

## Chapter LES 3

## TRAINING STANDARDS

LES 3.01	Minimum standards for recruit training	LES 3.03	Curriculum
LES 3.02	Advisory curriculum committee	LES 3.04	Additional orientation

**LES 3.01 Minimum standards for recruit training (1)** Minimum standards for recruit training shall require that:

(a) The minimum amount of preparatory training which must be successfully completed by a recruit before that recruit may be certified as eligible for permanent appointment shall be a total of 240 hours. The subjects and the minimum time during which they are to be covered in this preparatory training shall be determined by the board after due consideration of recommendations made by the advisory curriculum committee. The curriculum so decided upon may be changed by the board as the need becomes apparent due to technological changes affecting law enforcement, current problems involving the public welfare, or additional recommendations made by the advisory curriculum committee. The 240 hour preparatory training curriculum approved by the board is identified in LES 3.03 (1) to (11).

(b) Trainees must obtain passing grades in written examinations in all subjects, and qualifying scores in the use of firearms. The passing grades and qualifying scores shall be in accordance with the standards of the certified school attended.

(c) Each trainee must successfully complete this training within his original probationary period. Under justifiable circumstances, this period may be extended, but the total period during which a person may serve as a full-time law enforcement officer on a probationary or temporary basis without successfully completing this training shall not exceed 2 years. Part-time officers must successfully complete at least one 40 hour block of instruction from the 240 hour preparatory course during each subsequent 12 month period following their initial employment and successfully complete the entire course in not more than 6 years. The total period during which a person may serve as a part-time law enforcement officer on a probationary or temporary basis without successfully completing this training shall not exceed 6 years.

(d) The law enforcement code of ethics, as set forth below, shall be administered as an oath to all trainees during the preparatory course.

**1. AS A LAW ENFORCEMENT OFFICER**, my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.

**I WILL** keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exem-

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ply in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I WILL never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I RECOGNIZE the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession...law enforcement.

(2) It should be noted that the foregoing represents the minimum amount of training required. Additional preparatory training is strongly recommended where the employing authority is in a position to require it.

History: Cr. Register, September, 1970, No. 177, eff. 10-1-70; am. (1) (a) Register, October, 1973, No. 214, eff. 11-1-73; am. (1) (c), Register, August, 1976, No. 248, eff. 9-1-76.

**LES 3.02 Advisory curriculum committee.** (1) The board shall appoint a 13 man advisory curriculum committee consisting of 6 chiefs of police and 6 sheriffs to be appointed on a geographic basis of not more than one chief of police and one sheriff from any one of the 8 state administrative districts together with the director of training of the Wisconsin state patrol. This committee will act in an advisory capacity in the establishment of the curriculum requirements.

(2) Membership of chiefs of police and sheriffs on this committee shall be for a period extending from January 1 of an odd numbered year to December 31 of the next even numbered year. The first 12 appointments are to run from the date of appointment to 12/31/1972. However, no member shall serve beyond the time when he ceases to hold the office or employment by reason of which he was initially eligible for appointment.

(3) The committee shall elect its own officers.

History: Cr. Register, September, 1970, No. 177, eff. 10-1-70.

**LES 3.03 Curriculum.** (1) The introduction shall consist of each of the following subjects for a total of at least 8 hours.

- (a) Orientation
- (b) Notetaking, Study Methods, and Tests
- (c) History and Philosophy of Law Enforcement
- (d) Wisconsin Law Enforcement Standards Act
- (e) Professional Ethics and Police Image
- (f) Wisconsin Criminal Justice System
- (g) Jurisdiction and Coordination of Law Enforcement Agencies

(2) Fundamentals of human behavior shall consist of each of the following subjects for a total of at least 22 hours.

- (a) Human Relations

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- (b) Racial and Ethnical Differences
  - (c) Effective Verbal Communications
  - (d) How to Recognize and Handle Emotionally Disturbed People
  - (e) State Mental Health Act (ss Chapter 51)
    - Custody and Care of Mentally Ill
    - Prevention and Control of Alcoholism
    - Rehabilitation of Drug Addicts
    - Social Agencies Services
  - (f) Crisis Intervention Techniques
  - (g) Domestic Abuse (Law and Policy)
- (3) Juvenile procedures shall consist of each of the following subjects for a total of at least 12 hours.
- (a) Children's Code
  - (b) Factors in Delinquency
  - (c) Police and Juveniles
  - (d) Apprehension, Detention, Referral, Supervision, and Institutionalization of Juveniles
- (4) Police proficiencies shall consist of each of the following subjects for a total of at least 55 hours.
- (a) First Aid: Standard [see LES 3.03 (11)]
  - (b) Mechanics of Arrest
  - (c) Firearms
  - (d) Report Writing
  - (e) Crowd Control
- (5) Legal principles shall consist of each of the following subjects for a total of at least 16 hours.
- (a) Constitutional Rights
  - (b) Statutory Authority and Responsibility of Peace Officers
  - (c) Laws of Arrest, Search, and Seizure
  - (d) Lawful Use of Force (Physical and Firearms)
  - (e) Criminal Code, Criminal Procedure, and Rules of Evidence
- (6) Investigation and apprehension shall consist of each of the following subjects for a total of at least 36 hours.
- (a) Preliminary Investigation
  - (b) Crime Scene Notetaking and Sketching
  - (c) Photography
  - (d) Crime Scene Searches
  - (e) Articles of Evidence
  - (f) Fingerprints
  - (g) Collection, Identification, and Preservation of Evidence
  - (h) Forgery and Worthless Checks
  - (i) Interviewing Techniques
  - (j) Statements and Confessions
  - (k) Auto Theft
  - (l) Investigation of Crimes Against Property and Recovery of Stolen Property (Burglary and Theft)
  - (m) Investigation of Crimes Against the Person (Aggravated Assault, Rape, and Robbery)
  - (n) Death Investigations (Homicide and Suicide)
  - (o) Field Problem (Investigation of a Major Crime)
  - (p) Courtroom Demeanor and Testimony

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(7) Traffic supervision shall consist of each of the following subjects for a total of at least 34 hours.

- (a) Police Traffic Supervision—What and Why
- (b) Relevant Sections of the Wisconsin Motor Vehicle Laws
- (c) Elements of Proof—Selected Hazardous Violations
- (d) Uniform Traffic Citation
- (e) O.M.V.W.I. Cases and Tests
- (f) Lawful Use of Emergency Vehicles, Pursuit Driving Techniques and Stopping Violators
- (g) Traffic Direction and Control
- (h) Traffic Accident Investigation (Includes Measurements and Diagrams)
- (i) Hit and Run Accident Report
- (j) Uniform Traffic Accident Report
- (k) Field Problem—Investigation of a Traffic Accident
- (l) Court Case Preparation

(8) Patrol procedures shall consist of each of the following subjects for a total of at least 26 hours.

- (a) Objectives of Police Patrol
- (b) Observation and Perception
- (c) Police Communication Devices
- (d) Foot and Car Patrol
- (e) Aggressive Patrol as a Crime Prevention Measure
- (f) Police Patrol Problem Solving (Selected Misdemeanors, Keeping the Peace, Natural Disasters and Emergency Situations, Regional Problems)
- (g) Crimes in Progress
- (h) Self Protection Awareness
- (i) Explosives and Incendiary Devices
- (j) Misconduct in Public Office
- (k) Enforcement of Liquor Laws
- (l) Gambling and Prostitution
- (m) Narcotics and Drug Abuse

(9) Administrative procedures shall consist of each of the following subjects for a total of at least 25 hours.

- (a) Written Tests (Students participate in tests)
- (b) Reviews (Students participate in reviews)
- (c) Electives (Students participate in instruction in subjects determined by training coordinators)

(10) The conclusion to training shall consist of each of the following subjects for a total of at least 6 hours.

- (a) Role of Police in the Community
- (b) Panel Discussion and Review—How to Apply Training to the Job

(11) A board certified preparatory training school may conduct the United States Department of Transportation, National Highway Traffic Safety Administration 40-hour crash injury management emergency medical services course instead of the standard 14-hour first aid course in LES 3.03 (4). If a certified school expands preparatory training beyond 240 hours to conduct the crash injury management course, it shall

include each of the following subjects for a total of 14 hours in its 280 hour curriculum.

- (a) How to be Supervised
- (b) Child Abuse
- (c) State Identification System
- (d) Death Notification
- (e) Six Hours of Elective Subjects

**History:** Cr. Register, February, 1981, No. 302, eff. 3-1-81.

**LES 3.04 Additional orientation.** Recommended additional recruit officer orientation by the employing agency should consist of each of the following subjects for a total of at least 120 hours.

- (1) Departmental Policies, Rules and Regulations and Local Ordinances
- (2) Firearms (Familiarization with Local Weaponry and Additional Practice to Improve Proficiency with Sidearm)
- (3) Field Training (With Supervisor or Coach)

**History:** Cr. Register, February, 1981, No. 302, eff. 3-1-81.