music -----	3
Mathematics (2 semester hours arithmetic) -----	4
Social science (3 semester hours in American History, 3 semester hours in General Geography) -----	6
Conservation -----	2

Subjects and fields covered previously in college need not be repeated.

(10) **LICENSES AND TERM CERTIFICATES.** All licenses and term certificates shall be issued for school years or less and the expiration date shall be of June 30 of the designated year.

**PI 3.20 Specialized areas.** (1) **SCHOOL SOCIAL WORKER.** (a) *Junior school social worker.* Eighteen semester hours of professional education or its equivalent. One year satisfactorily completed in an ap-

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proved school of social work at the graduate level. The state superintendent may issue temporary certification to applicants with deficiencies either in social work or education. Such deficiencies must be removed at the minimum rate of 6 semester hours per year.

(b) *Senior school social worker.* Eighteen semester hours of professional education or its equivalent. A master's degree in social work taken in an approved school of social work. A minimum of 3 years experience in a recognized social agency working with children and youth or performance of the work of a school social worker for 3 years. Credits obtained in the social work course that the school's department of education will accept as equivalent to professional education will be accepted toward a license to teach in (a) and (b). The state superintendent may also determine equivalency.

(2) **SCHOOL PSYCHOMETRIST.** (a) Eighteen semester hours of professional education or its equivalent.

(b) A bachelor's degree plus 24 semester hours of graduate work in psychology and/or education.

(c) At least 18 semester hours of credit in courses listed in Group A and at least 6 semester hours of credit in courses listed in Group B.

(d) At least 3 semester hours of supervised teaching or internship.

*Group A*

- \*Child or adolescent psychology
- \*Psychology of learning
- Experimental psychology
- Abnormal psychology
- \*Tests and measurements
- Statistics
- Social psychology
- Principles of psychotherapy
- \*Individual mental testing
- Projective psychology
- \*Supervised clinical practice
- Psychopathology
- Psychology of adjustment
- Social work

*Group B*

- Introduction to education
- Modern philosophies (issues) in education
- \*Curriculum, elementary instructional problems or teaching course in subject major
- Educational tests
- Education of exceptional children
- Remedial instruction
- Guidance techniques
- School administration
- School law
- School finance
- Educational laboratory

*Note:* Courses taken for bachelor's degree not to be repeated.

\* Starred courses are required.

(e) Credits obtained in the area of psychology that the school's department of education will accept as equivalent to professional education will be accepted toward (a). The state superintendent may also determine equivalency.

(3) **SCHOOL PSYCHOLOGIST.** (a) A master's degree in psychology or education.

(b) Forty-eight semester hours of graduate work in the fields of psychology and education.

(c) Thirty semester hours in the field of psychology of which at least 24 semester hours shall be at the graduate level.

(d) Eighteen semester hours of professional education or its equivalent.

(e) At least 3 semester hours of acceptable supervised laboratory or clinical experience.

(f) Must have completed all courses required of school psychometrist.

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(g) Must have had 4 years of experience in 2 or more of the following fields, 2 years of which must be in school psychometric or psychological work: teaching in elementary or secondary schools (may be waived upon investigation of department); experience in guidance clinics, in social agencies and institutions dealing primarily with children and adolescents; experience as school psychometrist under supervision; experience in an educational or psychological clinic.

(h) Credits obtained in the area of psychology that the school's department of education will accept/as equivalent to professional education will be accepted toward (d). The state superintendent may also determine equivalency.

(4) NURSERY SCHOOL TEACHERS. License will be granted upon evidence of completion of a four-year course in a school accredited for providing a professional major in the teaching of nursery school children.

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(6) *or*