

1999 DRAFTING REQUEST

Bill

Received: 06/21/1999

Received By: champra

Wanted: As time permits

Identical to LRB:

For: Jon Erpenbach (608) 266-6670

By/Representing: Julie

This file may be shown to any legislator: NO

Drafter: champra

May Contact: DER, UWHCA

Alt. Drafters:

Subject: Employ Pub - employe benefits
Employ Pub - retirement

Extra Copies:

Pre Topic:

No specific pre topic given

Topic:

Protective occupation participant status under the Wisconsin retirement system for certain employes of the University of Wisconsin Hospitals and Clinics

Instructions:

UWHC security personnel who handle mental and criminal patients

Drafting History:

<u>Vers.</u>	<u>Drafted</u>	<u>Reviewed</u>	<u>Typed</u>	<u>Proofed</u>	<u>Submitted</u>	<u>Jacketed</u>	<u>Required</u>
/?	champra 07/13/1999	jgeller 07/13/1999		_____			State Retire
/1			martykr 07/13/1999	_____	lrb_docadmin 07/13/1999		State Retire
/2	champra 08/05/1999	jgeller 08/05/1999	martykr 08/06/1999	_____	lrb_docadmin 08/06/1999	lrb_docadmin 08/27/1999	

FE Sent For:

02-08-00

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/?	champra 07/13/99	jgeller 07/13/99		_____			State Retire
/1		1/2 8/5 jg martykr 07/13/99		_____	lrb_docadmin 07/13/99		

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1?	champra	1 7/13 ja	km 7/13	km 7/13			

FE Sent For:

<END>



1999 BILL

employees of the University of Wisconsin
Hospitals and Clinics Authority and the
University of Wisconsin Hospitals and
Clinics board

Regen

1 AN ACT to renumber and amend 40.02 (48) (am) and 40.02 (48) (c); and to
2 create 40.02 (17) (n), 40.02 (48) (am) 22., 40.02 (48) (c) 18. and 40.65 (4w) of the
3 statutes; relating to: classifying certain teachers employed by the state as
4 protective occupation participants under the Wisconsin retirement system.

Analysis by the Legislative Reference Bureau

Under current law, participants under the Wisconsin retirement system (WRS) whose principal duties involve law enforcement or fire suppression or prevention and require frequent exposure to a high degree of danger or peril and a high degree of physical conditioning are classified as protective occupation participants. Current law specifically classifies police officers, fire fighters and various other individuals as protective occupation participants. Under the WRS, the normal retirement age of a protective occupation participant is lower than that of other participants and the percentage multiplier used to calculate retirement annuities is higher for protective occupation participants than for other participants.

Insert Analysis ✓

This bill specifically classifies teachers and librarians employed at state correctional institutions, secured correctional facilities, the mental health institutes at Mendota and Winnebago, the Wisconsin resource center or any secure mental health unit or facility for sexually violent persons as protective occupation participants for the purposes of the WRS.

This bill will be referred to the joint survey committee on retirement systems for a detailed analysis, which will be printed as an appendix to the bill.

BILL

For further information see the *state* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 SECTION 1. 40.02 (17) (n) of the statutes is created to read:

2 40.02 (17) (n) Notwithstanding par. (d), each participant who is a teacher or
3 librarian employed at a state correctional institution, a secured correctional facility,
4 as defined in s. 938.02 (15m), a mental health institute specified in s. 51.05 (1), the
5 Wisconsin resource center, established under s. 46.056, or a secure mental health
6 unit or facility, established under s. 980.065 (2), on or after the effective date of this

7 paragraph [revisor inserts date], shall be granted creditable service as a
8 protective occupation participant for all covered service as a teacher or librarian
9 employed at a state correctional institution, a secured correctional facility, as defined
10 in s. 938.02 (15m), a mental health institute specified in s. 51.05 (1), the Wisconsin
11 resource center, established under s. 46.056, or a secure mental health unit or
12 facility, established under s. 980.065 (2), that was earned on or after the effective date

13 of this paragraph [revisor inserts date], but may not be granted creditable service
14 as a protective occupation participant for any covered service as a teacher or
15 librarian employed at a state correctional institution, a secured correctional facility,
16 as defined in s. 938.02 (15m), a mental health institute specified in s. 51.05 (1), the
17 Wisconsin resource center, established under s. 46.056, or a secure mental health
18 unit or facility, established under s. 980.065 (2) that was earned before the effective
19 date of this paragraph [revisor inserts date], unless that service was earned while
20 the participant was classified under sub. (48) (a) and s. 40.06 (1) (d) as a protective
21 occupation participant.

University of Wisconsin Hospitals and Clinics security employees

BILL

1 **SECTION 2.** 40.02 (48) (am) of the statutes is renumbered 40.02 (48) (am) (intro.)
2 and amended to read:

3 40.02 (48) (am) (intro.) “Protective occupation participant” includes any
4 participant whose name is certified to the fund as provided in s. 40.06 (1) (d) and (dm)
5 and who is a any of the following:

- 6 1. A conservation warden.
- 7 2. A conservation patrol boat captain.
- 8 3. A conservation patrol boat engineer.
- 9 4. A conservation pilot.
- 10 5. A conservation patrol officer.
- 11 6. A forest fire control assistant.
- 12 7. A member of the state patrol.
- 13 8. A state motor vehicle inspector.
- 14 9. A police officer.
- 15 10. A fire fighter.
- 16 11. A sheriff.
- 17 12. An undersheriff.
- 18 13. A deputy sheriff.
- 19 14. A state probation and parole officer.
- 20 15. A county traffic police officer.
- 21 16. A state forest ranger.
- 22 17. A fire watcher employed by the Wisconsin veterans home.
- 23 18. A state correctional–psychiatric officer.
- 24 19. An excise tax investigator employed by the department of revenue.
- 25 20. A special criminal investigation agent in the department of justice.

BILL

1 21. An assistant or deputy fire marshal, or person employed under s. 61.66 (1).

2 **SECTION 3.** 40.02 (48) (am) 22. of the statutes is created to read:

3 40.02 (48) (am) 22. A teacher or librarian employed at a state correctional
4 institution, a secured correctional facility, as defined in s. 938.02 (15m), a mental
5 health institute specified in s. 51.05 (1), the Wisconsin resource center, established
6 under s. 46.056, or a secure mental health unit or facility, established under s.

7 980.065 (2). *University of Wisconsin Hospitals and Clinics security
employe*

8 **SECTION 4.** 40.02 (48) (c) of the statutes is renumbered 40.02 (48) (c) (intro.) and
9 amended to read:

10 40.02 (48) (c) (intro.) In s. 40.65, “protective occupation participant” means a
11 participating employe who is a any of the following:

12 1. A police officer₂.

13 2. A fire fighter, ~~an~~.

14 3. An individual determined by a participating employer under par. (a) or (bm)
15 to be a protective occupation participant₂.

16 4. A county undersheriff₂.

17 5. A deputy sheriff₂.

18 6. A state probation and parole officer₂.

19 7. A county traffic police officer₂.

20 8. A conservation warden₂.

21 9. A state forest ranger₂.

22 10. A field conservation employe of the department of natural resources who
23 is subject to call for forest fire control or warden duty₂.

24 11. A member of the state traffic patrol₂.

25 12. A state motor vehicle inspector, ~~university~~.

BILL

1 13. A University of Wisconsin system System full-time police officer,

2 14. A guard or any other employe whose principal duties are supervision and
3 discipline of inmates at a state penal institution,

4 15. An excise tax investigator employed by the department of revenue,

5 16. A person employed under s. 61.66 (1),~~or,~~

6 17. A special criminal investigation agent employed by the department of
7 justice.

8 **SECTION 5.** 40.02 (48) (c) 18. of the statutes is created to read:

9 40.02 (48) (c) 18. A teacher or librarian employed at a state correctional
10 institution, a secured correctional facility, as defined in s. 938.02 (15m), a mental
11 health institute specified in s. 51.05 (1), the Wisconsin resource center, established
12 under s. 46.056, or a secure mental health unit or facility, established under s.
13 980.065 (2).

14 **SECTION 6.** 40.65 (4w) of the statutes is created to read:

15 40.65 (4w) A teacher or librarian employed at a state correctional institution,
16 a secured correctional facility, as defined in s. 938.02 (15m), a mental health institute
17 specified in s. 51.05 (1), the Wisconsin resource center, established under s. 46.056,
18 or a secure mental health unit or facility, established under s. 980.065 (2), who
19 becomes a protective occupation participant on or after the effective date of this
20 subsection [revisor inserts date], is not entitled to a duty disability benefit under
21 this section for an injury or disease occurring before the effective date of this
22 subsection [revisor inserts date].

23 **SECTION 7. Effective date.**

24 (1) This act takes effect on the January 1 after publication.

25 (END)

1
51-5 (8/8/97)

University of Wisconsin Hospital and Clinics Security employe

1999-2000 DRAFTING INSERT
FROM THE
LEGISLATIVE REFERENCE BUREAU

LRB-3229/?ins
.....

Insert Analysis:

Ⓢ employes of the University of Wisconsin Hospitals and Clinics Authority or the University of Wisconsin Hospitals and Clinics board who provide security services at the University of Wisconsin Hospitals and Clinics and whose duties include direct contact with any person who is receiving services for mental illness, developmental disability, alcoholism or drug dependency or who is a prisoner while that person is on the premises of the University of Wisconsin Hospitals and Clinics ~~§~~

Insert 5-14:

SECTION 1. 40.02 (57c) ^X of the statutes is created to read:

40.02 (57c) "University of Wisconsin Hospitals and Clinics security employe" means any employe of the [✓] University of Wisconsin Hospitals and Clinics Authority or the University of Wisconsin Hospitals and Clinics board who provides security services at the University of Wisconsin Hospitals and Clinics and whose duties include direct contact with any person who is a patient, as defined in s. 51.61 (1) (intro.), [✓] or a prisoner, as defined in s. 301.01 (2), [✓] while that person is on the premises of the University of Wisconsin Hospitals and Clinics.

DRAFTER'S NOTE
FROM THE
LEGISLATIVE REFERENCE BUREAU

1
LRB-3229/3dn
RAC
jlg

Please review the language of the draft carefully to make certain that i have accurately described the individuals whom you wish to classify as protective occupation participants under the WRS. ↓

Rick Champagne
Legislative Attorney
Phone: (608) 266-9930
E-mail: Rick.Champagne@legis.state.wi.us

**DRAFTER'S NOTE
FROM THE
LEGISLATIVE REFERENCE BUREAU**

LRB-3229/1dn
RAC:jlg:km

July 13, 1999

Please review the language of the draft carefully to make certain that I have accurately described the individuals whom you wish to classify as protective occupation participants under the WRS.

Rick Champagne
Legislative Attorney
Phone: (608) 266-9930
E-mail: Rick.Champagne@legis.state.wi.us



AFSCME®

WISCONSIN OFFICE • 8033 Excelsior Drive, Suite A • Madison, Wisconsin 53717-1903 • Telephone 608/836-6666

Date: July 23, 1999 Via Fax: 266-2508

To: Julie Landrie, Senator Erpenbach's Office

From: Dennis Boyer

Re: Protective Occupation Drafts

RAC

Thanks for sending over the drafts on 7/14/99. Sorry for the delay in response, but I wanted to allow time for review by our leadership and the involved local unions.

LRB-3228/1 (DMA Security Personnel at Weapons Facilities) appears to match up with our concerns. We request that it be jacketed for introduction.

LRB-3229/1 (UW Hospital Security Personnel) may require refinement of definitions and duties. There is concern that the unusual employment status at UW H&CA requires some additional clarification. We suggest the following:

1. The covered employees should be described as "State Employees Assigned as Security Officers at the UW Hospital and Clinics Authority" (this is to clear up the employing entity).
2. The duties enumerated might be better phrased as "...whose duties include direct contact with any person who is a patient, including those receiving services for mental illness, developmental disability, alcoholism, or drug dependency, or who is a prisoner..." (there is concern that there are categories of unruliness/disorder that may not fit the diagnostic categories and incarcerated status outline in the draft, so the introductory catchall phrase seems prudent).

Let me know if these suggests pose a problem or if the drafter has a different way of clearing up those questions.

Thanks for all your assistance and please let Jon know we appreciate his interest.

When jacketed bills are ready I can solicit co-sponsors if you like.

xc: Sandy Bloomfield
Marty Beil
Roy Kubista

in the public service

**SUBMITTAL
FORM**

**LEGISLATIVE REFERENCE BUREAU
Legal Section Telephone: 266-3561
5th Floor, 100 N. Hamilton Street**

The attached draft is submitted for your inspection. Please check each part carefully, proofread each word, and sign on the appropriate line(s) below.

Date: 7/13/99

To: Senator Erpenbach

Relating to LRB drafting number: LRB-3229

Topic

Protective occupation participant status under the Wisconsin retirement system for certain employees of the University of Wisconsin Hospitals and Clinics

Subject(s)

Employ Pub - employe benefits, Employ Pub - retirement

1. ~~JACKET~~ the draft for introduction _____ 

in the Senate _____ or the Assembly _____ (check only one). Only the requester under whose name the drafting request is entered in the LRB's drafting records may authorize the draft to be submitted. Please allow one day for the preparation of the required copies.

2. ~~REDRAFT~~ See the changes indicated or attached _____

A revised draft will be submitted for your approval with changes incorporated.

3. Obtain **FISCAL ESTIMATE NOW**, prior to introduction _____

If the analysis indicates that a fiscal estimate is required because the proposal makes an appropriation or increases or decreases existing appropriations or state or general local government fiscal liability or revenues, you have the option to request the fiscal estimate prior to introduction. If you choose to introduce the proposal without the fiscal estimate, the fiscal estimate will be requested automatically upon introduction. It takes about 10 days to obtain a fiscal estimate. Requesting the fiscal estimate prior to introduction retains your flexibility for possible redrafting of the proposal.

If you have any questions regarding the above procedures, please call 266-3561. If you have any questions relating to the attached draft, please feel free to call me.

Richard A. Champagne, Legislative Attorney
Telephone: (608) 266-9930



D-Note
State of Wisconsin
1999 - 2000 LEGISLATURE

LRB-3229/x 2
RAC:jlg:km

*RM has been
run*

1999 BILL

*state employees
assigned as security officers
at facilities owned or
operated by*

Reger

1 **AN ACT to renumber and amend** 40.02 (48) (am) and 40.02 (48) (c); and to
 2 **create** 40.02 (17) (n), 40.02 (48) (am) 22., 40.02 (48) (c) 18., 40.02 (57c) and 40.65
 3 (4w) of the statutes; **relating to:** classifying certain employees of the University
 4 of Wisconsin Hospitals and Clinics Authority ~~and the University of Wisconsin~~
 5 ~~Hospitals and Clinics board~~ as protective occupation participants under the
 6 Wisconsin retirement system.

Analysis by the Legislative Reference Bureau

Under current law, participants under the Wisconsin retirement system (WRS) whose principal duties involve law enforcement or fire suppression or prevention and require frequent exposure to a high degree of danger or peril and a high degree of physical conditioning are classified as protective occupation participants. Current law specifically classifies police officers, fire fighters and various other individuals as protective occupation participants. Under the WRS, the normal retirement age of a protective occupation participant is lower than that of other participants and the percentage multiplier used to calculate retirement annuities is higher for protective occupation participants than for other participants.

This bill specifically classifies ~~employees of the University of Wisconsin Hospitals and Clinics Authority or the University of Wisconsin Hospitals and Clinics board~~ who provide security services at the University of Wisconsin Hospitals and Clinics and whose duties include direct contact with any person who is receiving

Insert Analysis

BILL

services for mental illness, developmental disability, alcoholism or drug dependency or who is a prisoner while that person is on the premises of the University of Wisconsin Hospitals and Clinics as protective occupation participants for the purposes of the WRS ^{plain period}

This bill will be referred to the joint survey committee on retirement systems for a detailed analysis, which will be printed as an appendix to the bill.

For further information see the *state* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1 **SECTION 1.** 40.02 (17) (n) of the statutes is created to read:

2 40.02 (17) (n) Notwithstanding par. (d), each participant who is a University
3 of Wisconsin Hospitals and Clinics security employe on or after the effective date of
4 this paragraph [revisor inserts date], shall be granted creditable service as a
5 University of Wisconsin Hospitals and Clinics security employe that was earned on
6 or after the effective date of this paragraph [revisor inserts date], but may not be
7 granted creditable service as a protective occupation participant for any covered
8 service as a University of Wisconsin Hospitals and Clinics security employe that was
9 earned before the effective date of this paragraph [revisor inserts date], unless
10 that service was earned while the participant was classified under sub. (48) (a) and
11 s. 40.06 (1) (d) as a protective occupation participant.

12 **SECTION 2.** 40.02 (48) (am) of the statutes is renumbered 40.02 (48) (am) (intro.)
13 and amended to read:

14 40.02 (48) (am) (intro.) "Protective occupation participant" includes any
15 participant whose name is certified to the fund as provided in s. 40.06 (1) (d) and (dm)
16 and who is a any of the following:

- 17 1. A conservation warden_s.
- 18 2. A conservation patrol boat captain_s.

BILL

1 3. A conservation patrol boat engineer,

2 4. A conservation pilot,

3 5. A conservation patrol officer,

4 6. A forest fire control assistant,

5 7. A member of the state patrol,

6 8. A state motor vehicle inspector,

7 9. A police officer,

8 10. A fire fighter,

9 11. A sheriff,

10 12. An undersheriff,

11 13. A deputy sheriff,

12 14. A state probation and parole officer,

13 15. A county traffic police officer,

14 16. A state forest ranger,

15 17. A fire watcher employed by the Wisconsin veterans home,

16 18. A state correctional-psychiatric officer,

17 19. An excise tax investigator employed by the department of revenue,

18 20. A special criminal investigation agent in the department of justice,

19 21. An assistant or deputy fire marshal, or person employed under s. 61.66 (1).

20 **SECTION 3.** 40.02 (48) (am) 22. of the statutes is created to read:

21 40.02 (48) (am) 22. A University of Wisconsin Hospitals and Clinics security
22 employe.

23 **SECTION 4.** 40.02 (48) (c) of the statutes is renumbered 40.02 (48) (c) (intro.) and
24 amended to read:

BILL

1 40.02 (48) (c) (intro.) In s. 40.65, "protective occupation participant" means a
2 participating employe who is a any of the following:

3 1. A police officer.

4 2. A fire fighter, an.

5 3. An individual determined by a participating employer under par. (a) or (bm)
6 to be a protective occupation participant.

7 4. A county undersheriff.

8 5. A deputy sheriff.

9 6. A state probation and parole officer.

10 7. A county traffic police officer.

11 8. A conservation warden.

12 9. A state forest ranger.

13 10. A field conservation employe of the department of natural resources who
14 is subject to call for forest fire control or warden duty.

15 11. A member of the state traffic patrol.

16 12. A state motor vehicle inspector, university.

17 13. A University of Wisconsin system System full-time police officer.

18 14. A guard or any other employe whose principal duties are supervision and
19 discipline of inmates at a state penal institution.

20 15. An excise tax investigator employed by the department of revenue.

21 16. A person employed under s. 61.66 (1), or.

22 17. A special criminal investigation agent employed by the department of
23 justice.

24 **SECTION 5.** 40.02 (48) (c) 18. of the statutes is created to read:

BILL

1 40.02 (48) (c) 18. A University of Wisconsin Hospitals and Clinics security
2 employe.

3 **SECTION 6.** 40.02 (57c) of the statutes is created to read:

4 40.02 (57c) "University of Wisconsin Hospitals and Clinics security employe"
5 means any employe of the University of Wisconsin Hospitals and Clinics Authority
6 or the University of Wisconsin Hospitals and Clinics board who provides security
7 services at the University of Wisconsin Hospitals and Clinics and whose duties
8 include direct contact with any person who is a patient, as defined in s. 51.61 (1)
9 (intro.), or a prisoner, as defined in s. 301.01 (2), while that person is on the premises
10 of the University of Wisconsin Hospitals and Clinics.

✓
insert
5-11

11 **SECTION 7.** 40.65 (4w) of the statutes is created to read:

12 40.65 (4w) A University of Wisconsin Hospitals and Clinics security employe
13 who becomes a protective occupation participant on or after the effective date of this
14 subsection [revisor inserts date], is not entitled to a duty disability benefit under
15 this section for an injury or disease occurring before the effective date of this
16 subsection [revisor inserts date].

17 **SECTION 8. Effective date.**

18 (1) This act takes effect on the January 1 after publication.

19 (END)

1999-2000 DRAFTING INSERT
FROM THE
LEGISLATIVE REFERENCE BUREAU

LRB-3229/2ins
RAC::

Insert Analysis:

Ⓝ as a protective occupation participant any state employe assigned as a security officer at any facility owned, leased or operated by the University of Wisconsin Hospitals and Clinics Authority and whose duties include direct contact with any person who is a patient, including a person who is receiving services for mental illness, developmental disability, alcoholism or drug dependency, or who is a prisoner while the person is on the premises of a facility owned, leased or operated by the University of Wisconsin Hospitals and Clinics Authority. Ⓝ

Insert 5-11:

SECTION 1. 40.02 (57c) of the statutes is created to read:

40.02 (57c) "University of Wisconsin Hospitals and Clinics security employe" means any state employe assigned as a security officer at any facility owned, leased or operated by the University of Wisconsin Hospitals and Clinics Authority and whose duties include direct contact with any person who is a patient, including a person who is receiving services for mental illness, developmental disability, alcoholism or drug dependency, or who is a prisoner while the person is on the premises of a facility owned, leased or operated by the University of Wisconsin Hospitals and Clinics Authority. ✓

DRAFTER'S NOTE
FROM THE
LEGISLATIVE REFERENCE BUREAU

LRB-3229/2dn
RAC:jlg:km

✓ Per your request, this version of the draft eliminates the statutory definitions of patient and prisoner; as a result, the department of employe trust funds will decide the definitions of patient and prisoner.

Please note that in the first version of the draft it was not necessary that the employe *only* have contact with a patient and prisoner, as these terms were defined; instead, it was only required that the employe duties *include* contact with a patient and prisoner, as these terms were defined. Thus, the employe could be a protective occupation participant under the first version of the ~~bill~~ and have contact with other types of patients and prisoners that might have been ~~excluded~~ from the defined terms. ^{draft}

Please review how I have dealt with the issue of where these employes are assigned. I specified that they must be assigned at a facility owned, leased or operated by the University of Wisconsin Hospitals and Clinics Authority. I believe that this would cover every conceivable place at which such an employe would be working.

If you have any questions about the draft, please do not hesitate to contact me.

Rick Champagne
Legislative Attorney
Phone: (608) 266-9930
E-mail: Rick.Champagne@legis.state.wi.us

**DRAFTER'S NOTE
FROM THE
LEGISLATIVE REFERENCE BUREAU**

LRB-3229/2dn
RAC;jlg:km

August 6, 1999

Per your request, this version of the draft eliminates the statutory definitions of patient and prisoner; as a result, the department of employe trust funds will decide the definitions of patient and prisoner.

Please note that in the first version of the draft it was not necessary that the employe *only* have contact with a patient and prisoner, as these terms were defined; instead, it was only required that the employe duties *include* contact with a patient and prisoner, as these terms were defined. Thus, the employe could be a protective occupation participant under the first version of the draft and have contact with other types of patients and prisoners that might have been excluded from the defined terms.

Please review how I have dealt with the issue of where these employes are assigned. I specified that they must be assigned at a facility owned, leased or operated by the University of Wisconsin Hospitals and Clinics Authority. I believe that this would cover every conceivable place at which such an employe would be working.

If you have any questions about the draft, please do not hesitate to contact me.

Rick Champagne
Legislative Attorney
Phone: (608) 266-9930
E-mail: Rick.Champagne@legis.state.wi.us

Williams, Landon

To: Laundrie, Julie
Cc: Champagne, Rick
Subject: LRB 99-3229 per your request



99-3229/2

Landon T. Williams
Legislative Program Assistant
Legislative Reference Bureau
100 N. Hamilton
(608) 266-3561
landon.williams@legis.state.wi.us

**SUBMITTAL
FORM**

**LEGISLATIVE REFERENCE BUREAU
Legal Section Telephone: 266-3561
5th Floor, 100 N. Hamilton Street**

The attached draft is submitted for your inspection. Please check each part carefully, proofread each word, and sign on the appropriate line(s) below.

Date: 08/06/1999

To: Senator Erpenbach

Relating to LRB drafting number: LRB-3229

Topic

Protective occupation participant status under the Wisconsin retirement system for certain employees of the University of Wisconsin Hospitals and Clinics

Subject(s)

Employ Pub - employe benefits, Employ Pub - retirement

1. **JACKET** the draft for introduction _____

in the Senate or the Assembly _____ (check only one). Only the requester under whose name the drafting request is entered in the LRB's drafting records may authorize the draft to be submitted. Please allow one day for the preparation of the required copies.

2. **REDRAFT**. See the changes indicated or attached _____

A revised draft will be submitted for your approval with changes incorporated.

3. Obtain **FISCAL ESTIMATE NOW**, prior to introduction _____

If the analysis indicates that a fiscal estimate is required because the proposal makes an appropriation or increases or decreases existing appropriations or state or general local government fiscal liability or revenues, you have the option to request the fiscal estimate prior to introduction. If you choose to introduce the proposal without the fiscal estimate, the fiscal estimate will be requested automatically upon introduction. It takes about 10 days to obtain a fiscal estimate. Requesting the fiscal estimate prior to introduction retains your flexibility for possible redrafting of the proposal.

If you have any questions regarding the above procedures, please call 266-3561. If you have any questions relating to the attached draft, please feel free to call me.

Richard A. Champagne, Legislative Attorney
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