

(d) An applicant whose application for examination has been rejected shall be deemed to have abandoned his application if he does not qualify himself by removing the deficiencies specified in the written evaluation notice and writing the examination within a 3 year period from the date of the written evaluation notice.

(2) **WITHOUT EXAMINATION.** An applicant whose application for certification without examination has been rejected shall be deemed to have abandoned his application if he does not qualify by removing the deficiencies specified in the written evaluation notice within a 3 year period from the date of the evaluation.

(3) **NO EXCEPTIONS.** (a) Submission of additional data, requests for reconsideration or re-evaluation, or other inquiries or statements involving an application, shall not extend the time periods specified in subsections (1) and (2).

(b) An application submitted subsequent to the abandonment of a former application shall be treated as a new application.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

**N 4.09 Renewal of certificate of registration.** (1) **COMPLETION OF RENEWAL APPLICATION.** A registered nurse practicing for compensation shall renew his certificate as provided in section 441.06 (3) Wis. Stats. If the nurse does not complete the application for re-registration as directed it may be returned to him for completion before issuance of his re-registration card.

(2) **ADVICE TO INACTIVE NURSE.** A registered nurse who has been inactive in nursing for a period of 5 or more years shall be advised in writing to take a refresher course in nursing prior to resuming his practice. He shall be urged, also, to seek employment in an agency offering an orientation and in-service program and adequate supervision. The danger to the patient and the nurse which could result by his resuming practice without current knowledge and abilities shall be stressed.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

**N 4.10 Inactive list of registrants.** A registered nurse not practicing professional nursing in Wisconsin for compensation shall request placement on the inactive list by February 1 and no fee shall be charged.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

**N 4.11 Delinquent registrant.** A registered nurse who has been currently registered during the preceding year and who does not request placement on the inactive list shall be declared delinquent on February 1. Delinquent registrants shall not be endorsed to other states. A nurse, in order to clear his record, shall submit an affidavit to the effect that he has not engaged in the practice of professional nursing in Wisconsin for compensation from the date on which he was recorded as delinquent. If he is unable to sign the affidavit he shall be required to submit the fee for each year in which he has practiced.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

**N 4.12 Replacement of certificate.** (1) **ORIGINAL.** An original certificate of registration which has been lost or destroyed may be replaced upon proper identification of the registrant. Proper identification includes the name of the school, month and year of graduation, the year of original registration, date of birth, and such other pertinent information

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as the board may deem necessary. The replacement fee shall be \$10. A certificate replaced shall be marked duplicate.

**History:** Cr. Register, September, 1971, No. 189, eff. 10-1-71; r. (2), Register, August, 1978, No. 272, eff. 9-1-78.

**N 4.13 Change of Name. CREDENTIALS REQUIRED.** The name of the nurse shall be changed on the records in the division of nurses only after approval of the secretary of the board. There shall be submitted for review an affidavit, a certified copy of a court record or a certified copy of a marriage certificate before a change of name is authorized.

**History:** Cr. Register, September, 1971, No. 189, eff. 10-1-71.

**N 4.14 High school education equivalent.** Education equivalent to a high school education may be established by any one of the following: (1) **ADVISORS.** The university of Wisconsin through its department of admissions or the extension division and the department of public instruction shall be the agencies which may advise the board regarding the amount of high school credit which may be granted.

(2) **GENERAL EDUCATIONAL DEVELOPMENT TEST.** A standard score of 35 or above on each of the 5 tests, or an average standard score of 45 or above on the entire 5 tests of the general educational development test.

(3) **DEGREE.** A degree from a regionally accredited junior college, college or university in the United States.

(4) **EDUCATIONAL EQUIVALENCY TEST.** If applicant has no high school credentials he shall pass the 12th grade equivalency test as designated by the board.

**History:** Cr. Register, September, 1971, No. 189, eff. 10-1-71.