

(f) Have the ability and willingness to carry out instructions of physicians and the regulations of the board.

(g) Have good understanding of and be capable of directing and supervising the care of the aged and chronically ill patients.

(2) RESPONSIBILITIES. The director of nursing shall (a) receive the authority from the administrator to provide, direct and supervise nursing care.

(b) Carry out the physician's orders.

(c) Maintain an up-to-date nursing care plan for each patient based on individual needs and the physician's direction.

(d) Develop or have available written nursing procedures for the care of the patients.

(e) Plan a program of in-service training including orientation for all nursing personnel.

(f) Assist the administrator in planning for an adequate staff; the employment of qualified personnel capable of carrying out the duties of the positions, purchasing necessary equipment and supplies, arranging proper facilities and interpreting to the employees, visitors and patients, the program of the home.

(g) Be responsible for obtaining prompt medical care in cases of apparent acute illness of a patient or in an emergency. In case of acute illness, or injury, the next of kin shall be notified.

(h) Designate a responsible person to be in charge during her absences of short duration from the home and a qualified person in charge during her vacation, illnesses or leave of absence.

(i) Be responsible for all assignments and work schedules. All assignments are planned around the patient's needs and the worker's capabilities. She shall be responsible for the actions of all employees under her supervision.

History: Cr. Register, June, 1964, No. 102, eff. 7-1-64.

H 32.10 Minimum nursing staff requirements. Each nursing home shall be classified based upon the ability of the home to meet the minimum nursing staff requirements of this section. (1) HOMES FOR SKILLED NURSING CARE. (a) Nursing services shall be under the supervision of a full-time "registered nurse" who shall be on duty 40 hours per week and shall be on call at all times.

(b) The total hours of nursing care required for patients needing skilled nursing care shall be 2 hours per patient per day, computed on a 7-day week, and a minimum of 20% of such time shall be provided by registered nurses or licensed trained practical nurses. The 40 hours per week or more that the supervisor is on duty will be included in computing the 20% requirement.

(bm) Homes for skilled nursing care in which 75% of the patients are mentally retarded as determined by the department shall require, in lieu of section H 32.10 (1) (b), a minimum of 2 hours per patient per day of care, computed on a seven-day week, consisting of a minimum of 15 minutes per patient per day of care by registered nurses or licensed trained practical nurses and a minimum of 45 minutes per patient per day of care by registered nurses or licensed trained practical nurses or nursing assistants and a minimum of one hour per patient per day of care by nursing assistants or care or treatment

Register, September, 1971, No. 189

by physical therapists, occupational therapists, activity therapists, recreational therapists, social workers, vocational rehabilitation personnel, teachers or psychologists.

(c) The total hours of nursing care required for patients needing limited nursing care shall be 1.25 hours per patient per day, computed on a 7-day week, and may be provided by licensed trained practical nurses or nursing assistants.

(d) There shall be one person capable of providing patient care up and dressed and on duty status in the home 24 hours per day.

(2) HOMES FOR LIMITED NURSING CARE. (a) Nursing services shall be under the supervision of a full-time licensed "T.P.N." who shall be on duty 40 hours per week and shall be on call at all times.

(b) The total hours of nursing care required for patients needing limited nursing care shall be 1.25 hours per patient per day, computed on a 7-day week and may be provided by licensed T.P.N.'s or N.A.'s.

(c) There shall be one person capable of providing patient care up and dressed and on duty status in the home 24 hours per day.

(3) HOMES FOR PERSONAL CARE. (a) Personal services shall be under the supervision of a full-time administrator who shall be on duty 40 hours per week and shall be on call at all times.

(b) Adequate staff shall be provided for the personal care needs of the patients.

(c) There shall be one person capable of providing personal care and on duty status up and dressed in the home 24 hours per day.

(4) QUALIFICATIONS AND IDENTIFICATION. (a) Nursing staff shall be employed primarily for patient care; they shall be qualified for the position for which they are employed.

(b) The registered nurse shall be currently registered in the state of Wisconsin.

(c) The trained practical nurse shall be currently licensed in the state of Wisconsin.

(d) The nursing assistant shall submit evidence of training to the administrator before being assigned to her duties. This training may be in-service training given by a registered nurse, or under the auspices of a hospital or an official health agency, or in an approved program in the Vocational School or the American Red Cross course for nursing assistants in nursing homes.

(e) Provision shall be made for relief personnel whenever a nurse or nursing assistant is off duty for any reason.

(f) Each employe shall wear a badge or tag or uniform which identifies their employment status.

History: Cr. Register, June, 1964, No. 102, eff. 7-1-64; cr. (1) (bm), Register, September, 1971, No. 189, eff. 10-1-71.

H 32.11 Patient care. (1) Every patient shall receive nursing care and supervision based on individual needs. Each patient shall show evidence of good personal hygiene. (a) *Baths.* Patients shall bathe or be bathed or assisted with their baths as necessary. Bed patients shall be bathed at least every second day. Clean linen and clothing shall be provided. Ambulatory patients shall be bathed weekly. Baths shall be given in such a manner as to provide privacy for the patient.

Register, September, 1971, No. 189

(b) *Incontinent patients.* 1. Incontinent patients shall have partial baths and clean linens each time the bed or clothing is soiled.

2. Pads or diapers shall be used for incontinent patients to keep bedding dry and for the patient's comfort. Rubber, plastic or other types of linen protectors shall be completely covered. Newspapers and thin plastic film are not acceptable. Rubber or plastic diapers shall not come in direct contact with the patient.

3. Soothing and healing lotions or cream shall be applied where skin may become irritated; careful skin care shall be given to prevent bedsores.

4. Clothing and bedding shall be changed immediately after being soiled, and kept clean and free of odors. Soiled linen and clothing must be removed immediately from the patient areas. Rubber and plastic sheets shall be cleaned as often as necessary to prevent offensive odors.