

## Chapter PW-C 50

STANDARDS FOR JAILS, LOCKUPS, WORKHOUSES  
AND FORESTRY CAMPS

PW-C 50.01	Construction or remodeling	PW-C 50.10	Juvenile detention; definitions
PW-C 50.02	Records and admission	PW-C 50.11	Standards for detention homes
PW-C 50.03	Security	PW-C 50.12	Standards for receiving homes and boarding homes
PW-C 50.04	Health and hygiene		
PW-C 50.05	Sanitation		
PW-C 50.06	Discipline		

**PW-C 50.01 Construction or remodeling.** (1) All cells must be designed for single occupancy.

(2) Each cell must be at least 5½ feet wide and 7½ feet long and provide 400 cubic feet of air space.

(3) Each cell must contain a rigidly constructed metal bed with the frame bracketed to the wall or bolted to the floor, prison-type wash bowl, prison-type toilet, a small shelf-type table and seat both fastened to the wall, and several non-removable and non-breakable hooks for towels and clothing.

(4) There must be at least one shower bath to every six persons in each section on all floors; the section for females may be provided with tub bath. The supply of hot and cold water must be adequate.

(5) Dormitories may be used only for Huber Law prisoners. Such dormitories must include sufficient wash bowls, toilets and shower baths. There should be at least one shower bath, one toilet and one lavatory to every six persons.

(6) Modern selective locking devices must be installed on all security doors leading to jail sections. Doors to cells or detention rooms must also have such locking devices so that doors can be opened and closed individually, collectively, or both.

(7) Advice must be sought from the local fire department to plan complete fire protection, including necessity for fire extinguishers, fire alarms, fire drills and inspection service.

(8) When plans have been approved by the Wisconsin state industrial commission, two sets of plans and specifications must be forwarded to the state department of public welfare, division of corrections, for its approval. Upon approval, one set of plans will be so marked and returned. The remaining set will be retained for division files.

**PW-C 50.02 Records and admission.** (1) Juvenile and adult inmate records must be kept in separate registers to insure confidentiality of records pertaining to juvenile offenders.

(2) Upon its request, information necessary for the division of corrections must be promptly furnished by the person responsible for a jail's administration.

**PW-C 50.03 Security.** (1) All cells must be inspected at frequent and regular intervals, during the day and night, to insure the custody, safety, and welfare of those confined.

(2) There must be at least two complete sets of jail and fire escape keys, one set each in use and one or more sets each stored in a safe place accessible only to jail personnel for use in emergency. There must be an accurate record of the location of all jail keys. All

jail personnel must be given instructions concerning the use and storage of the keys and held strictly accountable for keys assigned to them.

(3) All jail personnel must be familiar with the locking system of the jail and able to release prisoners promptly in the event of a fire or other emergency.

(4) Regular inspections must be made to determine if cell and fire escape locks are in good working order.

(5) All windows of jail and detention sections must be covered with a heavy gauge screen of  $\frac{1}{4}$ " mesh, or less, to prevent passage of contraband.

(6) A steel grilled door, or steel plate door with grilled observation openings, must be provided for the main jail entrances. It should not be unlocked except to permit admission or exit of authorized persons and prisoners.

(7) Modern selective locking devices must be installed on all security doors leading to jail sections. Doors to cells, detention rooms, and day-rooms must also have such locking devices so that doors can be opened and closed either individually, collectively or both.

(8) The exterior of and approaches to the jail must be well lighted at night to permit observation of persons approaching the building.

(9) Windows must be opaque or glazed to prevent prisoners from observing what is going on outside the jail and outsiders from looking into the jail. Paint must not be used on window glass.

(10) Any damage to the jail must be promptly and securely repaired.

**PW-C 50.04 Health and hygiene.** (1) Any treatment necessary for existing illness must be provided promptly. A record should be made of the prisoner's physical condition and necessary treatment provided. The record should also include a description of any cuts, bruises, or abrasions which are the result of recent injuries.

(2) Death of an inmate shall be immediately reported to the attending physician. If a physician was not in attendance the coroner should be immediately notified.

(3) In case of acute illness or death of an inmate, the next of kin shall be immediately notified.

(4) All medications and treatment shall be administered only upon order of a physician.

(5) Medicines kept at the jail must be stored in a locked cabinet not accessible to prisoners.

(6) The utmost precautions must be taken in the control of insecticides, rodent killers, and other poisons. Prisoners must never be permitted to have access to such materials except under supervision.

(7) All cooks and food handlers shall wear clean garments and shall keep their hands clean at all times while engaged in handling food, drink, utensils, or equipment.

(8) Adequate and convenient hand washing facilities shall be provided for use by food handlers, including hot and cold running

Next page is numbered 99