

1995-96 SESSION
COMMITTEE HEARING
RECORDS

Committee Name:

Joint Committee on
Finance (JC-Fi)

Sample:

Record of Comm. Proceedings ... RCP

- 05hrAC-EdR_RCP_pt01a
- 05hrAC-EdR_RCP_pt01b
- 05hrAC-EdR_RCP_pt02

➤ Appointments ... Appt

➤ **

➤ Clearinghouse Rules ... CRule

➤ **

➤ Committee Hearings ... CH

➤ **

➤ Committee Reports ... CR

➤ **

➤ Executive Sessions ... ES

➤ **

➤ Hearing Records ... HR

➤ **

➤ Miscellaneous ... Misc

➤ 95hrJC-Fi_Misc_pt42

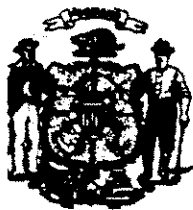
➤ Record of Comm. Proceedings ... RCP

➤ **

STATE OF WISCONSIN

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TIM WEEDEN

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ASSEMBLY CHAIR
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JOINT COMMITTEE ON FINANCE

November 3, 1995

MEMO TO: Joint Finance Members

FROM: Senator Tim Weeden, Senate Chair
Representative Ben Brancel, Assembly Chair
Joint Committee on Finance

Attached is a copy of a request from the Department of Administration dated November 3, 1995 pursuant to s. 16.515 and s. 16.505(2) pertaining to requests from the Wisconsin Technical College System Board and the Department of Public Instruction.

Please review these items and notify Senator Tim Weeden's office not later than Monday, November 20, 1995 if you have any concerns about the request or would like the committee to meet formally to consider it.

Also, please contact us if you need further information.

TW:BB:dr

Attachments

IRB - no objection

CORRESPONDENCE/MEMORANDUM

STATE OF WISCONSIN
Department of Administration

Date: Nov. 3, 1995

11-3-95

To: Honorable Timothy Weeden, Co-Chair
Honorable Ben Brancel, Co-ChairFrom: James R. Klauser
Secretary
Department of Administration

Subject: s. 16.515/16.505(2) Requests

Enclosed are requests which have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

AGENCY	DESCRIPTION	1995-96		1996-97	
		AMOUNT	FTE	AMOUNT	FTE
W.T.C.S.B. 20.292(1)(L)	Restore Funds Deleted Under Act 27	\$ 112,600		\$ 112,600	
<i>Condo</i> D.P.I. 20.255(1)(hm)	Implement Budget Reductions Under Act 27		1.0		1.0
D.P.I. 20.255(1)(ke)	Implement Budget Reductions Under Act 27		0.15		0.15

As provided in s. 16.515, this request will be approved on Nov. 27, 1995, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about this request.

Please contact Roger Grossman at 266-1072, or the analyst who approved the request in the Division of Executive Budget and Finance, if you have any additional questions.


Attachments:

CORRESPONDENCE MEMORANDUM

STATE OF WISCONSIN
Department of Administration

Date: October 29, 1995

To: James R. Klauser, Secretary
Department of Administration

From: Orlando Canto
Education Team 

Subject: S. 16.515 Request from the Wisconsin Technical College System Board.

Request:

Under the statutory provisions of s. 16.515, the Wisconsin Technical College System Board (WTCSB) requests increased PR expenditure authority of \$112,600 for FY96 and FY97 in appropriation s. 292(1)(L). The increased expenditure authority will restore funds deleted in Wisconsin Act 27.

Analysis:

Wisconsin Act 27 deleted half of all agency positions vacant for more than one year. The Wisconsin Technical College System Board had four positions that were vacant for more than one year. Legislative action deleted two positions and reduced the appropriation by \$112,600 (the estimated costs of the two deleted positions). However, WTCS did not allot the costs of all six positions. Only the two filled positions were allotted. Hence the funds deleted in Act 27 actually reduced WTCS funding supporting the two existing filled positions in this appropriation.

Appropriation s. 292(1)(L) is an annual PR appropriation created to allow the State Board to receive revenues from local districts. Local districts contract with WTCS to provide certain shared services (such as generating statewide marketing materials). Originally six positions were authorized in this new appropriation, but WTCS only received district funding to fill two positions. The provisions of Act 27 had the unintended result of deleting base funds necessary to cover the costs of the two filled positions.

Recommendation:

Approve the request to increase expenditure authority by \$112,600 in appropriation s. 292(1)(L). The appropriation has sufficient revenues from local technical college districts to support the two positions currently filled.



Wisconsin Technical College System Board

Dwight A. York, State Director

MEMO

To: Richard Chandler
State Budget Office

From: Dwight York

Subject: 16.515 Request

Date: October 11, 1995

A handwritten signature in cursive script, appearing to read "Dwight York".

The Wisconsin Technical College System Board requests \$112,600 in spending authority for both 1995-96 and 1996-97 be restored to appropriation s.20.292(1)(L) Districts Services. This request would restore the appropriation to the level as recommended by the Governor.

The 1991-93 biennial budget authorized six program revenue positions to the Wisconsin Technical College System Board. The position authorization was in anticipation of potential revenues from contributions by districts for shared services. An appropriation under s.20.292(1)(L) was created. Because the amount of revenues was not known at the time, no additional program revenue authorization was provided with the positions. Two of the positions have subsequently been filled and four have remained vacant. Program revenue authority was provided for the two positions.

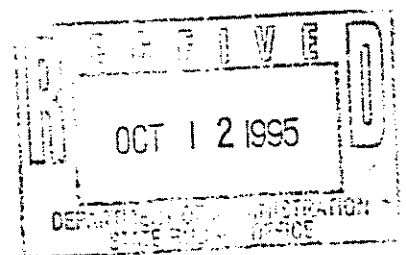
Additionally, as part of the 1995-97 biennial budget actions, the Joint Committee on Finance deleted half of all positions vacant more than one year. In the case of the Technical College System Board, two of the four vacant program positions were deleted along with spending authority which was never authorized. Thus, the spending authority cut prevents us from using the \$112,600 in program revenue which we now have for the two positions previously filled.

We now request the funding authority be restored. We have also submitted PMIS maintenance deleting the two positions cut.

Attached are the AP transactions.

DAY:DJJ

cc: Orlando Canto



CORRESPONDENCE/MEMORANDUM

STATE OF WISCONSIN
Department of Administration.

Date: October 30, 1995

To: James R. Klauser, Secretary

From: Robert G. Cramer, Policy and Budget Analyst

Subject: S. 16.505 request by the Department of Public Instruction, related to implementation of Act 27 budget reductions and efficiency measures.

Request

The Department of Public Instruction (DPI) requests 1.0 FTE in additional program revenue (PR) position authority in the appropriation under s. 20.255 (1) (hm) and 0.15 FTE in additional program revenue authority in the appropriation under s. 20.255 (1) (ke) to implement the budget reductions required under 1995 Wisconsin Act 27.

Revenue in the appropriation under s. 20.255 (1) (hm) is transferred from the appropriation under s. 20.435 (6) (hx), "Services for Drivers, Receipts", which is funded from the driver improvement surcharge on court fines and forfeitures under s. 346.655. The Secretary of Administration transfers the receipts under s. 20.435 (6) (hx) to the appropriations under ss. 20.255 (1) (hm), 20.285 (1) (ia), 20.435 (7) (hy), and 20.455 (5) (h).

Revenue in the appropriation under s. 20.255 (1) (ke) is received from other state agencies for specific purposes. It is a PR-S appropriation.

Background

The DPI is required to eliminate 5.75 GPR-funded FTE positions in the Division for Equity and Advocacy to comply with reductions in position authority under 1995 Act 27. The department proposes transferring 1.0 education consultant from GPR to PR as part of this reduction in GPR-funded positions. To accomplish this transfer, the DPI is requesting the additional position authority under appropriation s. 20.255 (1) (hm), "Services for Drivers."

The department is also required to submit a s. 13.10 report to the Joint Committee on Finance recommending how to allocate \$904,800 GPR in 1995-96 and \$3,524,000 GPR in 1996-97 of budget efficiency measures among its GPR appropriations, excluding local assistance appropriations. The request for 0.15 FTE is included in DPI's report and is necessary to complete the report's proposed transfer of 0.40 FTE from GPR to PR funding (to the appropriation under s. 20.255 (1) (ke), "Funds Transferred from Other State Agencies"). This transfer would provide about \$16,800 in GPR savings for the department. A September 12 memo from the Department of Administration to the Joint Committee on Finance recommends approval of DPI's s. 13.10 report, including this transfer.

Analysis

The education consultant position proposed for transfer to the "Services for Drivers" appropriation currently provides services to school districts and CESAs relating to alcohol and traffic safety programs (ATS), driver education, and oversight of ATS grants to CESAs and school districts. The estimated cost of the position in 1995-96 is \$92,000 (including salary, fringe benefits, and related support costs). The cost could increase annually due to increases in compensation.

The \$92,000 would be reallocated from other activities now funded from the appropriation under s. 20.255 (1) (hm) through the following cuts:

1. Support for CESA instructional media centers (\$32,000) -- Funding has been provided to each CESA (\$3,500 for CESAs 1 and 2, \$2,500 for all other CESAs) to develop and distribute ATS resources. CESAs, which were expected to match the state funds with \$1,000, will be able to continue to use the materials purchased in the past and will have to pay all distribution costs.
2. Purchase of ATS and safety materials (\$21,000) -- The DPI has purchased materials for distribution to CESAs and school districts. The department would continue to provide information about available resources which CESAs or districts could purchase.
3. Purchase of Driver Analyzers for Driver Simulation Equipment (\$20,000) -- The DPI has been purchasing driver analyzers to upgrade school district driving simulation equipment. Department records indicate that all eligible districts have been offered upgraded equipment and either accepted or declined the equipment.
4. ATS Workshops and Conferences (\$14,000) -- The department has provided \$15,000 in support for DPI-sponsored ATS conferences and workshops. This would be reduced to \$4,000. The department would expand the focus of other DPI-sponsored conferences to include ATS activities to continue to meet the needs of CESAs and school districts. The department would also reduce the number of regional fall ATS workshops it sponsors from 12 to 6. Eliminating the 6 workshops would save \$3,000.
5. Professional Association Support (\$5,000) -- DPI support for two professional associations' conferences (the Wisconsin Driver and Traffic Safety Education Association and the Wisconsin School Safety Coordinators Association) would be reduced. The \$2,500 provided for the Driver and Traffic Safety Association's annual conference would be eliminated and the funding for the Safety Coordinator's conference would be reduced by \$2,500.

If the additional authority is not approved, the GPR-funded education consultant position would be eliminated. School districts and CESAs would no longer receive technical assistance relating to ATS programs, including training of local staff. Oversight of the use of state ATS funds would also be diminished, including review and evaluation of competitive grants for state funding.

Other state agencies fund full time positions from the funding transferred from the appropriation under s. 20.435 (6) (hx). The State Lab of Hygiene funds 9.0 FTE and the Department of Justice funds 1.0 FTE.

The Wisconsin Association of School Boards opposes the requested transfer because of the reductions in funding necessary to support the position. The School Administrators Alliance did not provide information related to the request.

The request for the additional 0.15 FTE position under appropriation s. 20.255 (1) (ke) is related to the department's proposed allocation of budget efficiency measures as required under 1995 Act 27. The DPI would transfer from GPR to PR 0.20 FTE for a program assistant and 0.20 FTE for an administrative assistant in the Division for Learning Support: Instructional Services, using 0.25 FTE of existing position authority and the requested 0.15 FTE to transfer this 0.40 FTE. The Department of Administration recommended that the Joint Committee on Finance approve the department's proposal, including this increase in program revenue position authority. On Thursday, October 26 the Joint Committee approved the DPI's recommendation for 1995-96 and indicated that it would review the 1996-97 allocation at a later date. (The Legislative Fiscal Bureau's summary did not indicate that 0.15 FTE of additional position authority was necessary to implement the recommendation.)

Recommendation


Approve the request for 1.0 FTE position under appropriation s. 20.255 (1) (hm) for an educational consultant.

Approve the request for an additional 0.15 FTE position under appropriation s. 20.255 (1) (ke).

Memorandum

STATE OF WISCONSIN
DEPARTMENT OF PUBLIC INSTRUCTION



Date: September 1, 1995
To: James R. Klauser, Secretary, Department of Administration
From: John T. Benson,  Superintendent
Subject: Request for New Program-Revenue Position Authority under Appropriations 20.255 (1) (hm) and (ke)

As part of the agency's plan to implement budget reductions required under 1995 Wisconsin Act 27, we request the following additional program revenue position authority:

1. 1.00 FTE position under appropriation 20.255 (1) (hm), services for drivers
2. 0.15 FTE position under appropriation 20.255(1) (ke), funds transferred from other agencies; program operations

At this time we are not requesting additional expenditure authority from either revenue source..

Services for Drivers

Currently, a GPR-funded education consultant, position # 310707, administers the agency's services for drivers program, also known as the alcohol and traffic safety program. The agency receives \$225,000 annually to support the program and, to date, has not funded permanent staff from the revenue source. Revenue is derived from the driver improvement surcharge on court fines and forfeitures. Currently, all revenue from this source is budgeted in DPI's program operations account. Historically, revenue has been used to help CESAs and school districts provide classes in alcohol and traffic safety, for example, through the purchase of specialized instructional equipment. To implement a portion of the GPR budget reduction required under Wisconsin Act 27, we request that the education consultant position be transferred from GPR revenue to program revenue available under s. 20.255(1)(hm).

Attached is a description of the existing alcohol and traffic safety position proposed for funding under this source. The alternative to the requested transfer is elimination of the consultant's services to CESAs and school districts in alcohol and traffic safety.

Federal Carl Perkins Position Authority

As part of the agency's GPR budget reduction plan, .40 FTE positions, now GPR-funded, are proposed for transfer to federal Carl Perkins funding. Both permanent positions, .20 administrative assistant and .20 program assistant, provide support services to Carl Perkins-funded education specialists and consultants. Carl Perkins revenue is adequate to support the positions whose continued support is considered essential to vocational education programs in the department. While the DPI reduction plan freed up approximately 1.00 FTE in Carl Perkins position authority, part of that authority was deleted to implement the .75 PRS position

reduction imposed by the Joint Committee on Finance in its action related to long-term vacancies. As a result, to accomplish the desired .40 FTE transfer from GPR to Carl Perkins, we will need an additional .15 PRS position authority.

We would appreciate your consideration of this request and your forwarding it to the Joint Committee on Finance for its review. If you have any questions, please contact Faye Stark, Director, Bureau for Policy and Budget, at 266-1966.

attachment

POSITION DESCRIPTION

Page 2

14. POSITION SUMMARY

Provide statewide leadership and expertise related to alcohol/traffic safety education, driver's education and safety education. Areas of responsibility include (a) school district consultation, leadership and technical assistance, (b) school district staff development training, (c) liaison and leadership activities, (d) information dissemination, and (e) promotion of preservice training opportunities at in-state colleges and universities. Primary target populations are school and community teams including administrators, pupil services personnel, teachers, community agency professionals and other community representatives.

15. DESCRIBE THE GOALS AND WORKER ACTIVITIES

- 30% A. Provision of management and consultative activities related to driver's education programs.
- A1. Review, evaluate and recommend approval of school district's program application for meeting, or exceeding, the Wisconsin Administrative Code and state statutes.
 - A2. Review and approve pupil driver education certificate program for all eligible applicants.
 - A3. Provide certificates to all LEAs and non-public programs for state driver licensing purposes (all under 18-year-old persons).
 - A4. Monitor program implementation and program evaluation.
- 30% B. Provision of consultation, leadership and technical assistance to school districts for alcohol/traffic safety (A/TS) programs.
- B1. Analyze existing alcohol/traffic safety efforts within school district programs
 - B2. Present suggestions and provide materials for A/TS program expansion, revision and evaluation.
 - B3. Promote total school and community support of a comprehensive range of A/TS programs and services.
 - B4. Manage, assist and monitor school district programs around the \$225,000 in funding for related program activities.
- 15% C. Assess program and staff needs to determine training content and format.

7/22/91

- C1. Plan, coordinate and evaluate training information, resources and facilities needed to conduct workshops/conferences.
 - C2. Prepare and present information on A/TS programs and issues.
- 10% D. Provision and development of informational resources on A/TS school programs and services for school staff developing, implementing and evaluating A/TS programs.
- D1. Review and evaluate A/TS program resource materials.
 - D2. Organize and conduct a systematic information dissemination procedure.
 - D3. Develop and adapt resources to meet special needs of school staff.
- 10% E. Provision of assigned DPI liaison and leadership activities with national, state, regional and local agencies, institutions and groups having responsibilities in the area of A/TS and driver's education.
- E1. Promote cooperation and coordination of DPI A/TS programs.
 - E2. Promote cooperation and coordination of DPI programs with other state agencies (i.e., DOT).
 - E3. Provide assistance to the post-secondary system in planning and executing on- and off-campus courses, workshops, seminars, conferences, and specialized programs for K-12 school staff and driver/traffic safety education teachers.
 - E4. Serve as state superintendent's representative on State Advisory Council for Highway Safety.
 - E5. Participate with the Wisconsin Driver and Traffic Safety Education Association, Inc., as department representative to the state association.
 - E6. Serve as department representative to the National State Directors of Driver and Safety Education.
 - E7. Serve as Wisconsin and department representative to the American Driver and Traffic Safety Education Association.
 - E8. Serve on the Wisconsin Council of Safety, Highway Safety Committee.
- 5% F. Provision of technical assistance for all general safety inquiries.
- F1. Serve as focal point and coordinator for all general safety issues with responsibility for referral and follow up with appropriate department staff.

G. Assume responsibility for special assignments in concert with the mission and goals of the agency, division, bureau and section.

7/24/91

RT

STATE OF WISCONSIN

**SENATE CHAIR
TIM WEEDEN**

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BEN BRANCEL**

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Phone: 266-7746

JOINT COMMITTEE ON FINANCE

November 9, 1995

TO: Joint Finance Members

FROM: Senator Tim Weeden, Senate Co-Chair
Representative Ben Brancel, Assembly Co-Chair

RE: November 3, 1995 16.515/505(2) request

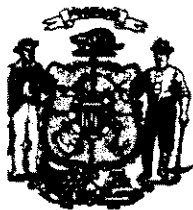
Attached are corrected pages from the November 3 - 16.515 request. The original copies sent DOA are missing the back side of the first two pages.

Please replace these pages. Thank you.

STATE OF WISCONSIN

SENATE CHAIR
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JOINT COMMITTEE ON FINANCE

November 3, 1995

MEMO TO: Joint Finance Members

FROM: Senator Tim Weeden, Senate Chair
Representative Ben Brancel, Assembly Chair
Joint Committee on Finance

Attached is a copy of a request from the Department of Administration dated November 3, 1995 pursuant to s. 16.515 and s. 16.505(2) pertaining to requests from the Wisconsin Technical College System Board and the Department of Public Instruction.

Please review these items and notify Senator Tim Weeden's office not later than Monday, November 20, 1995 if you have any concerns about the request or would like the committee to meet formally to consider it.

Also, please contact us if you need further information.

TW:BB:dr

Attachments

CORRESPONDENCE/MEMORANDUM

STATE OF WISCONSIN
Department of Administration

Date: Nov. 3, 1995

11-3-95

To: Honorable Timothy Weeden, Co-Chair
Honorable Ben Brancel, Co-ChairFrom: James R. Klauser
Secretary
Department of Administration

Subject: s. 16.515/16.505(2) Requests

Enclosed are requests which have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

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		AMOUNT	FTE	AMOUNT	FTE
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D.P.I. 20.255(1)(ke)	Implement Budget Reductions Under Act 27		0.15		0.15

As provided in s. 16.515, this request will be approved on Nov. 27, 1995, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about this request.

Please contact Roger Grossman at 266-1072, or the analyst who approved the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments:

CORRESPONDENCE MEMORANDUMSTATE OF WISCONSIN
Department of Administration

Date: October 29, 1995

To: James R. Klauser, Secretary
Department of Administration

From: Orlando Canto 
Education Team

Subject: S. 16.515 Request from the Wisconsin Technical College System Board.

Request:

Under the statutory provisions of s. 16.515, the Wisconsin Technical College System Board (WTCSB) requests increased PR expenditure authority of \$112,600 for FY96 and FY97 in appropriation s. 292(1)(L). The increased expenditure authority will restore funds deleted in Wisconsin Act 27.

Analysis:

Wisconsin Act 27 deleted half of all agency positions vacant for more than one year. The Wisconsin Technical College System Board had four positions that were vacant for more than one year. Legislative action deleted two positions and reduced the appropriation by \$112,600 (the estimated costs of the two deleted positions). However, WTCS did not allot the costs of all six positions. Only the two filled positions were allotted. Hence the funds deleted in Act 27 actually reduced WTCS funding supporting the two existing filled positions in this appropriation.

Appropriation s. 292(1)(L) is an annual PR appropriation created to allow the State Board to receive revenues from local districts. Local districts contract with WTCS to provide certain shared services (such as generating statewide marketing materials). Originally six positions were authorized in this new appropriation, but WTCS only received district funding to fill two positions. The provisions of Act 27 had the unintended result of deleting base funds necessary to cover the costs of the two filled positions.

Recommendation:

Approve the request to increase expenditure authority by \$112,600 in appropriation s. 292(1)(L). The appropriation has sufficient revenues from local technical college districts to support the two positions currently filled.



Wisconsin Technical College System Board

Dwight A. York, State Director

MEMO

To: Richard Chandler
State Budget Office
From: Dwight York
Subject: 16.515 Request
Date: October 11, 1995

A handwritten signature in black ink, appearing to read "Dwight York", written over the "From:" line of the memo header.

The Wisconsin Technical College System Board requests \$112,600 in spending authority for both 1995-96 and 1996-97 be restored to appropriation s.20.292(1)(L) Districts Services. This request would restore the appropriation to the level as recommended by the Governor.

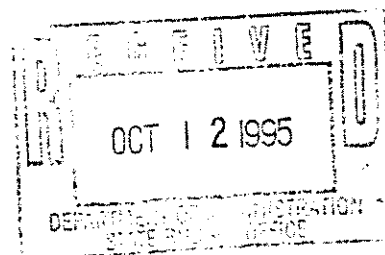
The 1991-93 biennial budget authorized six program revenue positions to the Wisconsin Technical College System Board. The position authorization was in anticipation of potential revenues from contributions by districts for shared services. An appropriation under s.20.292(1)(L) was created. Because the amount of revenues was not known at the time, no additional program revenue authorization was provided with the positions. Two of the positions have subsequently been filled and four have remained vacant. Program revenue authority was provided for the two positions.

Additionally, as part of the 1995-97 biennial budget actions, the Joint Committee on Finance deleted half of all positions vacant more than one year. In the case of the Technical College System Board, two of the four vacant program positions were deleted along with spending authority which was never authorized. Thus, the spending authority cut prevents us from using the \$112,600 in program revenue which we now have for the two positions previously filled.

We now request the funding authority be restored. We have also submitted PMIS maintenance deleting the two positions cut.

Attached are the AP transactions.

DAY:DJJ
cc: Orlando Canto



Date: October 30, 1995

To: James R. Klauser, Secretary

From: Robert G. Cramer, Policy and Budget Analyst

Subject: S. 16.505 request by the Department of Public Instruction, related to implementation of Act 27 budget reductions and efficiency measures.

Request

The Department of Public Instruction (DPI) requests 1.0 FTE in additional program revenue (PR) position authority in the appropriation under s. 20.255 (1) (hm) and 0.15 FTE in additional program revenue authority in the appropriation under s. 20.255 (1) (ke) to implement the budget reductions required under 1995 Wisconsin Act 27.

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The DPI is required to eliminate 5.75 GPR-funded FTE positions in the Division for Equity and Advocacy to comply with reductions in position authority under 1995 Act 27. The department proposes transferring 1.0 education consultant from GPR to PR as part of this reduction in GPR-funded positions. To accomplish this transfer, the DPI is requesting the additional position authority under appropriation s. 20.255 (1) (hm), "Services for Drivers."

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If the additional authority is not approved, the GPR-funded education consultant position would be eliminated. School districts and CESAs would no longer receive technical assistance relating to ATS programs, including training of local staff. Oversight of the use of state ATS funds would also be diminished, including review and evaluation of competitive grants for state funding.

Other state agencies fund full time positions from the funding transferred from the appropriation under s. 20.435 (6) (hx). The State Lab of Hygiene funds 9.0 FTE and the Department of Justice funds 1.0 FTE.

The Wisconsin Association of School Boards opposes the requested transfer because of the reductions in funding necessary to support the position. The School Administrators Alliance did not provide information related to the request.

The request for the additional 0.15 FTE position under appropriation s. 20.255 (1) (ke) is related to the department's proposed allocation of budget efficiency measures as required under 1995 Act 27. The DPI would transfer from GPR to PR 0.20 FTE for a program assistant and 0.20 FTE for an administrative assistant in the Division for Learning Support: Instructional Services, using 0.25 FTE of existing position authority and the requested 0.15 FTE to transfer this 0.40 FTE. The Department of Administration recommended that the Joint Committee on Finance approve the department's proposal, including this increase in program revenue position authority. On Thursday, October 26 the Joint Committee approved the DPI's recommendation for 1995-96 and indicated that it would review the 1996-97 allocation at a later date. (The Legislative Fiscal Bureau's summary did not indicate that 0.15 FTE of additional position authority was necessary to implement the recommendation.)

Recommendation

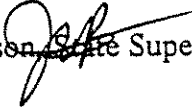
Approve the request for 1.0 FTE position under appropriation s. 20.255 (1) (hm) for an educational consultant.

Approve the request for an additional 0.15 FTE position under appropriation s. 20.255 (1) (ke).

Memorandum

STATE OF WISCONSIN
DEPARTMENT OF PUBLIC INSTRUCTION



Date: September 1, 1995
To: James R. Klauser, Secretary, Department of Administration
From: John T. Benson,  State Superintendent
Subject: Request for New Program-Revenue Position Authority under Appropriations 20.255 (1) (hm) and (ke)

As part of the agency's plan to implement budget reductions required under 1995 Wisconsin Act 27, we request the following additional program revenue position authority:

1. 1.00 FTE position under appropriation 20.255 (1) (hm), services for drivers
2. 0.15 FTE position under appropriation 20.255(1) (ke), funds transferred from other agencies; program operations

At this time we are not requesting additional expenditure authority from either revenue source..

Services for Drivers

Currently, a GPR-funded education consultant, position # 310707, administers the agency's services for drivers program, also known as the alcohol and traffic safety program. The agency receives \$225,000 annually to support the program and, to date, has not funded permanent staff from the revenue source. Revenue is derived from the driver improvement surcharge on court fines and forfeitures. Currently, all revenue from this source is budgeted in DPI's program operations account. Historically, revenue has been used to help CESAs and school districts provide classes in alcohol and traffic safety, for example, through the purchase of specialized instructional equipment. To implement a portion of the GPR budget reduction required under Wisconsin Act 27, we request that the education consultant position be transferred from GPR revenue to program revenue available under s. 20.255(1)(hm).

Attached is a description of the existing alcohol and traffic safety position proposed for funding under this source. The alternative to the requested transfer is elimination of the consultant's services to CESAs and school districts in alcohol and traffic safety.

Federal Carl Perkins Position Authority

As part of the agency's GPR budget reduction plan, .40 FTE positions, now GPR-funded, are proposed for transfer to federal Carl Perkins funding. Both permanent positions, .20 administrative assistant and .20 program assistant, provide support services to Carl Perkins-funded education specialists and consultants. Carl Perkins revenue is adequate to support the positions whose continued support is considered essential to vocational education programs in the department. While the DPI reduction plan freed up approximately 1.00 FTE in Carl Perkins position authority, part of that authority was deleted to implement the .75 PRS position

POSITION DESCRIPTION

Page 2

14. POSITION SUMMARY

Provide statewide leadership and expertise related to alcohol/traffic safety education, driver's education and safety education. Areas of responsibility include (a) school district consultation, leadership and technical assistance, (b) school district staff development training, (c) liaison and leadership activities, (d) information dissemination, and (e) promotion of preservice training opportunities at in-state colleges and universities. Primary target populations are school and community teams including administrators, pupil services personnel, teachers, community agency professionals and other community representatives.

15. DESCRIBE THE GOALS AND WORKER ACTIVITIES

- 30% A. Provision of management and consultative activities related to driver's education programs.
- A1. Review, evaluate and recommend approval of school district's program application for meeting, or exceeding, the Wisconsin Administrative Code and state statutes.
 - A2. Review and approve pupil driver education certificate program for all eligible applicants.
 - A3. Provide certificates to all LEAs and non-public programs for state driver licensing purposes (all under 18-year-old persons).
 - A4. Monitor program implementation and program evaluation.
- 30% B. Provision of consultation, leadership and technical assistance to school districts for alcohol/traffic safety (A/TS) programs.
- B1. Analyze existing alcohol/traffic safety efforts within school district programs
 - B2. Present suggestions and provide materials for A/TS program expansion, revision and evaluation.
 - B3. Promote total school and community support of a comprehensive range of A/TS programs and services.
 - B4. Manage, assist and monitor school district programs around the \$225,000 in funding for related program activities.
- 15% C. Assess program and staff needs to determine training content and format.

7/22/91

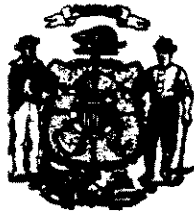
- G. Assume responsibility for special assignments in concert with the mission and goals of the agency, division, bureau and section.

7/24/91
RT

STATE OF WISCONSIN

SENATE CHAIR
TIM WEEDEN

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Phone: 266-2253



ASSEMBLY CHAIR
BEN BRANCEL

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JOINT COMMITTEE ON FINANCE

December 4, 1995

TO: Mr. James R. Klauser, Secretary
Department of Administration

FROM: Representative Ben Brancel
Senator Tim Weeden
Co-Chairs, Joint Committee on Finance

We have reviewed the Department of Administration's request dated November 13, 1995 pursuant 16.505/515 (2) pertaining to a request from the Department of Revenue on the administration of the county sales tax.

There have been no objections to this request and accordingly it has been approved.

BB:TW:kc

cc: Roger Grossman
Bob Lang

STATE OF WISCONSIN

SENATE CHAIR
TIM WEEDEN

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Madison, WI 53707-7882
Phone: 266-2253



ASSEMBLY CHAIR
BEN BRANCEL

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JOINT COMMITTEE ON FINANCE

November 13, 1995

TO: Joint Finance Members

FROM: Senator Tim Weeden, Senate Chair
Representative Ben Brancel, Assembly Chair
Joint Committee on Finance

RE: 16.515 Request

Attached is a copy of a request from the Department of Administration dated November 13, 1995 pursuant to s. 16.515 and s. 16.505(2) pertaining to a request from the Department of Revenue on the administration of the county sales tax.

Please review this item and notify Senator Tim Weeden's office not later than Tuesday, November 28, 1995 if you have any concerns about the request or would like the committee to meet formally to consider it.

Also, please contact us if you need further information.

TW:BB:dr

Attachment

LRB no objection

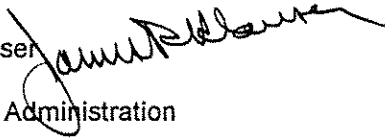
11-13-95

CORRESPONDENCE/MEMORANDUM

STATE OF WISCONSIN
Department of Administration

Date: November 13, 1995

To: Honorable Timothy Weeden, Co-Chair
Honorable Ben Brancel, Co-Chair

From: James R. Klauser 
Secretary
Department of Administration

Subject: s. 16.515/16.505(2) Requests

Enclosed are requests which have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>1995-96</u>		<u>1996-97</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
D.O.R. 20.566(1)(g)	Administration of County Sales Tax	\$99,500			

As provided in s. 16.515, this request will be approved on December 5, 1995 unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about this request.

Please contact Roger Grossman at 266-1072, or the analyst who approved the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments:

CORRESPONDENCE/MEMORANDUM


STATE OF WISCONSIN
Department of Administration

Date: November 9, 1995

To: James R. Klauser, Secretary
Department of Administration

From: Paul Ziegler, Policy and Budget Analyst
State Budget Office

Subject: Department of Revenue's S.16.515 request related to reimbursement of the Department of Natural Resources' County Sales Tax Expenses



Request:

The Department of Revenue (DOR) requests additional one-time expenditure authority of \$99,500 PRO in s.20.566(1)(g), Administration of County Sales Tax, to provide funding for reimbursements to the Department of Natural Resources (DNR). The request accommodates the inadvertent charging to FY96 of payments intended to be charged to FY95.

Revenue Source for Appropriation:

The source of revenue for the appropriation under s.20.566(1)(g), Administration of County Sales Tax, is 1.5% of the amount collected from the county sales tax. Retailers submit both state and county sales tax collections to DOR. After deducting 1.5% of the amount collected to cover state administrative expenses, the department forwards county sales tax revenues to the counties imposing the tax.

Background:

While DOR has general responsibility for administering the county sales tax, 1991 Act 269 authorized DNR to administer the county sales tax for boats, snowmobiles, and all-terrain vehicles. The act increased DOR's funding for reimbursing DNR's costs of collecting the tax to \$71,600 annually. DNR is reimbursed for its expenses in the year after the costs are incurred.

On June 23, 1995, the Joint Committee on Finance approved a one-time supplement of \$27,900 in FY95 to allow DOR to fully compensate DNR for its FY93 costs. This action provided DOR with a total of \$99,500 in FY95 to reimburse DNR - \$71,600 for DNR's FY94 costs and \$27,900 for DNR's FY93 costs.

In July 1995, DOR processed invoices for these amounts. Inadvertently, these expenditures were charged to FY96 rather than FY95 and the \$99,500 provided in FY95 lapsed at the end of the fiscal year. This error was discovered too late to be corrected in the state's accounting records.

DOR is now requesting one-time funding in FY96 to cover this expenditure in the fiscal year to which it has been charged.

Analysis:

The errant coding of the invoices affected only the timing - not the level - of expenditures. Expenditures that should have appeared in FY95 instead appear in FY96. Approval of the request will not change the future cash balance of the appropriation from what would have occurred if the expenditures had been charged to FY95 as intended.

Approval of the request will not hinder the ability of the appropriation to lapse \$1,221,600 to the general fund on June 30, 1997 as is directly by 1995 Act 27. Even with approval of the request and the lapse required by Act 27, DOR projects the FY97 ending cash balance of the appropriation to be over \$300,000.

The appropriation has very limited ability to absorb the \$99,500 expense without additional spending authority. In FY95, the appropriation lapsed only \$20,500 (excluding the lapse of the \$99,500 creating this request). Internal reallocation of funding has been repeatedly used to cover the one-time costs of additional counties adopting the county sales tax.

If the request is denied, DOR will be forced to reduce other county sales tax administration activity and/or further increase the time lag in reimbursing DNR. Cuts in administrative expenses may slow processing of county sales tax collections and reduce service to the counties imposing the tax. Increasing the time lag in reimbursing DNR will further widen the gap between the cash and accrual balances.

Recommendation:

Approve the request. It accommodates a timing error that merely shifted an expenditure from one fiscal year to the next. Approval of the request also avoids an unnecessary cutback in the services supplied to counties by state administration of the tax.



State of Wisconsin • DEPARTMENT OF REVENUE

125 SOUTH WEBSTER STREET • P.O. BOX 8933 • MADISON, WISCONSIN 53708-8933 • 608-266-6466 • FAX 608-266-5718


Tommy G. Thompson
Governor

Mark D. Bugher
Secretary of Revenue

MEMORANDUM

October 13, 1995

TO: Richard G. Chandler
State Budget Director

FROM: Mark D. Bugher 
Secretary of Revenue

SUBJECT: Section 16.515 Request for Increased Expenditure Authority under Section 20.566(1)(g), Stats., Administration of County Sales and Use Tax

SUMMARY OF REQUEST

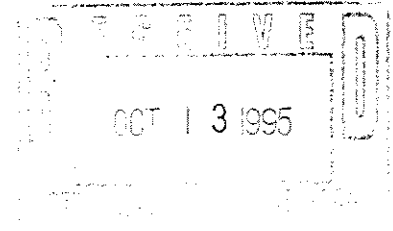
The Department of Revenue (DOR) is requesting a one-time increase of \$99,500 in fiscal year 1995-96 in s. 20.566(1)(g) related to the payment of the Department of Natural Resources' (DNR) costs in county sales tax activities.

BACKGROUND OF REQUEST

The Department currently has budget authority of \$71,600 to reimburse DNR for its activities in administering the county sales tax on boats, all-terrain vehicles, and snowmobiles. DOR has been reimbursing DNR for its activities in each subsequent fiscal year, i.e., DNR reimbursement for fiscal year 1992-93 was made in fiscal year 1993-94.

The Department also received additional one-time budget authority of \$27,900 through a s. 16.515 request to reimburse DNR for unrecovered costs incurred during the period of July 1, 1992 through June 30, 1993. This increase was approved during the s. 13.10 meeting of June 23, 1995.

The Department of Revenue processed the invoices for the one-time reimbursement of \$27,889.83 for fiscal year 1992-93 and the annual reimbursement of \$71,600 for fiscal year 1993-94 on July 12, 1995. It was recently discovered that these invoices were incorrectly charged to the current fiscal year 1995-96, instead of fiscal year 1994-95. This error was not identified in time to make a correction in the fiscal accounting records. Therefore, the budget authority available in fiscal year 1994-95 lapsed.



Richard G. Chandler
October 13, 1995
Page 2

Fiscal year 1995-96 budget authority is needed to reimburse DNR for their costs incurred during fiscal year 1994-95. In discussions with staff from DOA's Division of Executive Budget and Finance, it was determined the Department has no alternative but to request a one-time increase of \$99,500 through the s. 16.515 process.

REVENUE SOURCES FOR APPROPRIATION

The source of revenue deposited in the appropriation under s. 20.566(1)(g), Administration of County Sales and Use Taxes, is 1.5% of the county sales and use taxes collected to cover costs incurred in administering, enforcing and collecting the tax.

APPROPRIATION BALANCE ANALYSIS

An appropriation balance analysis is presented below. Projected expenditures include estimated pay plan and fringe benefit supplements and the request for one-time funding.

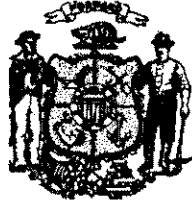
	<u>FY 1995-96</u>	<u>FY 1996-97</u>
Beginning Balance	\$779,900	\$1,049,600
Projected Revenue	2,324,500	2,463,200
Projected Expenditures	(2,054,800)	(1,969,800)
Lapse to General Fund		(1,221,600)
Ending Balance	\$1,049,600	\$321,400

cc: C. McDowell
R. Grade
B. Grattan

STATE OF WISCONSIN

SENATE CHAIR
TIM WEEDEN

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ASSEMBLY CHAIR
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JOINT COMMITTEE ON FINANCE

November 3, 1995

President Katharine C. Lyall
University of Wisconsin System
1720 Van Hise Hall, 1220 Linden Drive
Madison, WI 53706

Dear President Lyall:

On October 16, 1995, we received the official submittal, following UW Board of Regents action, of the UW-Madison's plan to contract with independent consultants for a study of mainframe computing services at the UW-Madison. Under Section 9157 (2at) of 1995 Act 27, the Joint Committee on Finance has fourteen working days following receipt of this plan to schedule a meeting under s. 13.10 to review this plan or the plan is considered approved by the Committee.

This letter is to inform you that the Co-chairs have decided to have this plan reviewed at a meeting of the Committee. Therefore, we will schedule this item for a meeting of the Committee under s. 13.10.

Sincerely,

Handwritten signature of Tim Weeden in cursive.

TIM WEEDEN
Senate Chair

Handwritten signature of Ben Brancel in cursive.

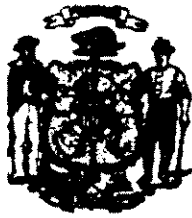
BEN BRANCEL
Assembly Chair

cc: Members, Joint Committee on Finance
Co-chairs, Joint Committee on Information Policy
Secretary Klauser

STATE OF WISCONSIN

SENATE CHAIR
TIM WEEDEN

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ASSEMBLY CHAIR
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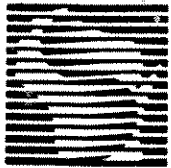
JOINT COMMITTEE ON FINANCE

October 19, 1995

TO: Joint Finance Committee Members

FROM: Representative Ben Brancel
Senator Tim Weeden
Co-Chairs, Joint Committee on Finance

Attached please find a plan from the University of Wisconsin Board of Regents dated October 12, 1995. In response to Section 9157(2at), the Joint Committee on Finance will undertake a 14 day passive review of the plan subsequent to submittal from the University. While Co-Chairs did not receive the plan until October 16, 1995, the 14 day review will expire on Friday, November 3, 1995. As always, please contact Representative Brancel or Senator Weeden's office if you would like the committee to meet formally to consider the plan.



The University of Wisconsin System

University Relations

1764 Van Hise Hall, 1220 Linden Drive
Madison, Wisconsin 53706
(608) 262-4464 FAX (608) 262-3985

10/12/95

Handwritten: Please forward
Ⓢ

October 12, 1995

TO: Senator Weeden, Co-chair, Joint Committee on Finance
Rep. Brancel, Co-chair, Joint Committee on Finance
Senator Panzer, Co-chair Joint Committee on Information Policy
Rep. Nass, Co-chair Joint Committee on Information Policy

FROM: Margaret Lewis *Handwritten signature*

RE: Study of Mainframe Computer Services at UW-Madison

As the attached resolution indicates, the Board of Regents approved a plan to contract with independent consultants for a study of mainframe computing services at UW-Madison, as required by the legislature in the state budget.

The plan was developed in consultation with DOA. DOA will enter into the formal contract. Questions concerning the plan can be answered by Chancellor Ward, Secretary Klauser, or George Lightbourn.

CC: President Lyall
David Olien

Study of Mainframe Computer
Services at UW-Madison

BUSINESS AND FINANCE COMMITTEE

Resolution:

That, upon recommendation of the President of the University of Wisconsin System and the Chancellor of the University of Wisconsin-Madison, the Board of Regents approves, as submitted, the plan to contract with independent consultants for a study of mainframe computing services at UW-Madison, as required by Section 9157(2at) of the 1995-97 biennial budget bill and, directs that it be transmitted to the Co-chairpersons of the Joint Committee on Finance and the Co-chairpersons of the Joint Committee on Information Policy.

10/6/95

I.2.h.



The University of Wisconsin System

Office of the President
1720 Van Hise Hall, 1210 Linden Drive
Madison, Wisconsin 53706
(608) 262-2321 FAX (608) 262-3985

October 2, 1995

MEMORANDUM

TO: Senator Tim Weeden, Co-chair, Joint Committee on Finance
Rep. Ben Brancel, Co-chair, Joint Committee on Finance
Senator Mary Panzer, Co-chair, Joint Committee on Information Policy
Rep. Stephen Nass, Co-chair, Joint Committee on Information Policy

FROM: Katharine C. Lyall *K. Lyall*

RE: Study of Mainframe Computer Services at UW-Madison

In response to Section 9157(2at), and contingent upon Board of Regents approval at its October 5-6, 1995 meeting, I submit a plan to contract with independent consultants for a study of mainframe computing services at UW-Madison. The plan was devised in consultation with representatives of the Department of Administration, which will enter into the formal contracts with the consultants as described in the attached letter.

Please note that after the University and the Department of Administration have had an opportunity for detailed work discussions with the consultants, we may wish to request an extension in the January 1, 1996 deadline for submission of the final report, if this seems essential to obtaining the best results on this important issue.

Please address any questions concerning the attached plan to Chancellor David Ward, Secretary Klauser, or George Lightbourn.


Enclosure

cc: Regent President Michael Grebe
Regent Vice President Sheldon Lubar
Secretary James Klauser
Chancellor David Ward
Director Mark Luker
Mr. George Lightbourn

UNIVERSITY OF
WISCONSIN
MADISON

DATE: September 29, 1995

TO: Michael Grebe
Regent President

FROM: David Ward 
Chancellor

SUBJECT: Effectiveness Study of UW-Madison Mainframe Computer

An independent evaluation of the effectiveness of the UW-Madison mainframe computing is required in Assembly Bill 150 Section 9157 paragraph 2(b). This paragraph also requires the Board of Regents to notify the co-chairs of the joint Committees on Finance and Information Policy about the plan by October 1.

The plan was devised by the Division of Information Technology at the UW-Madison in consultation with Dennis Vickers (for Stu Miller) of the Department of Administration. The University of Wisconsin-Madison Division of Information Technology has issued an official request for information to five nationally-ranked consultants with special expertise in the effective application of information technology in higher education. The consultants are Bob Massy of Stanford University, Dan Updegrove of the University of Pennsylvania, Bob Heterick of EDUCOM, Charles Folkner of GFA Consulting, and the Integrated Systems Solution Corporation of IBM. The RFI explains the technical specifications of the study as defined in the bill and requests information on the capabilities of each firm to conduct the study, relevant references, their work plan, and pricing. Information is due October 10, 1995. Upon receipt of this information, responses will be evaluated by a team of reviewers and contract language will be negotiated with the top-rated consulting firm. This information will be shared with the Department of Administration, which will enter into a contract with the independent consulting firm to complete the evaluation.

In addition, George Lightbourn and I have agreed that the University will contract with the Real Decisions consulting firm to assess the efficiency of the operations of the UW-Madison mainframe computer and to offer suggestions for improvement. It was agreed that DOA shall fund this part of the study through a transfer of funds to the University.

Office of the Chancellor

education. All orders issued by the educational approval board that are in effect on the effective date of this paragraph remain in effect until their specified expiration date or until modified or rescinded by the secretary of education.

(i) Any matter pending with the educational approval board on the effective date of this paragraph is transferred to the department of education and all materials submitted to or actions taken by the board with respect to the pending matter are considered as having been submitted to or taken by the department of education.

Vetoed SECTION 9155. Nonstatutory provisions; transportation.

(1g) **DISTRICT ATTORNEY COMPUTER NETWORK.** The department of transportation shall make a grant of \$250,000 in fiscal year 1995-96 from the appropriation under section 20.395 (4) (ax) of the statutes, as created by this act, to the department of justice for the purchase of equipment for the district attorney computer network.

SECTION 9156. Nonstatutory provisions; treasurer.

(2e) **GENERAL PROGRAM OPERATIONS.** The authorized FTE positions for the office of state treasurer, funded from the appropriation under section 20.585 (1) (kb) of the statutes, are increased by 6.13 PR positions for services for general program operations of the office of state treasurer.

SECTION 9157. Nonstatutory provisions; University of Wisconsin System.

(1) **TELECOMMUNICATIONS EQUIPMENT INSTALLATION.** By June 30, 1996, the board of regents of the University of Wisconsin System shall submit to the secretary of administration for his or her approval a report specifying how the board of regents plans to use the funds appropriated under section 20.285 (1) (kc) of the statutes, as created by this act, in the 1996-97 fiscal year to install video conferencing and 2-way interactive telecommunications equipment at institutions within the system. The board of regents may not encumber funds appropriated under section 20.285 (1) (kc) of the statutes, as created by this act, in the 1996-97 fiscal year until the secretary of administration approves the plan.

(2a) **STUDY OF MAINFRAME COMPUTER SERVICES AT UNIVERSITY OF WISCONSIN-MADISON.**

(a) In this subsection:

1. "Board of regents" means the board of regents of the University of Wisconsin System.

2. "Mainframe" has the meaning given in section 36.05 (9*) of the statutes, as created by this act.

(b) Upon consultation with the department of administration, the board of regents shall, no later than October 1, 1995, submit to the cochairpersons of the joint committee on finance and the cochairpersons of the joint committee on information policy a plan to contract with an independent consultant for a study concerning mainframe computer services provided by the board of regents

at the University of Wisconsin-Madison. The purposes of the study shall be:

1. To identify numerical measures of the efficiency and effectiveness of the mainframe computer services provided by the board of regents at the University of Wisconsin-Madison, including measures of the productivity of such services; of system, hardware and software performance; and procurement activities, including the sharing of software licenses.

2. To identify the data necessary to calculate these measures.

3. To compute an initial set of values of these measures for the board of regents and to develop a comparison of these measures between the University of Wisconsin-Madison and a representative sample of similar computer services provided at comparable institutions of higher education.

4. To identify the services provided at comparable institutions that have the highest ranking under each measure and the reasons for this ranking.

(c) If the cochairpersons of the joint committee on finance do not notify the board of regents that the committee has scheduled a meeting for the purpose of reviewing the plan within 14 working days after the date of submittal of the plan, the board of regents shall enter into a contract for the study in accordance with paragraph (d). If, within 14 working days after the date of submittal of the plan, the cochairpersons of the committee notify the board of regents that the committee has scheduled a meeting for the purpose of reviewing the plan, the board of regents may enter into a contract for the study only upon approval of the committee.

(d) Prior to entering into a contract for the study under paragraph (b), the board of regents shall submit the contract to the secretary of administration for his or her approval.

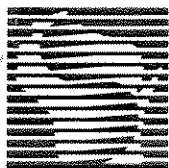
(e) No later than January 1, 1996, the board of regents shall provide a report of the results of the study under paragraph (b), including findings and recommendations of the consultant, to the cochairpersons of the joint committee on finance, the cochairpersons of the joint committee on information policy and the state auditor.

(2p) **TRANSFER OF RECYCLING MARKET DEVELOPMENT BOARD.**

(a) On the effective date of this paragraph, the assets and liabilities of the board of regents of the University of Wisconsin System primarily related to the functions of the recycling market development board, as determined by the secretary of administration, shall become the assets and liabilities of the department of development.

(b) On the effective date of this paragraph, the tangible personal property, including records, of the board of regents of the University of Wisconsin System primarily used by the recycling market development board, as determined by the secretary of administration, are transferred to the department of development.

170



The University of Wisconsin System

Office of the President
1720 Van Hise Hall, 1220 Linden Drive
Madison, Wisconsin 53706
(608) 262-2321 FAX (608) 262-3985

October 2, 1995

MEMORANDUM

TO: Senator Tim Weeden, Co-chair, Joint Committee on Finance
 Rep. Ben Brancel, Co-chair, Joint Committee on Finance
 Senator Mary Panzer, Co-chair, Joint Committee on Information Policy
 Rep. Stephen Nass, Co-chair, Joint Committee on Information Policy

FROM: Katharine C. Lyall *K. Lyall*

RE: Study of Mainframe Computer Services at UW-Madison

In response to Section 9157(2at), and contingent upon Board of Regents approval at its October 5-6, 1995 meeting, I submit a plan to contract with independent consultants for a study of mainframe computing services at UW-Madison. The plan was devised in consultation with representatives of the Department of Administration, which will enter into the formal contracts with the consultants as described in the attached letter.

Please note that after the University and the Department of Administration have had an opportunity for detailed work discussions with the consultants, we may wish to request an extension in the January 1, 1996 deadline for submission of the final report, if this seems essential to obtaining the best results on this important issue.

Please address any questions concerning the attached plan to Chancellor David Ward, Secretary Klauser, or George Lightbourn.


Enclosure

cc: Regent President Michael Grebe
 Regent Vice President Sheldon Lubar
 Secretary James Klauser
 Chancellor David Ward
 Director Mark Luker
 Mr. George Lightbourn

UNIVERSITY OF
WISCONSIN
MADISON

DATE: September 29, 1995

TO: Michael Grebe
Regent President

FROM: David Ward 
Chancellor

SUBJECT: Effectiveness Study of UW-Madison Mainframe Computer

An independent evaluation of the effectiveness of the UW-Madison mainframe computing is required in Assembly Bill 150 Section 9157 paragraph 2(b). This paragraph also requires the Board of Regents to notify the co-chairs of the joint Committees on Finance and Information Policy about the plan by October 1.

The plan was devised by the Division of Information Technology at the UW-Madison in consultation with Dennis Vickers (for Stu Miller) of the Department of Administration. The University of Wisconsin-Madison Division of Information Technology has issued an official request for information to five nationally-ranked consultants with special expertise in the effective application of information technology in higher education. The consultants are Bob Massy of Stanford University, Dan Updegrave of the University of Pennsylvania, Bob Heterick of EDUCOM, Charles Folkner of GFA Consulting, and the Integrated Systems Solution Corporation of IBM. The RFI explains the technical specifications of the study as defined in the bill and requests information on the capabilities of each firm to conduct the study, relevant references, their work plan, and pricing. Information is due October 10, 1995. Upon receipt of this information, responses will be evaluated by a team of reviewers and contract language will be negotiated with the top-rated consulting firm. This information will be shared with the Department of Administration, which will enter into a contract with the independent consulting firm to complete the evaluation.

In addition, George Lightbourn and I have agreed that the University will contract with the Real Decisions consulting firm to assess the efficiency of the operations of the UW-Madison mainframe computer and to offer suggestions for improvement. It was agreed that DOA shall fund this part of the study through a transfer of funds to the University.

Office of the Chancellor

Michael Grebe
September 29, 1995
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The Department of Administration and the University have discussed the deadline of January 1, 1996 and agree that it might be advantageous to extend the deadline in order for both consulting teams to have sufficient time to complete a more thorough study. We may jointly request such an extension after further review of the schedule. It is expected that this study will provide an independent assessment of the efficiency and effectiveness, i.e., value-added quality and productivity, of this service compared with similar institutions of higher education, as well as a methodology for the measurement and reporting of these factors on a regular basis in the future.

xc: George Lightbourn
Mark Luker
Katharine Lyall

education. All orders issued by the educational approval board that are in effect on the effective date of this paragraph remain in effect until their specified expiration date or until modified or rescinded by the secretary of education.

(i) Any matter pending with the educational approval board on the effective date of this paragraph is transferred to the department of education and all materials submitted to or actions taken by the board with respect to the pending matter are considered as having been submitted to or taken by the department of education.

**Vetoed SECTION 9155. Nonstatutory provisions; trans-
In Part portation.**

(1g) DISTRICT ATTORNEY COMPUTER NETWORK. The department of transportation shall make a grant of \$250,000 in fiscal year 1995-96 from the appropriation under section 20.395 (4) (ax) of the statutes, as created by this act, to the department of justice for the purchase of equipment for the district attorney computer network.

SECTION 9156. Nonstatutory provisions; treasurer.

(2e) GENERAL PROGRAM OPERATIONS. The authorized FTE positions for the office of state treasurer, funded from the appropriation under section 20.585 (1) (kb) of the statutes, are increased by 6.13 PR positions for services for general program operations of the office of state treasurer.

SECTION 9157. Nonstatutory provisions; University of Wisconsin System.

(1) TELECOMMUNICATIONS EQUIPMENT INSTALLATION. By June 30, 1996, the board of regents of the University of Wisconsin System shall submit to the secretary of administration for his or her approval a report specifying how the board of regents plans to use the funds appropriated under section 20.285 (1) (kc) of the statutes, as created by this act, in the 1996-97 fiscal year to install video conferencing and 2-way interactive telecommunications equipment at institutions within the system. The board of regents may not encumber funds appropriated under section 20.285 (1) (kc) of the statutes, as created by this act, in the 1996-97 fiscal year until the secretary of administration approves the plan.

(2at) STUDY OF MAINFRAME COMPUTER SERVICES AT UNIVERSITY OF WISCONSIN-MADISON.

(a) In this subsection:

1. "Board of regents" means the board of regents of the University of Wisconsin System.

2. "Mainframe" has the meaning given in section 36.05 (9s) of the statutes, as created by this act.

(b) Upon consultation with the department of administration, the board of regents shall, no later than October 1, 1995, submit to the cochairpersons of the joint committee on finance and the cochairpersons of the joint committee on information policy a plan to contract with an independent consultant for a study concerning mainframe computer services provided by the board of regents

at the University of Wisconsin-Madison. The purposes of the study shall be:

1. To identify numerical measures of the efficiency and effectiveness of the mainframe computer services provided by the board of regents at the University of Wisconsin-Madison, including measures of the productivity of such services; of system, hardware and software performance; and procurement activities, including the sharing of software licenses.

2. To identify the data necessary to calculate these measures.

3. To compute an initial set of values of these measures for the board of regents and to develop a comparison of these measures between the University of Wisconsin-Madison and a representative sample of similar computer services provided at comparable institutions of higher education.

4. To identify the services provided at comparable institutions that have the highest ranking under each measure and the reasons for this ranking.

(c) If the cochairpersons of the joint committee on finance do not notify the board of regents that the committee has scheduled a meeting for the purpose of reviewing the plan within 14 working days after the date of submittal of the plan, the board of regents shall enter into a contract for the study in accordance with paragraph (d). If, within 14 working days after the date of submittal of the plan, the cochairpersons of the committee notify the board of regents that the committee has scheduled a meeting for the purpose of reviewing the plan, the board of regents may enter into a contract for the study only upon approval of the committee.

(d) Prior to entering into a contract for the study under paragraph (b), the board of regents shall submit the contract to the secretary of administration for his or her approval.

(e) No later than January 1, 1996, the board of regents shall provide a report of the results of the study under paragraph (b), including findings and recommendations of the consultant, to the cochairpersons of the joint committee on finance, the cochairpersons of the joint committee on information policy and the state auditor.

(2p) TRANSFER OF RECYCLING MARKET DEVELOPMENT BOARD.

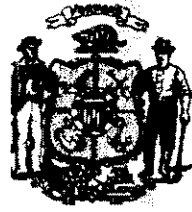
(a) On the effective date of this paragraph, the assets and liabilities of the board of regents of the University of Wisconsin System primarily related to the functions of the recycling market development board, as determined by the secretary of administration, shall become the assets and liabilities of the department of development.

(b) On the effective date of this paragraph, the tangible personal property, including records, of the board of regents of the University of Wisconsin System primarily used by the recycling market development board, as determined by the secretary of administration, are transferred to the department of development.

STATE OF WISCONSIN

SENATE CHAIR
TIM WEEDEN

Room 119 South, State Capitol
P.O. Box 7882
Madison, WI 53707-7882
Phone: 266-2253



ASSEMBLY CHAIR
BEN BRANCEL

Room 107 South, State Capitol
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Madison, WI 53708-8952
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JOINT COMMITTEE ON FINANCE

September 21, 1995

Mr. Dean Amhaus
Executive Director
Wisconsin Arts Board
101 East Wilson Street, 1st Floor
Madison, WI 53702

Dear Mr. Amhaus:

This is to inform you that the members of the Joint Committee on Finance have reviewed the September 1 report which you submitted regarding the allocation of the Arts Board's budget reduction for 1995-97.

No objections to the report have been raised. Accordingly, the funding allocations are approved.

Sincerely,

Handwritten signature of Ben Brancel in cursive script.

BEN BRANCEL
Assembly Chair

Handwritten signature of Timothy Weeden in cursive script.

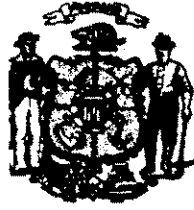
TIMOTHY WEEDEN
Senate Chair

cc: Members, Joint Committee on Finance
Secretary Klauser
Richard Chandler
Bob Lang

STATE OF WISCONSIN

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JOINT COMMITTEE ON FINANCE

August 21, 1995

Secretary Jim Klauser
Department of Administration
101 South Webster Street
Madison, WI 53707-7864

Dear Secretary Klauser:

We have reviewed the request from the Department of Administration dated July 24, 1995 pursuant to s. 36.46 pertaining to the request from the UW System to increase student fee-funded reserves.

There were no objections to this plan and accordingly, it has been approved.

Sincerely,

Handwritten signature of Tim Weeden in cursive.

TIM WEEDEN
Senate Chair

Handwritten signature of Ben Brancel in cursive.

BEN BRANCEL
Assembly Chair

TW/BB/kc

cc: Members, Joint Committee on Finance