

1993-94 SESSION
COMMITTEE HEARING
RECORDS

Committee Name:

Joint Committee on
Finance (JC-Fi)

Sample:

Record of Comm. Proceedings ... RCP

- 05hrAC-EdR_RCP_pt01a
- 05hrAC-EdR_RCP_pt01b
- 05hrAC-EdR_RCP_pt02

➤ Appointments ... Appt

➤ **

➤ Clearinghouse Rules ... CRule

➤ **

➤ Committee Hearings ... CH

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➤ Committee Reports ... CR

➤ **

➤ Executive Sessions ... ES

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➤ Hearing Records ... HR

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➤ Miscellaneous ... Misc

➤ 93hrJC-Fi_Misc_pt57

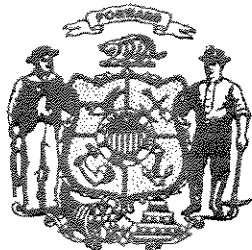
➤ Record of Comm. Proceedings ... RCP

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State of Wisconsin

SENATE CHAIR
JOE LEEAN

Room 119 South, State Capitol
P.O. Box 7882
Madison, WI 53707-7882
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ASSEMBLY CHAIR
BARBARA J. LINTON

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JOINT COMMITTEE ON FINANCE

June 10, 1993

TO: JOINT COMMITTEE ON FINANCE MEMBERS

FROM: Senator Joe Leean
Representative Barbara J. Linton
Co-Chair, Joint Committee on Finance

Attached is a copy of a request from the Department of Administration dated June 10, 1993, under ss. 16.515/16.505(2) of the statutes.

Please review these items and notify Senator Leean's office not later than Friday, June 25, 1993, if you have any concerns about the request or would like the Committee to meet formally to consider it.

Also, please contact us if you need additional information.

JL:BJL:ns

Attachments

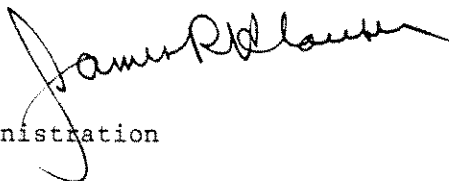
CORRESPONDENCE/MEMORANDUM

STATE OF WISCONSIN
Department of Administration

Date: June 10, 1993

To: Honorable Joseph LEEAN, Co-Chair
Honorable Barbara J. LINTON, Co-Chair

From: James R. Klauser
Secretary
Department of Administration



Subject: s. 16.515/16.505(2) Requests

Enclosed are requests which have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>1991-92</u>		<u>1992-93</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
O.C.C.U. 20.141(1)(g)	Termination Pay Training & Travel			\$ 60,000	
*L.A.B. 20.765(3)(ka)	Learnfare Evaluation	\$ 148,300	2.0**	154,200	2.0**

* Request for 1993-94 and 1994-95.
** Three year project positions.

As provided in s. 16.515, this request will be approved on July 1, 1993 unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about this request.


Please contact Roger Grossman at 266-1072, or the analyst who approved the request in the Division of State Executive Budget and Planning, if you have any additional questions.

Attachments:

CORRESPONDENCE/MEMORANDUM**STATE OF WISCONSIN
Department of Administration**

Date: 8 June, 1993

To: James R. Klauser, Secretary
Department of Administration

From: Steven Little, Executive Policy Analyst
Division of Executive Budget & Planning 

Subject: s. 16.515 Request for the Office of the Commissioner of Credit Unions

REQUEST:

The Office of the Commissioner of Credit Unions (OCCU) requests an increase of \$61,100 PRO expenditure authority in appropriation s. 20.141 (1)(g) (General Program Operations). The additional expenditure authority is requested for two purposes:

- To provide a \$34,400 PRO supplement to the permanent salary line and a \$2,700 supplement to the fringe benefit line to fund the conversion of unused vacation and sabbatical hours to termination pay.
- To provide a \$24,000 PRO supplement to OCCU's supplies and services line to fund unanticipated examiner travel and training increases.

BACKGROUND:

The Office of the Commissioner of Credit Unions regulates the activities of credit unions doing business in Wisconsin. OCCU charters new credit unions, examines credit union records and assets, consents to consolidations of credit unions within the state and, in cooperation with similar agencies in neighboring states, approves interstate mergers.

ANALYSIS:**TERMINATION PAY CONVERSION**

Under Wisconsin Administrative Code ER 21.04, a state employe who resigns from state service is entitled to have his or her termination date extended by the amount of leave credits the employe would be entitled to if employment were to continue until the leave credits were exhausted, or the employe can request conversion of leave credits into a lump sum payment.

On April 30, 1993, Credit Union Commissioner Ottow retired from state service with a leave credit total of 1272 hours. Commissioner Ottow is to receive \$34,342 by converting the 1272 leave credit hours into termination pay. In addition to the \$34,400 supplement for Commissioner Ottow's termination pay, OCCU must also supplement fringe benefit costs of \$2,627 associated with the leave credits. Because these costs could not be anticipated, OCCU did not budget for them in preparing their FY93 operating budget.

The methodology used by OCCU to calculate the level of termination pay is based on standards established by the state's Central Payroll System. Based on this calculation, a one-time supplement of \$34,400 PRO as well as the \$2,700 PRO FICA supplement is appropriate.

TRAVEL & TRAINING/SUPPLIES & SERVICES COST INCREASES

OCCU requests a \$24,000 PRO supplies & services supplement to cover cost increases associated with the following:

• Travel Expenses	\$15,000
• Training Costs	6,200
• Computer Maintenance	<u>2,800</u>
TOTAL	\$24,000

TRAVEL EXPENSES

During the fourth quarter of FY93, OCCU realized the possibility existed that they would overspend their supplies & services line. OCCU attributes the increase in travel expenses primarily to the following:

- Growth within the credit union industry resulting in the need for more examinations.
- Increases in lodging, mileage and meal rates.

Annual travel costs for OCCU increased \$9,000 between FY91 and FY92 (an 11% increase) and are projected to increase another \$23,100 between FY92 and FY93 (an increase of approximately 25%). The Governor recommended a biennial increase of \$24,200 PRO in the 1993-95 Biennial Budget to offset examiner travel increases.

In prior years, OCCU's administrative support staff tracked the supplies & services expenditures of their financial examiners. Because of the time involved in tracking such expenditures, OCCU stopped monitoring these purchases. OCCU reinstated their monitoring program during the fourth quarter of this fiscal year in an effort to reduce costs and eliminate non-essential supplies & services expenditures. To reduce expenditures, OCCU has:

- Rearranged the scheduling of credit union examinations to minimize travel out of an examiner's assigned territory. (OCCU indicates that rearranging the examiner's schedule should save approximately \$12,000 annually).
- Required all field staff to take advantage of any cost savings available while traveling.
- Implemented new procedures to monitor usage of supplies to better track supplies usage patterns and contain costs.

After studying OCCU's operating budget, their supplies & services request should be reduced by \$100 PRO to reflect unused expenditure authority from OCCU's permanent property line.

TRAINING COSTS

As part of OCCU's training program, all staff participated in a seminar designed to improve staff performance through more effective communication. The cost of this seminar was \$6,200. While the seminar appears to be an effective use of supplies & services funding, in the future, OCCU should better plan their operating budget so that non-essential spending can be reduced earlier in the year as to avoid overspending.

COMPUTER MAINTENANCE

OCCU indicates that they have experienced increases in computer maintenance contracts due to a change in computer vendors. The Governor recommended additional funding in the 1993-95 Biennial Budget to address this increase on an ongoing basis.

RECOMMENDATION:

Recommend a one-time increase of \$37,100 PRO (\$34,400 PRO in permanent salary authority and \$2,700 supplement to OCCU's fringe benefit line) to fund the conversion of unused vacation and sabbatical hours to termination pay.

Recommend a one-time increase of \$23,900 PRO to OCCU's supplies and services line to fund unanticipated examiner travel and training and computer maintenance increases. Direct OCCU to prepare an allotment form transferring \$100 of excess permanent property line authority to their supplies & services line.

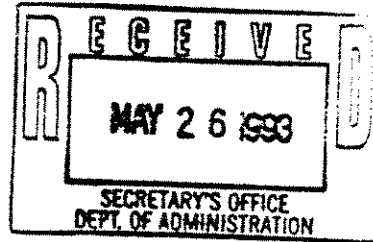
For FY94, the Office of the Commissioner of Credit Unions should prepare quarterly allotments for appropriation s. 20.141 (1)(g) (General Program Operations). Instructions for preparing quarterly allotments will be provided in the Department of Administration's 1993-94 Allotment Instructions. This procedure will assist OCCU in planning their operating budget to guard against overspending.



State of Wisconsin \

OFFICE OF THE COMMISSIONER OF CREDIT UNIONS

Tommy G. Thompson
Governor



Richard Ottow
Commissioner

4TH FLOOR
101 E. WILSON STREET
MADISON, WISCONSIN 53702
OFFICE (608) 266-0438
FAX (608) 267-0479

MEMORANDUM

Date: MAY 26, 1993

To: SECRETARY JAMES R. KLAUSER
DEPARTMENT OF ADMINISTRATION

From: THOMAS J. MADAY, ACTING COMMISSIONER OF CREDIT UNIONS *TM*

Subject: FY93 SUPPLEMENT REQUEST

SUMMARY OF REQUEST

The Office of the Commissioner of Credit Unions requests a supplement under \$16.515. The supplement request is as follows:

Permanent Employes Salaries	\$34,400
Fringe Benefits	\$ 2,700
Supplies and Services	\$24,000

The above supplement request for FY93 represents the costs to continue the regulation and supervision of Wisconsin chartered credit unions. The additional costs were unforeseen for FY93 when the 91-93 biennium budget was drafted by our agency. A detailed background of each line item will be presented in this memorandum.

The agency's budget is fully funded through program revenue from the Wisconsin credit union industry. Our current cash balance is sufficient to cover the supplement request.

The Commissioner of Credit Unions is responsible for the enforcement of Chapter 186 of the Wisconsin Statutes as well as other laws and rules relating to credit unions. Our statutory and traditional functions include:

- Examine all credit unions annually;
- Follow-up as necessary on problem situations disclosed during examinations; and
- Administer jointly with the National Credit Union Administration a supervisory program focused on maintaining federal deposit insurance for Wisconsin chartered credit unions.

The excellent health of Wisconsin credit unions provides clear evidence that our agency is performing its mission in a diligent and responsible manner. The supplement request will allow us to continue assuring safe, sound and financially responsible depository institutions for credit union members.

Enclosures

BACKGROUND OF REQUEST

The supplement requested is divided into two parts. Part One will provide full explanation for the increase in permanent employes salaries and fringe benefits. Part Two will address the increased costs of supplies and services.

Part One - On April 30, 1993 Commissioner Richard W. Ottow retired from state service. His final termination pay totalled \$34,342.73. Appendix 1 provides the calculation detail of the payout. The fringe benefit request is also associated with Commissioner Ottow's termination pay. FICA and medicare assessments equalled \$2,627.22. These costs were not anticipated when the agency's budget request for FY93 was approved.

Part Two - The cost overrun in supplies and services can be related to three specific areas. They are travel expenses, training costs and computer maintenance. The following is a brief presentation of each area.

Travel Expenses

Our examiners must travel to the job-site to conduct examinations of credit unions throughout the State of Wisconsin and are reimbursed expenses on a daily basis. In addition to the examination travel costs, our involvement with the National Credit Union Administration and the federal insurance process has increased travel expenditures. We are required to incur additional travel costs to maintain the examiner performance level comparable to our federal counterparts.

Travel expenses for our agency have steadily increased during previous fiscal years as illustrated:

<u>FY</u>	<u>Total Travel Costs</u>
90-91	\$ 88,400
91-92	97,400
92-93	120,500 (estimated)

Factors for the increased expenditures include:

- * Higher meal allowance;
- * Higher motel rates;
- * Higher mileage,
- * Growth within the credit union industry which requires more examination time;
- * Examination team rotation; and
- * Full staff of field examiners receiving reimbursement.

We recognized the substantial increase in travel costs and instituted a monitoring program. The Credit Union Chief Examiner is now responsible to oversee the examination scheduling process, carpooling, etc., in an effort to reduce travel expenses. This program was discussed with our assigned DOA Budget Analyst.

OFFICE OF THE COMMISSIONER OF CREDIT UNIONS

3

Training Costs

Improving lines of communication was one of our office's primary performance goals for 1993. We chose the professional services of Bud Erickson Associates. Appendix 2 reflects the costs (\$6,200) associated with sending the entire staff to "Perceptive Communication" seminars. This employe improvement cost was not foreseen when the 91-93 biennium budget was drafted.

Computer Maintenance

The field examiners utilize lap-top computers to conduct examinations of credit unions and they are an essential tool for the completion of their duties. The examination program is totally automated through the use of the CORE examination. All lap-top computers, printers, and office computers are covered by the maintenance contract mandated by State Purchasing. The maintenance costs have significantly increased since the previous biennium. The fiscal year 92-93 cost was \$6,900 (rounded), an increase of \$2,800 from the previous 90-91 fiscal year of \$4,000.

Appendix 1
STATE OF WISCONSIN
CENTRAL PAYROLL SYSTEM

(Field 093)

GROSS SALARY DETAIL ADJUSTMENT WORKSHEET

Dept./Sec. Level CREDIT UNION DEPT. For Pay Period A-10

Employee Name RICHARD W. OTTOW

Employee Current Classification Title, Schedule, and Range COMMISSIONER OF CREDIT UNIONS 01-20

Former Title, Schedule, and Range if Different _____

- Reason:
- Previous Salary Error
 - Previous Time Reporting Error
 - Personnel Board Action:
 - Reclassification
 - Restoration
 - Workers Comp. Buy Back
 - Retroactive Reclassification
 - Comp. Time Conversion
 - Two Rates of Pay in Same Pay Period
 - Delayed Cert. Request
 - Other Explain:
 - Retroactive Reallocation
 - Length of Service Payment
 - Military Pay Refund
 - Cash Payment for Vacation Conversion Option
 - Overtime

Retroactive Transaction Effective Date: _____

Calculation Detail:

1992 VACATION CARRYOVER: 136 HRS.

1993 PRO-RATED VACATION THRU 5-1-93: 72 HRS.

1993 PERSONAL HOLIDAYS: 24 HRS.

TERMIN SABBATICAL HOURS: 1040 HRS.

TOTAL 1272 HRS.

X 26.999 HRLY. SALARY

\$ 34,342.73 TERMINATION PAY

Termination Pay

Layoff Pay

Term./Layoff Date _____

Cont. Serv. Adj. Date 020358

Vac. Carryover on Jan. 1 136

Vac. Earned Y-T-D 72

Total Elig. Vac. 208

Vac. Used Y-T-D 0

Outstanding Vac. Slips 0

Total 0

Vacation Balance 208

Personal Holiday Eligible Y-T-D 24

P.H. Used Y-T-D 0

Outstanding P.H. Slips 0

Total 0

Pers. Holiday Balance 24

Saturday Holiday Eligible Y-T-D _____

S.H. Used Y-T-D _____

Outstanding S.H. Slips _____

Total _____

Sat. Hol. Balance _____

Comp. Time Balance not eligible

Date 4-30-93

Signature Mary L. Galassi

Appendix 2

OFFICE OF THE COMMISSIONER OF CREDIT UNIONS

"Perceptive Communications"
Bud Erickson Associates

August 19-20, 1992	Mary Lynn Fahrni Lynn Smith	\$ 295
October 26-27, 1992	Tom Maday	\$ 295
December 9-10, 1992	Tom Ezdon Cathy Parpart Stephanie Sams	\$ 930
February 25-26, 1993	Jon Lowrey John Schmitt	\$ 620
March 24-25, 1993	Kim Brilowski Steve Callaway Jim Edens Florence Eisfeldt Joan Greider Dale Johnson Joe Kaczmariski E. Gary Orth David Powers Paul Roberts Jim Sill Sara Steichen Paul Sylvester Dale West	\$4,060
	TOTAL:	<u>\$6,200</u>

CORRESPONDENCE/MEMORANDUM

STATE OF WISCONSIN
Department of Administration

Date: June 7, 1993

To: James R. Klauser, Secretary
Department of Administration

From: Marietta Moen
State Budget Office

Subject: s. 16.505/16.515 request from Legislative Audit Bureau

Request

The Legislative Audit Bureau requests 2.0 three-year project positions and a PRS supplement of \$148,300 in 1993-94, \$154,200 in 1994-95 and \$160,400 in 1995-96 to 20.765 (3)(ka) to fulfill a contractual obligation with the Department of Health and Social Services to evaluate the State's Learnfare program.

Background

The Department of Health and Social Services has contracted with the Legislative Audit Bureau (LAB) to conduct a federally required comprehensive evaluation of the Learnfare Program. Under s. 13.94, WI Statutes, the Audit Bureau may charge a department for the reasonable cost of auditing services.

The program operates under a series of federal waivers of regulations which contain specific requirements for evaluating the program. The LAB has received federal approval for the research design for this evaluation.

The Audit Bureau will evaluate the effectiveness of the program in improving school attendance and graduation rates among participants and the effectiveness of case management and other support services for teenagers and families encountering difficulties in meeting the program's requirements. The program requires teenagers ages 13 through 19 to attend school or face reductions in their families' AFDC benefits.

The first part, the evaluation of Learnfare's effectiveness, requires the LAB to analyze school attendance, enrollment, and completion of 4,000 AFDC teenagers selected from ten counties. The counties selected were Milwaukee, Racine, Kenosha, Eau Claire, La Crosse, Douglas, Brown, Portage, Marathon and Marinette.

Each teenager in the research sample is randomly assigned to either a "treatment" group, which consists of 2,000 teenagers who will participate in the Learnfare program, and a "control" group, which consists of 2,000 teenagers who will not be exposed to any part of the Learnfare program. For six semesters the teenagers' school attendance, enrollment and completion will be monitored.

The Audit Bureau will produce quarterly reports during the course of the evaluation. The final report on the program's effectiveness will be released in June 1996.

An assessment of the supportive case management services provided to Learnfare participants will be the second part of the evaluation. This study will examine the services offered and provided in ten counties that received supplemental funding for case management services during the 1992-93 school year. The ten counties selected are Milwaukee, Racine, Kenosha, Brown, Eau Claire, Douglas, Winnebago, Sheboygan, Dane and Rock. This case management review will be released no later than January 31, 1994.

Analysis

The contract with Health and Social Services was signed on December 17, 1992. However, in fiscal 1992-93 the Audit Bureau has been able to absorb the costs of conducting the evaluation within their existing expenditure and position authority. The Bureau has had a full-time project manager, a full-time technical director, and information systems staff working on the evaluation. The LAB has had limited term employees assisting county staff with the process of assigning teenagers to either the "treatment" or "control" group.

In future years the Auditor states that they will not be able to absorb the costs or allocate the staff to this project because of the need to work on evaluations of other programs and issues requested by the Legislature.

While it is common for the LAB to enter into long-term contracts for financial audits, such as the single audit of federal funds, it is a bit unusual for the Bureau to enter into a multi-year contract for a program audit. In addition to the audits required by statute, the separate Joint Audit Committee requests or those studies or audits mandated by the biennial budget bill or other miscellaneous legislation, the request for the additional expenditure authority and positions is justified based on the need for resources over an extended period of time.

The Learnfare program has been a high profile and, sometimes, controversial reform proposal. A thorough, nonpartisan evaluation will further the ability of the State to improve the effectiveness of its welfare reform efforts.

The breakdown of the funding request by year is as follows:

	<u>1993-94</u>	<u>1994-95</u>
Project Salaries	\$ 73,200	\$ 76,200
LTE Salaries	20,000	20,000
Fringe Benefits	25,100	26,000
Supplies & Services	<u>30,000</u>	<u>32,000</u>
TOTAL	\$148,300	\$154,200

The majority of the supplies and services dollars will be spent on travel since the counties involved in the study touch all four borders of the State.

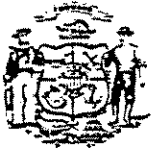
The Bureau did not request this expenditure authority in the 1993-95 budget because the contract with Health and Social Services had not been finalized by the budget submittal deadline.

The total revenue available from Health and Social Services over the period of the contract is \$939,491 -- \$153,846 in 92-93, \$353,589 in 93-94, \$211,880 in 94-95 and \$220,176 in 95-96. Of the total contract, fifty percent will be paid for out of general purpose dollars budgetted in Health and Social Services under appropriation 20.435 (4)(br) -- Welfare reform studies -- and the balance will be paid for out of federal dollars in Health and Social Services.

The LAB has projected that for 1995-96 they will need expenditure authority of \$160,400, which can be incorporated into their 1995-97 biennial budget request.

Recommendation

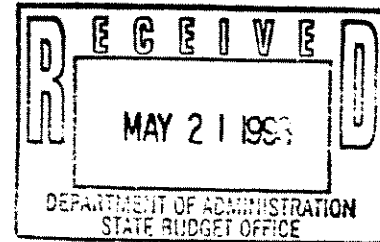
Approve the 2.00 three-year project positions to end June 30, 1996, and a supplement to appropriation 20.765 (3)(ka) in the amount of \$148,300 in 1993-94 and \$154,200 in 1994-95.



State of Wisconsin \ LEGISLATIVE AUDIT BUREAU

7-11-71
DALE CATTANACH
STATE AUDITOR
SUITE 402
131 WEST WILSON STREET
MADISON, WISCONSIN 53703
(608) 266-2818
FAX (608) 257-0410

DATE: May 21, 1993
TO: Richard Chandler, Administrator
Division of State Executive Budget and Planning
Department of Administration
FROM: Dale Cattanach
State Auditor *Dale Cattanach*
SUBJECT: Request under s. 16.505 and 16.515 for Project Positions and Appropriation Increases
for Appropriation s. 20.765(3)(ka)



REQUEST

Under the provisions of ss. 16.505 and 16.515, Wis. Stats., the Audit Bureau requests increases of \$148,300 in fiscal year (FY) 1993-94; \$154,200 in FY 1994-95; and \$160,400 in FY 1995-96 and an increase of 2.0 full-time equivalent (FTE) project positions, effective immediately, to enable us to fulfill a contractual obligation with the Department of Health and Social Services (DHSS) to evaluate the State's Learnfare program. This request was not included in the Bureau's 1993-95 biennial budget request because negotiations with the Department were not completed at the time of our budget submittal.

BACKGROUND

Under s. 13.94, Wis. Stats., the Legislative Audit Bureau is responsible for auditing agency programs and may charge a department for the reasonable cost of auditing services performed. At the request of DHSS, the Audit Bureau has agreed to conduct a federally required comprehensive evaluation of the Learnfare program. Since March 1988, this program has sought to improve school attendance of students from families receiving Aid to Families with Dependent Children (AFDC) by requiring teenagers ages 13 through 19 to attend school or face reductions in their families' AFDC grants.

The program operates under the terms of a series of federal waivers of regulations governing the AFDC program. The waivers contain specific requirements for evaluating the Learnfare program to determine its effectiveness in improving school attendance and graduation rates among participants, and the effectiveness of case management and other support services for teenagers and families encountering difficulties in meeting the program's requirements.

The Bureau has received federal approval for a research design to evaluate the program. The research design requires the Bureau to conduct the evaluation in two parts. The first part, the evaluation of Learnfare's effectiveness, requires us to analyze school attendance, enrollment, and completion for 4,000 AFDC teenagers selected from ten counties. Each teenager accepted into the research sample is being randomly assigned to either a "treatment" group, which consists of 2,000 teenagers who will participate normally in the Learnfare program, and a "control" group, which consists of 2,000 teenagers who will not be exposed to any part of the Learnfare program. These teenagers' school attendance, enrollment, and completion will be monitored for six semesters.

The Audit Bureau will produce quarterly reports during the course of the evaluation. It is anticipated that four of these reports, those issued in June and December 1994 and June and December 1995, will include information on the attendance data collected through the close of the previous semester. Our final report on the program's effectiveness will be released in June 1996.

The second part of the evaluation consists of an assessment of the supportive case management services provided to Learnfare participants. The case management study will examine the services offered and provided in ten counties that received supplemental funding for case management services during the 1992-93 school year. The case management review will be released not later than January 31, 1994.

ANALYSIS

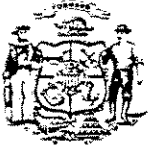
Currently, a number of Audit Bureau staff are working on the evaluation, including a full-time project manager, a full-time technical director, information systems staff, and limited-term employees who are assisting county staff with the process of assigning teenagers to either the "treatment" or "control" group. Thus far in FY 1992-93, we have been able to absorb the costs of conducting the evaluation within our existing program revenue expenditure authority and existing position authorizations. In future years, we will be unable to do so because of the need to assign existing staff to work on evaluations of other programs and issues requested by the Legislature.

Consequently, we are requesting an increase in program revenue of \$148,300 in FY 1993-94; \$154,200 in FY 1994-95; and \$160,400 in FY 1995-96 for staff salaries, fringe benefits, and related costs, including travel to the school districts where attendance information will be collected. In addition, we are requesting 2.0 FTE project positions, to be authorized from June 1993 through June 1996, to ensure that core staff will be available to work on the evaluation on a continuous basis.

FISCAL EFFECT

Section 20.765(3)(ka) is a program revenue appropriation. The effect of this request is to increase the expenditure authority by \$148,300 in FY 1993-94; \$154,200 in FY 1994-95; and \$160,400 in FY 1995-96. In addition, 2.0 FTE program revenue project positions would be authorized for the three-year period beginning June 1993 and ending June 1996.

DC/JM/tl



State of Wisconsin \ LEGISLATIVE AUDIT BUREAU

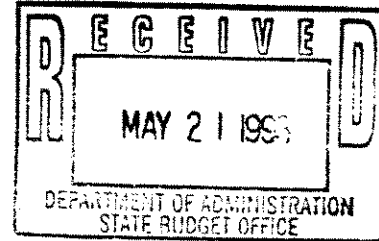
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DALE CATTANACH
STATE AUDITOR
SUITE 402
131 WEST WILSON STREET
MADISON, WISCONSIN 53703
(608) 266-2818
FAX (608) 267-0410

DATE: May 21, 1993

TO: Richard Chandler, Administrator
Division of State Executive Budget and Planning
Department of Administration

FROM: Dale Cattanach *Dale Cattanach*
State Auditor

SUBJECT: Request under s. 16.505 and 16.515 for Project Positions and Appropriation Increases for Appropriation s. 20.765(3)(ka)



REQUEST

Under the provisions of ss. 16.505 and 16.515, Wis. Stats., the Audit Bureau requests increases of \$148,300 in fiscal year (FY) 1993-94; \$154,200 in FY 1994-95; and \$160,400 in FY 1995-96 and an increase of 2.0 full-time equivalent (FTE) project positions, effective immediately, to enable us to fulfill a contractual obligation with the Department of Health and Social Services (DHSS) to evaluate the State's Learnfare program. This request was not included in the Bureau's 1993-95 biennial budget request because negotiations with the Department were not completed at the time of our budget submittal.

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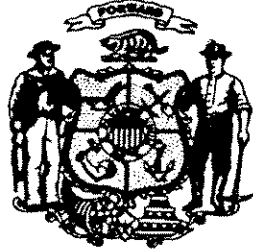
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State of Wisconsin

SENATE CHAIR
JOE LEEAN

Room 119 South, State Capitol
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Madison, WI 53707-7882
Phone: 266-0751



ASSEMBLY CHAIR
BARBARA J. LINTON

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Madison, WI 53708-8952
Phone: 266-7690

JOINT COMMITTEE ON FINANCE

June 23, 1993

Secretary James R. Klauser
Department of Administration
101 East Wilson Street, 10th Floor
Madison, WI 53702

Dear Secretary Klauser:

On June 10, 1993, a request approved by the Department of Administration under s. 16.515 and 16.505(2) relating to the Office of the Commissioner of Credit Unions (OCCU) and the Legislative Audit Bureau was sent to the Committee. This letter relates only to the request for the Office of the Commissioner of Credit Unions; the LAB request will be addressed in separate correspondence.

The Committee has until June 30 to determine whether to schedule a meeting about the OCCU request. In order to facilitate the operations of OCCU, we have been in contact with the members of the Committee, and have decided to approve the request early. Please consider this letter formal notification that the Committee approves this request relating to OCCU as of today.

Handwritten signature of Barbara J. Linton in cursive script.

BARBARA J. LINTON
Assembly Chair

Sincerely,

Handwritten signature of Joe Leean in cursive script.

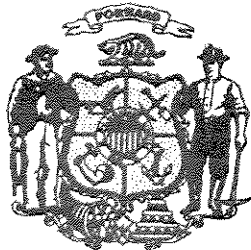
JOE LEEAN
Senate Chair

BJL/JL/ns

State of Wisconsin

SENATE CHAIR
JOE LEEAN

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ASSEMBLY CHAIR
BARBARA J. LINTON

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JOINT COMMITTEE ON FINANCE

June 30, 1993

TO: Mr. James R. Klauser, Secretary
Department of Administration

FROM: Senator Joe Leean
Representative Barbara J. Linton
Co-Chair, Joint Committee on Finance

We have reviewed the request from the Department of Administration dated June 10, 1993, under ss. 16.505(2) and 16.515 pertaining to the Legislative Audit Bureau project positions.

Please be advised that we have found no objections to these and accordingly, they have been approved effective July 1, 1993.

JL:BJL:ns

cc: Roger Grossman