

Chapter Trans 114

UNIFORM TRAFFIC CITATION

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Note: Chapter Trans 114 was created as an emergency rule effective 5-1-89; chapter MVD 21 as it existed on December 31, 1989, was repealed and a new chapter Trans 114 was created effective 1-1-90.

Trans 114.01 Purpose and scope. As authorized by s. 345.11 (4), Stats., the purpose of this chapter is to establish a uniform traffic citation form and to provide a mechanism for field testing future revisions to the uniform traffic citation form as proposed by the council on uniformity of traffic citations and complaints.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.02 Definitions. In this chapter:

(1) "Field test" means to utilize a prototype traffic citation form among a representative number of law enforcement jurisdictions who volunteer to field test it.

(2) "Prototype uniform traffic citation form" means a form created by the secretary's council on uniformity of traffic citations and complaints, which serves as a model for field testing and against which the secretary's council bases its recommendations for improvements when drafting the final version of the uniform traffic citation form.

(3) "Field test jurisdiction" means a law enforcement jurisdiction which volunteers to field test a prototype uniform traffic citation form.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.03 Uniform traffic citation form use. A prototype uniform traffic citation form, prepared by the council on uniformity of traffic citations and complaints, may be used in field tests for the purpose of evaluating the changes authorized under s. 345.11, Stats., and to allow for input by affected parties toward the final design of the uniform traffic citation form. The prototype uniform traffic citation form will be used in lieu of the current traffic citation form in the field test jurisdictions during the field test.

However, use of the prototype uniform traffic citation form shall not invalidate the use of the current uniform traffic citation in the field test jurisdictions or in any other jurisdiction during the field testing period.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.04 Safeguards. To ensure the court record copy of the uniform traffic citation is true and correct, each clerk of court shall submit a signed, dated letter with each group of adjudicated citations indicating the dispositions entered on the citations it embraces are true and correct to the best of his or her knowledge.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.05 Field test findings. The department of transportation shall analyze the uniform traffic citation form field test findings and make recommendations for improvements to the council on uniformity of traffic citations and complaints.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90.

Trans 114.06 Uniform traffic citation.

History: Cr. Register, December, 1989, No. 408, eff. 1-1-90; emerg. r. and recr. eff. 7-16-90; r. and recr. Register, October, 1990, No. 418, eff. 11-1-90.

Trans 114.07 Use of uniform traffic citation. (1) Law enforcement agencies have the option of using, through August 31, 1991, any of the uniform traffic citation forms promulgated under ch. MVD 21 [1989], those promulgated under ch. Trans 114, effective January 1, 1990, and those promulgated under ch. Trans 114, effective November 1, 1990.

(2) Effective September 1, 1991, only the uniform traffic citation promulgated under this chapter and effective November 1, 1990 shall be used.

History: Emerg. cr. eff. 7-16-90; cr. Register, October, 1990, No. 418, eff. 11-1-90.

W270402-6

You Are Notified To Appear
is this a mandatory Court Appearance?
 YES NO
(Read the reverse side of this citation for court information)

ON _____ AT _____ AM
 PM
 WHERE Circuit Municipal

2 DEPOSIT/BAIL PERMITTED DL Cash Card Estimated Points (This Citation) 3
 \$ _____ 4 For Court Use Only

5 Defendant Name - Last, First, MI For DOT Use

6 Street Address Post Office State Zip

7 Driver License Number 8 State 9 Exp. Yr. Licensed As: Classified Class Endorse Preclassified Type 10 11 12

13 Date of Birth 14 Sex Race HT. WT. Hair Eyes Operating As: Classified Class Endorse CMV Preclassified Type 15 16 17 18 Y / N

19 License Plate or VIN 20 Plate Type 21 State 22 Exp. Yr. 23 Year/Make of Vehicle 24 Type 25 Color

STATE COUNTY CITY VILLAGE TOWN
 OF WIS.

27 Defendant Violated: 28 Adopting State Statute No. 42 Agency Space

29 Description of Violation 30 Waiver M P H 31 Actual 32 Legal 33 Over

34 Week Day 35 Month - Day - Year 36 Time AM PM 37 County 38 City/Village/Town

39 ON Hwy No. and / or Street Name 40 Estimate Distance Feet Mile(s) N E FROM/AT Hwy No. and / or Street Name S W

43 Print Officer Name 44 Dept. 45 Officer ID NO. 46 Date Citation Served 47 Accident Severity Fatal P I PD

Wisconsin Uniform Citation
 MV4016 (395) 1 s.345.11, Wis. Stats.

48 Violation Zone: School Construction DL Receipt: Yes No By Mail In Person

1 COURT RECORD Traffic Non-Traffic Criminal 2 Date Filed 3 JUDGE 4 Judge Code

5 DEFENDANT Appeared Default By Attorney Warrant Issued - Date _____ Plea By Mail Warrant Fee Assessed \$ _____ Failed to Appear Prosecutor 6 Defense Attorney

BOND: Signature 7 \$ _____ License Credit Card Type _____ Bond Card Cash / CK / MO \$ _____ Not Required

8 TYPE OF PROCEEDING DATE TIME - COMMENTS
 Initial Appearance
 Scheduling Conference
 Pre-trial
 Motions
 Court Trial
 Jury Trial ()

9 PLEA: Guilty No Contest Not Guilty
 10 FINDING: Guilty Not Guilty Dismissed
 11 AMENDED CHARGE: Statute Number _____ Describe Charge

12 DISPOSITION:
 Assessment Ordered
 Co. Jail / H.O.C. for ___ Day / Mo. / Yr.
 License Susp / Rev for ___ Day / Mo. / Yr.
 Fine / Forfeiture pay within ___ Day / Mo. / Yr. OR
 License Susp / Rev for ___ Day / Mo. / Yr. OR
 County Jail/H.O.C. for ___ Day / Mo. / Yr. OR
 Community Service for ___ Hrs. / Days

13 Fine/Forfeiture \$ _____
 Penalty Assessment _____
 Dr. Imp. Surcharge _____
 Crime Victim Surcharge _____
 Jail Assessment _____
 Automation Fee _____
 Witness Fee _____
 Service Fee _____
 Court Costs _____
 TOTAL \$ _____

14 Date Disposed 15 Judge At Disposition Circuit Municipal Juvenile 16 Code

17 DOCKET INFORMATION 18 Disposition Code 19 Sentence Code 20 Classification At Disposition If Changed

INSTRUCTIONS - READ CAREFULLY

MANDATORY APPEARANCE? (See other side)

If your citation is marked as a mandatory court appearance, you **MUST** appear in court. The "appearance not mandatory" instructions do not apply to you.

APPEARANCE NOT MANDATORY? (See other side)

IF YOU WISH TO DISPUTE THE CITATION, you must either appear in court or enter a "not guilty" plea by mail prior to your court date. Please include a photocopy of your ticket and your correct mailing address **OR** your correct name and mailing address, citation number, court appearance date listed on the citation, offense, and arresting police agency. These should be mailed to the court address written under "YOU ARE NOTIFIED TO APPEAR" on the other side. Your trial will be to a judge, unless you demand a jury trial in writing within 10 days of the court date on your citation and enclose the proper fee. Make check payable to the clerk of court and forward it to address shown on the reverse side. Jury demands in Municipal Court can only be made for intoxicated driving.

IF YOU DO NOT WISH TO DISPUTE THE CITATION, simply mail in the "deposit permitted" amount indicated on the other side of the citation by your court date with a photocopy of your citation **OR** with your correct name and address, citation number, court appearance date listed on the citation, offense and arresting police agency. Make check payable to the clerk of court and mail it to the court address written under "YOU ARE NOTIFIED TO APPEAR" on the other side. You do not need to appear. The court will find you guilty and keep the "deposit permitted" amount as payment for your citation.

IF YOU DO NOTHING, the court may issue a warrant for your arrest, or may find you guilty for failing to appear in court and suspend your driver's license if you fail to pay your fine.

DEMERIT POINT, SUSPENSION and REVOCATION INFORMATION This charge may result in demerit points being assessed against you. Accumulating 12 or more points within 12 consecutive months will be cause for revoking or suspending your driving privileges. If you have a probationary license different rules apply. Also, depending on the charge and circumstances, conviction may result in revocation or suspension of your driving privileges. Contact your local Division of Motor Vehicles Office for more information.

If you have a disability and need help in court, please contact the Clerk of Court's office listed on the reverse side of this form.

