

Chapter Adm 3

POPULATION DETERMINATION

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Adm 3.01 Preliminary population determination. The secretary of the department of administration shall on or before August 1 of each calendar year publish his preliminary population determination of the total number of persons residing in each municipality and county in the state of Wisconsin.

History: Cr. Register, September, 1973, No. 213, eff. 10-1-73.

Adm 3.02 Notice. A written notice of the preliminary population determination shall be mailed to each municipal and county clerk within 5 days after the publication of such determination.

History: Cr. Register, September, 1973, No. 213, eff. 10-1-73.

Adm 3.03 Appeal. (1) An appeal in writing objecting to the preliminary determination shall be authorized by the governing body of the objecting municipality or county. Such appeal shall be received by the secretary on or before September 15th and shall be substantiated by appropriate documentary material either outlining substantial error, proof of incorrect data, or subsequent changes in boundary, area or annexation proceedings not considered in the preliminary determination. Population enumerations by any group, agency or municipality shall not be considered unless conducted as a special census by the bureau of census, or by an authorized official statewide census. All appeals shall be attested to by the clerk and a copy of the authorization therefor included with the submitted documentary material.

(2) Final appeal determination shall be made by the secretary on or before October 1 of each year.

History: Cr. Register, September, 1973, No. 213, eff. 10-1-73.

Adm 3.04 Final determination. The secretary shall publish his final determination of population on or before October 1st. Such determination shall conclusively be recognized as the accepted population as of January 1 of the current year and constitutes the sole basis for final November distribution as required by law.

History: Cr. Register, September, 1973, No. 213, eff. 10-1-73.

Adm 3.05 Notification. The secretary shall notify each clerk of his final determination within 5 days of the publication thereof.

History: Cr. Register, September, 1973, No. 213, eff. 10-1-73.

Adm 3.06 Procedures and specifications. The secretary may establish and publish written specifications for the determination of population estimates for state tax sharing purposes. He may likewise outline guidelines for population projections for state tax sharing purposes and revise and alter such guidelines as needed.

History: Cr. Register, September, 1973, No. 213, eff. 10-1-73.

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