

WISCONSIN LEGISLATIVE COUNCIL STAFF

RULES CLEARINGHOUSE

Ronald Sklansky
Director
(608) 266-1946

Richard Sweet
Assistant Director
(608) 266-2982



David J. Stute, Director
Legislative Council Staff
(608) 266-1304

One E. Main St., Ste. 401
P.O. Box 2536
Madison, WI 53701-2536
FAX: (608) 266-3830

CLEARINGHOUSE REPORT TO AGENCY

[THIS REPORT HAS BEEN PREPARED PURSUANT TO S. 227.15, STATS. THIS IS A REPORT ON A RULE AS ORIGINALLY PROPOSED BY THE AGENCY; THE REPORT MAY NOT REFLECT THE FINAL CONTENT OF THE RULE IN FINAL DRAFT FORM AS IT WILL BE SUBMITTED TO THE LEGISLATURE. THIS REPORT CONSTITUTES A REVIEW OF, BUT NOT APPROVAL OR DISAPPROVAL OF, THE SUBSTANTIVE CONTENT AND TECHNICAL ACCURACY OF THE RULE.]

CLEARINGHOUSE RULE 99-129

AN ORDER to repeal PI 6.03 (3) (a) 1., (b) 1., (c) 1. and (d) and (5) (c) to (e); to renumber PI 6.03 (5) (f); to renumber and amend PI 6.03 (3) (a) 2. to 4., (b) 2. and 3. and (c) 2.; to amend PI 6.03 (2), (4) and (5) (intro.), (a) and (b); to repeal and recreate PI 6.03 (6) and (7); and to create PI 6.03 (1) (title) to (5) (title), relating to public librarian certification.

Submitted by **DEPARTMENT OF PUBLIC INSTRUCTION**

08-26-99 RECEIVED BY LEGISLATIVE COUNCIL.

09-14-99 REPORT SENT TO AGENCY.

RS:RW:jal;rv

LEGISLATIVE COUNCIL RULES CLEARINGHOUSE REPORT

This rule has been reviewed by the Rules Clearinghouse. Based on that review, comments are reported as noted below:

1. STATUTORY AUTHORITY [s. 227.15 (2) (a)]

Comment Attached YES NO

2. FORM, STYLE AND PLACEMENT IN ADMINISTRATIVE CODE [s. 227.15 (2) (c)]

Comment Attached YES NO

3. CONFLICT WITH OR DUPLICATION OF EXISTING RULES [s. 227.15 (2) (d)]

Comment Attached YES NO

4. ADEQUACY OF REFERENCES TO RELATED STATUTES, RULES AND FORMS [s. 227.15 (2) (e)]

Comment Attached YES NO

5. CLARITY, GRAMMAR, PUNCTUATION AND USE OF PLAIN LANGUAGE [s. 227.15 (2) (f)]

Comment Attached YES NO

6. POTENTIAL CONFLICTS WITH, AND COMPARABILITY TO, RELATED FEDERAL REGULATIONS [s. 227.15 (2) (g)]

Comment Attached YES NO

7. COMPLIANCE WITH PERMIT ACTION DEADLINE REQUIREMENTS [s. 227.15 (2) (h)]

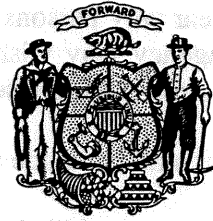
Comment Attached YES NO

WISCONSIN LEGISLATIVE COUNCIL STAFF

RULES CLEARINGHOUSE

Ronald Sklansky
Director
(608) 266-1946

Richard Sweet
Assistant Director
(608) 266-2982



David J. Stute, Director
Legislative Council Staff
(608) 266-1304

One E. Main St., Ste. 401
P.O. Box 2536
Madison, WI 53701-2536
FAX: (608) 266-3830

CLEARINGHOUSE RULE 99-129

Comments

[NOTE: All citations to "Manual" in the comments below are to the Administrative Rules Procedures Manual, prepared by the Revisor of Statutes Bureau and the Legislative Council Staff, dated September 1998.]

5. Clarity, Grammar, Punctuation and Use of Plain Language

a. In s. PI 6.03 (3) (a) 2., it appears that Grade I certificates will only be available to persons with a bachelor's degree and a master's degree from a library school program. Is the master's degree intended to be substantially different from the currently required "fifth year" degree? If so, that change should be highlighted or at least noted in the analysis prepared by the agency. Also, the agency may wish to clarify when applicants will be required to meet the master's degree requirement and whether more advanced degrees such as doctorates may be used to meet the requirement. See, also, s. PI 6.03 (6) (a) 1., where reference is made to a master's degree "or the equivalent"; this does not appear to be consistent with s. PI 6.03 (3) (a) 2.

b. In s. PI 6.03 (3) (c) 2., applicants for Grade III certificates must have successfully completed "academic credit" for 54 semester hours. Elsewhere in the rule, reference is made to "receiving semester credits" [s. PI 6.03 (3) (b) 2.] and to "have completed" three semester credits. The clarity of the rule would be improved if consistent terminology were used.

c. Under s. PI 6.03 (6) (a), it is not clear how a person will be treated if completion of a written schedule will take longer than a year since the temporary certificate is valid for only one year and is not renewable under s. PI 6.03 (6) (a) 4.

d. In s. PI 6.03 (6) (d) 3. and 5., the term "contact hours of continuing education" is used, but in s. PI 6.03 (5) (a) and (b), the term used is "hours of continuing education." If these

terms are meant to be the same, then the rule should be modified to use a single term instead of two. If different meanings are intended, they should be specified.

e. In s. PI 6.03 (7), it is not clear why persons with a provisional license must continue to work at the "same library." The agency may wish to clarify this provision or specify the intended scope of the term "library" as used in the subsection.

f. Section PI 6.03 (7) (intro.) should conclude with a colon.

g. An "initial applicability" section would help to clarify when the rule will first apply.

**PROPOSED ORDER OF THE
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
AMENDING RULES**

The state superintendent of public instruction hereby proposes to repeal PI 6.03(3)(a)1., PI 6.03(3)(b)1., PI 6.03(3)(c)1., PI 6.03(3)(d), and PI 6.03(5)(c) to (e); to renumber PI 6.03(5)(f); to renumber and amend PI 6.03(3)(a)2. to 4., PI 6.03(3)(b)2. and 3., and PI 6.03(3)(c)2.; to amend PI 6.03(2), PI 6.03(4), and PI 6.03(5)(intro.), (a) and (b); to repeal and recreate PI 6.03(6) and (7); and to create PI 6.03(1)(title) to (5)(title), relating to public librarian certification.

ANALYSIS BY THE DEPARTMENT OF PUBLIC INSTRUCTION

Statutory authority: Sections 43.09 (2) and 227.11 (2) (a), Stats.

Statute interpreted: Section 43.09, Stats.

The proposed rules clarify and update the current public librarian certification rules by making the following modifications:

- Continuing education participation will be measured by contact hours rather than continuing education points.
- The required number of contact hours for continuing education will be the same for all grade levels.
- Provisional certificates will be granted for 5 years, rather than one year.
- Applicants who have not completed all of the library course requirements will be issued temporary certificates rather than provisional certificates.
- Temporary certificates will be available, depending on the grade level and the courses to be completed. These certificates must be renewed annually and may not be renewed after 3 years.
- Library directors in communities with a population increase will receive an upgraded provisional certificate for the same time period as the certificate being replaced.
- Library directors eligible for temporary certification must apply within 3 months of employment, rather than the current 6 months.
- Temporary certificates will be available to certain previously certified applicants whose certification has expired.

SECTION 1. PI 6.03 (1) (title) to (5) (title) are created to read:

PI 6.03 (1) (title) DEFINITIONS.

(2) GENERAL.

(3) REGULAR CERTIFICATION.

(4) CERTIFICATES ISSUED PRIOR TO JANUARY 1, 1995.

(5) CERTIFICATION RENEWAL.

SECTION 2. PI 6.03 (2) is amended to read:

PI 6.03 (2) Administrators employed by a public library system, county library system or any municipal public library, except a library in a city of the first class, supported in whole or in part by public funds, shall hold certification as described in this section. ~~The certification level for other individuals on the library staff may be determined by each~~

1 ~~individual library board.~~ Applications for librarian certificates under this section shall be made in writing to the
2 division.

3 SECTION 3. PI 6.03 (3) (a) 1. is repealed.

4 SECTION 4. PI 6.03 (3) (a) 2. to 4. are renumbered PI 6.03 (3) (a) 1. to 3. and as renumbered, PI 6.03 (3) (a)
5 1. and 2. are amended to read:

6 PI 6.03 (3) (a) 1. ~~Effective January 1, 1995, administrators~~ Administrators of municipal, joint and county
7 public libraries with a municipal, joint municipal or county population of 6,000 or more and administrators of public
8 library systems shall hold grade I ~~certificates~~ certification.

9 2. Grade I certificates under this paragraph shall be granted for a 5-year period to applicants holding both a
10 bachelor's degree from a college or university approved by an accrediting association of more than statewide standing
11 and a ~~fifth-year~~ master's degree from a library school program accredited by the American library association.

12 SECTION 5. PI 6.03 (3) (b) 1. is repealed.

13 SECTION 6. PI 6.03 (3) (b) 2. and 3 are renumbered PI 6.03 (3) (b) 1. and 2. and as renumbered, PI 6.03 (3)
14 (b) 1. and 2. are amended to read:

15 PI 6.03 (3) (b) 1. ~~Effective January 1, 1995, administrators~~ Administrators of municipal, joint and county
16 public libraries with a municipal, joint municipal or county public library population of between 3,000 and 5,999
17 persons shall hold at least grade II certification.

18 2. Grade II certificates under this paragraph shall be granted for a 5-year period to applicants holding a
19 bachelor's degree from a college or university approved by an accrediting association of more than statewide standing,
20 including or supplemented by receiving 3 semester credits of coursework or the equivalent, approved by the division,
21 in each of the following areas:

- 22 a. Public library administration.
- 23 b. ~~The selection~~ Selection of all types of library materials.
- 24 c. ~~The organization~~ Organization of library materials.
- 25 d. ~~The provision~~ Provision of reference and information services.

26 SECTION 7. PI 6.03 (3) (c) 1. is repealed.

27 SECTION 8. PI 6.03 (3) (c) 2 is renumbered PI 6.03 (3) (c) 1. and as renumbered, PI 6.03 (3) (c) 1. is
28 amended to read:

29 PI 6.03 (3) (c) 1. ~~Effective January 1, 1995, administrators~~ Administrators of municipal, joint and county
30 public libraries with a municipal, joint municipal or county public library population under 3,000 persons shall hold at
31 least grade III ~~certificates~~ certification.

32 2. Grade III certificates under this ~~subdivision~~ paragraph shall be granted for a 5-year period to applicants
33 having successfully completed academic credit for 54 semester hours, half of which shall be in the liberal arts and
34 sciences, at a college or university approved by an accrediting association of more than statewide standing, including

1 or supplemented by the successful completion of a basic library management course for public librarians approved by
2 the division.

3 **SECTION 9.** PI 6.03 (3) (d) is repealed.

4 **SECTION 10.** PI 6.03 (4) is amended to read:

5 PI 6.03 (4) ~~All certificates under sub. (3) shall be granted for 5 year periods. Certificates, except grade IV~~
6 ~~certificates, Grades I, II, and III certificates~~ granted prior to January 1, 1995, under previous certification rules shall
7 continue to be valid as long as the certificate holder continues to renew the certificate as required under sub. (5).
8 Permanent certificates issued under certification rules in effect prior to May 1, 1979, shall continue to be valid.

9 **SECTION 11.** PI 6.03 (5) (intro.), (a) and (b) are amended to read:

10 PI 6.03 (5) (intro.) ~~Except as specified under sub. (3) (d), certificates~~ Certificates under sub. (3) may be
11 renewed upon evidence which satisfies the division that the holder has participated in continuing education in
12 librarianship which is either directly related to the position held or will permit advancement in the profession as
13 follows:

14 (a) Individuals certified at grade levels I and II shall ~~accumulate 15~~ participate in 100 hours of continuing
15 ~~education points~~ in a 5 year period prior to recertification.

16 (b)1. Except as specified under subd. 2., individuals certified at grade level III shall ~~accumulate 10~~ participate
17 in 100 hours of continuing education points in the 5 year period prior to recertification.

18 2. Except for individuals receiving ~~an upgraded certificate~~ provisional certification under sub. (7), individuals
19 certified at grade level III after January 1, 1995, shall, prior to initial recertification, ~~complete~~ have completed 3
20 semester credits of coursework or the equivalent, approved by the division, in each of the following areas:

21 a. ~~The selection~~ Selection of all types of library materials.

22 b. ~~The organization~~ Organization of library materials.

23 c. ~~The provision~~ Provision of reference and information services.

24 **SECTION 12.** PI 6.03 (5) (c) to (e) are repealed.

25 **SECTION 13.** PI 6.03 (5) (f) is renumbered PI 6.03 (5) (c).

26 **SECTION 14.** PI 6.03 (6) and (7) are repealed and recreated to read:

27 PI 6.03 (6) TEMPORARY CERTIFICATION. The division may grant temporary certification at the
28 appropriate grade levels. An applicant shall apply for temporary certification within 3 months of employment in order
29 to be eligible for such certification. Temporary certification may be issued as follows:

30 (a) 1. To an applicant for grade I certification who meets the requirements under sub. (3) (a) 2. but who has
31 not completed a master's degree or the equivalent approved by the division.

32 2. The applicant shall provide the division a written schedule for completing the requirements under subd. 1.

33 3. The division shall approve the proposed schedule before the certificate may be granted under this
34 paragraph.

1 4. The certificate under this paragraph is applicable for up to one year and is not renewable.

2 (b) 1. To an applicant for grade II certification who meets the requirements under sub. (3) (b) 2. but who has
3 not completed 3 semester credits of coursework or the equivalent, approved by the division, in each of the following
4 areas:

5 a. Public library administration.

6 b. Selection of all types of library materials.

7 c. Organization of library materials.

8 d. Provision of reference and information services.

9 2. The applicant shall provide the division a written schedule for completing the requirements under subd. 1.

10 3. The division shall approve the proposed schedule before the certificate may be granted under this
11 paragraph.

12 4. The certificate under this paragraph shall be renewed on an annual basis for up to 3 years, provided the
13 applicant has completed at least 2 of the above 4 courses specified under subd. 1. by the end of the second year. The
14 certificate is not renewable after 3 years.

15 (c) 1. To an applicant for grade III certification who meets the requirements under sub. (3) (c) 2. but who has
16 not completed a basic library management course for public librarians approved by the division.

17 2. The applicant shall provide the division a written schedule for completing the requirements under subd. 1.

18 3. The division shall approve the proposed schedule before the certificate may be granted under this
19 paragraph.

20 4. The certificate under this paragraph is applicable for up to one year and is not renewable.

21 (d) 1. To an applicant for certification who was previously certified and whose certification has been expired
22 for at least one year and who has not served as the administrator of a public library or public library system in
23 Wisconsin during that period.

24 2. The applicant shall meet the basic requirements for initial certification under sub. (3) at the appropriate
25 grade level.

26 3. An applicant who receives a temporary certificate under this paragraph shall complete at least 20 contact
27 hours of continuing education under sub. (5) (intro.) during the temporary certification period.

28 4. The certificate under this paragraph is applicable for up to one year and is not renewable.

29 5. The applicant will be eligible for certification under sub. (3) upon completion of the 20 contact hours of
30 continuing education as described under sub. (5) (intro.).

31 (7) PROVISIONAL CERTIFICATION. The division may grant provisional certification at the appropriate
32 grade level for a 5-year period to the following applicants provided they continue to work at the same library and
33 comply with sub. (5).

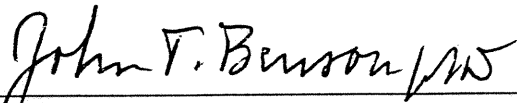
1 (a) An applicant who was employed as the administrator for a public library in which he or she was originally
2 certified at the appropriate grade level but is no longer properly certified due to the population growth of the
3 jurisdiction in which the public library he or she is employed at is located.

4 NOTE: Administrators of public libraries affected by a population increase will be notified by the division
5 when the new population figures are available and certification at the appropriate grade level will be effective at that
6 time.

7 (b) An applicant who was employed as the administrator for the public library in which he or she is currently
8 employed at the time the library became a member or part of the public library system or a joint public library.

The proposed rules contained in this order shall take effect on the first day of the month commencing after the date of publication in the Wisconsin Administrative Register, as provided in s. 227.22(2)(intro.), Stats.

Dated this 26th day of August, 1999



John T. Benson
State Superintendent



State of Wisconsin Department of Public Instruction

Mailing Address: P.O. Box 7841, Madison, WI 53707-7841
125 South Webster Street, Madison, WI 53702
(608) 266-3390 TDD (608) 267-2427 FAX (608) 267-1052
Internet Address: www.dpi.state.wi.us

John T. Benson
State Superintendent

Steven B. Dold
Deputy State Superintendent

September 7, 1999

Dear Colleague:

The Department of Public Instruction will hold public hearings to consider the amending of Chapter PI 6 proposed permanent rules, relating to public librarian certification. The hearings will be held as follows:

October 5, 1999
10:00 a.m. – noon

Wausau
Marathon County Public Library
300 N. First Street, 3rd Floor, Wausau Room

October 6, 1999
10:00 a.m. - noon

Madison
Reference and Loan Library
2109 S. Stoughton Road

The hearing sites are fully accessible to people with disabilities. If you require reasonable accommodation to access any meeting, please call Peg Branson, Continuing Education Consultant, at (608) 266-2413 or leave a message with the Teletypewriter (TTY) at (608) 267-2427 at least 10 days prior to the hearing date. Reasonable accommodation includes materials prepared in an alternative format, as provided under the Americans with Disabilities Act.

Copies of the proposed rule and fiscal estimate are enclosed. Written comments on the proposed rules should be submitted to Lori Slauson, Administrative Rules Coordinator, Department of Public Instruction, 125 South Webster Street, P.O. Box 7841, Madison, WI 53707. Written comments received at the above address no later than October 13, 1999, will be given the same consideration as testimony presented at the hearing. Comments submitted via email will not be accepted as formal testimony.

The proposed rules clarify and update the current public librarian certification rules by making the following modifications:

- Continuing education participation will be measured by contact hours rather than continuing education points.
- The required number of contact hours for continuing education will be the same for all grade levels.
- Provisional certificates will be granted for 5 years, rather than one year.
- Applicants who have not completed all of the library course requirements will be issued temporary certificates rather than provisional certificates.
- Temporary certificates will be available, depending on the grade level and the courses to be completed. These certificates must be renewed annually and may not be renewed after 3 years.
- Library directors in communities with a population increase will receive an upgraded provisional certificate for the same time period as the certificate being replaced.
- Library directors eligible for temporary certification must apply within 3 months of employment, rather than the current 6 months.
- Temporary certificates will be available to certain previously certified applicants whose certification has expired.

Sincerely,

Calvin J. Potter, Assistant Superintendent
Division for Libraries, Technology and Community Learning

**PROPOSED ORDER OF THE
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
AMENDING RULES**

The state superintendent of public instruction hereby proposes to repeal PI 6.03(3)(a)1., PI 6.03(3)(b)1., PI 6.03(3)(c)1., PI 6.03(3)(d), and PI 6.03(5)(c) to (e); to renumber PI 6.03(5)(f); to renumber and amend PI 6.03(3)(a)2. to 4., PI 6.03(3)(b)2. and 3., and PI 6.03(3)(c)2.; to amend PI 6.03(2), PI 6.03(4), and PI 6.03(5)(intro.), (a) and (b); to repeal and recreate PI 6.03(6) and (7); and to create PI 6.03(1)(title) to (5)(title), relating to public librarian certification.

ANALYSIS BY THE DEPARTMENT OF PUBLIC INSTRUCTION

Statutory authority: Sections 43.09 (2) and 227.11 (2) (a), Stats.

Statute interpreted: Section 43.09, Stats.

The proposed rules clarify and update the current public librarian certification rules by making the following modifications:

- Continuing education participation will be measured by contact hours rather than continuing education points.
- The required number of contact hours for continuing education will be the same for all grade levels.
- Provisional certificates will be granted for 5 years, rather than one year.
- Applicants who have not completed all of the library course requirements will be issued temporary certificates rather than provisional certificates.
- Temporary certificates will be available, depending on the grade level and the courses to be completed. These certificates must be renewed annually and may not be renewed after 3 years.
- Library directors in communities with a population increase will receive an upgraded provisional certificate for the same time period as the certificate being replaced.
- Library directors eligible for temporary certification must apply within 3 months of employment, rather than the current 6 months.
- Temporary certificates will be available to certain previously certified applicants whose certification has expired.

SECTION 1. PI 6.03 (1) (title) to (5) (title) are created to read:

PI 6.03 (1) (title) DEFINITIONS.

(2) GENERAL.

(3) REGULAR CERTIFICATION.

(4) CERTIFICATES ISSUED PRIOR TO JANUARY 1, 1995.

(5) CERTIFICATION RENEWAL.

SECTION 2. PI 6.03 (2) is amended to read:

PI 6.03 (2) Administrators employed by a public library system, county library system or any municipal public library, except a library in a city of the first class, supported in whole or in part by public funds, shall hold certification as described in this section. ~~The certification level for other individuals on the library staff may be determined by each~~

1 individual library board. Applications for librarian certificates under this section shall be made in writing to the
2 division.

3 SECTION 3. PI 6.03 (3) (a) 1. is repealed.

4 SECTION 4. PI 6.03 (3) (a) 2. to 4. are renumbered PI 6.03 (3) (a) 1. to 3. and as renumbered, PI 6.03 (3) (a)
5 1. and 2. are amended to read:

6 PI 6.03 (3) (a) 1. ~~Effective January 1, 1995, administrators~~ Administrators of municipal, joint and county
7 public libraries with a municipal, joint municipal or county population of 6,000 or more and administrators of public
8 library systems shall hold ~~grade I certificates~~ certification.

9 2. Grade I certificates under this paragraph shall be granted for a 5-year period to applicants holding both a
10 bachelor's degree from a college or university approved by an accrediting association of more than statewide standing
11 and a ~~fifth year~~ master's degree from a library school program accredited by the American library association.

12 SECTION 5. PI 6.03 (3) (b) 1. is repealed.

13 SECTION 6. PI 6.03 (3) (b) 2. and 3 are renumbered PI 6.03 (3) (b) 1. and 2. and as renumbered, PI 6.03 (3)
14 (b) 1. and 2. are amended to read:

15 PI 6.03 (3) (b) 1. ~~Effective January 1, 1995, administrators~~ Administrators of municipal, joint and county
16 public libraries with a municipal, joint municipal or county public library population of between 3,000 and 5,999
17 persons shall hold at least grade II certification.

18 2. Grade II certificates under this paragraph shall be granted for a 5-year period to applicants holding a
19 bachelor's degree from a college or university approved by an accrediting association of more than statewide standing,
20 including or supplemented by receiving 3 semester credits of coursework or the equivalent, approved by the division,
21 in each of the following areas:

22 a. Public library administration.

23 b. ~~The selection~~ Selection of all types of library materials.

24 c. ~~The organization~~ Organization of library materials.

25 d. ~~The provision~~ Provision of reference and information services.

26 SECTION 7. PI 6.03 (3) (c) 1. is repealed.

27 SECTION 8. PI 6.03 (3) (c) 2 is renumbered PI 6.03 (3) (c) 1. and as renumbered, PI 6.03 (3) (c) 1. is
28 amended to read:

29 PI 6.03 (3) (c) 1. ~~Effective January 1, 1995, administrators~~ Administrators of municipal, joint and county
30 public libraries with a municipal, joint municipal or county public library population under 3,000 persons shall hold at
31 least grade III ~~certificates~~ certification.

32 2. Grade III certificates under this ~~subdivision~~ paragraph shall be granted for a 5-year period to applicants
33 having successfully completed academic credit for 54 semester hours, half of which shall be in the liberal arts and
34 sciences, at a college or university approved by an accrediting association of more than statewide standing, including

1 or supplemented by the successful completion of a basic library management course for public librarians approved by
2 the division.

3 SECTION 9. PI 6.03 (3) (d) is repealed.

4 SECTION 10. PI 6.03 (4) is amended to read:

5 PI 6.03 (4) ~~All certificates under sub. (3) shall be granted for 5 year periods. Certificates, except grade IV~~
6 ~~certificates, Grades I, II, and III certificates~~ granted prior to January 1, 1995, under previous certification rules shall
7 continue to be valid as long as the certificate holder continues to renew the certificate as required under sub. (5).
8 Permanent certificates issued under certification rules in effect prior to May 1, 1979, shall continue to be valid.

9 SECTION 11. PI 6.03 (5) (intro.), (a) and (b) are amended to read:

10 PI 6.03 (5) (intro.) ~~Except as specified under sub. (3) (d), certificates~~ Certificates under sub. (3) may be
11 renewed upon evidence which satisfies the division that the holder has participated in continuing education in
12 librarianship which is either directly related to the position held or will permit advancement in the profession as
13 follows:

14 (a) Individuals certified at grade levels I and II shall ~~accumulate 15~~ participate in 100 hours of continuing
15 ~~education points~~ in a 5 year period prior to recertification.

16 (b)1. Except as specified under subd. 2., individuals certified at grade level III shall ~~accumulate 10~~ participate
17 in 100 hours of continuing education points in the 5 year period prior to recertification.

18 2. Except for individuals receiving ~~an upgraded certificate~~ provisional certification under sub. (7), individuals
19 certified at grade level III after January 1, 1995, shall, prior to initial recertification, ~~complete~~ have completed 3
20 semester credits of coursework or the equivalent, approved by the division, in each of the following areas:

21 a. ~~The selection~~ Selection of all types of library materials.

22 b. ~~The organization~~ Organization of library materials.

23 c. ~~The provision~~ Provision of reference and information services.

24 SECTION 12. PI 6.03 (5) (c) to (e) are repealed.

25 SECTION 13. PI 6.03 (5) (f) is renumbered PI 6.03 (5) (c).

26 SECTION 14. PI 6.03 (6) and (7) are repealed and recreated to read:

27 PI 6.03 (6) TEMPORARY CERTIFICATION. The division may grant temporary certification at the
28 appropriate grade levels. An applicant shall apply for temporary certification within 3 months of employment in order
29 to be eligible for such certification. Temporary certification may be issued as follows:

30 (a) 1. To an applicant for grade I certification who meets the requirements under sub. (3) (a) 2. but who has
31 not completed a master's degree or the equivalent approved by the division.

32 2. The applicant shall provide the division a written schedule for completing the requirements under subd. 1.

33 3. The division shall approve the proposed schedule before the certificate may be granted under this
34 paragraph.

1 4. The certificate under this paragraph is applicable for up to one year and is not renewable.

2 (b) 1. To an applicant for grade II certification who meets the requirements under sub. (3) (b) 2. but who has
3 not completed 3 semester credits of coursework or the equivalent, approved by the division, in each of the following
4 areas:

5 a. Public library administration.

6 b. Selection of all types of library materials.

7 c. Organization of library materials.

8 d. Provision of reference and information services.

9 2. The applicant shall provide the division a written schedule for completing the requirements under subd. 1.

10 3. The division shall approve the proposed schedule before the certificate may be granted under this
11 paragraph.

12 4. The certificate under this paragraph shall be renewed on an annual basis for up to 3 years, provided the
13 applicant has completed at least 2 of the above 4 courses specified under subd. 1. by the end of the second year. The
14 certificate is not renewable after 3 years.

15 (c) 1. To an applicant for grade III certification who meets the requirements under sub. (3) (c) 2. but who has
16 not completed a basic library management course for public librarians approved by the division.

17 2. The applicant shall provide the division a written schedule for completing the requirements under subd. 1.

18 3. The division shall approve the proposed schedule before the certificate may be granted under this
19 paragraph.

20 4. The certificate under this paragraph is applicable for up to one year and is not renewable.

21 (d) 1. To an applicant for certification who was previously certified and whose certification has been expired
22 for at least one year and who has not served as the administrator of a public library or public library system in
23 Wisconsin during that period.

24 2. The applicant shall meet the basic requirements for initial certification under sub. (3) at the appropriate
25 grade level.

26 3. An applicant who receives a temporary certificate under this paragraph shall complete at least 20 contact
27 hours of continuing education under sub. (5) (intro.) during the temporary certification period.

28 4. The certificate under this paragraph is applicable for up to one year and is not renewable.

29 5. The applicant will be eligible for certification under sub. (3) upon completion of the 20 contact hours of
30 continuing education as described under sub. (5) (intro.).

31 (7) PROVISIONAL CERTIFICATION. The division may grant provisional certification at the appropriate
32 grade level for a 5-year period to the following applicants provided they continue to work at the same library and
33 comply with sub. (5).

1 (a) An applicant who was employed as the administrator for a public library in which he or she was originally
2 certified at the appropriate grade level but is no longer properly certified due to the population growth of the
3 jurisdiction in which the public library he or she is employed at is located.

4 NOTE: Administrators of public libraries affected by a population increase will be notified by the division
5 when the new population figures are available and certification at the appropriate grade level will be effective at that
6 time.

7 (b) An applicant who was employed as the administrator for the public library in which he or she is currently
8 employed at the time the library became a member or part of the public library system or a joint public library.

The proposed rules contained in this order shall take effect on the first day of the month commencing after the date of publication in the Wisconsin Administrative Register, as provided in s. 227.22(2)(intro.), Stats.

Dated this 26th day of August, 1999

John T. Benson

John T. Benson
State Superintendent

FISCAL ESTIMATE

ORIGINAL UPDATED)

DOA-2048 (R10/92)

CORRECTED SUPPLEMENTAL

LRB or Bill No./Adm. Rule No. Ch. PI 6
Amendment No. If Applicable

Subject: Public Librarian Certification

Fiscal Effect

State: No State Fiscal Effect

Check columns below only if bill makes a direct appropriation or affects a sum sufficient appropriation

- Increase Existing Appropriation Increase Existing Revenues
- Decrease Existing Appropriation Decrease Existing Revenues
- Create New Appropriation

- Increase Costs-May be possible to Absorb Within Agency's Budget Yes No
- Decrease Costs

Local: No local government costs

- 1. Increase Costs
 - Permissive Mandatory
- 2. Decrease Costs
 - Permissive Mandatory

- 3. Increase Revenues
 - Permissive Mandatory
- 4. Decrease Revenues
 - Permissive Mandatory

5. Types of Local Governmental Units Affected:

- Towns Villages Cities
- Counties Others _____
- School Districts VTAE Districts

Fund Sources Affected

- GPR FED PRO PRS SEG SEG-S

Affected Ch. 20 Appropriations

Assumptions Used in Arriving at Fiscal Estimate

The proposed rules make minor, procedural changes and will not result in any increased state or local government costs.

Long-Range Fiscal Implications

Agency/Prepared by: (Name & Phone No.)

Department of Public Instruction

Lori Slauson (608) 267-9127

Authorized Signature/Telephone No.

Gina Frank-Reece
Gina Frank-Reece (608) 266-2804

Date

8-26-99