

## CHAPTER 46

### SOCIAL SERVICES

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**46.001 Purposes of chapter.** The purposes of this chapter are to conserve human resources in Wisconsin; to provide a just and humane program of services to children in need of protection or services and children born out of wedlock; to prevent dependency, mental illness, developmental disability, mental infirmity, delinquency, crime and other forms of social maladjustment by a continuous attack on causes; to provide effective aid and services to all persons in need thereof and to assist such persons to achieve or regain self-dependence at the earliest possible date; to provide a just, humane and efficient program for the rehabilitation of juvenile delinquents and other offenders; to avoid duplication and waste of effort and money on the part of public and private agencies; and to

coordinate and integrate a social welfare program.

**History:** 1977 c. 354.

**46.011 Definitions.** In chs. 46 to 58, unless the context requires otherwise:

(1) "Department" means the department of health and social services.

(2) "Prisoner" means any person who is either arrested, incarcerated, imprisoned or otherwise detained in excess of 12 hours by any law enforcement agency of this state, except when detention is pursuant to s. 51.15, 51.20, 51.45 (1) (b) or 55.06 (1) (a).

(3) "Secretary" means the secretary of health and social services.

(4) "State health planning and development agency" means the department, as designated under s. 140.82 (1).

History: 1975 c. 39, 430; 1977 c. 29; 1979 c. 221.

**46.014 Secretary, powers and duties. (1)**

**INVENTORIES.** On or before July 1 in each year, the secretary shall cause full and complete inventories and appraisals to be made of all the property of each institution administered by the department, which shall be recorded and so classified as to show separately the amount, kind and value of such property.

(2) **VISITATION.** The secretary shall cause each of said institutions to be visited and inspected at least once a month to ascertain whether the officers and employes therein are competent and faithful in the discharge of their duties, all inmates properly cared for and governed, all accounts, books and vouchers properly kept, and all the business affairs properly conducted.

(3) **POWERS AND DUTIES.** The secretary shall plan for and establish within the department a program of research designed to determine the effectiveness of the treatment, curative and rehabilitative programs of the various institutions and divisions of the department. The secretary may inquire into any matter affecting social welfare and hold hearings and subpoena witnesses and make recommendations to the appropriate agencies, public or private, thereon.

History: 1975 c. 39.

**46.016 Co-operation with federal government.**

The department may co-operate with the United States in carrying out federal acts concerning public assistance, social security, child welfare and youth services, mental hygiene and corrections, services for the blind, vocational rehabilitation, and in other matters of mutual concern pertaining to public welfare.

**46.017 Legal actions.** The department may sue and be sued.

**46.018 Disbursement of funds and facsimile signatures.**

Withdrawal or disbursement of moneys deposited in a public depository, as defined in s. 34.01 (2), to the credit of the department or any of its divisions or agencies shall be by check signed by the secretary or by one or more persons in the department designated by written authorization of the secretary; such checks to be signed personally or by use of a mechanical device adopted by the secretary or his designees for affixing a facsimile signature. Any public depository shall be fully warranted and protected in making payment on any check

bearing such facsimile signature notwithstanding that the same may have been placed thereon without the authority of the secretary or his designees.

**46.02 Agency powers and duties.** Any institution which is subject to chs. 46 to 58 and to regulation under ch. 150 shall, in cases of conflict between chs. 46 to 58 and ch. 150, be governed by ch. 150. The department shall establish rules and procedures for resolving any such controversy.

History: 1977 c. 29; 1979 c. 89.

**46.03 Department, powers and duties.** The department shall:

(1) **INSTITUTIONS GOVERNED.** Maintain and govern the Mendota and the Winnebago mental health institutes, the central state hospital, the Oakhill correctional institution, the Waupun correctional institution, the correctional institutions authorized under s. 46.05, the Fox Lake correctional institution, the Green Bay correctional institution, the Taycheedah correctional institution, the Wisconsin correctional camp system, the Dodge correctional institution, the Ethan Allen school, the Kettle Moraine correctional institution, the Lincoln Hills school, the Wisconsin workshop for the blind and the centers for the developmentally disabled.

(2) **SUPERVISION OVER PROPERTY.** Supervise, manage, preserve and care for the buildings, grounds and other property pertaining to said institutions, and promote the objects for which they are established.

(2a) **GIFTS.** The department may accept gifts, grants or donations of money or of property from private sources to be administered by the department for the execution of its functions. All moneys so received shall be paid into the general fund and are appropriated therefrom as provided in s. 20.435 (9) (i).

(3) **TRUSTEE DUTY.** Take and hold in trust (whenever it deems acceptance advantageous) all property transferred to the state to be applied to any specified purpose, use or benefit pertaining to any of the institutions under its control or the inmates thereof, and apply the same in accordance with the trust; and when ordered by the court, act as trustee of funds paid for the support of any child if appointed by the court or family court commissioner under s. 767.475 (7).

NOTE: Sub. (3) is shown as amended by chapter 352, laws of 1979, effective July 1, 1981. Chapter 352 deleted "in a proceeding under ss. 52.21 to 52.45" following "any child" and substituted the language commencing with "if appointed".

(4) **EDUCATION AND PREVENTION.** (a) Develop and maintain such programs of education and prevention as it deems proper.

(b) 1. The department, in order to discharge more effectively its responsibilities under chs. 46 and 48 and other relevant provisions of the statutes, is authorized to study causes and methods of prevention and treatment of juvenile delinquency, mental illness, mental deficiency, mental infirmity, and related social problems, including establishment of demonstration projects to apply and evaluate such methods in actual cases. The department is directed and authorized to utilize all powers provided by the statutes, including the authority under sub. (2a), to accept grants of money or property from federal, state or private sources, and to enlist the co-operation of other appropriate agencies and state departments; it may enter into agreements with local government subdivisions, departments and agencies for the joint conduct of such projects; and it may purchase services when deemed appropriate.

**(5) MENTAL HYGIENE.** (a) Execute the laws relating to the custody, care and treatment of mentally ill, mentally infirm and mentally deficient persons, inebriates and drug addicts. It shall examine all institutions, public and private, authorized to receive and care for such persons, and inquire into the method of government and the management of persons therein, and examine into the condition of buildings, grounds and other property connected with any such institution and into matters relating to its management.

(b) Direct the psychiatric field work, after-care and community supervision and exercise such powers in relation to prevention as the department deems appropriate.

**(6) CORRECTIONS.** (a) Execute the laws relating to the detention, reformation and correction of delinquents.

(b) Supervise the custody and discipline of all prisoners and the maintenance of state penal and correctional institutions and the industries therein.

(c) Administer parole and probation matters and establish a parole board, which shall be headed by a chairperson.

(d) If requested by the governor, make recommendations as to pardons or commutations of sentence.

(e) Examine all institutions authorized by law to receive and detain witnesses or prisoners or convicted persons and places of juvenile detention, and inquire into their methods and the management of persons therein, and examine the condition of buildings and grounds and other property connected with any such institution and all matters relating to its management.

(f) Direct the aftercare of and supervise all delinquents under its jurisdiction and exercise

such functions as it deems appropriate for the prevention of crime and delinquency.

(g) Direct the penal and correctional psychiatric service in all correctional and penal institutions, making its services available to those committed to the department as delinquent children or as convicted criminals.

(h) Direct the educational programs in all correctional schools and correctional and penal institutions.

**(7) CHILDREN AND YOUTH.** (a) Promote the enforcement of laws for the protection of developmentally disabled children, delinquent children, children in need of protection or services and children born out of wedlock; and to this end cooperate with courts assigned to exercise jurisdiction under ch. 48 and licensed child welfare agencies and institutions (public and private) and take the initiative in all matters involving the interests of such children where adequate provision therefor has not already been made, including the establishment and enforcement of standards for services provided under ss. 48.34 and 48.345 (1) and (5).

(b) When notified of the birth or expected birth of a child born or likely to be born out of wedlock, see to it (through advice and assistance to the mother or independently) that the interests of the child are safeguarded, that steps are taken to establish its paternity and that there is secured for the child (as near as possible) the care, support and education that would be given if legitimate.

(bm) Maintain a file containing records of artificial inseminations under s. 891.40 and records of declarations of paternity under s. 891.41 (1) (b) 1. The department shall release these records only upon an order of the court except that the department may use nonidentifying information concerning artificial inseminations for the purpose of compiling statistics and except that records relating to declarations of paternity may be used without a court order upon the written request of the department pursuant to its program responsibilities under s. 46.25.

**NOTE:** Par. (bm) is created effective July 1, 1981 by chapter 352, laws of 1979.

(c) Administer the laws relating to child care centers, day nurseries and nursery schools.

(cm) Promote the establishment of adequate child care facilities in this state by providing start-up grants to newly operating day care facilities under rules established by the department.

**(8) PUBLIC ASSISTANCE.** Administer public assistance, as provided in ch. 49.

**(9) BLIND PERSONS.** Administer the Wisconsin workshop for the blind and perform other functions prescribed in ch. 47.

**(10) TRAINING STAFF.** In its discretion, conduct a training program of in-service training and staff development; and, in co-operation with educational institutions, provide facilities for work experience for students, including subsistence.

**(12) VOCATIONAL REHABILITATION.** Execute the laws relating to the vocational rehabilitation of handicapped persons as provided in subch. II of ch. 47.

**(13) CHARGES.** In compliance with the compensation plan established under s. 230.12 (3), have authority to make and determine charges for meals, living quarters, laundry and other services furnished to employes of the several institutions and members of the employe's family maintained as such. All moneys received from each person on account of these services shall be used for operation of the institutions under s. 20.435 (2) (a) and (3) (a).

(a) When a chaplain employed in any state institution is not furnished a residence by the state, \$1,800 or 20 per cent of his salary, whichever is greater, shall be deemed to constitute the amount to be paid to him in lieu of such residence.

**(14) VENDING STANDS.** Pursuant to rules adopted establish and maintain a revolving fund not exceeding \$10,000 in any of the state institutions administered by the department, for the education, recreation and convenience of the patients, inmates and employes, to be used for the operation of vending stands, reading clubs, musical organizations, religious programs, athletics and similar projects. Such funds are exempt from s. 20.906, but are subject to audit by the department and the legislative audit bureau in its discretion.

**(15) COMMISSARY.** Pursuant to its rules the department may, with the approval of the governor and the director of personnel, provide employes in its institutions with laundry, food, housing and necessary furnishings.

**(16) DRIVERS' EDUCATION.** The department shall establish a drivers' education program in the Ethan Allen school to provide drivers' education to inmates of the institution who are about to become eligible to qualify for an operator's license.

**(17) PURCHASE OF CARE AND SERVICES.** Be empowered to contract with public or voluntary agencies or others:

(a) To purchase in full or in part care and services which it is authorized by any statute to provide as an alternative to providing such care and services itself.

(b) To purchase or provide in full or in part the care and services which county agencies may provide or purchase under any statute and to sell

to county agencies such portions thereof as the county agency may desire to purchase.

(c) To contract with public, private or voluntary agencies for the purchase of goods, care and services for persons committed or sentenced to a state correctional or penal institution, placed on probation to the department by a court of record, or released from a state correctional or penal institution. Services shall include, but are not limited to, diagnostic services, evaluation, treatment, counseling, referral and information, day care, inpatient hospitalization, transportation, recreation, special education, vocational training, work adjustment, sheltered employment, special living arrangements and legal and protective services.

(d) To sell services, under contract, which the department is authorized to provide by statute, to any federally recognized tribal governing body.

**(18) UNIFORM FEE SCHEDULE, LIABILITY AND COLLECTIONS.** (a) The department shall establish a uniform system of fees for services provided or purchased by the department, a county department of public welfare or social services or a board under s. 51.42 or 51.437, except for services relating to adoption, or services provided to courts, for provision of child support and paternity establishment services to recipients of aid to families with dependent children or for outreach, information and referral services, or where as determined by the department, a fee is administratively unfeasible or would significantly prevent accomplishing the purpose of the service. Fees collected by a county department of public welfare or social services shall be applied by such department to cover the cost of such services. The department shall report to the joint committee on finance no later than January 31 of each year on the number of children placed for adoption by the department and the costs to the state for services relating to such adoptions.

(b) Any person receiving services provided or purchased under par. (a) or the spouse of the person and, in the case of a minor, the parents of the person, shall be liable for the services in the amount of the fee established under par. (a). If a minor receives services without consent of a parent or guardian under s. 51.47, the department shall base the fee solely on the minor's ability to pay.

(c) The department shall make collections from the person who in the opinion of the department is best able to pay, giving due regard to the present needs of the person or of his or her lawful dependents. The department may bring action in the name of the department to enforce the liability established under par. (b). The department may not collect from the parent of a

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minor receiving treatment for alcohol or drug abuse, except as provided in s. 51.47. This paragraph does not apply to the recovery of fees for the care and services specified under s. 46.10.

(d) The department may compromise or waive all or part of the liability for services received. The sworn statement of the collection and deportation counsel appointed under s. 46.10 (7) or the department secretary, shall be evidence of the services provided and the fees charged for such services.

(e) The department may delegate to county departments of public welfare or social services and other providers of care and services the powers and duties vested in the department by pars. (c) and (d) as it deems necessary to efficiently administer this subsection, subject to such conditions as the department deems appropriate.

(f) Notwithstanding par. (a), any person who submits to an assessment or rehabilitation plan under s. 343.30 (1q) (a) or 343.305 (9) (a) shall pay a reasonable fee therefor to the appropriate county department of public welfare, board under s. 51.42 or traffic safety school under s. 345.60. The fee may be reduced or waived if the person is unable to pay the complete fee, except that no fee for attendance at a traffic safety school under s. 345.60 may be reduced or waived.

(g) The department shall return to county departments of public welfare 50% of collections made by the department on and after January 1, 1978, for delinquent accounts previously delegated under par. (e) and then referred back to the department for collections.

**(19) PROTECTIVE SERVICES.** Administer the statewide program of protective services under ch. 55.

**(20) CHECK WRITING.** (a) The department may make payments directly to recipients of public assistance or to such persons authorized to receive such payments in accordance with law and rules of the department on behalf of the counties. The department may charge the counties for the cost of operating public assistance systems which make such payments.

(b) The department may make social service payments directly to recipients, vendors or providers in accordance with law and rules of the department on behalf of the counties which have contracts to have such payments made on their behalf.

(c) The county agency shall provide the department with information which the department shall use to determine each person's eligibility and amount of payment. The county agency shall provide the department all necessary information in the manner prescribed by the department.

(d) The department shall disburse from state or federal funds or both the entire amount and charge the county for its share under s. 49.52.

**(22) COMMUNITY LIVING ARRANGEMENTS.**

(a) "Community living arrangement" means any of the following facilities licensed or operated, or permitted under the authority of the department: child welfare agencies under s. 48.60, group homes for children under s. 48.02 (7) and community-based residential facilities under s. 50.01; but does not include day care centers, nursing homes, general hospitals, special hospitals, prisons and jails.

(b) Community living arrangements shall be subject to the same building and housing ordinances, codes and regulations of the municipality or county as similar residences located in the area in which the facility is located.

(c) The department shall designate a subunit to keep records and supply information on community living arrangements under ss. 59.97 (15) (f), 60.74 (9) (f) and 62.23 (7) (i) 6. The subunit shall be responsible for receiving all complaints regarding community living arrangements and for coordinating all necessary investigatory and disciplinary actions under the laws of this state and under the rules of the department relating to the licensing of community living arrangements.

(d) A community living arrangement with a capacity for 8 or fewer persons shall be a permissible use for purposes of any deed covenant which limits use of property to single-family or 2-family residences. A community living arrangement with a capacity for 15 or fewer persons shall be a permissible use for purposes of any deed covenant which limits use of property to more than 2-family residences. Covenants in deeds which expressly prohibit use of property for community living arrangements are void as against public policy.

(e) If a community living arrangement is required to obtain special zoning permission, as defined in s. 59.97 (15) (g), the department shall, at the request of the unit of government responsible for granting the special zoning permission, inspect the proposed facility and review the program proposed for the facility. After such inspection and review, the department shall transmit to the unit of government responsible for granting the special zoning permission a statement that the proposed facility and its proposed program have been examined and are either approved or disapproved by the department.

**(23) UNIFORM MANUAL.** By July 1, 1976, adopt policies and procedures and a uniform county policy and procedure manual to minimize unnecessary variations between counties in the administration of the aid to families with

dependent children and social services programs. The department shall also require each county to use such manuals in the administration of these programs.

**(24) COMPUTER REPORTING NETWORK.** Periodically report to the joint committee on finance regarding progress made in implementing the computer reporting network.

**(25) UNIFORM REGULATION AND LICENSING.** The department shall promulgate rules to establish licensing and program compliance standards for care and residential facilities, hospitals, hotels, restaurants and the vending of food and beverages after due consideration of the relationship of a licensing code to other related licensing codes, the need for uniform administration, the need to maximize the use of federal funds and the need to encourage the development and operation of needed facilities statewide. In establishing licensing standards designed to ensure that the facility qualifies for federal financial participation, the department shall establish federal regulations as the base requirement. The department may promulgate such additional health and safety standards as it determines to be in the public interest.

**(26) DATA PROCESSING PROJECTS.** Report each December 31 to the joint committee on finance and the appropriate standing committees on health and social services of each house of the legislature, as determined by the presiding officer thereof, regarding the data processing projects under development. The report shall include:

(a) The schedule for implementation;

(b) Estimates of development and operating costs; and

(c) Proposed methods of determining charges for service where applicable.

**(27) EMERGENCY INPATIENT SERVICES.** The department may provide emergency inpatient care and services in any of its mental hygiene institutions to patients or clients from counties when an emergency situation arises if a board established under s. 51.42 or 51.437 does not have alternative inpatient services immediately available locally. Emergency inpatient care and services necessary to ensure the health and safety of the patient or client shall be only on a temporary basis, not to exceed 90 days. During the period of emergency inpatient care and services, the board established under s. 51.42 or 51.437 shall develop or contract for either local services or those available in contiguous counties. The department may, with approval of the governor, hire temporary staff to care for patients or clients under this section. The full cost of emergency inpatient care under this section

shall be reimbursed according to ss. 51.42 (9) and 51.437 (12).

**(28) DISABILITY DETERMINATIONS.** The department shall maintain an agreement with the secretary of health, education and welfare under 42 USC 421 to make disability determinations. The agreement required by this subsection shall terminate effective March 31, 1981, unless the joint committee on finance approves a later termination date.

**(29) MEDIA PHOTO.** The department may use in the media a picture or description of a child in the guardianship of the department for the purpose of finding adoptive parents for that child.

**(30) PRIMARY PSYCHIATRIC CARE CONTRACTS.** (a) To provide for an orderly reduction of state institutional primary psychiatric services the department may approve the institutes entering into contracts with s. 51.42 boards for providing primary psychiatric care. If excess capacity exists at state operated mental health institutes, the department shall explore whether such excess facilities may be sold or leased to a s. 51.42 board.

(b) No contract may be approved for a period of time greater than one year, and no contract shall be approved for care to be provided after June 30, 1975, except under par. (c).

(c) The counties where the mental health institutes are located may contract with the institutes for primary psychiatric care on an ongoing basis, which contracts shall be approved by the department and shall be renewed annually.

**History:** 1971 c. 270 s. 104; 1973 c. 90; 1973 c. 284 ss. 2, 32; 1973 c. 333; 1975 c. 39, 82; 1975 c. 189 s. 99 (1), (2); 1975 c. 224, 377, 413, 422; 1977 c. 29, 193; 1977 c. 196 s. 131; 1977 c. 203, 205, 271, 354; 1977 c. 418 ss. 287 to 289m, 924 (18) (d); 1977 c. 447, 449; 1979 c. 32 s. 92 (1); 1979 c. 34; 1979 c. 175 s. 46; 1979 c. 221, 331, 352.

Legislative intent underlying (22) (d) cited in support of holding that community living arrangement with capacity of 10 persons was not barred by deed covenant limiting use to single-family residence. *Crowley v. Knapp*, 94 W (2d) 421, 288 NW (2d) 815 (1980).

See note to art. I, sec. 7, citing 63 Atty. Gen. 176.

"Prisons and jails" as used in (22) (a) defined. OAG 15-80.

**46.031 County social service and mental hygiene planning and budgeting.** (1) **COORDINATED PLANS AND BUDGET.** (a) *Submission.* County public welfare or social services departments organized under ss. 46.22 and 49.51, mental hygiene boards organized under s. 51.42, developmental disability boards organized under s. 51.437 and community human service boards organized under s. 46.23 shall annually submit a coordinated comprehensive program plan and budget for services directly provided or purchased. The coordinated plans and budgets shall be prepared in accordance

with sub. (2) and be submitted to the department by September 30 of each calendar year.

(b) *Departmental review procedures.* The department, after consulting with representatives of mental hygiene, developmental disability, public welfare or social services and community human services program directors, shall develop a uniform planning, budgeting and review procedure. The department shall designate the most geographically appropriate grouping of public welfare and social services departments and mental hygiene, developmental disability and community human services programs for coordinated planning and budgeting purposes, and may require the submission of one coordinated plan and budget from each geographical grouping with the approval of the affected county boards of supervisors. The department shall make available the planning, budgeting and review procedures to county agencies by May 1 of each year.

(2) **COORDINATED PLAN AND BUDGET DEVELOPMENT.** (a) *Assessment of need.* Before developing a coordinated plan and budget, the public welfare or social services departments and boards listed in sub. (1) (a) shall assess needs and inventory resources and services, using an open public participation process.

(b) *Required provisions.* 1. The coordinated plan and budget shall include the establishment of long-range goals and intermediate-range plans detailing priorities and estimated costs and providing for coordination of local services and continuity of care.

2. The coordinated plan and budget shall describe the public participation process used in its preparation, and the extent of public participation.

3. The coordinated plan and budget shall provide for continuous planning, development and evaluation of programs and services for all population groups.

4. The coordinated plan and budget shall provide for services to persons identified as having long-term or recurrent mental illness, as defined by the department. The coordinated plan and budget shall also provide for a continuum of living arrangements for the mentally ill, developmentally disabled and alcohol and other drug abusers so that these persons may live in the least restrictive environment commensurate with their needs.

(c) *Approval.* 1. A coordinated plan and budget shall be submitted to the county board of supervisors or its designated agent for review and preliminary approval for submission to the department. If the county board of supervisors or its designated agent does not approve a coordinated plan and budget for submission to the department, the board or its designated agent

shall state specific reasons for its rejection and need not preliminarily approve the coordinated plan and budget for submission to the department until objections are satisfied. The county board of supervisors or its designated agent or combination of county boards or their designated agents shall submit the coordinated plan and budget to the department by September 30 of each calendar year for its review and approval. After the department's review and approval of the coordinated plan and budget, the department shall return the coordinated plan and budget to the county board of supervisors or combination of county boards for its final review and approval.

2. The department shall also submit to the county board of supervisors or combination of county boards a proposed written contract incorporating the coordinated plan and budget as approved by the department and such other administrative requirements as necessary. The proposed contract shall contain the approved budget and the allocation of funds as determined by the approved coordinated plans and budgets. The contract as approved may contain conditions of participation consistent with federal and state law but may not include the cost for administering income maintenance programs. Any changes to the proposed contract shall be mutually agreed upon. The county board of supervisors or combination of county boards shall approve the coordinated plan and budget and the contract before January 1 of the year in which it takes effect unless the department grants an extension.

3. The department shall review and approve the coordinated plans and budget but may not approve budgets for amounts in excess of available revenues. Departmental approval constitutes the approved budget. The county board of supervisors may appropriate outside the approved budget funds not used to match state funds under ss. 49.52 (1) and 51.42 (8). The projected use and actual expenditure of county funds shall be reported in compliance with procedures developed by the department, and shall comply with standards guaranteeing quality of care comparable to similar facilities.

4. The department shall review each coordinated plan and budget to ensure uniform cost accounting of services. The department shall approve the budget unless it determines, after reasonable notice, that the budget includes proposed expenditures inconsistent with the purposes of s. 46.21, 46.22, 46.23, 46.26, 51.42 or 51.437. The joint committee on finance may require the department to submit contracts between boards established under such sections and providers of service to the committee for review and approval.

5. After the budget of a board established under s. 46.21, 46.22, 46.23, 46.26, 51.42 or 51.437 has been approved, the department, after reasonable notice, may withhold a portion of the appropriation allocable to any such board if the department determines that such portion of the allocable appropriation:

a. Is for services which duplicate or are inconsistent with services being provided or purchased by the department or other county agencies receiving grants-in-aid or reimbursement from the department;

b. Is inconsistent with state or federal statutes, rules or regulations, in which case the department may also arrange for provision of services by an alternate agency. The department may not arrange for provision of services by an alternate agency unless the joint committee on finance or a review body designated by the committee reviews and approves the department's determination;

c. Is for the treatment of alcoholics in treatment facilities which have not been approved by the department in accordance with s. 51.45 (8);

d. Is for inpatient treatment in excess of an average of 28 days, as defined in s. 51.42 (8) (L), excluding care for patients at the centers for the developmentally disabled;

e. Is for services not approved by the department except as provided under subd. 3.

6. If the department withholds a portion of the allocable appropriation pursuant to subd. 5, the board affected by the action of the department may submit for departmental approval an amendment to its coordinated plans and budget to rectify the deficiency found by the department.

7. Prior to approval of a coordinated plan and budget, the department may direct that a board organized under s. 51.42 include in its coordinated plan and budget provision for crisis intervention services. If the department finds that the board's plan for these services as reflected in the coordinated plan and budget is not adequate, the board shall prepare and submit a supplemental plan and budget for these services in consultation with the department. If the department disapproves the supplemental plan and budget, the department may withhold approval of the entire coordinated plan and budget or may withhold a portion of the funds.

**(3) CITIZEN ADVISORY COMMITTEE.** (a) *Creation and duties.* Except as provided in par. (b), the county board of supervisors of each county or the boards of 2 or more counties jointly shall establish a citizen advisory committee to the public welfare or social services departments and boards listed in sub. (1) (a). The citizen

advisory committee shall advise in the formulation of the coordinated plan and budget. Membership on the committee shall be determined by the county board or boards of supervisors establishing it and shall include representatives of those persons receiving services, providers of service and citizens. A majority of the members of the committee shall be citizen and service consumers. The committee's membership may not consist of more than 25% county supervisors, nor of more than 20% service providers. For boards created under s. 46.23, the committee created by s. 46.23 (8) shall serve the function of a committee established under this subsection. The chairperson of the committee shall be appointed by the county board establishing it. In the case of a multicounty committee, the chairperson shall be nominated by the committee and approved by the county boards establishing it. The county board of supervisors or the boards of 2 or more counties acting jointly may designate an agent to determine the membership of the committee and to appoint the committee chairperson or approve the nominee.

(b) *Open public participation process.* The county board of supervisors or the boards of 2 or more counties acting jointly may submit a report to the department on the open public participation process used under sub. (2) (a). The county board of supervisors may designate an agent, or the boards of 2 or more counties acting jointly may designate an agent, to submit the report. If the department approves the report, establishment of a citizen advisory committee under par. (a) is not required.

(c) *Yearly report.* The county board of supervisors or its designated agent, or the boards of 2 or more counties acting jointly or their designated agent, shall submit to the department a list of members of the citizen advisory committee under par. (a) or a report on the open public participation process under par. (b) on or before July 1 of each year.

*History:* 1977 c. 29 ss. 543, 544b; 1977 c. 418; 1979 c. 34 s. 2102 (20) (b); 1979 c. 221 ss. 337 to 347m, 2202 (20); 1979 c. 336, 355.

**46.032 Income maintenance administration.** County public welfare departments organized under ss. 46.22 and 49.51 shall annually enter into a separate contract with the department detailing the reasonable cost of administering the income maintenance programs under ss. 46.23, 49.046, 49.19 and 49.45 to 49.47 when so appointed by the department. The contract may contain such conditions of participation as are consistent with federal and state law.

*History:* 1977 c. 29

**46.033 Authority to establish services integration and coordination pilot programs.**

(1) The department, in order to discharge more effectively its responsibilities under chs. 46, 48, 51, 140 and 141 and other relevant provisions of the statutes, may establish community human services pilot programs for the study, implementation and evaluation of improved human services delivery systems. In the implementation of such pilot programs, the requirement of statewide uniformity with respect to the organization and governance of human services shall not apply. The department and local governmental bodies may establish such boards, committees, organizational structures and procedures as may be needed to implement the pilot programs. Such boards, committees and organizational structures may assume responsibilities currently assigned by statute to the boards, committees or organizational structures which are to be replaced.

(2) The number of pilot programs shall be limited by the department's capacity to coordinate and adequately monitor pilot activities and by the availability of state and federal funds.

(3) With the agreement of the affected county board or boards of supervisors, effective for the contract period beginning January 1, 1980, the department may approve counties or a combination of counties to administer a single consolidated aid consisting of the state and federal financial aid available to that county or counties from appropriations under s. 20.435 (2) (b), (bb) and (o) for services provided and purchased by county social service departments, mental hygiene boards, developmental disabilities boards and human service boards. Under such an agreement, in the interest of improved service coordination and effectiveness the county board or boards of supervisors may reallocate among the several program departments and boards enumerated in s. 46.031 (1) (a) funds that otherwise would be specified for use by a single board or department. The annual program plan and budget required of each county or group of counties under s. 46.031 (1) (a) shall be the vehicle for expressing the county board or boards of supervisors' proposed use of the single consolidated fund. Approval by the department of this use of the fund shall be in accordance with s. 46.031 (2). Counties that were selected by the department to pilot test consolidated aids for contract periods beginning January 1, 1978, may continue or terminate consolidation with the agreement of the affected county board or boards of supervisors.

History: 1975 c. 39; 1977 c. 29, 418; 1979 c. 34.

**46.034 Combined boards of public welfare and county welfare departments. (1)**

CREATION. The county boards of supervisors of any combination of counties may elect to combine their boards of public welfare and county departments of public welfare.

(2) BOARDS. In any combination of counties, the board shall be composed of 11 members plus 3 additional members for each combining county in excess of 2. The county boards of supervisors of the combining counties shall make appointments in a manner acceptable to the combining counties, but each of the combining counties may appoint to the board not more than 3 members from its county board of supervisors. The term of office of any member of the board shall be 3 years, but of the members first appointed, at least one-third shall be appointed for one year; at least one-third for 2 years; and the remainder for 3 years. Vacancies shall be filled for the residue of the unexpired term in the manner that original appointments are made. Any board member may be removed from office for cause by a two-thirds vote of the appointing authority, on due notice in writing and hearing of the charges against the member.

(3) POWERS. The combined boards of public welfare and combined county departments of public welfare shall comply with s. 46.22 unless the combination of boards of supervisors vote to operate under s. 46.21.

(4) FUNDING. State funding under s. 20.435 (2) (bb) shall not be available to counties combining under this section until the counties have drafted a contractual agreement, approved by the secretary, setting forth the plans for direct sponsorship and have drafted a program plan and budget in accordance with s. 46.22 (4) (j).

History: 1979 c. 34.

**46.035 Department, additional powers to provide structures, facilities and permanent improvements. (1)** As used in this section unless the context requires otherwise:

(a) The term "existing building" in relation to any conveyance, lease or sublease made under sub. (2) (a) 1, 2 and 3 means all detention, treatment, administrative, recreational, infirmary, hospital, vocational and academic buildings; all dormitories and cottages; all storage facilities, heating plants, sewage disposal plants, and such other buildings, structures, facilities and permanent improvements as in the judgment of the secretary are needed or useful for the purposes of the department, and all equipment therefor and all improvements and additions thereto which were erected, constructed or

installed prior to the making of such conveyance, lease or sublease.

(b) The term "new building" in relation to any conveyance, lease or sublease made under sub. (2) (a) 1, 2 and 3 means all detention, treatment, administrative, recreational, infirmary, hospital, vocational and academic buildings; all dormitories and cottages; all storage facilities, heating plants, sewage disposal plants, and such other buildings, structures, facilities and permanent improvements as in the judgment of the secretary are needed or useful for the purposes of the department, and all equipment thereof and all improvements and additions thereto which are erected, constructed or installed after the making of such conveyance, lease or sublease.

(c) The term "nonprofit corporation" means a nonstock, nonprofit corporation organized under ch. 181 or any law amendatory thereof or supplemental thereto.

(2) The department shall have and may exercise the powers and duties provided in this section:

(a) In order to provide new buildings and to enable the construction and financing thereof, to refinance indebtedness hereafter created by a nonprofit corporation for the purpose of providing a new building or buildings or additions or improvements thereto which are located on land owned by, or owned by the state and held for, the department or on lands of the institutions under the jurisdiction of the department or by the nonprofit corporation, or for any one or more of said purposes, but for no other purpose unless authorized by law, the department has the following powers and duties:

1. Without limitation by reason of any other provisions of the statutes, the power to sell and to convey title in fee simple to a nonprofit corporation any land and any existing buildings thereon owned by, or owned by the state and held for, the department or of any of the institutions under the jurisdiction of the department for such consideration and upon such terms and conditions as in the judgment of the secretary are in the public interest.

2. The power to lease to a nonprofit corporation for a term or terms not exceeding 50 years each any land and any existing buildings thereon owned by, or owned by the state and held for, the department or of any of the institutions under the jurisdiction of the department upon such terms and conditions as in the judgment of the secretary are in the public interest.

3. The power to lease or sublease from such nonprofit corporation, and to make available for public use, any such land and existing buildings conveyed or leased to such nonprofit corporation under subs. 1 and 2, and any new buildings

erected upon such land or upon any other land owned by such nonprofit corporation, upon such terms, conditions and rentals, subject to available appropriations, as in the judgment of the secretary are in the public interest. With respect to any property conveyed to such nonprofit corporation under subd. 1, such lease from such nonprofit corporation may be subject or subordinated to one or more mortgages of such property granted by such nonprofit corporation.

4. The duty to submit the plans and specifications for all such new buildings and all conveyances, leases and subleases made under this section to the department of administration and the governor for written approval before they are finally adopted, executed and delivered.

5. The power to pledge and assign all or any part of the revenues derived from the operation of such new buildings as security for the payment of rentals due and to become due under any lease or sublease of such new buildings under subd. 3.

6. The power to covenant and agree in any lease or sublease of such new buildings made under subd. 3 to impose fees, rentals or other charges for the use and occupancy or other operation of such new buildings in an amount calculated to produce net revenues sufficient to pay the rentals due and to become due under such lease or sublease.

7. The power to apply all or any part of the revenues derived from the operation of existing buildings to the payment of rentals due and to become due under any lease or sublease made under subd. 3.

8. The power to pledge and assign all or any part of the revenues derived from the operation of existing buildings to the payment of rentals due and to become due under any lease or sublease made under subd. 3.

9. The power to covenant and agree in any lease or sublease made under subd. 3 to impose fees, rentals or other charges for the use and occupancy or other operation of existing buildings in an amount calculated to produce net revenues sufficient to pay the rentals due and to become due under such lease or sublease.

10. The power and duty, upon receipt of notice of any assignment by any such nonprofit corporation of any lease or sublease made under subd. 3, or of any of its rights under any such sublease, to recognize and give effect to such assignment, and to pay to the assignee thereof rentals or other payments then due or which may become due under any such lease or sublease which has been so assigned by such nonprofit corporation.

(b) The state shall be liable for accrued rentals and for any other default under any lease or sublease made under par. (a) 3, and may be

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sued therefor on contract as in other contract actions pursuant to ch. 775, except that it shall not be necessary for the lessor under any such lease or sublease or any assignee of such lessor or any person or other legal entity proceeding on behalf of such lessor to file any claim with the legislature prior to the commencement of any such action.

(c) Nothing in this section empowers the secretary or the department to incur any state debt.

(d) All conveyances, leases and subleases made pursuant to this section shall be made, executed and delivered in the name of the department and shall be signed by the secretary and sealed with the seal of the department.

(e) All laws, except ch. 150, conflicting with any provisions of this section, are, insofar as they conflict with this section and no further, superseded by this section.

**History:** 1975 c. 39 ss. 341, 732 (2); 1977 c. 29; 1979 c. 32 s. 92 (5).

**46.036 Purchase of care and services.**

(1) All care and services purchased by the department, a county social service department, a county department of public welfare, or a board established under s. 46.23, 51.42 or 51.437 shall be authorized and contracted for pursuant to the standards established under this section. For purchases of \$10,000 or less the requirement for a written contract may be waived by the department. When the department directly contracts for services, it shall follow the procedures in this section in addition to meeting purchasing requirements established in s. 16.75.

(2) All care and services purchased shall meet standards established by the department and other requirements specified by purchaser in the contract. Based on these standards the department shall establish standards for cost accounting and management information systems that shall monitor the utilization of such services, and document the specific services in meeting the service plan for the client and the objective of the service.

(3) (a) Purchase of service contracts shall be written in accordance with rules and procedures established by the department. Contracts for client services shall show the total dollar amount to be purchased and for each service the number of clients to be served, number of client service units, the unit rate per client service and the total dollar amount for each service.

(b) Payments under a contract may be made on the basis of actual allowable costs or on the basis of a unit rate per client service multiplied by the actual client units furnished each month. The contract may be renegotiated when units

vary from the contracted number. The purchaser shall determine actual marginal costs for each service unit less than or in addition to the contracted number.

(c) For proprietary agencies, contracts may include a percentage add-on for profit according to rules established by the department.

(d) Reimbursement to an agency may be based on total costs agreed to by the parties regardless of the actual number of service units to be furnished, when the agency is entering into a contract for a new or expanded service that the purchaser recognizes will require a start-up period not to exceed 180 days. Such reimbursement applies only if identified client needs necessitate the establishment of a new service or expansion of an existing service.

(e) If the purchaser finds it necessary to terminate a contract prior to the contract expiration date for reasons other than nonperformance by the provider, actual cost incurred by the provider may be reimbursed for an amount determined by mutual agreement of the parties.

(f) Advance payments of up to one-twelfth of an annual contract may be allowed under the contract on the condition that the provider supplies a surety bond for an amount equal to the amount of the advance payment applied for. The cost of the surety bond shall be allowable as an expense.

(4) For purposes of this section and as a condition of reimbursement, each provider under contract shall:

(a) Maintain a uniform double entry accounting system and a management information system which are compatible with cost accounting and control systems prescribed by the department.

(b) Cooperate with the department and purchaser in establishing costs for reimbursement purposes.

(c) Unless waived by the department, provide the purchaser with a certified annual audit report. The report shall show for the contract period expenses and revenues by major line item and distributed among the services provided.

(d) Transfer a client from one category of care or service to another only with the approval of the purchaser.

(e) Charge a uniform schedule of fees as defined under s. 46.03 (18) unless waived by the purchaser with approval of the department. Whenever providers recover funds attributed to the client, such funds shall offset the amount paid under the contract.

(5) The purchaser shall recover from provider agencies money paid in excess of the conditions of the contract from subsequent payments made to the provider.

(6) Contracts may be renegotiated by the purchaser under conditions specified in the contract.

(7) The service provider under this section may appeal decisions of the purchaser in accordance with terms and conditions of the contract and ch. 68 or 227.

**History:** 1973 c. 90, 333; 1975 c. 39; 1975 c. 198 s. 65; 1977 c. 29, 418.

**46.037 Rates for residential child caring centers.** (1) (a) Payments to all residential child care centers and day treatment facilities shall be subject to s. 46.036 as determined by the department and to this section.

(b) Rules of allowable costs shall be established by the department. The rules of allowable costs shall include a provision specifying that allowable costs for salaries shall be established by determining the number of allowable positions for each institution and the salaries for comparable state positions and shall not exceed the sum of the salaries of the comparable positions. The department shall determine the rates for residential child caring centers and day treatment facilities. Rates shall be established on a prospective basis for the next calendar year.

(c) Reimbursement for administrative costs shall not exceed an amount equal to a uniform fixed percentage of total allowable costs up to a maximum per capita amount as determined by the department.

(d) On or after January 1, 1981, the department shall calculate profit for residential child caring centers and day treatment facilities based on net equity.

(e) In determining the approved rate for a current fiscal year, the department shall utilize a formula based on the greater of 85% of the contracted maximum or the actual enrollment on which the budget contract was based.

(f) The department shall establish in each contracted rate the maximum number and types of staff it will reimburse.

(g) The department shall make direct payments to private residential child care centers and day treatment facilities when there have been underpayments as determined by the department's final audit at the end of an institution's fiscal period if the department finds that the expenses incurred by the child caring institution were unavoidable. These direct payments shall be made from the collections made by the department from child caring institutions that incurred an excess of revenues over expenses. Beginning with 1981, the department shall make these payments on or before September 1. If the collections from these excess revenues are insufficient to cover the direct payments for the unavoidable expenses, the direct payments shall

be prorated. If the department's final audit determines that a facility has been overpaid, the department shall make collections. The state share of collections for children in county custody shall be returned to the appropriation under s. 20.435 (2) (bb). The department shall return the federal share of collections to the appropriate federal agency.

(h) All services for children in private institutions and related programs shall, to the extent possible, be provided by employes of each facility. Each facility shall submit, through procedures established by the department, documentation of services provided by the facility for which the state may claim federal Title XIX reimbursement.

(i) The department shall specify those allowable costs which shall include all necessary and reasonable costs appropriate in developing and maintaining the operation of child care centers and day treatment facilities. Such determination by the department shall be consistent with professional child care standards, budgetary considerations and appropriate federal and state guidelines relating to reimbursement. The department shall make available to child care centers and day treatment facilities a listing of the most common allowable and nonallowable items.

(j) The department may make individual exceptions to pars. (e) and (h) when the exception is appropriate in order to achieve the goals and objective of quality child care.

(k) The department shall promulgate rules regarding lease-purchase agreements between a child caring institution and organizations related to the child caring institution.

(L) Beginning with calendar year 1980, the department may conduct mid-year rate reviews for the calendar year during the months of April through September and may adjust the existing rate if the department finds it to be too high or too low compared to actual costs. If a rate review is requested, the department shall make a decision concerning the rate within 30 days of the date the rate review is requested.

(m) The department shall confer with an advisory committee consisting of representatives of the counties and child caring institutions concerning mid-year rate review requests and requests made at the end of the year for payments under par. (g). The members of the advisory committee shall be appointed by the secretary under the authority granted under s. 15.04 (1) (c).

(2) All child care centers and day treatment facilities shall be entitled to a 30-day prepayment advance which shall be adjusted quarterly by the department for any plus or minus underpayments or overpayments. Any such center or

facility receiving such 30-day prepayment advance must provide evidence that it has procured and maintained in force a fidelity bond to cover officers or employes entrusted with the handling of its funds in an amount not less than 50% of the amount of the 30-day prepayment advance.

**History:** 1975 c. 39; 1977 c. 29; 1979 c. 34 s. 2102 (20) (a); 1979 c. 175 s. 48; 1979 c. 221 ss. 348 to 350i, 873; 1979 c. 355.

**46.041 Children's consultation service; establishment; purposes.** (1) A program to be known as the "children's consultation service" shall be provided. The service shall be established at Mendota mental health institute or Winnebago mental health institute, or at both institutions. The service shall:

(a) Provide for the temporary residence and evaluation of children referred from courts assigned to exercise jurisdiction under ch. 48, the institutions and services under the jurisdiction of the department, university of Wisconsin hospital and clinics, county child welfare agencies, private child welfare agencies, schools for the deaf and visually handicapped, and mental health facilities within the state at the discretion of the superintendent.

(b) Promote the development of preventive mental health services to children in communities by participating in the training of mental health personnel, by demonstration of methods of evaluation, care and treatment, by assisting in the assessment of community services and the development of the most effective co-ordination between the institution and the community, and by offering services when community resources need to be supplemented.

(2) When a patient is transferred directly from the children's consultation service to the university of Wisconsin hospital and clinics, s. 46.115 shall apply.

**History:** 1973 c. 90 s. 560 (3); 1977 c. 418 s. 924 (50); 1977 c. 447 s. 206; 1977 c. 449.

**46.042 Treatment program for emotionally disturbed children.** The department shall establish a program for the intensive treatment of emotionally disturbed children. The program shall be operated by Mendota mental health institute and be subject to all federal and state laws, rules and regulations which apply to the institute. Operational planning shall provide close interrelationship between the department and the university of Wisconsin medical school for conduct of educational and research programs.

**History:** 1975 c. 224; 1977 c. 29.

**46.044 State psychiatric institute.** There is established the state psychiatric institute to be maintained as a department of the university of Wisconsin-Madison. The statutes relating to

admission, commitment, placement, transfer, custody and discharge of mentally ill persons are applicable to the psychiatric institute.

**History:** 1975 c. 430; 1977 c. 26.

**46.045 Community correctional residential centers.** The department may establish and operate community correctional residential centers. The secretary may allocate and reallocate existing and future facilities as part of these centers. The community correctional residential centers shall be institutions as defined in s. 46.03 and shall be state prisons as defined in s. 53.01. Inmates from Wisconsin state prisons may be transferred to these institutions and they shall be subject to all laws pertaining to inmates of other penal institutions of the state. Officers and employes of the institutions shall be subject to the same laws as pertain to other penal institutions. Inmates shall not be received on direct commitment from the courts.

**History:** 1977 c. 418.

**46.046 Wisconsin correctional camp system.** The department may establish and operate a correctional camp program known as the Wisconsin correctional camp system. The secretary may allocate and reallocate existing and future facilities as part of this system. The Wisconsin correctional camp system shall be an institution as defined in s. 46.03 and shall be a state prison as defined in s. 53.01. Inmates from the Wisconsin state prisons may be transferred to this institution and they shall be subject to all laws pertaining to inmates of other penal institutions of this state. Officers and employes of the institution shall be subject to the same laws as pertain to other penal institutions. Inmates shall not be received on direct commitment from the courts.

**History:** 1975 c. 39.

**46.047 Medium security prison.** The department may construct a medium security prison to be known as the Fox Lake correctional institution on state-owned land known as prison farm 10 in Dodge county. Inmates from the Wisconsin state prisons may be transferred to this institution and they shall be subject to all laws pertaining to inmates of other penal institutions of this state. Officers and employes of the institutions shall be subject to the same laws as pertain to other penal institutions. Inmates shall not be received on direct commitment from the courts.

**History:** 1977 c. 418 s. 924 (18) (b).

**46.048 Central Wisconsin center for the developmentally disabled.** There is established a new institution to be located near the

city of Madison and to be known as the central Wisconsin center for the developmentally disabled. The department, with the approval of the governor, is authorized to purchase lands for a suitable site and to erect and equip such buildings as it deems necessary from funds appropriated for the long-range building program. Such institution when constructed shall be maintained and operated by the department and all laws pertaining to the care of mentally deficient patients shall apply.

History: 1975 c. 189 s. 99 (2); 1975 c. 430 s. 78.

**46.049 Training school for delinquent boys.** The department, with the approval of the governor, may purchase or accept a gift of land for a suitable site for an additional training school for delinquent boys and erect and equip such buildings as it deems necessary at such time as funds may be allocated for that purpose by the building commission. Such training school or other additional facilities for delinquent boys financed by the authorized 1965-67 building program shall be located north of a line between La Crosse and Manitowoc. Such institution when constructed shall be maintained and operated by the department for the treatment of delinquent boys committed to the department under s. 48.34. All laws pertaining to the care of children received under s. 48.34 shall apply. Officers and employes of the institution are subject to the same laws as apply to other facilities described in s. 48.52.

**46.05 Medium/maximum security prison; medium security prison.** (1) The department shall construct or establish an adult medium/maximum security institution or an adult medium security institution or both.

(2) Construction or establishment of the institutions shall be in compliance with all state laws except s. 32.035 and ch. 91.

(3) In addition to the exemptions under s. 13.48 (13), construction or establishment of the institutions shall not be subject to the ordinances or regulations relating to zoning, including zoning under ch. 91, of the county and municipality in which the construction or establishment takes place.

History: 1979 c. 221.

**46.054 Limit on offenders.** (1) After the institution under s. 46.05 is ready for occupancy, the resident populations at the following institutions shall not exceed the following bed capacities:

(a) The Waupun correctional institution shall not exceed an 810-bed capacity.

(b) The Green Bay correctional institution shall not exceed a 587-bed capacity.

(c) The Dodge correctional institution shall not exceed a 316-bed capacity.

(2) The bed capacities under sub. (1) may be exceeded if an emergency exists. After the emergency ceases to exist, the department shall again comply with this section. The department shall promulgate a rule defining "emergency" for application under this subsection.

History: 1979 c. 221.

**46.058 Bonds of employes; police powers; investigation of complaints.** (1) The steward of each institution shall execute and file an official bond in such sum and with such sureties as the secretary prescribes. He shall also require any other officer or other person having the possession or custody of any money or property belonging to the state or any institution under its control or supervision to give an official bond, and from time to time renew the same. The secretary may require a position bond whenever it appears to him advisable, such position bond to have the same coverage as the official bond.

(2) The warden and the superintendent of all the state charitable, curative, penal and reformatory institutions and of county hospitals and county homes, and such employes under them to whom they delegate police power, may arrest any person within or upon the grounds of such institutions whom they have reason to believe guilty of any offense against the laws or regulations governing the same; and for such purpose they shall possess the powers of constables.

(3) The department shall investigate complaints against any institution under its jurisdiction or against the officers or employes thereof. For that purpose the secretary and such officers and employes as the secretary authorizes may summon and swear witnesses, take testimony and compel the production of books and papers. The department may, on its own initiative, investigate the affairs of any institution. Any written communication or complaint addressed to the secretary by any inmate, employe or subordinate of any such institution shall be forthwith forwarded unopened to the addressee.

History: 1975 c. 39; 1975 c. 199 s. 138; 1979 c. 221 s. 352.

**46.06 Lands; condemnation, easements, leases, sales, purchases.** (1) CONDEMNATION. When the department is authorized and desires to acquire land and is unable to agree with the owner upon the terms of purchase, or when such agreement cannot be had without unreasonable delay, the department may condemn the land in the manner prescribed in ch. 32.

(2) EASEMENTS. The department may grant easements for the extension of municipal and

public utilities onto the lands of the institutions under its jurisdiction, for the purpose of connecting railroads, roads, waterworks, sewers, electric lines and similar facilities, to serve such institutions.

(3) **LEASES.** The department may rent additional lands for the operation of the institutions under its jurisdiction.

(3a) **LEASE OF LANDS FOR RADIO RANGE STATION.** The department may lease state owned lands under its control situated in section 16, town 24 north, range 18 east, Seymour township, Outagamie county, not exceeding 2 acres in extent, to the United States of America, to be used by the civil aeronautics administration for a radio range station. The terms of the lease shall be determined by the department and may grant to the lessee authority to erect navigational aids and other structures on such lands. Such lease shall not be effective unless approved by the governor in writing.

(4) **SALES.** The department may, with the approval of the building commission, sell and convey such lands under the jurisdiction of the department as the secretary deems to be in excess of the present or future requirements of the department for either the operation of its facilities or programs, for the maintenance of buffer zones adjacent to its facilities or for other public purposes. The proceeds of such sales shall be credited to the state building trust fund.

(5) **PURCHASES.** The department may, with the approval of and release of state building trust fund by the building commission, acquire by purchase such lands, together with such improvements as are situated thereon, as the secretary deems necessary for the department's farm programs, or for the purpose of providing adequate buffer zones to its existing facilities, or for the purpose of eliminating flexuous boundaries in cooperation with owners of lands adjoining lands under the department's jurisdiction.

**History:** 1973 c. 12 s. 10; 1973 c. 90; 1975 c. 39 ss. 346, 732 (2).

**46.062 Payment for damaged employe clothing, etc.** The department in which an employe is employed shall pay the cost of repairing eye glasses, watches or articles of clothing damaged in the line of duty where such damage results from any act of a person committed to or confined in any state facility, or institution of the state under the jurisdiction of the department. If the eye glasses, watches or clothes are damaged beyond repair, the department shall pay the actual value of such eye glasses or clothing as determined by the rules of the department, and the actual value of watches but not to exceed \$50 each. The value of such

articles shall be determined as of the time of the damage thereto.

**46.064 Client wages, allowances and release payments.** The department may pay a wage or an allowance and a release payment to clients at its institutions. The department shall prescribe the amounts of pay and such hours, health and other conditions in connection with employment as are reasonable.

**History:** 1971 c. 125, 215; 1973 c. 333

**46.065 Wages to prisoners.** The department may provide for assistance of prisoners on their discharge; for the support of their families while in confinement; or for the payment, either in full or ratably, of their obligations acknowledged by them in writing or which have been reduced to judgment by the allowance of moderate wages, to be paid from the operation, maintenance, farm and construction appropriations of the institution in which they are confined. Until the prisoner's final discharge, the funds arising from the wages shall be under the control of the officer in charge of the institution and shall be used for the benefit of the prisoner, the prisoner's family and other obligations specified in this section. Earnings by inmates working in the prison industries and the retention and distribution thereof shall be governed by s. 56.01 (4) and (8).

**History:** 1975 c. 396, 421; 1977 c. 29

**46.066 Freedom of worship; religious ministrations.** (1) Subject to reasonable exercise of the privilege, clergymen of all religious faiths shall be given an opportunity to conduct religious services within the state institutions at least once each week, attendance at such services to be voluntary.

(2) Religious ministrations and sacraments according to his faith shall be allowed to every inmate who requests them.

(3) Every inmate who requests it shall have the use of the Bible.

The state must make copies of the Quran available to prisoners to the same extent that Bibles are made available. *Pitts v. Knowles*, 339 F Supp. 1183.

**46.07 Property of inmates and probationers; deposit and distribution.** (1) **PROPERTY DELIVERED TO STEWARD; CREDIT AND DEBIT.** All money including wages under ss. 46.064, 46.065 and 53.12 and other property delivered to an officer or employe of any institution for the benefit of an inmate shall forthwith be delivered to the steward, who shall enter the same upon his books to the credit of the inmate. Such property shall be used only under the direction and with the approval of the superintendent or warden

and for the benefit of the inmate. If the money remains uncalled for for one year after his death or departure from the institution, the superintendent shall deposit the same in the general fund. If any inmate leaves property (other than money) uncalled for at an institution for one year, the superintendent shall sell the property, and the proceeds shall be deposited in the general fund. If any person satisfies the department, within 5 years after such deposit, of his right to the deposit, the department shall direct the department of administration to draw its warrant in favor of the claimant and it shall charge the same to the appropriation made by s. 20.913 (3) (c).

**(2) PROPERTY DELIVERED TO OFFICER OR EMPLOYEE.** (a) All money or other property paid or delivered to a probation officer or employe of the department by or for the benefit of any person on probation or parole shall be immediately transmitted to the department and it shall enter the same upon its books to his credit. Such property shall be used only under the direction of the department.

(b) If he absconds, the money shall be credited to the revolving fund created by s. 57.075; and other property if not called for within one year shall be sold by the department and the proceeds shall be credited to said fund.

(c) If any person, within 5 years after such crediting of funds, satisfies the department that he is entitled thereto, the department shall certify the amount thereof to the department of administration for payment to the claimant from the appropriation made by s. 20.435 (3) (g).

History: 1979 c. 221 s. 2202 (20).

**46.08 Audits and estimates of expenditures of institutions.** Each month the superintendent of each institution shall prepare and file in duplicate with the department a detailed estimate of the expenditures which will be necessary for each institution during the next month. No liability shall be incurred without such estimate being first made and approved by the department. The department shall fix a time, as often as once in each month, for auditing all accounts and charges against institutions.

**46.09 Purchases, bills, audits, payments.**

**(1) STEWARD AS BUSINESS MANAGER.** The steward of each institution shall be the local business manager and requisitioning officer, subject to the direction and the rules and regulations of the department, and within the limits of the approved monthly estimates shall purchase (as provided in ss. 16.70 to 16.82) all necessary materials and supplies. He shall have the immediate charge of all books, accounts, papers and

records relating to its financial management, shall keep detailed accounts of all receipts and expenditures, and shall be responsible for the safekeeping and economical use of all stores and supplies.

**(2) BUTTER AND CHEESE.** No butter or cheese not made wholly and directly from pure milk or cream, salt and harmless coloring matter shall be used in any of the institutions of the state.

**(3) PUBLIC WELFARE INSTITUTIONS PREAUDIT; PAYMENTS.** Unless otherwise provided by law, no bills shall be incurred in the management of such institutions nor be paid until they have been audited by the department under the supervision of the department of administration. All payments shall be made on the warrant of the department of administration drawn in accordance with the certificate of the proper designated officer of the department. All claims and accounts before being certified to the department of administration by the aforesaid department, shall be verified and approved in the same manner as provided in s. 16.53.

History: 1973 c. 335 s. 13.

**46.10 Cost of care and maintenance, liability; collection and deportation counsel; collections; court actions; recovery.** (1) Liability and the collection and enforcement of such liability for the care, maintenance, services and supplies specified in this section is governed exclusively by this section.

**(2)** Except as provided in sub. (2m), any person, including but not limited to a person admitted or committed under ss. 51.10, 51.13, 51.15, 51.20, 51.35 (3), 51.37 (5), 51.45 (10), (11), (12) and (13), 55.05, 55.06, 971.14 (2) and (5), 971.17 (1), 975.01, 1977 stats., 975.02, 1977 stats., 975.06 and 975.17, 1977 stats., receiving care, maintenance, services and supplies provided by any institution in this state including university of Wisconsin hospital and clinics, in which the state is chargeable with all or part of the person's care, maintenance, services and supplies, and any person receiving care and services under boards or facilities established under ss. 49.175, 51.42 and 51.437, and the person's property and estate, including the homestead, and the spouse of the person, and the spouse's property and estate, including the homestead, and, in the case of a minor child, the parents of the person, and their property and estates, including their homestead, shall be liable for the cost of the care, maintenance, services and supplies in accordance with the fee schedule established by the department under s. 46.03 (18). The department may bring action for the enforcement of the liability. If a spouse, widow or minor, or an incapacitated person may

be lawfully dependent upon the property for their support, the court shall release all or such part of the property and estate from the charges that may be necessary to provide for those persons. The department shall make every reasonable effort to notify the relatives liable as soon as possible after the beginning of the maintenance, but the notice or the receipt thereof is not a condition of liability of the relative.

**(2m)** The liability specified in sub. (2) shall not apply to tuberculosis patients receiving care, maintenance, services and supplies under s. 58.06 and ch. 149, or to care, maintenance, services and supplies provided to persons 18 and older by prisons named in s. 53.01, or to minors receiving care for alcohol or drug abuse under s. 51.47 without consenting to billing the minor's parent or guardian.

**(3)** After investigation of the ability to pay of the patient or relative liable for such maintenance, the department shall make collection from the patient or the person who in the opinion of the department under all of the circumstances is best able to pay, giving due regard to relationship and the present needs of the person or of the lawful dependents. However, the liability of relatives for maintenance shall be in the following order: first, the spouse of the patient; then, in the case of a minor, the parent or parents.

**(4)** Upon the failure of any relative liable for maintenance to make payment or enter into or comply with an agreement for payment, the department may apply to the circuit court of the county in which the patient resides or has a legal settlement or in which such relative resides for an order to compel payment by such relative. Upon failure to comply with that order, the department may commence an action to recover the amount due.

**(5)** Upon such application the circuit court shall hear the allegations and proofs of the parties and shall by order require payment of maintenance by the relative liable therefor, if of sufficient ability, having due regard to the present needs of the relative and his or her lawful dependents. The order shall specify an amount for maintenance to be paid periodically during a specified period or until the further order of the court. Notice of hearing on the application shall be served upon such relative at least 10 days prior to the hearing in the manner of service of a summons in that court. Upon application of any interested party, and upon like notice and procedure, the court may modify the order. Any party aggrieved by the order or by the judgment of the court may appeal therefrom in the manner provided by law. If an appeal is taken by the department, an undertaking need not be filed.

**(6)** The sworn statement of the collection and deportation counsel, or of the secretary, shall be evidence of the fee and of the care and services received by the patient.

**(7)** The department shall administer and enforce this section. It shall appoint an attorney to be designated "collection and deportation counsel" and other necessary assistants. The department may delegate to such counsel such other powers and duties as it deems advisable. He or any of his assistants may administer oaths, take affidavits and testimony, examine public records, subpoena witnesses and the production of books, papers, records, and documents material to any matter of proceeding relating to payments for the cost of maintenance. The department shall encourage agreements or settlements with the patient or the relative liable for his maintenance, having due regard to ability to pay and the present needs of lawful dependents.

**(8)** The department may:

(a) Appear for the state in any and all collection and deportation matters arising in the several courts, and may commence suit in the name of the department to recover the cost of maintenance against the person liable therefor.

(b) Determine whether any patients are subject to deportation; and on behalf of this state enter into reciprocal agreements with other states for deportation and importation of persons who are public charges, upon such terms as will protect the state's interests and promote mutual amicable relations with other states.

(c) From time to time investigate the financial condition and needs of such patients and of the relatives liable for their maintenance, their ability to presently maintain themselves, the persons legally dependent upon them for support, the protection of the property and investments of patients and relatives from which they derive their living and their care and protection, for the purpose of ascertaining the ability of any patient or of any such relative to make payment in whole or in part for the maintenance of such patients.

(d) After due regard to the case and to a spouse and minor children who are lawfully dependent on the property for support, compromise or waive any portion of any claim of the state or county for care or maintenance for which the patient or the patient's relatives are liable, but not any claim payable by an insurer under s. 632.89 (2) or (2m) or by any other 3rd party.

(e) Make agreements with relatives liable therefor, or who may be willing to assume the cost of maintenance of any patient, providing for

the payment of such costs at a specified rate or amount.

(f) 1. Make adjustment and settlement with the several counties for their proper share of all moneys collected.

(h) Ensure that all moneys collected under sub. (12) on and after January 1, 1974, be credited pursuant to ss. 46.036 and 51.42 (8).

(i) Pay quarterly from the appropriation under s. 20.435 (2) (d) the collection moneys due boards established under ss. 51.42 and 51.437. Payments shall be made as soon after the close of each quarter as is practicable.

**(8e)** For county social service or public welfare departments established under s. 46.034, 46.21, 46.22, 46.23 or 49.51, the department shall:

(a) Deduct 100% of all moneys collected under s. 46.03 (18) after January 1, 1981, in payment of department care, services and supplies purchased or provided under ss. 48.34 and 51.35 (3), from the chargeable costs due under s. 46.26 (4).

(b) Remit the difference to the county from the appropriation under s. 20.435 (2) (d) if collections for services specified in par. (a) exceed chargeable costs due under s. 46.26 (4).

(c) Beginning January 1, 1980, deduct moneys collected under par. (a) and remit excess collections under par. (b) for counties voluntarily complying with s. 46.26 (4).

**(8m)** For boards established under s. 51.42 or 51.437, the department shall:

(a) Deduct 100% of all money collected on or after January 1, 1975, from the chargeable cost of care at the mental health institutes, central state hospital and the centers for the developmentally disabled;

(b) Return to boards 70% of all collections made for county hospitals; and

(c) Return to boards 50% of collections made by the department for services other than those specified under par. (a) or (b).

(d) Paragraph (a) does not apply to emergency inpatient services provided under s. 46.03 (27) or primary psychiatric care, both of which shall be billed on the basis of total chargeable cost. Collections for such emergency services under s. 46.03 (27) and primary care shall be deducted from the chargeable cost of other types of care provided at the institutes.

**(9)** Any person who wilfully testifies falsely as to any material matter in an investigation or proceeding under this section shall be guilty of perjury. Banks, insurers, savings and loan associations, brokers and fiduciaries, upon request of the department, shall furnish in writing and duly certified, full information regarding the

property, earnings or income or any funds deposited to the credit of or owing to such patient or any person legally responsible for the maintenance of such patient. Such certified statement shall be admissible in evidence in any action or proceeding to compel payment for the maintenance of such patient, and shall be evidence of the facts therein stated, provided a copy of such statement be served upon the party sought to be charged not less than 3 days before the hearing.

**(10)** The department shall make all reasonable and proper efforts to collect all claims for maintenance, to keep payments current, and to periodically review all unpaid claims.

**(11)** In any action to recover maintenance, the statute of limitations may be pleaded in defense.

**(12)** The district attorney or his assistants in counties having a population of 500,000 or more shall, in matters pertaining to the recovery of the cost of maintenance of inmates in county and state institutions having a legal settlement in such county, have the same authority as granted in this section to the department.

**(13)** This section does not impair any rights or liability existing prior to June 19, 1947.

**(14)** Liability of the patient or relatives specified in sub. (2) or s. 46.03 (18) for inpatient care and maintenance of persons under 18 years of age at community mental health centers, a county mental health center under s. 51.08, the centers for the developmentally disabled, Mendota mental health institute, Winnebago mental health institute and central state hospital or care and maintenance of persons under 18 years of age in residential, nonmedical facilities such as group homes and foster care, child care and juvenile correctional institutions is determined in accordance with the cost-based fee established under s. 46.03 (18). The department shall bill liable parties up to any amount of liability not paid by an insurer under s. 632.89 (2) or (2m) or by other 3rd party benefits, subject to rules governing ability to pay promulgated by the department under s. 46.03 (18). Any liability of the patient not payable by any other party terminates when the patient reaches age 18, unless the patient or patient's relative has prevented payment by any act or omission.

**(16)** The department shall delegate to boards established under ss. 51.42 and 51.437 or the local providers of care and services meeting the standards established by the department under s. 46.036, the responsibilities vested in the department under this section for collection of patient fees for services other than those provided at state facilities if such boards or providers meet the conditions deemed appropriate by the department. The department may delegate

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to boards established under ss. 51.42 and 51.437 the responsibilities vested in the department under this section for collection of patient fees for services provided at the state facilities if the necessary departmental conditions are met.

**History:** 1971 c. 125; 1971 c. 213 s. 5; 1973 c. 90 ss. 223, 223m, 560 (3); 1973 c. 198, 333; 1975 c. 39 ss. 347 to 350, 734; 1975 c. 41, 94; 1975 c. 189 s. 99 (2); 1975 c. 198, 199, 224; 1975 c. 413 s. 18; 1975 c. 428; 1975 c. 430 ss. 6, 80; 1977 c. 29, 203; 1977 c. 418 ss. 294 to 295, 924 (50), 929 (18); 1977 c. 428; 1977 c. 447 s. 206; 1977 c. 449 ss. 75, 497; 1979 c. 34; 1979 c. 102 ss. 236 (4), 237; 1979 c. 117, 221, 331.

Before there can be recovery by the department for care and hospitalization of an individual committed to one of its institutions by reason of lack of competency to stand trial, the nature of the confinement must be changed to a civil commitment Conservatorship of Grans, 63 W (2d) 194, 216 NW (2d) 889

**46.106 Maintenance; state and county liability; legal settlement. (1) DETERMINATION**

**AND NOTICE.** Legal settlement shall be determined pursuant to s. 49.10 for persons receiving care in facilities established under ss. 49.171 and 49.175 or any other charitable or curative facility in this state for which liability to the state and counties for care and maintenance is based on the person's legal settlement. Nothing in this section prevents a recovery of liability under s. 46.10 or any other statute creating liability upon the person receiving the care or any other designated responsible party.

(a) The committing or admitting judge shall make the determination of legal settlement for entries made through the courts. The judge of the county in which the providing facility is located shall make the determination of legal settlement for all other admissions to the facility. In such cases, the officer in charge of the facility shall immediately forward all pertinent information obtainable to the judge for determination. If so designated by the county, legal settlement may be determined by a unit within the county specialized in making such determinations in lieu of the judge.

(b) Certification of the determination shall be made both to the officer in charge of the facility and to the county clerk of the county of legal settlement. A transcript of the testimony taken with respect to legal settlement and data used by a unit described in par. (a) shall be submitted to the department if it is found that the person does not have a legal settlement in the state.

**(2) STATEMENT OF COUNTY CLAIMS.** This subsection applies only in situations where no other procedure is specified by statute.

(a) On July 1 in each year, the officer in charge of each facility specified in sub. (1) shall prepare a statement of the amount due from the state to the county for the care and maintenance of persons at public charge on forms supplied by the department.

(b) Such statement shall cover the preceding fiscal year and shall give the name of each person whose support is partly or wholly chargeable to the state, the person's legal settlement, the number of weeks for which support is charged, and the amount due the county from the state.

(c) Such statement shall be verified by the officer making it and certified by the trustees of the facility to the department and a duplicate thereof shall be forwarded to the county clerk no later than September 1 in each year.

(d) The department shall credit the county with the amount due the county for any recovery under s. 46.10 and shall certify such statement to the department of administration, which shall pay the aggregate amount found due each county on the first Monday in November of each year.

**(3) STATEMENT OF COUNTY LIABILITY.** This subsection applies only in situations where no other procedure is specified by statute.

(a) On October 1 in each year, the department shall prepare a statement of the amounts due from the counties to the state for care and maintenance of persons at public charge in each facility specified in sub. (1).

(b) Such statement shall cover the preceding fiscal year and shall give the name of each person whose support is partly chargeable to a county or wholly chargeable in the first instance to the state and partly chargeable over to a county, the legal settlement of each person, the number of weeks for which support is charged, the amount due a county for maintenance, and the amount due to the state from the county charged.

(c) The department shall file such statement with the department of administration, and mail a duplicate to the clerk of each county charged. Thereupon, the secretary of administration shall certify to the counties the amounts so due, which amounts shall be levied, collected, and paid into the state treasury as a special charge at the same time as the state taxes are apportioned.

(d) The amount so paid into the state treasury on account for care provided in nonstate-operated facilities shall be apportioned and paid to the counties to which it is due. The department of administration shall make the payment on April 1 in each year.

**(4) RELIEF FROM ERRONEOUS CHARGES TO COUNTY OR STATE.** When the state or a county believes that the cost of the care of a person is improperly charged to it, the matter may be determined by the department after a hearing. The department may on its own motion order a hearing if the charge is against the state. If it is against a county, the district attorney for the county may apply in writing to the department

for a hearing. The application shall designate the county to which the person is chargeable, or if it is claimed that he or she is chargeable to the state, it shall so state. The department shall give reasonable notice to the parties interested of the time and place they may be heard. The application may be supported by affidavits and other proper evidence. At the hearing and in the determination of the matter, evidence of a court determination of legal settlement (or of no settlement) of the person shall be regarded as an administrative determination, of such legal settlement status, by the judge and not by the court. If upon the hearing the department grants the relief asked for, it shall order a proper charge against the county chargeable, or against the state; and the person's support shall be charged accordingly by the department of administration by a proper charge or credit or both on the next apportionment under s. 70.60.

**(5) ADMINISTRATIVE REVIEW.** The order of the department is subject to review as provided in ch. 227. Upon entry of final judgment the department shall make the proper charge or credit or both and certify the same to the department of administration.

**(6) CORRECTION OF ERRONEOUS CHARGES.** Any error in the accounts between the state and a county for the support of any person in any such institution, or in the amount certified to a county as due and to be assessed upon it on account of such support, when certified by the department of health and social services, shall be corrected by the department of administration by a proper charge or credit or both on the next apportionment under s. 70.60.

**(7) LIMITATIONS ON ACTIONS.** No relief from erroneous charges under sub. (4) may be granted unless the county charged applies to the department for relief from the charges within 10 years from the date the county receives the statement of charges from the department of administration, as specified in sub. (3). The department is bound by the same 10-year limitation in notifying the county to be charged.

**History:** 1971 c. 158; 1973 c. 90; 1975 c. 413 s. 18; 1975 c. 430; 1979 c. 221.

**46.11 Transfer of inmates. (1)** When an inmate of a state or county institution is lawfully moved from one institution to another by the department, the superintendent of the institution from which he is removed shall notify the committing court of the removal.

**(2)** The department may designate in the removal order a person to make the transfer. The person designated shall receive no compensation, but shall be paid his necessary traveling expenses and those of the inmate and of any

necessary assistant, to be adjusted by the department and charged to the current expense fund of the institution from which the removal is made as part of the inmate's maintenance costs. This amendment (1947) shall be effective as of July 1, 1946.

**46.115 Sick inmates; transfer to state hospital; treatment. (1)** The department shall apply to the board of regents of the university of Wisconsin system for the admission to the university of Wisconsin hospital and clinics of any inmate of any state institution under the department, or of any person committed to or applying for admission to any state institution, or of any other person committed to the department, who is afflicted with any disability or ailment, which can probably be remedied, or which can be advantageously treated at such hospital, if the person cannot receive proper care at the institution to which the person has been committed or to which he or she has applied for admission. The application shall be accompanied by the report of the physician of such institution or of a physician appointed by the department, in the same form as reports of physicians for the admission of patients to the hospital.

**(2)** The cost of treatment shall be at the rate charged the county for county patients, and shall be chargeable one-half to the institution and one-half to the state. The department may pay out of such operation fund to the institution the necessary traveling expenses, including the expenses for an attendant when needed. Payments for the treatment of such patients are to be made by the department to the university of Wisconsin for the portion chargeable to the operation fund of the institution; and the portion chargeable to the state shall be certified and paid as provided in s. 142.08 (2).

**History:** 1971 c. 100 s. 23; 1977 c. 83; 1977 c. 418 s. 924 (50); 1977 c. 447 s. 206.

The department can be compelled by mandamus to make a determination as to the adequacy of medical treatment of a prisoner. *State ex rel. Thomas v. State*, 55 W (2d) 343, 198 NW (2d) 675.

**46.13 Wassermann tests.** The department may arrange with the laboratory of hygiene to secure the Wassermann test for any person confined in any state or county institution.

**46.14 Reports of state institutions. (1)** MONTHLY. The officer in charge of each state institution under the control of the department shall report monthly to the department, an itemized statement of all receipts and disbursements, and of the daily number of inmates, officers, teachers and employes, and of the wages paid to each.

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(2) **BIENNIAL.** On July 1 in each even-numbered year such officer shall report to the department, covering the preceding biennial fiscal term, a summarized statement of the management of every department of the institution and of all receipts and disbursements, and such other information as may be required by the department.

**46.15 Institutions subject to chapter 150.**

Institutions under ss. 46.16, 46.17, 46.175, 46.20 and 46.205 which meet the definition of health care institutions under s. 150.001 (6) are subject to ch. 150.

History: 1977 c. 29.

**46.16 General supervision and inspection by department. (1) GENERALLY.**

The department shall investigate and supervise all the charitable, curative, reformatory and penal institutions, including county infirmaries of every county and municipality (except tuberculosis sanatoriums); all detention homes and shelter care facilities for children and all industrial schools, hospitals, asylums and institutions, organized for the purpose set forth in s. 58.01, and familiarize itself with all the circumstances affecting their management and usefulness.

(2) **CHILD WELFARE AGENCIES; FOSTER HOMES; CHILD CARE CENTERS; DAY NURSERIES; NURSERY SCHOOLS.** It may license and revoke licenses of and exercise supervision over all child welfare agencies and the placement of children in foster homes, and grant permits to foster homes, child care centers, day nurseries and nursery schools. In the discharge of this duty it may inspect the records of child welfare agencies, child care centers, day nurseries, nursery schools and visit all institutions conducted by them and all foster homes in which children are placed.

(3) **COUNTY HOMES, POOR RELIEF.** It shall visit the county homes and ascertain the number of each sex and the number of mentally ill, mentally deficient, deaf or blind persons, and children supported in each, at what cost and under what circumstances affecting their health, comfort, morals and education; collect statistics of the cost of support, and other important facts, of the poor relieved at public expense outside of county homes; and collect information as to the adequacy and efficiency of existing laws for the support and relief of the poor, and the causes of pauperism in the state.

(4) **PRISONS.** It shall visit all places in which persons convicted or suspected of crime or mentally ill persons are confined, and ascertain their arrangement for the separation of the hardened criminals from juvenile offenders and persons

suspected of crime or detained as witnesses; collect statistics concerning the inmates, their treatment, employment and reformation; and collect information of other facts and considerations affecting the increase or decrease of crime and mental illness.

(5) **INSPECTIONS.** It shall inquire into the methods of treatment, instruction, government and management of inmates of the institutions mentioned in this section; the conduct of their trustees, managers, directors, superintendents and other officers and employes; the condition of the buildings, grounds and all other property pertaining to said institutions, and all other matters pertaining to their usefulness and management; and recommend to the officers in charge such changes and additional provisions as it deems proper.

(6) **FREQUENCY OF INSPECTIONS.** It shall inspect and investigate each institution annually, or oftener; and, when directed by the governor, it shall make special investigation into its management, or anything connected therewith, and report to him the testimony taken, the facts found and conclusions thereon.

(7) **ENFORCEMENT BY ATTORNEY GENERAL AND DISTRICT ATTORNEYS.** Upon request of the department, the attorney general or the district attorney of the proper county shall aid in any investigation, inspection, hearing or trial had under the provisions of this chapter, or those sections of ch. 48 relating to powers of the department, and shall institute and prosecute all necessary actions or proceedings for the enforcement of such provisions and for the punishment of violations of the same. The attorney general or district attorney so requested shall report or confer with the department regarding the request, within 30 days after the receipt of such request.

(8) **OPPORTUNITY TO INSPECT.** All trustees, managers, directors, superintendents and other officers or employes of such institutions shall at all times afford to every member of the department and its agents, unrestrained facility for inspection of and free access to all parts of the buildings and grounds and to all books and papers of such institutions; and shall give, either verbally or in writing, such information as the department requires; and if any person offends against this requirement he shall forfeit not less than \$10 nor more than \$100.

(9) **TESTIMONIAL POWER; EXPENSES.** The director or any person delegated by him may administer oaths and take testimony; and may cause depositions to be taken. All expenses of the investigations, including fees of officers and witnesses, shall be charged to the appropriation for the department.

**(10) STATISTICS TO BE FURNISHED.** Whenever the department is required to collect statistics, the person or agency shall furnish the required statistics on request.

This section does not convey authority to the department to order methods of operation, numbers and qualifications of staff, standards for food service, and the nature of treatment and training programs in local places of confinement. Section 46.17 relates to construction and maintenance of confinement buildings and provides no additional authority to the department under this section. 63 Atty. Gen. 267.

Department is authorized by this section to compel county and local officers to provide jail information. 67 Atty. Gen. 242.

**46.17 County buildings; establishment, approval, inspection. (1)** The department shall fix reasonable standards and regulations for the design, construction, repair and maintenance of county homes, county infirmaries, county hospitals, mental health facilities, houses of correction, reforestation camps maintained under s. 56.07, jails and lockups, and juvenile detention homes and shelter care facilities, with respect to their adequacy and fitness for the needs which they are to serve.

**(2)** The selection and purchase of the site, and the plans, specifications and erection of buildings for such institutions shall be subject to the review and approval of the department. Department review shall include review of the proposed program to be carried out by the institution and the program's ability to meet the mental health service requirements of the county and the area it serves.

**(3)** Before any such building is occupied, and annually or oftener thereafter, the department shall inspect it with respect to safety, sanitation, adequacy and fitness, and report to the authorities conducting the institution any deficiency found, and order the necessary work to correct it or a new building. If within 6 months thereafter such work is not commenced, or not completed within a reasonable period thereafter, to the satisfaction of the department, it shall suspend the allowance of state aid for, and prohibit the use of such building until said order is complied with.

History: 1971 c. 125, 215.

**46.175 County institutions: minimum standards.** Notwithstanding any other provision of law, any county currently operating an institution established under s. 49.14, 49.16, 49.171, 51.08 or 51.09 may, by resolution of the county board, designate such institution or distinct part of such institution as a facility to be operated under s. 50.02, 50.03 or 50.33. Any county institution or part thereof, where so designated, shall be required to meet those licensure standards established by the department for the type of facility designated by the county.

Any designation under this section may be made only if such designation will not result in any additional cost to the state.

History: 1971 c. 215; 1975 c. 413 s. 18; 1975 c. 430 s. 80

**46.18 Trustees of county institutions. (1) TRUSTEES.** Every county home, infirmary, hospital, tuberculosis hospital or sanatorium, or similar institution, or house of correction established by any county whose population is less than 500,000 shall (subject to regulations approved by the county board) be managed by a board of trustees, electors of the county, chosen by ballot by the county board. At its annual meeting, the county board shall appoint an uneven number of trustees, from 3 to 9 at the option of the board, for staggered 3-year terms ending the first Monday in January. Any vacancy shall be filled for the unexpired term by the county board; but the county chairman may appoint a trustee to fill the vacancy until the county board acts.

**(2) ELIGIBILITY.** No trustee is eligible, during the term for which he or she was elected, to the office of superintendent or administrator of the institution in his or her charge.

**(3) REMOVAL OF TRUSTEE.** Any trustee may be removed from office for misconduct or neglect, by a two-thirds vote of the county board, on due notice in writing and hearing of the charges against him.

**(4) OATH OF OFFICE, BOND, EXPENSES, PAY.** Each trustee shall take and file the official oath and execute and file an official bond to the county, in the amount determined by the county board, and the sufficiency of the sureties shall be approved by the chairman of the board. Each trustee shall be reimbursed his traveling expenses necessarily incurred in the discharge of his duties, and shall receive the compensation fixed by the county board, unless otherwise provided by law.

**(5) OFFICERS.** The trustees shall elect a president. The superintendent of the institution shall be the secretary.

**(6) MONTHLY AUDIT; SUITS.** At least once each month the trustees shall audit all claims against the county incurred on behalf of said institutions, when presented to them verified under oath by the claimant or his agent and, when allowed, the president and secretary shall certify such claims to the county clerk who shall thereupon issue county orders for their payment. The trustees may sue and defend in the name of the county any cause for action involving the interest of said institution and may employ counsel for that purpose. All receipts on account of said institutions shall be paid into the county treasury within one week after receipt.

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**(7) FISCAL YEAR.** The fiscal year of each institution shall commence July 1 and end June 30 of the following year.

**(8) BOOKKEEPING.** The department shall formulate a system of keeping the books, accounts and records, and shall furnish blanks for reports, and reports shall be made accordingly.

**(9) REPORTS; ACCOUNTS.** The trustees shall install a system of accounting and reporting, under the supervision of the department, and shall conduct its business in conformity therewith; and the department may from time to time audit the books, records, documents, accounts and transactions of each institution.

**(10) ANNUAL REPORT.** On July 1 of each year the trustees shall prepare a report for the preceding fiscal year and shall transmit a copy to the department, a copy to the county clerk, and keep a copy on file at the institution. Such report shall be accompanied by an inventory of all properties on hand on the last day of the fiscal year, an estimate of the receipts and expenditures for the current fiscal year, and the reports of the superintendent and visiting physician, of the institution.

**(11) COUNTY APPROPRIATION.** The county board shall annually appropriate for operation and maintenance of each such institution not less than the amount of state aid estimated by the trustees to accrue to said institution; or such lesser sum as may be estimated by the trustees to be necessary for operation and maintenance.

**(12) ADDITIONAL DUTIES.** The county board may provide that the trustees and superintendent of any institution shall be the trustees and superintendent of any other institution.

**(13) BUILDING RESERVE FUND.** The county board shall maintain as a segregated cash reserve the 2% charge authorized by s. 73.10 (9). It may from time to time appropriate from such reserve sums to be expended solely for the enlargement, modernization or replacement of such infirmary and its equipment.

**(14) INCENTIVE PAYMENTS TO PATIENTS IN MENTAL HOSPITALS.** The county board may authorize the board of trustees of any county mental hospital to establish a program of incentive payments so as to provide incentive and encouragement to patients by the disbursement of small weekly payments but not restricted to work allowances. Incentive payments paid to inmates shall not be included as costs in arriving at the per capita rate for state aids or charges to other counties and the state for care of inmates. In counties having a population of 500,000 or more the board of public welfare under s. 46.21 may establish a similar program if authorized by the county board.

**History:** 1971 c. 50; 1971 c. 108 s. 6; 1979 c. 34, 110.

**46.19 Officers and employes of county institutions.** **(1)** The trustees shall appoint a superintendent of each institution and may remove him for cause as defined in s. 17.16 (2) on due notice in writing and hearing of the charges against him.

**(2)** The trustees shall prescribe the duties of the superintendent. He shall execute and file an official bond with sureties approved by the trustees.

**(3)** Subject to the approval of the trustees, the superintendent shall appoint and prescribe the duties of necessary additional officers and employes of the institution, and may remove them at his discretion, subject to the county civil service law.

**(4)** The salaries of the superintendent, visiting physician and all necessary additional officers and employes shall be fixed by the county board.

**46.20 Joint county institutions.** **(1)** Any 2 or more counties may jointly, by majority vote of all the members of each county board, provide for a county home, infirmary, hospital, tuberculosis hospital or sanatorium, or similar institution, house of correction or juvenile detention home, which shall be established, maintained and operated pursuant to all the statutes relating to the establishment, maintenance and operation of similar institutions, respectively, by any single county whose population is less than 250,000, except as otherwise provided in this section; and in all respects, except as herein specified, each such institution shall be the county institution of each of the counties so joining.

**(2)** The county board of each such county shall elect 3 of its members to represent the county in a joint committee to select the site, anywhere within either of said counties, and prepare the plans and specifications of the buildings, for such institution; and said joint committee shall be vested with all functions, relative to the establishment of such institution, possessed by the county board relative to like county institutions.

**(3)** Upon approval of the site, plans and specifications, as provided in s. 149.01 as to tuberculosis sanatoriums and s. 46.17, as to other institutions the joint committee shall report to the several county boards the estimated cost of said site and buildings, and the amount thereof chargeable to each county on the basis set forth in sub. (6) (a), appending to each report a copy of the plans and specifications and all matter relating to said site and buildings; and if the said report shall be approved by each county board, the joint committee shall

purchase said site and cause said buildings to be erected in accordance with the plans and specifications.

(4) The functions of the joint committee shall terminate upon completion of said buildings; and the board of trustees thereupon elected shall be composed of 2 electors from each county when 2 counties join, and of one elector from each county in all other cases; which trustees, except those elected at first elections, shall hold during terms of 4 years in the former case, and as many years as there are counties joining in the other cases. Trustees elected at first elections shall hold for terms beginning at once and so ending that the terms of one member only will expire on the first Monday of each succeeding January, beginning with January of the second year thereafter; which terms shall be allotted to the respective trustees at their first meeting. The county board of each county joining shall at an annual meeting elect a successor to any trustee from such county whose term will expire on the first Monday of the next following January. The trustees shall have the qualifications and functions and be subject to the limitations and restrictions of trustees elected pursuant to s. 46.18. They shall be reimbursed their traveling expenses necessarily incurred in the discharge of their functions, and shall receive compensation similar to that of the trustees, respectively, of like county institutions; and if the county board is empowered to fix the latter, the compensation of the joint trustees shall be fixed by joint action of the county boards.

(5) All receipts on account of such institution shall be paid into the treasury of the county in which said institution is located.

(6) Prior to the election of the trustees the joint committee, and thereafter the board of trustees, shall audit all claims against said counties on account of such institution; and all such claims shall, in the first instance, be certified to and paid by the county in which said institution is located, subject to apportionment and adjustment among the several counties as follows:

(a) All expenditures for the site, buildings, furniture, equipment, and permanent improvements, after deducting all receipts therefor except county appropriations, shall immediately upon payment be apportioned by the clerk of the county in which the institution is located and certified to the clerks of the other counties, on the basis of the percentage which the valuation of the taxable property in each county bears to the valuation of the aggregate taxable property in all said counties, as determined pursuant to s. 70.57.

(b) All expenditures for repairs, maintenance, and operation, after deducting all receipts therefor except county appropriations, shall be so apportioned for each month, on the first day of the next succeeding month, on the basis of the percentage which the aggregate cost of keeping the inmates at public charge from each such county bears to the aggregate cost of keeping the inmates at public charge from all such counties, adopting as the unit of cost the total average cost per capita per week of keeping all the inmates, at public charge and otherwise, in said institution.

(c) Immediately upon receipt of such certified apportionment each such other county shall pay over to the county in which said institution is located its proportion of said expense.

(7) (a) If any net profit shall arise from the operation of said institution it shall be apportioned among the several counties on the basis prescribed in sub. (6) (b); and the county in which said institution is located shall pay over to the other counties, respectively, their proportions of such profit.

(b) The board of trustees shall maintain as a segregated cash reserve the 2% charge authorized by s. 73.10 (9). It may from time to time appropriate from such reserve sums to be expended solely for the enlargement, modernization or replacement of such infirmary and its equipment.

(8) The trustees shall transmit one copy of their annual report of the tuberculosis sanatorium to the department; and one copy of the report of other county institutions to the department, one copy to the clerk of each joint county, and shall file one copy at the institution. It shall be itemized with respect to the several counties and shall, in addition to the requirements of s. 46.18 (7) to (10), include an itemized statement showing the amounts of the receipts and profits credited and expenditures charged to the several counties for the past fiscal year, and an estimate of such amounts for the ensuing fiscal year; and each county board shall provide for meeting its estimated share of said expenditures.

(9) At any time after the organization of any such institution, any additional county or counties may join in the support and conduct thereof upon payment of such equitable proportion of the original cost of its establishment, and any joint county may withdraw upon such terms, as may be agreed upon among the county boards of the counties interested; and thereupon the board of trustees of such institution shall be reorganized, in such manner as may be determined by the county boards of the participating counties, to conform to sub. (4).

(10) Any county or counties maintaining a tuberculosis sanatorium may convey said property or any part thereof or any interest therein to any other county or counties upon such terms and conditions as the respective county boards thereof shall agree by a majority vote of all the members of each of said county boards.

History: 1971 c 108 s 6; 1975 c 413 s 18

#### 46.205 County home in adjoining county.

The county board of any county may by a majority vote of all of its members provide for a home for the aged and physically disabled in an adjoining county and all bonds heretofore issued for the construction or other acquisition of such a home in any county or an adjoining county are hereby validated and the proceeds from the bonds may be used in the construction or other acquisition of a home in such county or an adjoining county. When any county shall establish such home in an adjoining county it shall be maintained and operated under the same statutes which would be applicable to the maintenance and operation of the home if it were established in such first county.

History: 1977 c 83

#### 46.206 Welfare services; supervisory functions of state department. (1)

(a) The department shall supervise the administration of social services and aid to families with dependent children. The department shall submit to the federal authorities state plans for the administration of social services and aid under s. 49.19 in such form and containing such information as the federal authorities require, and shall comply with all requirements prescribed to ensure their correctness.

(b) All records of the department and all county records relating to social services, aid to families with dependent children and aid under ss. 49.18, 49.20 and 49.61, 1971 stats., as affected by chapter 90, laws of 1973, shall be open to inspection at all reasonable hours by authorized representatives of the federal government. All county records relating to the administration of such services and public assistance shall be open to inspection at all reasonable hours by authorized representatives of the department.

(c) The department may at any time audit all county records relating to the administration of such services and public assistance and may at any time conduct administrative reviews of county departments of public welfare created by ss. 49.51 (2) (a) and 46.22. Whenever the department conducts such audit or administrative review in a county it shall furnish a copy of the audit or administrative review report to the chairperson of the county board, to the county clerk, to the chairperson of the county board of

public welfare or social services, and to the director of the county department of public welfare, of such county.

(2) The county administration of all laws relating to social services and aid to families with dependent children shall be vested in the officers and agencies designated in the statutes.

(3) The use of the words "county agency" in any statute relating to social services or aid to families with dependent children means the county department of public welfare or social services as created by s. 46.22 (1) or 49.51 (2) (a). Nothing in this subsection shall deprive the court assigned to exercise jurisdiction under ch. 48 of any authority it otherwise has under the law.

History: 1973 c 147; 1977 c 271, 449

#### 46.21 County board of public welfare in populous counties. (1) APPOINTMENT; ORGANIZATION; COMPENSATION. (a)

In each county having a population of 500,000 or more there is created a board of 5 members known as the county board of public welfare, referred to in this section as the board. The county board of supervisors by a majority vote of the members-elect shall choose 4 members of the board from among the electors of the county and one member from the membership of the county board of supervisors. All members shall hold office for the term of 4 years. Appointments shall be made on the basis of recognized and demonstrated interest in and knowledge of the problems of public welfare. A majority of the board constitutes a quorum. Each member of the board shall take and file an official oath and shall execute and file an official bond with sureties approved and in a reasonable sum fixed by the county board of supervisors.

(b) Each member of the board shall receive as compensation for his or her services such sum as the county board of supervisors shall provide, to be paid as other county officers are paid, except that the member chosen from the county board may not receive any compensation in addition to his or her regular salary.

(c) Said board shall annually elect a chairman, vice chairman and secretary. The vice chairman shall serve in the absence of the chairman. The secretary shall be responsible for the minutes of every meeting of said board. The county board shall provide said board with suitable quarters for the transaction of its business.

(2) DUTIES AND RESPONSIBILITIES OF THE BOARD. (a) Such board shall be charged with supervising the operation, maintenance and improvement in each county by the director of institutions and departments, of the county hospital, dispensary-emergency unit of the hospital, guidance clinic, infirmary, home for children,

the detention home, and the probation section of the children's court center, and the provision and maintenance of the physical facilities for that court and its intake section under the supervision and operation of the judges assigned to exercise jurisdiction under ch. 48 and as provided in s. 48.06 (1), mental health center, north division and south division, tuberculosis hospital, department of public welfare or social services created by s. 49.51 (2) (a), county agent's department, farm, service departments and such other institutions and departments as are placed under the jurisdiction of the board of public welfare by the county board of supervisors, and all buildings and land used in connection with any or all such institutions. A diagnostic and treatment center may be designated as part of the county mental health center, north division, and all personnel fully attached to that facility shall be under the jurisdiction of the superintendent or medical director of the county mental health center, north division. The powers and duties of the board are advisory and policy forming only, and not administrative or executive. The board is without authority to adopt policy changes that would increase expenditures beyond budget limitations for the fiscal year, as fixed by the county board of supervisors. Proposed policy changes shall, in all instances, be presented to the director and the finance committee of the county board at the time the department's budget for the ensuing year is being considered.

(b) The hospitals and sanatoriums of the county shall be devoted to hospital service and the treatment of such persons who would otherwise be unable to secure the same, but other persons may be admitted to the county hospitals upon such terms and conditions as the board establishes. Such hospitals and sanatoriums may be utilized for such instruction of medical students, physicians and nurses and for such scientific and clinical research as will promote the welfare of the patients, and assist the application of science to the alleviation of human suffering. The board, subject to the approval of the county board, may make such arrangements with the medical school of the university of Wisconsin or any other duly accredited medical colleges and medical societies for teaching and research in such institutions as in their judgment will best promote the foregoing hospital aims.

(c) The board shall appoint a director of institutions and departments pursuant to ss. 63.01 to 63.17. Such appointment shall be made on the basis of recognized and demonstrated public interest in and knowledge of the problems of public welfare, and with due regard to training, experience, executive and administrative ability and efficiency, and general qualifications

and fitness for performing the duties of the office. Such director shall file an official oath and bond in such sum as shall be fixed by the county board of supervisors. Upon request of the board of public welfare, the county board of supervisors may create one or 2 positions of deputy director of institutions and departments. The person holding the position of director of institutions and departments, under the classified service, on June 16, 1974 shall continue in that capacity under civil service status until his death, resignation or removal from the position. Thereafter such director shall be appointed by the county executive in the unclassified civil service for a term of 4 years or less to be concurrent with the term of the county executive and subject to confirmation by the county board. An incumbent shall hold office until a new appointment is made by the county executive and confirmed by the county board.

(d) Provisions shall be made in the organization of the office of director for the devolution of his authority in the case of his temporary absence, illness or other disability to act.

(e) The county may pay a reasonable fee and the actual travel expense of persons called into consultation by the board as to matters within the field of public welfare.

(g) The board shall establish such rules and regulations as may be necessary for the management and operation of the county institutions and departments mentioned in s. 46.21 (2) (a).

(h) Rules and regulations adopted by and policies established by such board of public welfare shall be subject to change by the county board of supervisors, by a majority vote of the members elect thereof.

(i) The board may allow as a work allowance to inmates at its institutions such amount as shall be approved and appropriated by the county board of supervisors. The county board of supervisors shall prescribe the amount of such work allowance after the board of public welfare in conjunction with the director determines such reasonable hours, and health and other conditions, as shall be observed in connection with the employment. Such employment shall not be considered within the provisions of ss. 63.01 to 63.17 nor shall it be subject to the provisions of ch. 102. Work allowances or wages, paid to inmates shall not be included as costs in arriving at the per capita rate for state aids or charges to other counties and the state for care of inmates.

**(3) DUTIES AND RESPONSIBILITIES OF THE DIRECTOR.** (a) All of the administrative and executive powers and duties of managing, operating, maintaining and improving the several institutions and departments, specified in sub. (2) (a) and such other institutions and departments as may be placed under the jurisdiction of such

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board of public welfare and director by the county board of supervisors, shall be vested in such director, to be administered by him under the rules promulgated and subject to the policies and in accordance with the principles established by such county board of public welfare.

(b) Contracts and purchases of the director shall be subject to an inspection either by the proper committee of the county board of supervisors or any other agency the county board of supervisors may select. The county board of supervisors may not exercise approval or disapproval power over contracts and purchases of the director relating to community living arrangements or foster homes and entered into pursuant to a coordinated plan and budget, regardless of whether the coordinated plan and budget mentions the provider, except as provided in sub. (8)

(b) This paragraph does not preclude the county board of supervisors from creating a central purchasing department for all county purchases.

**(4) DEPARTMENT HEADS, OFFICERS AND EMPLOYEES.** (a) The director shall appoint, pursuant to ss. 63.01 to 63.17, and subject to the approval of the county welfare board, department heads who shall, under the direction of said director, have the care and management respectively of the several institutions and departments specified in sub. (2) (a) and such others as may be placed under the jurisdiction of said director and board by the county board of supervisors. Upon recommendation of the director, approved by the board, the county board of supervisors may place more than one institution or department under the management and direction of one department head. The board may prefer charges against the director of institutions and departments or any officer or employe in any of the county institutions and departments under its jurisdiction and for that purpose shall be deemed an appointing power within the language of s. 63.10.

(b) Each such department head shall take and file his official oath and execute and file an official bond with the sureties approved and in such sum as shall be fixed by the county board of supervisors.

(c) Each of such department heads shall, subject to the approval of said director, have power to appoint, discipline and remove, under the provisions of ss. 63.01 to 63.17 all officers and employes in his department. Such department heads may at any time present communications to the board upon any matter through the director who shall present such communications to the board at its next meeting thereafter.

(d) Professional staff responsible for the care of patients under this section may submit bills

for professional services under rules and regulations approved by the board.

**(5) ADMISSION OF INMATES FOR PAY.** (a) Any resident of this state, not indigent, may be received into the infirmary, to be treated, cared for, and maintained upon such terms and conditions and at such rate of pay as may be established by the board; but indigent and destitute persons shall have preference in admission to and care in such institution.

(b) Sections 49.08, 52.01 and 52.03 shall govern the support and maintenance of persons in any of the institutions in charge of said director.

**(6) REPORTS; APPROPRIATIONS; EXPENDITURES.** (a) On the first day of July of each year, or within 30 days thereafter, said director shall render an annual report together with the reports of the department heads, including an itemized statement of receipts and disbursements for the preceding calendar year. Such director shall maintain the uniform system of books, accounts, records and reports prescribed by the department, conforming in all respects with s. 46.18 (7) to (10).

(b) The county board shall make sufficient appropriation annually for the support, maintenance, salaries, repairs and improvements to the institutions. The appropriations shall be used, subject to the order of the director, as the rules of the board of public welfare provide. The director or the board may not incur any expense or contract for new buildings, additions to present buildings or the purchase of land until the county board has appropriated or provided for the money to defray such expense.

(c) Notwithstanding any other provisions of the statutes, expenditures chargeable to appropriations of the county board of public welfare shall be made upon certified vouchers, certified voucher schedules, and certified public assistance rolls of the director of institutions and departments to the county clerk. The county board of supervisors may by ordinance permit said director to delegate his authority to make such certifications to persons under his jurisdiction holding positions designated in such ordinance. The county clerk shall issue county orders upon the county treasurer in payment of such certified instruments, provided that a single county order in favor of the county treasurer may be issued for the total amount authorized on a public assistance roll, in which case the county treasurer shall make individual payments by bank checks to parties listed on such public assistance rolls, provided further that the county board may by ordinance adopt a different method of making disbursements consistent with sound accounting and auditing procedure.

(7) **CLINICS.** The director is hereby empowered to establish and conduct clinics in connection with the county hospital, subject to such rules and regulations as the board of public welfare may prescribe.

(8) **POWERS OF BOARD; EMERGENCY HOSPITAL.** The board of public welfare, as aforesaid, upon authorization of the county board, shall have and exercise the following additional powers:

(a) To establish and maintain a public health and medical dispensary and conduct same as may be proper and necessary for the preservation of the public health and the prevention of disease in such county.

(b) To establish and maintain in connection with such county hospital an emergency unit or department for the treatment, subject to such rules and regulations as may be prescribed by such board of public welfare, of persons in said county who may meet with accidents or be suddenly afflicted with illness not contagious; provided that medical care and treatment shall only be furnished in such unit or department until such time as the patient may be safely removed to another hospital or to his place of abode, or regularly admitted to said county hospital. Notwithstanding the aforesaid authority the board of public welfare when approved by the county board may enter into contracts with any private hospital or nonprofit hospital, as defined in s. 50.21, within said county for the use of its facilities and for medical service to be furnished by a licensed physician or physicians to emergency patients arising within the county and who require emergency medical treatment or first aid as a result of any accident, injury or sudden affliction of illness, except that reasonable compensation may only be authorized for such period of time until the patient may be regularly admitted as an inpatient or safely removed to another hospital or to his place of abode.

(c) To establish and maintain in connection with the institutions and departments under the control of such board, a training school for nurses and to purchase and take over all property, and to assume all obligations, and to conduct any training school now operated in connection with said institutions or departments or any of them.

(d) To establish and maintain in connection with or separate from the county hospital a unit or department for the treatment, subject to such rules and regulations as may be prescribed by said board of public welfare, of persons in said county who may be afflicted with contagious diseases.

(9) **LAND FOR MEDICAL FACILITIES.** The county board may, on such terms as it prescribes, make its land, buildings, facilities and supportive services available to organizations for the construction and operation of medical, hospital and health-related activities at the site of the institutions under this section.

(10) **AUDIT.** (a) The county board of supervisors in counties having a population of 500,000 or more shall direct, at least once every 3 years, a total program audit of the county department of social services to be conducted by the state legislative audit bureau. The audit shall include program, fiscal, compliance and management elements and shall be directed toward the following:

1. Examination of procedures for applying for and receiving all grants and services administered by the county department of social services;

2. A general examination of the efficiency and effectiveness with which all programs are administered by the county department of social services;

3. A measurement of how effectively the goals and objectives of these programs are being met by the county department of social services, including a determination of whether the department has considered alternatives which might yield the desired results at a lower cost; and

4. An examination of whether financial operations are properly conducted, whether the financial and accounting reports of the county department of social services are fairly presented, and whether the department has complied with applicable laws, rules and regulations of the state and federal governments governing the programs under its administration.

(b) The cost of the audit shall be paid from the appropriation under s. 20.765 (3) (c).

(c) The state legislative audit bureau shall consult with the county audit department and the state department of health and social services during the performance of the audit in order to incorporate the findings of these agencies into the audit report required under par. (a).

(d) Upon completion of the audit report, the legislative audit bureau shall notify the legislature, the county board of supervisors and the secretary of health and social services that copies of the report are available on request.

**History:** 1973 c. 136, 153, 262; 1975 c. 224; 1975 c. 413 s. 18; 1977 c. 271, 272, 449; 1979 c. 34.

#### **46.22 County public welfare department.**

(1) **CREATION.** Every county having a population of less than 500,000 may by a vote of its county board of supervisors elect to be under s.

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46.21. In every county having a population of less than 500,000 that has not elected to be under s. 46.21, there is created a county department of public welfare. This county department shall consist of a county board of public welfare, a county director of public welfare, and necessary personnel.

(2) **BOARD.** The county board of public welfare shall consist of a board of 3, 5 or 7 residents of the county (as determined by the county board of supervisors) elected by the county board of supervisors or appointed by the chairman of said county board, in accordance with the rules and regulations of said board. The members of such county board of public welfare shall be elected or appointed either from members of the county board of supervisors or from the county at large, or both, on the basis of knowledge and interest in public welfare and shall hold office for a term fixed by the county board of supervisors. The members of the county board of public welfare shall receive such compensation as shall be fixed by the county board of supervisors. The county board of public welfare shall:

(a) At the first meeting of such board, elect from their number, a chairman, a secretary, and such other officers as they deem necessary. Vacancies in such offices shall be filled for the unexpired terms. The chairman shall preside at all meetings when present, and shall countersign all actions taken by the board. In case of the absence of a chairman for any meeting the members present shall choose a temporary chairman.

(b) Appoint a county director of public welfare subject to the provisions of s. 49.50 (2) to (5) and the rules and regulations promulgated thereunder.

(c) Supervise the working of the county department of public welfare and shall be a policy-making body determining the broad outlines and principles governing the administration of the functions, duties and powers assigned to said department under s. 46.22 (4) and (5).

(d) Whenever it determines that there is a need therefor, appoint committees consisting of residents of the county, which committee shall advise with the board on any matters for which they are created, but members of such committees shall serve without compensation.

(e) Consult with the county director of public welfare concerning the preparation of the annual budget, the annual report of the operation of the county department of public welfare and the appointment of necessary personnel.

(3) **DIRECTOR.** The county director of public welfare shall serve as the executive and administrative officer of the county department of public welfare. In consultation and agreement with

the county board of public welfare he shall prepare and submit to the county board of supervisors an annual budget of all funds necessary for the county department, and shall prepare annually a full report of the operations and administration of the department. The county board of supervisors shall review and approve, reject or revise by majority vote the annual budget of the county department of public welfare. The county director shall recommend to the county board of public welfare the appointment of employees necessary to administer the functions of the department, subject to sub. (6) and s. 49.50 (2) to (5) and the rules promulgated thereunder. The county director shall make recommendations to the county board of supervisors who shall fix the salary of such employees.

(4) **POWERS AND DUTIES.** The county department of public welfare shall have the following functions, duties and powers in accordance with the rules and regulations promulgated by the department and subject to the supervision of said department:

(a) To administer aid to families with dependent children under s. 49.19.

(b) To maintain administrative and reporting relationships with all pertinent state departments.

(c) To make investigations which relate to welfare services upon request by the department.

(d) To administer relief to needy Indians under s. 49.046 when appointed by the department under such section.

(e) To certify eligibility for and issue food coupons to needy households in conformity with the federal food stamp act of 1964 as amended.

(f) To make payments in such manner as the department may determine for training of recipients, former recipients and potential recipients of aid in programs established under s. 49.50 (7).

(g) To provide social services for:

1. Persons eligible for or receiving supplemental security aids under Title XVI of the social security act.

2. Persons eligible for or receiving state supplemental payments under s. 49.177.

3. Persons eligible for or receiving aid to families with dependent children under s. 49.19.

(j) To submit annually a program plan and budget in accordance with s. 46.031 for services authorized in this section, except for the administration of and cost of aid granted under ss. 49.02, 49.03, 49.19 and 49.45 to 49.47. The approved plan and budget shall not exceed the available amount of funds.

(k) To administer admissions to the university of Wisconsin hospital and clinics under ch. 142.

(5) POWERS AND DUTIES. The county board of supervisors may provide that the county department of public welfare shall, in addition to exercising the mandatory functions, duties, and powers as provided in sub. (4), have any or all of the following functions, duties and powers and such other welfare functions as may be delegated to it by such county board of supervisors:

(a) Make investigations in co-operation with the court, institution superintendent, district attorney and other agencies and officials operating in the welfare field regarding admissions to and release (or conditional release) from the following county and state institutions:

1. County institutions. County infirmary, home, hospital (for mental diseases, tuberculosis or otherwise) or asylum.

2. State institutions. Mendota mental health institute, Winnebago mental health institute, university of Wisconsin hospital and clinics, center for the developmentally disabled, central state hospital and Ethan Allen school.

(am) Paragraph (a) does not authorize the county department of public welfare to make investigations regarding admission to or release from the Waupun correctional institution, the correctional institutions authorized under s. 46.05, the Green Bay correctional institution, the Dodge correctional institution, the Taycheedah correctional institution, county houses of correction, jails, detention homes or reforestation camps.

(b) Administer relief under ss. 49.02 and 49.03 in the event that the county administers relief under those sections.

(c) Make investigations which are provided for under s. 48.88 (2) (a), if the court having jurisdiction so directs.

(d) Perform the duties and functions prescribed in s. 48.08 when requested to do so by the judge assigned to exercise jurisdiction under ch. 48.

(e) To furnish services to families or persons other than the granting of financial or material aid where such services may prevent such families or persons from becoming public charges or restore them to a condition of self-support.

(f) To make certification or referral of eligibles for state or federal works or other assistance programs, eligibility for which is based on need, when designated to perform such certification or referral services, and to certify eligibility for and distribute surplus commodities and foodstuffs.

(g) To administer child welfare services including services to children who are mentally retarded, dependent, neglected, delinquent, or

born out of wedlock, and to other children who are in need of such services. In administering child welfare services the county agency shall be governed by the following:

1. The county agency may avail itself of the co-operation of any individual or private agency or organization interested in the social welfare of children in such county.

2. The county agency shall administer and expend such amounts as may be necessary out of any moneys which may be appropriated for child welfare purposes by the county board or donated by individuals or private organizations.

3. Upon the request of the judge assigned to exercise jurisdiction under ch. 48, the county agency shall investigate the home environment and other factors in the life of any child brought to the attention of the court for alleged dependency, neglect, or delinquency, and to assume guidance and supervision of any child placed on probation by that court.

4. Upon the request of the department of health and social services and under its direction, the county agency shall assume the oversight of any juvenile under parole from or otherwise subject to the supervision of any state institution.

5. The county agency shall have the powers and duties specified in s. 48.57.

(gm) The authority given to the county department of public welfare under par. (g) to function as an authorized child welfare agency shall not be interpreted as excluding agencies licensed pursuant to s. 48.60 from also exercising such functions.

(5m) PURCHASE OF CARE AND SERVICES. (a) In order to insure the availability of a full range of care and services, county agencies may contract, either directly or through the state department, with public or voluntary agencies or others to purchase, in full or in part, care and services which county agencies are authorized by any statute to furnish in any manner. Such services may be purchased from the department where the department has staff to furnish such services. The county agency, if it has adequate staff, may sell such care and services directly to another county or state agency.

(b) A county agency may purchase development and training services from the state department or from other county agencies when such services are available or sell such development and staff training services to another county or state agency when they have adequate staff to provide such service.

(c) County agencies shall submit to the department plans and contracts for care and services to be purchased. Such contracts shall be developed under s. 46.036. The department shall review such contracts and approve them if

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they are consistent with s. 46.036 and to the extent that state or federal funds are available for such purposes. The joint committee on finance may require the department to submit such contracts to the committee for review and approval. The department shall not make any payments to a county for programs included in the contract which is under review by the committee. If the committee requires the submittal of the contracts, approval of the contracts shall be considered as are requests for supplemental appropriations under s. 13.101 (5) and (6). The department shall reimburse each county for such approved contracts from the appropriations under s. 20.435 (2) (bb) and (o) or under s. 20.435 (2) (cd), according to s. 49.52, or from the appropriation under s. 20.435 (2) (b).

**(6) MERIT SYSTEM STATUS.** Section 49.50 (2) to (5) shall be applicable to the county department of public welfare created by this section.

**(7) RULES, RECORDS.** The county department of public welfare and all county officers and employees performing any duties in connection with the administration of aid to the blind, old-age assistance, aid to families with dependent children and aid to totally and permanently disabled persons shall observe all rules and regulations promulgated by the department pursuant to s. 49.50 (2) and shall keep such records and furnish such reports as the department requires in relation to their performance of such duties.

**History:** 1971 c. 164, 218; 1973 c. 90 ss. 226, 560 (3); 1973 c. 147, 333; 1975 c. 39; 1975 c. 189 s. 99 (1), (2); 1975 c. 224 ss. 52p, 146m; 1975 c. 307, 422; 1975 c. 430 s. 78; 1977 c. 29 ss. 560, 1656 (18); 1977 c. 83 s. 26; 1977 c. 418, 449; 1979 c. 34, 221.

The county board of public welfare rather than the board of supervisors has the authority to appoint a county welfare director. 62 Atty. Gen. 114.

Under 49.26, (1971 Stats.), a county department of social services, by its director, may make valid conveyances of real estate acquired by the department as a result of old-age-assistance lien foreclosures or transfers in lieu thereof, or as the result of assignments to the department made by the county court in probate or administration proceedings in the estates of old-age-assistance recipients; or of out-of-state real property voluntarily transferred to the department. 63 Atty. Gen. 488.

In counties under 500,000 which have not elected to be under 46.21, county board of public welfare has exclusive power to appoint and terminate county welfare department employees. 65 Atty. Gen. 163.

Powers of county board and county board of public welfare as to department discussed. 68 Atty. Gen. 262.

**46.225 Indigency determinations.** If applicable under s. 977.07 (1), a county department or board under s. 46.21, 46.22 or 46.23 shall make indigency determinations.

**History:** 1979 c. 356.

**46.23 Community human services board.**

**(1) INTENT.** The intent of this section is to enable and encourage counties to develop and

make available to all citizens of this state a comprehensive range of human services in an integrated and efficient manner; to utilize and expand existing governmental, voluntary and private community resources for the provision of services to prevent or ameliorate social, mental and physical disabilities; to provide for the integration of administration of those services and facilities organized under this section through the establishment of a unified governing and policy-making board of directors; and to authorize state consultative services, reviews and establishments of standards and grants-in-aid for such programs of services and facilities.

**(2) DEFINITIONS.** In this section:

(a) "Board" means the community human services governing and policymaking board of directors.

(b) "Department" means the department of health and social services.

(c) "Director" means the director appointed by the board.

(d) "Human services" means the total range of services to people including, but not limited to, health care, mental illness treatment, developmental disabilities services, income maintenance, probation and parole services, alcohol and drug abuse services, services to children, youth and aging, family counseling, exceptional educational services and manpower services.

(e) "Program" means community services and facilities for the prevention and amelioration of social, mental and physical disabilities.

(f) "Secretary" means the secretary of health and social services.

**(3) HUMAN SERVICES BOARD ESTABLISHMENT.** (a) The county board of supervisors of any county, or the boards of supervisors of one or more contiguous counties having a population of 50,000 or more may, by resolution of the county boards of supervisors, establish a board on a county, multicounty or sub-county basis having the composition, powers and duties provided in subs. (4) and (5). The secretary may permit a county or group of counties having a population of less than 50,000 to establish a board.

(b) The county boards of supervisors shall review and approve the overall plan, program and budgets proposed by the board.

(c) No funds may be allocated to any combination of counties until the counties have drawn up a detailed contractual agreement, approved by the secretary, setting forth the plan for joint sponsorship.

**(4) BOARD ORGANIZATION, APPOINTMENT, COMPOSITION AND TERMS OF MEMBERS.** (a) The county board or boards of supervisors of any county or combination of counties establishing

or administering a program shall, before qualification under this section, appoint a governing and policy-making board of directors to be known as the community human services board.

(b) In any county or any combination of counties, the board shall be composed of not less than 7 nor more than 15 persons of recognized ability and demonstrated interest in human services. Not less than one-third nor more than two-thirds of the board members may be members of the county board of supervisors. The remainder of the board members shall be consumers of services or citizens-at-large. No public or private provider of services may be appointed to the board.

(c) In a combination of counties, the board shall be constituted so that the representation shall be as equal as possible among the participating counties.

(d) Board members shall serve for terms of 3 years, so arranged that as nearly as practicable, the terms of one-third of the members shall expire each year. Vacancies shall be filled in the same manner as the original appointments. Any board member may be removed from office for cause by a two-thirds vote of each county board participating in the appointment, on due notice in writing and hearing of the charges against the member.

**(5) BOARD POWERS, DUTIES AND FUNCTIONS.**

(a) A board shall possess all the powers and duties so assigned by law to boards organized under ss. 46.21, 46.22, 51.42, 51.437, 59.025 (3) (a), 140.09 and 141.01, except as otherwise specified in this section or as specified by action of the county boards establishing such board.

(b) The board shall prepare a local plan for the delivery of human services which includes an inventory of all existing resources, identifies needed new resources and services and contains a plan for meeting the health, mental health and social needs of individuals and families. The plan shall be based on an annual need survey of the prevalence and incidence of the various disabilities within the geographic boundaries of the board. The plan shall also include the establishment of long-range goals and intermediate-range plans, detailing priorities and estimated costs and providing for coordination of local services and continuity of care.

(c) Prior to adoption of the plan by the board, it shall hold a public hearing on the plan. As far as practicable, the board shall annually publish or otherwise circulate notice of its proposed plan and afford interested persons opportunity to submit data or views orally or in writing.

(d) The board:

1. Shall develop an annual program plan and budget request for submission to the department for review and approval as specified in par. (e).

2. Shall determine administrative and program policies within limits established by the department. Policy decisions not reserved by statute for the department may be delegated by the secretary to the board.

3. Shall establish priorities in addition to those mandated by the department.

4. Shall determine whether state mandated services are provided or purchased or contracted for with local providers, and monitor the performance of such contracts. Purchase of services contracts shall be subject to the conditions specified in s. 46.036.

5. Shall determine what additional services are to be provided directly by the board, purchased from other agencies, or provided on a referral basis only.

6. Shall represent human service agencies, professionals and consumers of services in negotiations with the state and federal governments.

7. Shall appoint a program director on the basis of recognized and demonstrated interest in and knowledge of human services problems, with due regard to training, experience, executive and administrative ability and general qualification and fitness for the performance of the duties of the director. Such appointment shall be subject to the personnel policies and procedures established by the county board or boards of supervisors establishing such board.

8. Shall appoint advisory committees for the purpose of receiving community, professional or technical information concerning particular policy considerations.

9. Shall determine the number and location of out-stations when appropriate to meet service demands.

10. May recommend to the county board or boards of supervisors the removal of the program director for cause. The county board or boards of supervisors may remove the director for cause by a two-thirds vote of each such county, on due notice in writing and hearing of the charges against the director.

11. Shall develop board operating procedures.

12. Shall oversee the operation of one or more service delivery programs.

13. Shall evaluate services delivery.

14. May perform such other general functions necessary to administer the program.

(e) The board shall submit annually a program plan and budget in accordance with s. 46.031 for authorized services in the form and manner prescribed by the department. The approved plan and budget shall not exceed the available amount of federal and state funds.

(f) The board shall cooperate to the extent feasible with the school board, health planning agencies, law enforcement agencies, and other

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human service agencies, committees and planning bodies in the geographic area served by the board.

**(6) DIRECTOR; POWERS AND DUTIES.** (a) All of the administrative and executive powers and duties of managing, operating, maintaining and improving programs shall be vested in the director, subject to such delegation of authority as is consistent with this section and the rules promulgated by the department under this section.

(b) In consultation with the board and subject to its approval, the director shall prepare:

1. An annual comprehensive plan and budget of all funds necessary for the program and services authorized by this section in which priorities and objectives for the year are established as well as any modifications of long-range objectives.

2. Intermediate-range plans and budget.

3. Such other reports as are required by the secretary and the county board or boards of supervisors.

(c) The director shall make recommendations to the board for:

1. Personnel and salaries of employees.

2. Changes in the organization and management of the program.

3. Changes in program services.

**(7) SECRETARY; POWERS AND DUTIES.** (a) The secretary may, with the approval of the designated board, delegate any duty, authority or responsibility vested in the department relative to any program or service provided by the state on July 31, 1975, to any board which has an approved plan in effect for the affected program or service. The authority granted under this section shall include the authority to transfer to a board that portion of any unexpended appropriation which represents a savings to the department by virtue of the assumption by the board of the duty, authority or responsibility as delegated.

(b) The delegation of any duty, authority or responsibility, and transfer of funds therewith, shall be subject to the maintenance by the board of applicable standards prescribed by the department under par. (a). Upon failure to maintain the prescribed standards, any delegated function and unexpended funds shall revert to the department according to procedures established by it.

(c) The secretary shall report annually to the governor and the legislature on the operations and effectiveness of the boards' programs.

**(8) ADVISORY COMMITTEES.** (a) Each board shall appoint one or more advisory committees. Such committees shall actively participate in the formulation of the plan for the development,

implementation and operation of the programs and services by the board and shall make a formal recommendation to the board at least annually concerning the annual budget of the board and the implementation of the plan during the ensuing year.

(b) Membership on the advisory committee shall be determined by the board and shall include representatives of those persons receiving services, providers of services, and citizens of the community. The chairman shall be appointed by the board. Members of the board may not be members of such advisory committees.

(c) The advisory committee shall appoint task forces to assist in its functions. The task forces shall be representative of the various disability groups served by the board. Task force membership shall be constituted to fulfill department requirements for receiving categorical funds. Where appropriately constituted, the county board may substitute task forces for those advisory bodies required by statute, rule or regulation to advise county welfare boards and other county and area boards. No member of an advisory committee may be appointed to the task forces, except that each task force shall be chaired by a member of the advisory committee.

(d) The board shall provide staff assistance to the advisory committee.

**(9) BOARD EMPLOYEE PROTECTIONS.** (a) All persons employed by a county or by the state, whose functions are assumed by a board shall continue as employees of the board without loss in seniority, status or benefits, subject to the merit or civil service system.

History: 1975 c. 39, 224; 1977 c. 29.

**46.25 Child support and establishment of paternity program.**

**(1)** There is created a child support and establishment of paternity program in the department. The purpose of this program is the establishment of paternity when possible and the enforcement of support obligations owed by parents to their children and to locate persons who are alleged to have taken their child in violation of s. 946.71 or 946.715. To accomplish the objectives of the program, county and state agencies will cooperate with one another to implement a child support and paternity establishment program in accordance with state and federal laws, regulations and rules.

**(2)** The department shall constitute the state location service which shall assist in locating parents who have deserted their children and other persons liable for support of dependents or persons who are alleged to have taken their child

in violation of s. 946.71 or 946.715. The department may request and shall receive any information which is appropriate and necessary for the state location service available from the records of all departments, boards, bureaus or other agencies of this state and the same shall provide such information as is necessary for this purpose within 7 days of such request. The department or county child support agency may make such information available only to those officials as defined by state or federal law, agencies of this state, other states and political subdivisions of this state and other states seeking to locate parents who have deserted their children or taken them in violation of s. 946.71 or 946.715. This information may be given to them only upon their assurance that it will be used solely in connection with their official duties. Disclosure of information under this subsection shall comply with s. 402 (a) (9) of the social security act, as amended (42 U.S.C. 602 (a) (9)).

(3) The department, acting as a state location service, shall furnish all services under sub. (2) to any similarly appointed agency of another state which by its laws is authorized to furnish such services to this state or its agencies.

(4) Except as provided in this section, no person may use or disclose information obtained by the state location service. Any person violating this subsection may be fined not less than \$25 nor more than \$500 or imprisoned for not more than one year in the county jail or both.

(6) The department shall establish, pursuant to federal and state laws, rules and regulations, a uniform system of fees for services provided under this section to individuals not receiving aid under s. 49.19. In establishing this uniform system of fees, the department shall take into account the ability of the individuals to pay. All such fees paid and collected may be retained by the county providing the service except for the fee specified in 42 USC 653 for federal parent locator services. The fees shall be charged only if reimbursement from the federal government is not available for the provision of these services.

(7) The department may represent the state or any individual in any action to establish paternity or to establish or enforce a child support obligation. The department shall delegate its authority to represent the state or any individual in any action to establish paternity or to establish or enforce a child support obligation under this section to the district attorney, or corporation counsel when authorized by county board resolution, pursuant to a contract entered into under s. 59.07 (97), except that if the district attorney, or corporation counsel when authorized by county board resolution, neglects

or refuses to represent the obligee in a child support or paternity action, the department may undertake the representation.

History: 1975 c. 82; 1977 c. 26, 29, 203, 418; 1979 c. 196, 221

#### 46.26 Community youth and family aids.

(1) PROCEDURES. The department shall develop procedures for the implementation of this section, standards for the development and delivery of social services under ch. 48, and shall provide consultation and technical assistance to aid counties in implementation and service delivery. The department shall establish information systems, monitoring and evaluation procedures to report periodically to the governor and legislature on the state impact of this section.

(2) RECEIPT OF FUNDS. (a) Beginning January 1, 1980, all funds to counties under this section shall be allocated to county social service departments or to county public welfare departments established under ss. 46.034, 46.21, 46.22, 46.23 and 49.51, subject to ss. 46.031 and 49.52 (2), except that monthly advance payments to the counties may be less than one-twelfth of the contracted amounts. No reimbursement may be made to any combination of counties until the counties have drawn up a detailed contractual agreement, approved by the secretary, setting forth the plans for joint sponsorship.

(b) Beginning January 1, 1980, uniform fees collected or received by counties under s. 46.03 (18) for services provided under this section shall be applied to cover the cost of the services.

(c) Beginning January 1, 1980, funds under this section may not be used to reduce the county fiscal effect indicated in the 1979 coordinated plan and budget, and funds may not be used to replace amounts or services provided or purchased by the county in calendar year 1979. No funds under this section may be used for purposes of land purchase, building construction, maintenance of buildings under ss. 46.17 and 46.175, reimbursement of costs under ss. 48.208, 48.209 and 48.58 (1), for city lockups, or for reimbursement of care costs in temporary shelter care under ss. 48.22 (6) and 48.58 (2).

(2m) OTHER PROGRAM REQUIREMENTS. The first step in the establishment of a program shall be the preparation of a plan which includes an inventory of all existing resources and services for the target population, the amounts allocated in calendar 1979 for each resource and service, and which details the resources to be developed and amounts to be allocated for meeting the needs of the designated target population served by the county or counties making the plan. The plan shall be developed by representatives of

county public welfare departments in conjunction with representatives of a county level youth planning organization and representatives of the judiciary and law enforcement agencies. In counties without a county level youth planning organization, the plan shall be developed by representatives of the county public welfare department in conjunction with representatives of the judiciary and law enforcement agencies.

(3) GRANTS-IN-AID. (a) Beginning January 1, 1980, and ending June 30, 1981, the department shall designate a portion of the appropriation under s. 20.435 (2) (cd) for one-time grants-in-aid to improve the quality, diversity, delivery, planning and monitoring of county juvenile delinquency-related services under ch. 48. In calendar year 1980, the amount so designated shall equal \$2,175,300 and in calendar year 1981, the amount so designated shall equal \$1,380,500. The allocation of funds to each county shall be determined in the manner specified under par. (b) or by the average county Part I law enforcement apprehension of juveniles for 1975 through 1978 as listed in the uniform crime reporting system of the Wisconsin criminal justice information crime and arrest report of the crime information bureau of the department of justice, whichever generates the larger fund for the county, except that no county shall be eligible for less than \$9,019 in calendar year 1980 and \$5,681 in the first 6 months of calendar year 1981. Receipt of funds under this subsection shall be contingent upon the submission and approval of the plan required under sub. (2m). Prior to May 1 of each year, the department may reallocate unallocated or unclaimed funds to the counties or may make the funds available by application to the department for special projects consistent with the intent of this subsection.

(b) Beginning January 1, 1980, the department shall designate a portion of the appropriation under s. 20.435 (2) (cd) for the purchase and provision of delinquency-related services under ch. 48. The amount so designated shall not exceed \$4,790,400 in calendar year 1980 and \$13,385,900 in the first 6 months of calendar year 1981. The allocation to each county shall be determined weighting equally the county's percentage of the total statewide juvenile population, the average Part I law enforcement apprehension of juveniles for 1975 through 1978 as defined by the uniform crime reporting system of the Wisconsin criminal justice information crime and arrest report of the crime information bureau of the department of justice, and the average juvenile correctional placements with the department for 1975 through 1978. No county shall receive an allocation which is less than 93% nor more than 115% of

the amount which it would receive if funds were distributed only on the basis of average juvenile correctional placements with the department for 1975 through 1978. If any funds designated under this paragraph remain unallocated after the initial allocation is made, the department may reallocate the funds or assign the funds for the purposes specified in par. (a) prior to May 1 of each year. Prior to January 1, 1980, the department shall determine annual base amounts for all counties. Beginning January 1, 1980, and ending December 31, 1980, the department shall fund, as provided in this paragraph and within the limits of the appropriation under s. 20.435 (2) (cd), up to 10 representative counties electing to comply with sub. (4) and accepted by the department. The department shall ensure that the counties participating in the program in calendar year 1980 shall represent both the urban and rural areas of the state and shall represent varying levels of past juvenile correctional placements with the department. Beginning January 1, 1981, and ending June 30, 1981, all counties shall receive within the limits of the appropriation under s. 20.435 (2) (cd) 50% of their annual base amount determined for calendar year 1980, and shall receive up to 1.75% above the base amount if:

1. The county appropriates a portion of county tax levy or available revenue sharing funds, which the state shall match up to 1.75%; and

2. The county allocation level used to match aid increases is included in the coordinated plan and budget and approved by the department prior to January 1, 1981.

(c) Beginning January 1, 1980, the department may designate a portion of the appropriation under s. 20.435 (2) (cd), not to exceed 2% of the amount designated under par. (b), as an emergency fund available by county request and approval of the secretary to defray costs assessed under sub. (4) due to unusual circumstances as determined by the department.

(4) STATE SERVICES. (a) Beginning January 1, 1980, and subject to par. (d), the department shall bill counties or deduct from the allocations under s. 20.435 (2) (cd), less collections credited under s. 46.10 (8e), for the costs of all care, services and supplies purchased or provided by the department for each person receiving services under ss. 48.34 and 51.35 (3). Payment shall be due within 60 days of the billing date. If any payment has not been received within 60 days, the department shall withhold aid payments in the amount due from the appropriations under s. 20.435 (2) (bb) or (cd).

(b) Assessment of costs under par. (a) shall be made periodically on the basis of a per person per day cost estimate adjusted annually by the department. Liability shall apply to county social service departments established under s. 46.21, 46.22, 46.23 or 49.51 in the county of the court exercising jurisdiction under ch. 48 for each person receiving department services under ss. 48.34 and 51.35 (3). In multicounty court jurisdictions, the county of residency within the jurisdiction shall be liable for costs under this subsection. Assessment of costs under par. (a) shall also be made according to the general placement type or level of care provided, as defined by the department, and prorated according to the ratio of the amount designated under sub. (3) (b) to the total applicable estimated costs of department care, services and supplies under ss. 48.34 and 51.35 (3), except that beginning in calendar year 1981 per capita increases in per diem cost assessments shall not exceed the increase in the consumer price index for the preceding 12 months as determined by the U.S. department of labor.

(c) Beginning January 1, 1980, for services under s. 51.35 (3), all payments and deductions made under this subsection and uniform fee collections under s. 46.03 (18) shall be deposited in the appropriation under s. 20.435 (2) (kk). For department services under s. 48.34, all payments and deductions made under this subsection and uniform fee collections made under s. 46.03 (18) shall be deposited in the appropriation under s. 20.435 (2) (hm).

(d) Beginning January 1, 1980, and ending December 31, 1980, a maximum of 10 counties may elect to comply with this subsection. Beginning January 1, 1981, this subsection shall apply to all counties.

**History:** 1979 c. 34; 1979 c. 221 s. 2202 (20).

**46.36 Sewer system at Taycheedah correctional institution.** The department of health and social services, with the approval of the governor, may enter into an agreement containing such terms, conditions and covenants as are approved by the building commission, to participate in the construction of a sanitary sewer system in the area adjacent to the Taycheedah correctional institution in the town of Taycheedah, Fond du Lac county; to connect the sewer system of the Taycheedah correctional institution thereto; to pay sewage disposal charges; and to grant easements or convey land to meet construction requirements.

**History:** 1975 c. 189 s. 99 (1); 1975 c. 224 s. 146m.

**46.37 Certain water and sewerage service in Winnebago county.** The department as a member of the tri-institutional Winnebago

mental health institute, Winnebago county asylum and Sunny View sanatorium sewer agreement in Winnebago county is authorized to furnish and charge for water and sewage services to business and dwelling units located in the privately owned area lying west of the Winnebago mental health institute and bounded on the west by the railroad properties and on the north, east and south by the grounds of the Winnebago mental health institute, together with such dwelling or other units as now exist or as may be erected on the railroad and state owned property adjacent to this area.

**History:** 1973 c. 90 s. 560 (3)

**46.50 State mental health authority.** In order to promote co-ordination and efficient development of mental health services by the state and by municipalities in the state, the department is declared to be the state mental health authority of Wisconsin and as such is authorized to receive federal grants in aid and to co-operate with the federal government in promoting the extension of such services.

**46.80 Aging. (1)** The department's primary responsibility to elderly persons is to assure that all elderly and disabled persons have available and accessible a continuum of care or a wide range of community and supportive services so that they may remain in their homes and neighborhoods for as long as it is possible. The department shall be the mechanism by which governmental and nongovernmental agencies may coordinate their policies, plans and activities with regard to the aging. To this end it shall:

(a) Conduct a continuous review of the scope and degree of coordination of all state programs and activities on the aging and make recommendations to the appropriate agencies regarding the expansion, coordination, consolidation and reorganization of particular activities as a means of developing a more effective and efficient total program for the aging.

(b) Examine the need for future activities, programs, services and facilities for the aging on the state, local and voluntary levels.

(c) Encourage, promote and aid in the establishment of programs and services for the aging within subordinate units of government and nongovernmental groups, and assist organizations and committees in the development of programs in such manner as the division deems appropriate.

(d) Gather and disseminate information about programs, services, activities and facilities for the aging.

(e) Conduct a continuous program to stimulate public awareness and understanding of the needs and potentials of the aging.

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(f) Provide consultant service to assist in the development of local housing for the aged.

(2) The several state agencies shall cooperate with the department in making available to it such available data as will facilitate the work of the department. The department shall make available to the several state agencies such information as it secures which will facilitate the effective operation of their programs for the aging.

(3) The department may accept, on behalf of the state, and use gifts and grants for the purposes of this section. It shall use, to the fullest extent legally possible, all available grants from federal, state and other public or private sources to fund community home care services or programs which offer alternatives to institutionalization and which provide comprehensive services at the community level. The state plan for the older Americans act shall detail objectives designed to accomplish this purpose.

(4) The secretary shall appoint such technical staff as is necessary to carry out the functions of this program.

(5) (a) The department shall administer a state supplement to the federal congregate nutrition projects under 42 USC 3030e, in effect on April 30, 1980, from the appropriation under s. 20.435 (2) (df) which will promote expansion of projects throughout the state. All counties receiving federal funds for congregate nutrition projects on or after July 1, 1977, may not receive an amount less than the 1976-77 allocation as a result of the program expansion.

(b) The department may expend funds under this subsection only after all available federal funds have been expended.

(6) The department shall make known to communities, county commissions on aging, and area agencies on aging the services provided under s. 49.46 (2) (a) 9 in an effort to stimulate the development and provision of services therein.

(7) The department shall administer a state supplement from the appropriation under s. 20.435 (2) (df) to promote the renovation, refurbishment, or when economically warranted, the construction of multipurpose senior center facilities; the initiation or expansion of center programs; and the recruitment or training of center staff. In order for a county to receive state moneys, the county shall provide an equal amount, of which at least 50% shall be in cash.

**History:** 1971 c. 164; 1975 c. 39, 200; 1977 c. 29; 1979 c. 34 ss. 828g to 829, 2102 (20) (a); 1979 c. 221.

**46.85 Senior companion and retired senior volunteers programs.** (1) The department may establish and operate a senior companion program modeled after the federal senior companion program under 42 USC 5011 (b), in effect on April 30, 1980. If operated, the program shall engage the services of low-income persons aged 60 or over to provide supportive person-to-person assistance in health, education, recreation, welfare and related fields to persons aged 60 or over with special needs who reside in their own homes, and it may engage other persons aged 60 or older, regardless of income, as volunteers in similar activities. The department may also establish and operate a retired senior volunteers program modeled after the federal retired senior volunteers program under 42 USC 5001, in effect on April 30, 1980 to provide voluntary services in a community. If operated, the program shall engage persons aged 60 or over as volunteers.

(2) If the department establishes a program under this section, it shall promulgate rules for the operation of the program. Such rules shall include:

(a) A definition of "low income" which shall at least equal the guidelines of the federal ACTION program.

(b) A requirement that program units provide accident and liability insurance coverage during working hours for all program participants, including volunteers.

(c) A requirement that program units receiving federal funds establish advisory councils empowered according to, but not limited by, applicable federal guidelines. Council members may be reimbursed for transportation and other expenses incurred in service to the program.

(3) From the appropriation under s. 20.435 (2) (df), the secretary shall make renewable state grants-in-aid to qualified public and non-profit private agencies for the operation of local senior companion and retired senior volunteers program units. The grants shall be for periods of 12 months or less and shall be for no more than 90% of approved nonfederal expenditures and other expenditures specifically authorized by the secretary. The grants may not be used to match other state funds. The department shall apportion funds provided under this subsection to each county based on the percentage of the low income elderly population in the state residing in that county. The department shall allocate the amount apportioned upon application by qualified public and nonprofit private agencies. Any amounts apportioned to a county but not allocated may be apportioned and allocated to other counties. Funds provided under this subsection may not be allocated to any project

unless that project maintains its calendar year 1979 levels of federal and local funding, except to the extent that available federal funding decreases. Programs funded under this subsection and established after July 29, 1979 shall engage at least 10 companions or volunteers or combination thereof. The department may not expend any funds under this subsection prior to approval by the joint committee on finance of the criteria to be used in approving or disapproving applications by qualified public and non-profit private agencies. If the joint committee on finance does not approve the criteria submitted by the department, the joint committee on finance shall prepare criteria for the department and release the funds under this subsection within 60 days of July 29, 1979.

(4) Low income older persons employed in a senior companion program shall be paid a stipend which compensates them for no more than 20 hours per week at an hourly rate not to exceed the federal minimum wage, and in addition shall receive reimbursement for the cost of one meal per working day.

(5) All persons engaged in a program under this section, whether for compensation or as volunteers, are eligible for:

(a) Transportation assistance, not to exceed mileage payments for 20 miles per day.

(b) Accident and liability insurance coverage during working hours.

History: 1977 c. 418; 1979 c. 34, 221.

#### **46.90 Displaced homemakers act. (1)**

DEFINITIONS. In this section:

(a) "Displaced homemaker" means an individual who:

1. Has worked in the home for a substantial number of years providing unpaid household services for family members;

2. Is not gainfully employed;

3. Has had, or would have, difficulty in securing employment; and

4. Has been dependent on the income of another family member but is no longer supported by such income, has been dependent on public assistance but is no longer eligible for such assistance, or is supported as the parent of minor children by public assistance or spousal support but whose children are within 2 years of reaching their majority.

(2) MULTIPURPOSE SERVICE CENTER. (a) The department shall establish a multipurpose service center for displaced homemakers not later than one year after May 19, 1978.

(b) The center shall include the following services:

1. Job counseling services specifically designed for displaced homemakers.

2. Job training and job placement services which shall develop, by working with state and local government agencies and private employers, training and placement programs for jobs in the public and private sectors; assist displaced homemakers in gaining admission to existing public and private job training programs and opportunities; and assist in identifying community needs and creating new jobs in the public and private sectors.

3. Health education and counseling services in cooperation with existing health programs with respect to general principles of preventative health care; health care consumer education, particularly in the selection of physicians and health care services and health insurance; family health care and nutrition; alcohol and drug addiction; and other related health care matters.

4. Financial management services which provide information and assistance with respect to insurance, taxes, estate and probate problems, mortgages, loans and other related financial matters.

5. Educational services, including outreach and information about courses offering credit through secondary or postsecondary education programs, including bilingual programming where appropriate; and information about such other programs which may be of interest and benefit to displaced homemakers.

6. Legal counseling and referral services.

7. Outreach and information services with respect to public employment, education, health, public assistance and unemployment assistance programs which may be of interest and benefit to displaced homemakers.

(c) Supervisory, technical and administrative positions relating to the center established under this section shall, to the maximum extent feasible, be filled by displaced homemakers.

(d) Trainees in a program established under par. (b) 2, who have demonstrated a financial need to the satisfaction of the department, shall be paid a stipend not less than the federal minimum wage, established by the fair labor standards act of 1938 (29 U.S.C. 201 et seq.) while engaged in the program.

(3) SELECTION AND ADMINISTRATION OF CENTER. (a) In selecting a site for the center established under sub. (2), the department shall consider:

1. The location of any existing facilities for displaced homemakers and of any similar existing services which might be incorporated into a center.

2. The needs of the various regions of the state for a center.

3. The needs of both urban and rural communities.

(b) As soon as possible after the selection of a particular site for the center under par. (a), and in any case not later than one year after May 19, 1978, the department shall select a public or nonprofit private organization to administer the center. The selection of such an organization shall be made after consultation with state and local government agencies, and shall take into consideration the experience and capability of the organizations in administering the services to be provided by the center.

(c) The department may make grants from the appropriation under s. 20.435 (2) (bd) to the organization selected under par. (b) for the purpose of establishing and maintaining the center. The organization shall be eligible for grants equal to the total cost of establishing and maintaining a center.

(d) As soon as practicable and in any case not later than 6 months after May 19, 1978, the department shall promulgate rules prescribing the standards which shall be met by the center in accordance with the policies set forth in this section. Continuing grants for the maintenance of each center shall be contingent upon the determination by the department, based upon evaluations under this section, that the center is in compliance with the standards prescribed by the department.

(e) The department shall consult and cooperate with the appropriate state and federal officials to facilitate the coordination of the center established under this section with existing programs of a similar nature.

(4) EVALUATION. (a) The department, in consultation with appropriate persons, shall prepare and furnish to the legislature evaluations of the center established under this section. Such evaluation shall include a thorough assessment of the center; and recommendations concerning the administration and expansion of this and other possible centers.

(b) The department shall submit to the legislature the first of the evaluations required under this subsection not later than 18 months after May 19, 1978. Subsequent evaluations shall be made every 2 years.

(5) NONDISCRIMINATION. No person may, on the ground of sex, age, race, color, religion or national origin, be excluded from participating in, be denied the benefits of, or be subjected to discrimination under, any program or activity funded in whole or in part with funds made available under this section.

History: 1977 c. 418; 1979 c. 34 s. 2102 (20) (a).

**46.93 Weatherization. (1)** The joint committee on finance shall approve an expenditure plan for the funds appropriated under s. 20.435 (7) (e) and (ea). The plan shall be considered

as are requests for supplemental appropriations under s. 13.101 (5) and (6). Funds may be spent from the appropriations under s. 20.435 (7) (e) and (ea) only if in accordance with the approved expenditure plan. In disbursing funds, the department shall encourage recipient agencies to make individual referrals to existing local housing rehabilitation programs if the weatherized home requires maintenance and repairs beyond the scope of the weatherization program and if the recipient of services agrees to the referral.

(2) Funds appropriated under s. 20.435 (7) (e) or (ea) may not be used for the purchase of motor vehicles. The department may disburse funds appropriated under s. 20.435 (7) (e) or (ea) only if the local agency or organization receiving the funds agrees in a contract not to expend the funds for the purchase of a motor vehicle.

History: 1979 c. 34; 1979 c. 361 ss. 42, 66m.

**46.95 Domestic abuse grants. (1) DEFINITIONS.** In this section:

(a) "Domestic abuse" means physical abuse or threats of physical abuse between persons living in a spousal relationship or persons who formerly lived in a spousal relationship.

(b) "Organization" means a nonprofit corporation or a public agency which provides or proposes to provide any of the following domestic abuse services:

1. Shelter facilities or private home shelter care.
2. Advocacy and counseling for victims.
3. A 24-hour telephone service.
4. Community education.

(c) "Spousal relationship" means either a marital relationship or 2 persons of the opposite sex who share one place of abode with minor children and live together in a relationship which is similar to a marital relationship, except that the 2 persons are not married to each other.

(2) DISTRIBUTION OF FUNDS. (a) The secretary shall make grants from the appropriations under s. 20.435 (8) (c) and (h) to organizations for the provision of any of the services specified in sub. (1) (b). Grants may be made to organizations which have provided domestic abuse services in the past or to organizations which propose to provide services in the future.

(b) In reviewing applications for grants, the department shall consider:

1. The need for domestic abuse services in the specific community in which the applicant provides services or proposes to provide services.
2. Coordination of the organization's services with other resources in the community and the state.

3. The need for domestic abuse services in the areas of the state served by each substate health planning agency as defined in s. 150.001 (13).

4. The needs of both urban and rural communities.

(c) No grant may be made to an organization which provides or will provide shelter facilities unless the department of industry, labor and human relations determines that the physical plant of the facility will not be dangerous to the health or safety of the residents when the facility is in operation. No grant may be given to an organization which provides or will provide shelter facilities or private home shelter care unless the organization ensures that the following services will be provided either by that organization or by another organization, person or agency:

1. A 24-hour telephone service.
2. Temporary housing and food.
3. Advocacy and counseling for victims.
4. Referral and follow-up services.
5. Arrangements for education of school-age children.
6. Emergency transportation to the shelter.

(d) No organization may receive more than 70% of its operating budget or \$100,000 annually, whichever is less, under this section. If the organization is not or will not be providing shelter facilities or private home shelter care, it shall not receive more than 70% of its operating budget or \$50,000 annually, whichever is less, under this section.

(e) Of the funds distributed under this section, 40% shall be for shelter facilities that are providing services on the date of application for the grant and 40% shall be for shelter facilities

that will begin to provide services after the date of application for the grant or for private home shelter care, and 20% shall be for the services listed in sub. (1) (b) 2 to 4 that will not be provided in connection with shelter care programs with preference given to organizations in areas of the state where those services are not otherwise available. Any funds that are not spent under this formula at the end of a fiscal year may be reallocated by the department to one of the other categories. The expenditure of reallocated funds shall not be counted for the purpose of determining the percentages of fund distribution by category under this paragraph.

(3) **REPORT BY DEPARTMENT.** In addition to the biennial report of the secretary under s. 15.04 (1) (d), the department shall annually prepare and transmit to the governor and legislature a report of activities under this section, including names and locations of organizations receiving grants, the amounts of grants, services provided by grantees and the number of persons served. The report may also include recommendations for changes in the formula specified in sub. (2) (e).

(4) **ADVICE FROM COUNCIL.** The council on domestic abuse shall review applications for grants under this section and shall advise the secretary as to whether the applications should be approved or denied. The council shall consider the criteria under sub. (2) (b) when reviewing the applications. This subsection does not apply on or after July 1, 1985.

History: 1979 c. 111; 1979 c. 355 s. 241.

**NOTE:** Chapter 111, laws of 1979, which created sub. (4), repealed it effective July 1, 1985.