

CHAPTER 456

NURSING HOME ADMINISTRATOR EXAMINING BOARD

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456.01 Definitions. In this chapter:

(1) "Examining board" means the nursing home administrator examining board.

(2) "Nursing home administrator" means any individual responsible for planning, organizing, directing and controlling the operation of a nursing home, or who in fact performs such functions, whether or not such functions are shared by one or more other persons.

(3) "Provisional license" is a temporary license issued to a provisional nursing home administrator under this chapter.

(4) "Provisional nursing home administrator" means an individual who has been licensed as such under this chapter.

(5) "Practice of nursing home administration" means the planning, organizing, directing and control of the operation of a nursing home.

(6) "Nursing home" has the same meaning as the term nursing home or medical institution under s. 50.02 and includes all public medical institutions under ss. 49.14, 49.16 and 49.171.

History: 1975 c. 413 s. 18.

456.02 Duties. The examining board shall:

(1) Develop, impose and enforce standards which must be met by individuals in order to receive a license as a nursing home administrator, which standards shall be designed to insure that nursing home administrators will be individuals who are of good character and are otherwise suitable, and who, by training or experience in the field of institutional administration, are qualified to serve as nursing home administrators;

(2) Develop and apply appropriate techniques, including examinations and investigations, for determining whether an individual meets such standards;

(3) Issue licenses to individuals determined, after the application of such techniques, to meet such standards, and revoke or suspend licenses previously granted by the examining board in any case where the individual holding any such license is determined substantially to

have failed to conform to the requirements of such standards;

(4) Establish and carry out procedures designed to insure that individuals licensed as nursing home administrators will, during any period that they serve as such, comply with the requirements of such standards;

(5) Subject to the rules promulgated under s. 440.03 (1), receive, investigate, and take appropriate action with respect to, any charge or complaint filed with the examining board to the effect that any individual licensed as a nursing home administrator has failed to comply with the requirements of such standards;

(6) In cooperation with other agencies and appropriate organizations, conduct a continuing study of the practice of nursing home administration within the state with a view to the improvement of the standards imposed for the licensing of such administrators and of procedures and methods for the enforcement of such standards with respect to administrators of nursing homes who have been licensed as such;

(7) Develop and enforce standards for the supervised practical experience to be required for licensure; and

(8) Appoint such advisory councils as are necessary for the proper and efficient administration of this chapter.

History: 1977 c. 418.

456.03 Licenses. (1) An applicant for a license as a nursing home administrator who has a) successfully complied with the requirements of this chapter, and b) passed the examination, shall be granted a license by the examining board, certifying that such applicant has met the requirements of the laws and rules entitling him to serve, act, practice and otherwise hold himself out as a duly licensed nursing home administrator.

History: 1975 c. 198.

456.04 Examination requirements. The examining board shall allow any person to take

the examination for licensure as a nursing home administrator who:

(1) Pays the fee under s. 440.05 (1).

(2) Submits satisfactory evidence of good moral character and suitability.

(3) Is 18 years of age.

(4) If the person has not completed a regular course of study which the examining board considers adequate academic preparation for nursing home administration, submits evidence satisfactory to the examining board that the person has attended specialized courses or a program of study in the area of nursing home administration.

History: 1971 c. 213 s. 5; 1975 c. 198; 1977 c. 29, 333.

456.05 Examinations. The examining board shall determine the subjects of examination for applicants for licensure as nursing home administrators, and the scope, content and format of such examinations. The examinations shall include examination of the applicant's knowledge of:

(1) The laws governing the operation of long-term care facilities and the protection of the interests, safety and well-being of the residents therein; and

(2) The elements of proper and effective administration of long-term care facilities; and

(3) The psychological, physical, medical and social needs of persons served in such facilities.

456.07 Registration. (1) Every individual who holds a license as a nursing home administrator issued by the department shall biennially apply to the examining board for a new certificate of registration and report any facts requested by the examining board on forms provided for such purpose.

(2) The application for a new certificate of registration shall include the biennial registration fee specified in s. 440.05 (3) and evidence satisfactory to the examining board that during the biennial period immediately preceding application for registration the applicant has attended a continuation education program or course of study. All registration fees are payable on July 1 of even-numbered years following licensure.

(3) Upon approval of an application for registration the examining board shall issue a certificate of registration to the nursing home administrator.

(4) The license of a nursing home administrator who fails to comply with this section, and who continues to act as a nursing home administrator, may be suspended or revoked by the examining board.

(5) Only an individual who has qualified as a licensed and registered nursing home administrator under this chapter and who holds a valid current registration certificate under this section for the current registration period may use the title "Nursing Home Administrator", and the abbreviation "N.H.A." after the person's name. No other person may use or be designated by such title or such abbreviation or any other words, letters, sign, card or device tending to or intended to indicate that the person is a licensed and registered nursing home administrator.

History: 1977 c. 29.

456.08 Reciprocity. The examining board, in its discretion, and subject to this chapter and the rules of the examining board may indorse a nursing home administrator license issued by the proper authorities of any other state, upon payment of the fee under s. 440.05 (2) and upon submission of satisfactory evidence of the person's qualifications.

History: 1977 c. 29.

456.09 Penalties. (1) No person shall:

(a) Sell or fraudulently obtain or furnish any license or aid or abet therein; or

(b) Practice as a nursing home administrator, under cover of any license or registration illegally or fraudulently obtained or unlawfully issued; or

(c) Practice as a nursing home administrator or use in connection with his name any designation tending to imply that he is a nursing home administrator unless duly licensed and registered to so practice under this chapter; or

(d) Practice as a nursing home administrator during the time his license or registration issued under this chapter is suspended or revoked; or

(e) Otherwise violates this chapter.

(2) Any person who violates sub. (1) may be fined not more than \$1,000 or imprisoned for not more than one year in the county jail or both.

456.10 Suspension and revocation. (1) Subject to the rules promulgated under s. 440.03 (1), the license or registration of any person practicing or offering to practice nursing home administration may be revoked, limited or suspended or the licensee may be reprimanded, censured or otherwise disciplined under this section upon decision and after due hearing if:

(a) Proof is submitted that such licensee is unfit or incompetent by reason of negligence, habits or other causes;

(b) Proof is submitted that such licensee has wilfully or repeatedly violated this chapter or the rules enacted in accordance therewith; or wilfully or repeatedly acted in a manner inconsistent with the health and safety of the patients of the home in which he is the administrator;

(c) Proof is submitted that such licensee is guilty of fraud or deceit in his or her admission to the practice of nursing home administration.

(2) The examining board shall have jurisdiction to hear all charges brought under this section against persons licensed and registered as nursing home administrators or licensed as provisional nursing home administrators and upon such hearings shall determine such

charges upon their merits. If the examining board determines that such person is guilty of the charges, the license or registration may be revoked or suspended or the licensee may be reprimanded, censured or disciplined.

History: 1977 c. 418.

456.11 Restoration of licenses and registrations. (1) The examining board may reinstate a license or registration to any person whose license or registration has been revoked.

(2) Application for the reinstatement of a license or registration shall not be made prior to one year after revocation and shall be made in such manner as the examining board directs.