

(f) A temporary license shall not be issued to a person who has been unsuccessful on examination in Wisconsin or another jurisdiction.

(g) A practical nurse holding a valid temporary license shall be referred to as a Trained Practical Nurse and he may use the letters T.P.N. on documents related to nursing.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

N 5.06 Application and temporary license fees to be earned. Effective July 1, 1962 a fee received in connection with an application for a license by or without examination shall be an earned fee upon receipt and shall not be refunded. The applicant shall be notified in writing of the results of the evaluation of the application. The applicant is not entitled to a refund of the fee if the license is denied.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

N 5.07 Abandonment of application. (1) **BY EXAMINATION.** (a) An applicant whose application for examination has been accepted shall be deemed to have abandoned his application if he does not take such examination within a 3-year period from the date of the first examination for which he is eligible under said application.

(b) An applicant who has been issued an admission card but did not appear at the examination center at the specified time but did give 7 days' advance written notice as provided in section N 8.05 (7) (b) shall have \$7 refunded as provided in section 441.10 (1), Wis. Stats. Should he desire to be admitted to examination within a 3-year period as specified in subsection (a) he shall be required to pay the \$20 fee. If more than 3 years have elapsed he shall be required to file all new credentials in addition to the \$20 fee.

(c) An applicant who has been issued an admission card and does not appear at the examination center or notifies the division of nurses as provided in section N 8.05 (7) (b) is not entitled to the \$7 refund and is required to pay a \$20 fee before being re-certified to examination. In extreme circumstances the board may waive after investigation.

(d) An applicant whose application for examination has been rejected shall be deemed to have abandoned his application if he does not qualify himself by removing the deficiencies specified in the written evaluation notice and writing the examination within a 3-year period from the date of the written evaluation notice.

(2) **WITHOUT EXAMINATION.** An applicant whose application for a trained practical nurse license without examination has been rejected shall be deemed to have abandoned his application if he does not qualify by removing the deficiencies specified in the written evaluation notice within a 3-year period from the date of the evaluation.

(3) **NO EXCEPTIONS.** (a) Submission of additional data, requests for reconsideration or re-evaluation, or other inquiries or statements involving an application, shall not extend the time periods specified in subsections (1) and (2).

(b) An application submitted subsequent to the abandonment of a former application shall be treated as a new application.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

Register, August, 1978, No. 272

N 5.08 Renewal of license. (1) **COMPLETION OF RENEWAL APPLICATION.** A trained practical nurse practicing for compensation shall renew his license as provided in section 441.10 (3) (b), Wis. Stats. If he does not complete the application for relicensing as directed it may be returned to him for completion before issuance of a renewal card.

(2) **ADVICE TO INACTIVE NURSE.** A licensed trained practical nurse who has been inactive in nursing for a period of 5 or more years shall be advised in writing to have a refresher course in nursing prior to resuming practice. He shall be urged, also, to seek employment in an agency offering an orientation and in-service program and adequate supervision. The danger to the patient and the nurse which could result by his resuming practice without current knowledge and abilities shall be stressed.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

N 5.09 Inactive list of licensees. A trained practical nurse not practicing nursing for compensation in Wisconsin shall request placement on the inactive list by August 1, and no fee shall be charged.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

N 5.10 Delinquent licensee. A trained practical nurse who has been currently licensed during the preceeding year and who does not request placement on the inactive list shall be declared delinquent on August 1. Delinquent licensees shall not be endorsed to other states.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

N 5.11 Replacement of license. (1) **ORIGINAL.** An original license which has been lost or destroyed may be replaced upon proper identification of the licensee. Proper identification includes the name of the school, month and year of graduation, the year of original licensure, date of birth, and such other pertinent information as the board may deem necessary. The replacement fee shall be \$10. A license replaced shall be marked duplicate.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71; r. (2), Register, August, 1978, No. 272, eff. 9-1-78.

N 5.12 Change of name. CREDENTIALS REQUIRED. The name of the nurse shall be changed on the records in the division of nurses only after approval of the secretary of the board. There shall be submitted for review an affidavit, a certified copy of a court record or a certified copy of a marriage certificate before a change of name is authorized.

History: Cr. Register, September, 1971, No. 189, eff. 10-1-71.

N 5.13 High school education equivalent. Education equivalent to 10th grade high school education (8 credits) may be established by any one of the following:

(1) **ADVISORS.** The university of Wisconsin through its department of admissions or the extension division and the department of public instruction shall be the agencies which shall advise the board regard