

## Chapter N 8

POLICIES GOVERNING BOARD AND COMMITTEE  
MEETINGS

N 8.01	State board of nursing	N 8.03	Committee of examiners for nurses
N 8.02	Policies of state board of nursing	N 8.04	Committee of examiners for trained practical nurses

N 8.01 State board of nursing. (1) OFFICERS. The officers of the board shall consist of a president, vice-president, and secretary.

(2) ELECTION. The officers of the board except the secretary, shall be elected annually by ballot at the regular meeting in June. The candidates receiving the largest number of votes shall be declared elected. Officers shall assume office at the close of the meeting at which they are elected. No officer may serve more than two successive terms.

(3) VACANCIES IN OFFICE. (a) *President*. A vacancy occurring in the office of the president shall be filled by the vice-president for the period of the unexpired term.

(b) *Vice-president*. A vacancy in the office of vice-president shall be filled by appointment by the president for the period of the unexpired term.

(c) *Secretary*. A vacancy in the office of secretary shall be filled by the assistant director of nursing education until a director of nursing education has been appointed.

(4) DUTIES OF OFFICERS. (a) *President*. The president shall preside at meetings and shall appoint members to serve on special sub-committees as may be created. The president shall be an ex-officio member of all standing and special sub-committees.

(b) *Vice-president*. The vice-president shall preside at meetings in the absence of the president and shall assume the duties of president.

(c) *Secretary*. 1. The secretary shall make the necessary arrangements for the meetings of the board, and send notices of meetings to members, prepare the agenda and record the minutes of the meetings and conduct the necessary correspondence for the board.

2. Previous to the expiration of the term of office of a member of the committee of examiners for nurses and the committee of examiners for trained practical nurses she shall obtain a list of eligible candidates and their credentials as herein provided and present the same to the board.

(5) COMMITTEES. (a) There shall be 5 standing committees in addition to those provided in section 149.03 and 149.09 (1), Wis. Stats. They shall consist of 3 members who shall be appointed by the president with the consent of the board immediately after the annual meeting in June.