

**Chapter Ph-Int 1**

**PHARMACY INTERN TRAINING PROGRAM**

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**History:** Chapter Ph-Int 1 as it existed on December 31, 1974 was repealed and a new chapter Ph-Int 1 was created effective January 1, 1975.

**Ph-Int 1.01 Introduction.** (1) Germane to the requirements for an internship program are the characteristics of attributes of the practitioner, in this case, the registered pharmacist. A registered pharmacist:

- (a) Contributes to the health and well being of the community;
- (b) Is the legal guardian for the procurement, storage and distribution of drugs;
- (c) Is the provider of drug information and other pharmaceutical services; and,
- (d) Is licensed by state government to practice in the manner defined by the pharmacy examining board.

(2) In his/her capacity as drug and drug-product expert in the health care community, the pharmacist must draw on the following backgrounds to fulfill adequately his/her responsibilities as enumerated in Wis. Adm. Code Ph-Int 1.01 (1):

- (a) Theoretical education;
- (b) Development of judgmental skills through practice experience;
- (c) Consultation with other health professionals;
- (d) Consultation with the public;
- (e) Continued education; and,
- (f) General awareness of patients' health status and overall drug utilization.

**History:** Cr. Register, December, 1974, No. 228, eff. 1-1-75.

**Ph-Int 1.02 Registration as intern.** (1) In this chapter, "pharmacy intern", shall apply to all persons included in the following categories:

- (a) A person engaged in internship-for-credit that is non-concurrent with academic registration as a full-time student;
- (b) A student engaged in internship practice activities on a part-time basis concurrent with academic registration as a student, provided that he/she successfully completed 60 days of internship-for-credit; and,

(c) A person who has successfully completed the 365-day internship requirement and engaged in internship practice activities while preparing for the licensing examinations conducted by the pharmacy examining board.

(2) Registration as an intern is required of all individuals practicing as an intern regardless of status (credit or non-credit internship);

(3) Internship registration may be granted to any person who has successfully completed the third year of an accredited school of pharmacy curriculum;

(4) Initial internship registration must be for a period of internship-for-credit of not less than 60 days, except at the discretion of the pharmacy internship board;

(5) An applicant for internship registration must be actively in pursuit of licensure as a pharmacist as evidenced by annual participation in the licensing examination; or, by active pursuit of a B.S. Pharmacy or Pharm. D. degree;

(6) The internship application is to be accompanied by a registration fee of \$10.00;

(7) Registration as an intern expires on July 31 in the year succeeding the year in which the registration fee was recorded, unless revoked, suspended, or cancelled;

(8) Registration as an intern is valid for internship training only in the pharmacy listed on the internship application (except for a period of internship training not to exceed 30 days in a different pharmacy, which may be allowed at the discretion of the pharmacy internship board);

(9) The intern may not change place of internship without the prior approval of the pharmacy internship board;

(10) In the event of a change of place of internship training, a new internship application must be completed and filed with the pharmacy internship board;

(11) Application for internship training should be received by the pharmacy internship board at least one week prior to the beginning of internship training.

**History:** Cr. Register, December, 1974, No. 228, eff. 1-1-75; am. (6) and (7), Register, November, 1975, No. 239, eff. 1-1-76.

**Ph-Int 1.03 Time of internship.** (1) **PRACTICE AND EXPERIENCE.** Candidates for admission to the examination for registration as a pharmacist must have on file with the pharmacy internship board proof of having satisfactorily completed an aggregate of at least 12 calendar months (365 days) of internship-for-credit under the personal supervision of a registered pharmacist who is certified as a preceptor by the pharmacy internship board; and, not less than 6 months (183 days) of which is subsequent to successful completion of all academic requirements for graduation as certified by the dean of the school or college of pharmacy.

(2) **INTERNSHIP-FOR-CREDIT.** Internship-for-credit is designated as those periods of intership training which are at least 60 days in length, Register, November, 1975, No. 239

non-concurrent with academic registration as a student, and which meet all other requirements of the pharmacy internship program.

(a) Academic registration in a single course may be allowed at the discretion of the pharmacy internship board, provided prior approval was given by both the preceptor and the pharmacy internship board;

(b) Credit for internship periods of less than 60 days duration may be allowed at the discretion of the pharmacy internship board only for adequate cause;

(c) An average internship week of less than 40 hours shall be allowed at the discretion of the pharmacy internship board, and when allowed for adequate cause, credit will be granted on a pro rata basis.

(3) **RECORDING OF CREDIT.** (a) For recording purposes; 12 calendar months is interpreted as 365 days, an average internship week of 40 hours is equivalent to 7 days, and no more than 7 days may be credited per internship week;

(b) Internship time shall be recorded in days, and accredited on a days-elapsed basis, for the period inclusive of starting and ending dates as recorded on the internship application and subsequent affidavit, provided that the average internship week during this period was a minimum of 40 hours per week;

(c) Employment as an intern is not limited to a maximum of 40 hours per week;

(d) No affidavit will be credited unless credited by the preceptor on the form provided by the pharmacy internship board. Affidavit forms will be mailed only to the preceptor. A preceptor may not sign an affidavit of training for more than one intern during any one period;

(e) Credit for periods of internship shall be allowed at the discretion of the pharmacy internship board or at the discretion of the executive secretary to the extent that such authority may be delegated to him by the pharmacy internship board.

**History:** Cr. Register, December, 1974, No. 228, eff. 1-1-75.

**Ph-Int 1.04 Supervision of intern.** (1) The preceptor pharmacist may supervise, and be responsible for, only one intern at a time;

(2) The preceptor pharmacist is responsible for all professional training and work-related activities of the intern. The preceptor is charged with the responsibility of supervising the activities of an intern which are necessary to become proficient in the compounding and dispensing of pharmaceutical preparations and physicians' prescriptions, in patient consultation on drugs, drug-containing preparations, and related items, that will provide the intern with a reasonable familiarity with pharmacy practice;

(3) All "internship-for-credit" shall be under the supervision of a preceptor who is certified by the pharmacy internship board;

(4) Non-credit internship practice activities subsequent to the 365 days of internship-for-credit may be under the supervision of any pharmacist who is currently licensed and in good standing;

(5) Other non-credit internship practice activities must be under the supervision of a preceptor.

**History:** Cr. Register, December, 1974, No. 228, eff. 1-1-75.

**Ph-Int 1.05 Out-of-state internship.** (1) When an intern desires to register and obtain credit for internship in a state other than Wisconsin, he/she shall abide by the provisions of this program. An intern who is allowed to train in a state other than Wisconsin, is required, in addition to the other requirements set forth in this program to submit a written report citing the distinctions between the pharmacy laws of that state and the laws which pertain to the practice of pharmacy in Wisconsin;

(2) Credit for previous internship experience gained in a state other than Wisconsin may be granted toward the Wisconsin requirement provided that the preceptor, practice environment, and all other aspects of the previous internship meet the same criteria required of in-state internship situations.

**History:** Cr. Register, December, 1974, No. 228, eff. 1-1-75.

**Ph-Int 1.06 Preceptor certification.** (1) Application for preceptor certification may be obtained from the office of the pharmacy internship board;

(2) Certification must be renewed biennially on a calendar-year basis;

(3) A certificate attesting to the certification of a preceptor may be issued by the pharmacy internship board and renewal stickers may be issued biennially;

(4) Requirements for certification (and re-certification) as a preceptor;

(a) Completion of 36 months practice as a registered pharmacist engaged in the compounding and dispensing of pharmaceutical preparations and physicians' prescriptions and the supplying of drugs and drug-containing preparations in a licensed pharmacy. The pharmacy internship board may waive this requirement if the pharmacist, who has been licensed a minimum of 24 months, is to be a preceptors in a pharmacy in which there are one or more certified preceptors who meet the 36 month practice requirement, and one of whom is currently serving as a preceptor in an on-going internship program;

(b) Current full-time practice as a registered pharmacist in a licensed pharmacy;

(c) Membership in the Wisconsin pharmaceutical association; or, the Wisconsin society of hospital pharmacists; or, an analogous professional pharmacy association in the state in which the practice is located;

(d) Participation in continuing education program and professional activities accredited by the pharmacy internship board, with the applicant accumulating a minimum total of 20 units (2.0 C.E.U.) in the 24 months preceding certification as a preceptor. Accreditation of programs and activities will be granted in accordance with a unit schedule developed by the pharmacy internship board and made

available on request from said agency. Proof of participation must be provided to the pharmacy internship board by the sponsoring institution, association or agency;

(e) The pharmacy internship board may waive the requirement under Ph-Int 1.06 (4) (d) upon successful completion of a challenge examination based on the current practice of pharmacy by the applicant at least biennially. Challenge examinations are given at the convenience of the pharmacy internship board. No penalty will be incurred by unsuccessful completion of said examination and the applicant may revert to the requirement under Ph-Int 1.06 (4) (d);

(f) Participation in a preceptor conference at least once every 2 years. Credit for participation will be granted toward the continuing education and professional activities requirement as directed in Ph-Int 1.06 (4) (d);

(g) A history of exemplary professional, and personal, conduct.

(5) Certification as a preceptor is for a specific location of practice, a preceptor shall notify the pharmacy internship board of a change of place of practice, and shall reapply for certification at his/her location of practice.

**History:** Cr. Register, December, 1974, No. 228, eff. 1-1-75.

**Ph-Int 1.07 Pharmacy and practice environment.** (1) **SCOPE.** (a) The pharmacy in which internship training is practiced must exemplify comprehensive pharmaceutical practice;

(b) If a pharmacy practice is of limited scope, as defined in the guidelines of the pharmacy internship board, the intern may acquire only a specific portion of his/her total internship in that pharmacy practice at the discretion of the pharmacy internship board.

(2) **PATIENT AND INTER-PROFESSIONAL RELATIONS.** The pharmacy practice must provide an environment in which pharmacist-patient and pharmacist-physician interactions and consultations occur at sufficient frequency to inculcate a generally acceptable level of expertise in this phase of practice.

(3) **PATIENT MEDICATION PROFILES.** (a) The pharmacy practice shall include maintenance and utilization of patient-medication profiles by the preceptor and intern;

(b) In a hospital pharmacy practice in which patient medication profiles are not maintained and utilized in the pharmacy itself, the preceptor and intern must review patient charts on a routine basis.

(4) **REFERENCE LIBRARY.** An adequate reference library must be available for use by the preceptor and intern (refer to the guidelines for suggested minimums).

(5) **LICENSE MINIMUM.** The pharmacy must have been licensed a minimum of 12 months.

(6) **ETHICS.** The policies and practices of pharmacists in the pharmacy should conform to the legal and ethical standards of professional practice.

**History:** Cr. Register, December, 1974, No. 228, eff. 1-1-75.

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**Ph-Int 1.08 Executive secretary.** It is the responsibility of the executive secretary of the pharmacy internship board to administer, direct, and supervise the training of interns under this program.

(1) The executive secretary shall have the authority to register interns, certify preceptors, and approve pharmacies under the rules and regulations of the Wisconsin pharmacy internship board.

(2) The executive secretary shall have the authority to arrange training conferences for preceptors, issue guides and such other explanatory and educational material to interns and preceptors necessary and desirable to the operation of this program and pass final judgment on satisfactory completion of internship training credit, all subject to approval by the pharmacy internship board.

(3) The executive secretary shall complete such other duties and bear such other responsibilities as may be designated by the pharmacy internship board. Such other authority essential for the execution of these additional assignments shall be delegated to the executive secretary by the pharmacy internship board as the pharmacy internship board deems necessary.

**History:** Cr. Register, December, 1974, No. 228, eff. 1-1-75.