

## Chapter Grp 14

### ADMINISTRATION

Grp 14.01	Administration	Grp 14.20	Certification for retired employees
Grp 14.02	Municipal representative	Grp 14.30	Administrative costs

**Grp 14.01 Administration.** The director shall prepare and issue instructions to municipalities, together with all forms needed for the operation of the group life insurance plan. He shall arrange to procure such information from any insured or beneficiary, or from any municipality, as shall be necessary for the proper administration of the plan.

**History:** Cr. Register, November, 1959, No. 47, eff. 12-1-59.

**Grp 14.02 Municipal representative.** The person designated pursuant to section 66.901 (16) Wis. Stats., and Wis. Adm. Code SSF 1.02 (3) to be responsible in matters pertaining to the Wisconsin retirement fund and the public employes social security fund for each municipality shall be the individual through whom all transactions with the group insurance board shall channel without any further designation or certification.

**History:** Cr. Register, November, 1959, No. 47, eff. 12-1-59.

**Grp 14.20 Certification for retired employees.** Upon the request of the director the retirement system shall certify as to whether an applicant for an annuity has met the requirements specified in section 66.919 (12) Wis. Stats., or that an employe meets the requirements of section 66.919 (12a) Wis. Stats.

**History:** Cr. Register, November, 1959, No. 47, eff. 12-1-59; am. Register, December, 1961, No. 72, eff. 1-1-62.

**Grp 14.30 Administrative costs.** Any dividends allocated to municipalities, under the terms of the contract with the insurance company, shall be reduced by (1) not to exceed 2½% of the gross premium for coverage under section 66.919 (15) Wis. Stats., for administrative services for municipalities incurred by the insurance company on behalf of the group insurance board, and (2) such portion of the total directly incurred administration expenses of the group insurance board, as determined by the director, which may be applicable to municipalities.

**History:** Cr. Register, November, 1959, No. 47, eff. 12-1-59.