

**1999 DRAFTING REQUEST**

**Bill**

Received: **10/8/98**

Received By: **champra**

Wanted: **Soon**

Identical to LRB:

For: **Administration-Budget**

By/Representing: **Caucutt**

This file may be shown to any legislator: **NO**

Drafter: **champra**

May Contact:

Alt. Drafters:

Subject: **Employ Pub - miscellaneous  
State Finance - miscellaneous**

Extra Copies:

**Topic:**

DOA:.....Caucutt - Interagency Appropriation for DER

**Instructions:**

See Attached.

**Drafting History:**

<u>Vers.</u>	<u>Drafted</u>	<u>Reviewed</u>	<u>Typed</u>	<u>Proofed</u>	<u>Submitted</u>	<u>Jacketed</u>	<u>Required</u>
/1	champra 10/8/98	gilfokm 10/8/98	jfrantze 10/9/98	_____	lrb_docadmin 10/9/98		
/2	champra 10/14/98	gilfokm 10/14/98	jfrantze 10/14/98	_____	lrb_docadmin 10/14/98		
/3	champra 01/19/99	gilfokm 01/19/99	hhagen 01/19/99	_____	lrb_docadmin 01/19/99		State

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FE Sent For: *13-1-19-99 King* *align # - cmtr/19*

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**Instructions:**

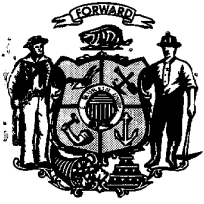
See Attached.

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STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
101 East Wilson Street, Madison, Wisconsin

TOMMY G. THOMPSON  
GOVERNOR  
MARK D. BUGHER  
SECRETARY

Mailing Address:  
Post Office Box 7864  
Madison, WI 53707-7864



**Date:** 7 October, 1998

**To:** Steve Miller  
Chief, Legislative Reference Bureau

**From:** Dennis Presser  
Policy and Budget Analyst, 6-8777

**Subject:** Department of Employment Relations statutory language proposal

Please draft the attached statutory language proposal from the Department of Employment Relations for its FY99-01 biennial budget request.

Please call with any questions. Thanks.

Attachment

**Department**  
**1999-2001**

Post-it* Fax Note	7671	Date	7 Oct	# of pages	2
To	RAC	From	D Presser		
Co./Dept.	LRB	Co.	DOA		
Phone #	69930	Phone #	68277		
Fax #	65448	Fax #	70372		

**DECISION ITEM #:** 5006  
**TITLE:** Creation of Interagency Appropriation  
**SUBPROGRAM:** Executive and Administrative Services

**1. REQUEST**

The Department requests the creation of a program revenue-service appropriation to receive and expend funding received from other state agencies for materials and services. The appropriation would be a continuing appropriation.

**2. BACKGROUND AND NEED**

Unlike the majority of state agencies, DER does not have a generic program revenue appropriation in which to account for funding received from other state agencies for services provided through DER.

Such an appropriation is needed to handle several kinds of expenditures for which the Department receives revenues from other state agencies: (1) shared obligations such as Career Fairs or conferences where DER and other agencies agree to split the costs; (2) special projects where other agencies agree to provide the funding; and (3) reimbursement of expenses by another state agency.

These expenditures and the corresponding revenues may not be treated as "refunds of expenditures" under state accounting rules established by the Department of Administration. Therefore, they must be treated as regular expenditures and revenues credited to a PRO appropriation. The Department has several program revenue appropriations, including an appropriation for training services provided to other state agencies and another for the sale of publications to state agencies and the public, both of which are annual sum certain appropriations. In most cases, the Department credits these "interagency" expenditures and revenues to the training appropriation.

Neither appropriation is appropriate for handling these types of expenditures and revenues, but they are the only options available to the Department. There are two problems with this practice: 1) the expenditures and revenues are inappropriately charged to an appropriation not created for that purpose; and 2) the expenditures reduce the annual spending authority otherwise available for training programs.

The Department needs a separate program revenue appropriation to handle these expenditures and revenues.

**3. ANALYSIS**

Proper accounting and budgeting principles dictate that expenditures and revenues be credited to an appropriation which is suitable to the purpose of the activity. Also, budget amounts authorized by the Governor and the State Legislature for specific

programs should not be diminished when unrelated expenditures are forced to be applied against those spending levels.

In one form or another, more than twenty other state agencies have a separate appropriation created specifically for the purpose of receiving revenues for the sale of materials or services to other state agencies or third parties. The majority of these are continuing appropriations.

The Department requests creation of a similar appropriation for its purposes.

DER is a service agency for state government and primarily provides personnel services to other state agencies: recruitment, examination development and administration, applicant certification, classification and compensation, etc. DER is constantly interacting with other agencies in providing these services. Cooperative efforts are often undertaken.

DER has limited resources to engage in certain kinds of recruitment or personnel activities on behalf of all state agencies; however, other state agencies with greater resources will frequently offer to pay the costs of a personnel activity if DER will coordinate the effort and procure the service. For example, DER and other state agencies frequently share the costs of renting space at Career or Job Fairs for recruitment activities. Also, under the Entry Professional Program for filling entry level positions, DER arranges for the data entry of applicant information on behalf of agencies which are trying to fill position vacancies.

DER is responsible for purchasing and paying for these services, but other state agencies are then billed for their share of the expenses.

In FY 1998, these kind of expenditures exceeded \$10,000. Several other important initiatives had to be rejected because they would have diminished our spending authority under the training appropriation.

DER cannot predict when these services or arrangements will occur.

#### **4. ALTERNATIVES**

- Continue to credit these expenditures and revenues to the only available program revenue appropriation (employee development and training services); however, this appropriation was not created for this kind of activity. This alternative decreases the spending authority for department training programs.

#### **5. PRO'S AND CON'S**

##### **PRO:**

- A. Allows for proper accounting of expenditures and revenues in an appropriation created for the purposes for which the expenditures are made and the revenues received.
- B. Would prevent the spending authorized for training and other programs from being diverted to cover non-training expenditures.

##### **CON:**

None

**6. JUSTIFICATION FOR RECOMMENDATION**

A separate program revenue appropriation will ensure that expenditures and revenues are appropriately charged to an appropriation created for that purpose; and would prevent the spending authority for training programs from being diverted for non-training purposes. This request is similar to the budgeting practices followed by most state agencies.

**7. FISCAL IMPACT**

None.

**8. STATUTORY LANGUAGE CHANGE REQUIRED**

SECTION 1. 20.005 (3) (schedule) of the statutes: at the appropriate place, insert the following amounts for the purposes indicated:

<b>20.512 Employment Relations, Department of</b>		<b>1999-2000</b>	<b>2000-2001</b>
(1)(k) Funds received from other state agencies	PR-S C	-0-	-0-

SECTION 2. S. 20.512 (1)(k) is created to read:

20.512 (1)(k). *Funds received from other state agencies.* All moneys received from other state agencies to carry out the purposes for which received.





State of Wisconsin  
1999 - 2000 LEGISLATURE

LRB-0540/1

RAC: *Amg*

*SOA*

DOA:.....Presser - Interagency Appropriation for DER

FOR 1999-01 BUDGET - NOT READY FOR INTRODUCTION

1 AN ACT <sup>*Don't Gen Cat*</sup> relating to: the budget.

*Analysis by the Legislative Reference Bureau*

STATE GOVERNMENT

STATE EMPLOYMENT

This bill creates a program revenue-service appropriation to the department of employment relations (DER). Under current law, a program revenue-service appropriation consists of appropriated moneys in the general fund that are derived from any revenue source and that are transferred between or within state agencies or miscellaneous appropriations. These moneys are shown as expenditures in the appropriation of the state agency or program from which the moneys are transferred and are also shown as program revenue in the appropriation of the state agency or program to which the moneys are transferred. Under the bill, all moneys received by DER from other state agencies to carry out the purposes for which the money are received are to be credited to this appropriation. *S*

*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

2 SECTION 1. 20.512 (1) (k) of the statutes is created to read:

3 20.512 (1) (k) *Funds received from other state agencies.* All moneys received

4 from other state agencies to carry out the purposes for which received.

\*\*\*\*NOTE: This SECTION involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.

1

(END)



State of Wisconsin  
1999 - 2000 LEGISLATURE

LRB-0540/2-2

RAC:kmg:jf

*Rediff meller has  
been run*

*soon*

DOA:.....Presser - Interagency Appropriation for DER

FOR 1999-01 BUDGET - NOT READY FOR INTRODUCTION

*employment  
The amounts in the schedule to  
provide services and materials to other  
state agencies.*

*Don't  
cancel.*

1 AN ACT relating to: the budget.

*for employment  
services and materials*

**Analysis by the Legislative Reference Bureau**

**STATE GOVERNMENT**

**STATE EMPLOYMENT**

This bill creates a program revenue-service appropriation to the department of employment relations (DER). Under current law, a program revenue-service appropriation consists of appropriated moneys in the general fund that are derived from any revenue source and that are transferred between or within state agencies or miscellaneous appropriations. These moneys are shown as expenditures in the appropriation of the state agency or program from which the moneys are transferred and are also shown as program revenue in the appropriation of the state agency or program to which the moneys are transferred. Under the bill, all moneys received by DER from other state agencies to carry out the purposes for which the moneys are received are to be credited to this appropriation.

**The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:**

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3 20.512 (1) (k) *Funds received from other state agencies.* All moneys received  
4 from other state agencies to carry out the purposes for which received.

*for employment  
services and  
materials*

*shall be credited  
to this appropriation  
account*

\*\*\*NOTE: This SECTION involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.

1

(END)

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**Champagne, Rick**

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**From:** Caucutt, Dan [dan.caucutt@doa.state.wi.us]  
**Sent:** Saturday, January 16, 1999 10:40 AM  
**To:** Champagne, Rick  
**Subject:** LRB 0540 - Interagency Appropriation for DER

Could you please change this appropriation to a continuing? Currently, it is an annual (amounts in the schedule).



Caucutt

Caucutt

State of Wisconsin  
1999 - 2000 LEGISLATURE

LRB-0540/2 3  
RAC:kmg:jf

SOON

Redup under  
has been run

DOA:.....Presser - Interagency Appropriation for DER

FOR 1999-01 BUDGET -- NOT READY FOR INTRODUCTION

- do not gen conf.

for the purpose of providing  
employment services and  
materials to state agencies

1 AN ACT ...; relating to: the budget.

Analysis by the Legislative Reference Bureau

STATE GOVERNMENT

STATE EMPLOYMENT

This bill creates a program revenue-service appropriation to the department of employment relations (DER). Under current law, a program revenue-service appropriation consists of appropriated moneys in the general fund that are derived from any revenue source and that are transferred between or within state agencies or miscellaneous appropriations. These moneys are shown as expenditures in the appropriation of the state agency or program from which the moneys are transferred and are also shown as program revenue in the appropriation of the state agency or program to which the moneys are transferred. Under the bill, all moneys received by DER from other state agencies for employment services and materials are to be credited to this appropriation.

FE-S

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

- 2 SECTION 1. 20.512 (1) (k) of the statutes is created to read:
- 3 20.512 (1) (k) Funds received from other state agencies. The amounts in the
- 4 schedule to provide employment services and materials to other state agencies. All

1 moneys received from other state agencies ~~for~~ employment services and materials  
2 ~~shall be credited to this appropriation account.~~

*to be retained for purpose of providing*

\*\*\*\*NOTE: This SECTION involves a change in an appropriation that must be reflected in the revised schedule in s. 20.005, stats.

3

(END)

*to other state agencies*



State of Wisconsin  
1999 - 2000 LEGISLATURE

LRB-0540/3  
RAC:kmg:hmh

DOA:.....Caucutt – Interagency Appropriation for DER

FOR 1999-01 BUDGET — NOT READY FOR INTRODUCTION

1 AN ACT ...; relating to: the budget.

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*Analysis by the Legislative Reference Bureau*

**STATE GOVERNMENT**

**STATE EMPLOYMENT**

This bill creates a program revenue–service appropriation to the department of employment relations (DER) for the purpose of providing employment services and materials to state agencies.

For further information see the *state* fiscal estimate, which will be printed as an appendix to this bill.

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*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

2 **SECTION 1.** 20.512 (1) (k) of the statutes is created to read:

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5 materials to state agencies.



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1

(END)