

State of Misconsin 2003 - 2004 LEGISLATURE

RAC:/.:...

DOA: Concert Description

DOA:.....Caucutt – Department of Employment Relations merger into the Department of Administration

FOR 2003-05 BUDGET — NOT READY FOR INTRODUCTION

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AN ACT/...; relating to: the budget.

## Analysis by the Legislative Reference Bureau STATE GOVERNMENT

STATE EMPLOYMENT

This bill eliminates DER and transfers its powers and duties to DOA. Currently, DER is charged with administering the state civil service system, establishing and maintaining the state's classification system, crafting the compensation plan for most nonrepresented state employees for submission to the Joint Committee on Employment Relations, establishing procedures for recruitment, selection, appointment, and promotion for classified positions in the state civil service, developing and maintaining the career executive service, and administering the hazardous employment program. Upon enactment, this bill will transfer these functions to DOA. The bill also authorizes an additional unclassified division administrator position in DOA.

For further information see the **state** fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

**SECTION 1.** 13.121 (4) of the statutes is amended to read:

13.121 (4) Insurance. For the purpose of premium determinations under s. 40.05 (4) and (5) each member of the legislature shall accrue sick leave at a rate equivalent to a percentage of time worked recommended for such positions by the secretary of employment relations administration and approved by the joint committee on employment relations in the same manner as compensation for such positions is determined under s. 20.923. This percentage of time worked shall be applied to the sick leave accrual rate established under s. 230.35 (2). The approved percentage shall be incorporated into the compensation plan under s. 230.12 (1).

History: 1973 c. 51, 243; 1977 c. 196 s. 131; 1981 c. 96 s. 67; 1983 a. 27 ss. 8, 9, 2202 (33); 1991 a. 316.

SECTION 2. 13.123 (1) (a) 1. of the statutes is amended to read:

13.123 (1) (a) 1. Any member of the legislature who has signified, by affidavit filed with the department of administration, the necessity of establishing a temporary residence at the state capital for the period of any regular or special legislative session shall be entitled to an allowance for expenses incurred for food and lodging for each day that he or she is in Madison on legislative business, but not including any Saturday or Sunday unless the legislator is in actual attendance on such day at a session of the legislature or a meeting of a standing committee of which the legislator is a member. The amount of the allowance for each biennial session shall be 90% of the per diem rate for travel for federal government business within the city of Madison, as established by the federal general services administration. For the purpose of determining the amount of the allowance, the secretary of employment relations administration shall certify to the chief clerk of each house the federal per diem rate in effect on December 1, or the first business day thereafter if December 1 is not a business day, in each even—numbered year. Each legislator shall

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file an affidavit with the chief clerk of his or her house certifying the specific dollar amount within the authorized allowance the member wishes to receive. Such affidavit, when filed, shall remain in effect for the biennial session.

History: 1971 c. 13; 1973 c. 1; 1975 c. 39, 199; 1977 c. 115, 277, 325; 1979 c. 34 s. 2100; 1983 a. 27 ss. 10, 2202 (33); 1991 a. 316; 1993 a. 52; 1995 a. 27, 225; 1997 a. 27; 1999 a. 182; 2001 a. 16.

**SECTION 3.** 13.20 (2) of the statutes is amended to read:

13.20 (2) Pay ranges; duration of employment. All legislative employees shall be paid in accordance with the compensation and classification plan for employees in the classified civil service within ranges approved by the joint committee on legislative organization. The secretary of employment relations administration shall make recommendations concerning a compensation and classification schedule for legislative employees if requested to do so by the joint committee on legislative organization or by the committee on organization of either house. If the joint committee does not approve pay ranges for legislative employees, the committee on organization of either house may approve pay ranges for its employees. Appointments shall be made for the legislative session, unless earlier terminated by the appointing officer.

History: 1977 c. 29; 1977 c. 196 ss. 130 (10), 131; 1977 c. 273; 1979 c. 34; 2001 a. 19.

SECTION 4. 13.48 (2) (j) of the statutes is amended to read:

13.48 (2) (j) No later than the first day of the 7th month after the effective date of each biennial budget act, the secretary of employment relations administration shall report to the building commission, in writing, regarding the desirability of including plans for day care facility space in the plans for any construction or major remodeling project, enumerated in the state building program in the biennial budget act, for any state office building. Based upon the report of the secretary of employment relations administration, the building commission may direct that

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plans for day care facility space be included in the plans for that construction or major remodeling project.

History: 1971 c. 125; 1973 c. 90; 1973 c. 243 s. 82; 1973 c. 335 s. 13; 1975 c. 39, 40, 198, 199; 1977 c. 26; 1977 c. 29 ss. 7, 8r, 1654 (8) (c); 1977 c. 325; 1977 c. 418 ss. 5, 5m, 924 (18) (c); 1979 c. 34, 221, 350; 1981 c. 341; 1983 a. 27 ss. 11 to 12n, 2202 (5); 1983 a. 36 ss. 18 to 20, 96 (3); 1983 a. 207; 1985 a. 29, 120; 1987 a. 27, 186, 395; 399; 1989 a. 31, 366; 1991 a. 39, 269, 315; 1993 a. 16, 288, 414; 1995 a. 27, 216, 225, 227; 1997 a. 5, 27, 35, 237; 1999 a. 9; 1999 a. 150 s. 672; 1999 a. 197; 2001 a. 16, 103.

SECTION 5. 13.51 (2) (b) of the statutes is amended to read:

4 13.51 (2) (b) The secretary of employment relations administration or the secretary's designee.

History: 1973 c. 167; 1975 c. 249; 1979 c. 221; 1981 c. 96; 1987 a. 186; 1991 a. 116.

SECTION 6. 15.16 (1) (intro.) of the statutes is amended to read:

15.16 (1) EMPLOYEE TRUST FUNDS BOARD. (intro.) The employee trust funds board shall consist of the governor or the governor's designee on the group insurance board, the secretary of employment relations administration or the secretary's designee and 11 persons appointed or elected for 4—year terms as follows:

History: 1979 c. 221; 1981 c. 96; 1991 a. 116; 1999 a. 181.

SECTION 7. 15.165 (2) of the statutes is amended to read:

15.165 (2) Group insurance board. There is created in the department of employee trust funds a group insurance board. The board shall consist of the governor, the attorney general, the secretary of administration, the secretary of employment relations and the commissioner of insurance or their designees, and 5 persons appointed for 2-year terms, of whom one shall be an insured participant in the Wisconsin retirement system who is not a teacher, one shall be an insured participant in the Wisconsin retirement system who is a teacher, one shall be an insured participant in the Wisconsin retirement system who is a retired employee, and one shall be an insured employee of a local unit of government.

History: 1973 c. 151, 329; 1977 c. 29, 418; 1979 c. 221; 1981 c. 96; 1983 a. 192 s. 303 (7); 1983 a. 290; 1985 a. 230; 1987 a. 403; 1989 a. 31; 1993 a. 399; 1999 a. 9; 2001

21 Section 8. 15.17 of the statutes is repealed.

**Section 9.** 15.173 of the statutes is repealed.

23 Section 10. 15.175 (title) of the statutes is repealed.

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RAC:...: Section 11

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1	SECTION 11.	15.175	(1)	of	the	statutes	is	renumbered	15.105	(25m)	and
2	amended to read:										

15.105 (25m) State employees suggestion board. There is created in the department of employment relations administration a state employees suggestion board consisting of 3 persons, at least one of whom shall be a state officer or employee, appointed for 4-year terms.

History: 1989 a. 31 ss. 59, 78. **SECTION 12.** 15.177 (title) of the statutes is repealed.

**SECTION 13.** 15.177 (1) of the statutes is renumbered 15.105 (16m) and 15.105 (16m) (a), as renumbered, is amended to read:

15.105 (16m) (COUNCIL ON AFFIRMATIVE ACTION) (a) There is created in the department of employment relations administration a council on affirmative action consisting of 15 members appointed for 3-year terms. A majority of the members shall be public members and a majority of the members shall be minority persons, women and persons with a disability appointed with consideration to the appropriate representation of each group.

History: 1977 c. 196, 418; 1983 a. 27; 1999 a. 87. SECTION 14. 16.004 (7) (a) of the statutes is amended to read:

16.004 (7) (a) The secretary shall establish and maintain a personnel management information system which shall be used to furnish the governor, and the legislature and the department of employment relations with current information pertaining to authorized positions, payroll and related items for all civil service employees, except employees of the office of the governor, the courts and judicial branch agencies, and the legislature and legislative service agencies. It is the intent of the legislature that the University of Wisconsin System provide position and other information to the department and the legislature, which includes

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## SECTION 14

appropriate data on each position, facilitates accountability for each authorized position and traces each position over time. Nothing in this paragraph may be interpreted as limiting the authority of the board of regents of the University of Wisconsin System to allocate and reallocate positions by funding source within the legally authorized levels.

History: 1971 c. 270; 1973 c. 333; 1975 c. 39 s. 732 (1); 1975 c. 224; 1977 c. 196 ss. 21, 130 (3); 1977 c. 272; 1979 c. 34, 221, 357; 1981 c. 20 ss. 3v, 55d, 55m; 1983 a. 27 ss. 58, 2202 (49) (a); 1983 a. 524; 1985 a. 29; 1985 a. 332 s. 251 (3); 1987 a. 27; 1989 a. 335; 1991 a. 39, 316; 1993 a. 496; 1995 a. 27; 1999 a. 9; 2001 a. 16.

SECTION 15. 16.40 (18) of the statutes is amended to read:

16.40 (18) REQUIRE AGENCIES TO PROVIDE COPIES. Require each state agency, at the time that the agency submits a request to the department for an increased appropriation to be provided in an executive budget bill which is necessitated by the compensation plan under s. 230.12 or a collective bargaining agreement approved under s. 111.92, to provide a copy of the request to the secretary of employment relations and the joint committee on employment relations.

History: 1971 c. 125; 1977 c. 196 s. 130 (3); 1977 c. 272; 1979 c. 1, 34, 221; 1981 c. 20, 27, 317; 1981 c. 390 s. 252; 1983 a. 27, 368, 524; 1985 a. 29; 1987 a. 4, 27; 1989 a. 31, 359; 1991 a. 39; 1993 a. 16; 1999 a. 9, 24, 185; 2001 a. 16, 109.

SECTION 16. 16.415 (1) of the statutes is amended to read:

16.415 (1) Neither the secretary nor any other fiscal officer of this state may draw, sign, or issue, or authorize the drawing, signing, or issuing of any warrant on the treasurer or other disbursing officer of the state to pay any compensation to any person in the classified service of the state unless an estimate, payroll, or account for such compensation, containing the names of every person to be paid, bears the certificate of the appointing authority that each person named in the estimate, payroll or account has been appointed, employed, or subject to any other personnel transaction in accordance with, and that the pay for the person has been established in accordance with, the law, compensation plan, or applicable collective bargaining agreement, and applicable rules of the secretary of employment relations and the

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administrator of the division of merit recruitment and selection in the department

of employment relations department then in effect.

History: 1971 c. 270 ss. 67, 68; 1973 c. 12; 1977 c. 196 ss. 63, 65, 130 (5), 131; 1977 c. 272 s. 98; 1977 c. 273; 1983 a. 27; 1985 a. 332 s. 251 (1); 1989 a. 31. SECTION 17. 16.415 (3) of the statutes is amended to read:

appointing authority making such appointments in contravention of law or of the rules promulgated pursuant thereto, or from any appointing authority signing or countersigning or authorizing the signing or countersigning of any warrant for the payment of the same, or from the sureties on the official bond of any such appointing authority, in an action in the circuit court for any county within the state, maintained by the secretary of employment relations administration, or by a citizen resident therein, who is assessed for, and liable to pay, or within one year before the commencement of the action has paid, a state, city or county tax within this state. All moneys recovered in any action brought under this section when collected, shall be paid into the state treasury except that if a citizen taxpayer is plaintiff in any such action he or she shall be entitled to receive for personal use the taxable cost of such action and 5% of the amount recovered as attorney fees.

History: 1971 c. 270 ss. 67, 68; 1973 c. 12; 1977 c. 196 ss. 63, 65, 130 (5), 131; 1977 c. 272 s. 98; 1977 c. 273; 1983 a. 27; 1985 a. 332 s. 251 (1); 1989 a. 31. **SECTION 18.** 16.50 (3) of the statutes is amended to read:

16.50 (3) LIMITATION ON INCREASE OF FORCE AND SALARIES. No department, except the legislature or the courts, may increase the pay of any employee, expend money or incur any obligation except in accordance with the estimate that is submitted to the secretary as provided in sub. (1) and approved by the secretary or the governor. No change in the number of full—time equivalent positions authorized through the biennial budget process or other legislative act may be made without the approval of the joint committee on finance, except for position changes made by the governor

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## Section 18

under s. 16.505 (1) (c) or (2), by the University of Wisconsin Hospitals and Clinics Board under s. 16.505 (2n) or by the board of regents of the University of Wisconsin System under s. 16.505 (2m) or (2p). The secretary may withhold, in total or in part, the funding for any position, as defined in s. 230.03 (11), as well as the funding for part-time or limited term employees until such time as the secretary determines that the filling of the position or the expending of funds is consistent with s. 16.505 and with the intent of the legislature as established by law or in budget determinations, or the intent of the joint committee on finance in creating or abolishing positions under s. 13.10, the intent of the governor in creating or abolishing positions under s. 16.505 (1) (c) or (2) or the intent of the board of regents of the University of Wisconsin System in creating or abolishing positions under s. 16.505 (2m) or (2p). Until the release of funding occurs, recruitment or certification for the position may not be undertaken. The secretary shall submit a quarterly report to the joint committee on finance of any position changes made by the governor under s. 16.505 (1) (c). No pay increase may be approved unless it is at the rate or within the pay ranges prescribed in the compensation plan or as provided in a collective bargaining agreement under subch. V of ch. 111. At the request of the secretary of employment relations, the The secretary of administration may authorize the temporary creation of pool or surplus positions under any source of funds if the secretary of employment relations determines that temporary positions are necessary to maintain adequate staffing levels for high turnover classifications, in anticipation of attrition, to fill positions for which recruitment is difficult. Surplus

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or pool positions authorized by the secretary shall be reported quarterly to the joint 1 2 committee on finance in conjunction with the report required under s. 16.54 (8).

History: 1971 c. 270; 1973 c. 333; 1975 c. 39; 1977 c. 29, 196, 418; 1979 c. 32, 34; 1981 c. 20, 27, 30, 314; 1983 a. 27 ss. 70, 71a, 2202 (42); 1985 a. 332 s. 251 (6); 1987 4, 27; 1989 a. 31, 336; 1991 a. 316; 1993 a. 16; 1995 a. 27; 1999 a. 27; 1999 a. 9; 2001 a. 16. 3

**SECTION 19.** 16.705 (3) (intro.) of the statutes is amended to read:

16.705 (3) (intro.) Contracts for contractual services shall be submitted by the department for the review and approval of the The secretary of employment relations prior to award, under conditions established by rule of the department. The secretary of employment relations, shall review such contracts for contractual services in order to ensure that agencies:

History: 1977 c. 196 s. 31; Stats. 1977 s. 16.705; 1981 c. 20; 1983 a. 27; 1985 a. 29 s. 3200 (1); 1985 a. 332 s. 251 (1); 1987 a. 186; 1989 a. 125; 1999 a. 105. **SECTION 20.** 19.45 (11) (a) of the statutes is amended to read:

19.45 (11) (a) The administrator of the division of merit recruitment and selection in the department of employment relations secretary of administration shall, with the board's advice, promulgate rules to implement a code of ethics for classified and unclassified state employees except state public officials subject to this subchapter, unclassified personnel in the University of Wisconsin System and officers and employees of the judicial branch.

History: 1973 c. 90; Stats. 1973 s. 11.05; 1973 c. 334 ss. 33, 57; Stats. 1973 s. 19.45; 1977 c. 29; 1977 c. 196 s. 130 (2); 1977 c. 223, 277; 1977 c. 418 s. 923 (14); 1977 c. 419, 447; 1979 c. 120; 1983 a. 27 ss. 112, 2200 (15); 1983 a. 166 ss. 7, 16; 1985 a. 332 s. 251 (1); 1987 a. 365; 1989 a. 31, 338; 1991 a. 39, 316; 1995 a. 27; 2001

**SECTION 21.** 20.512 (intro.) of the statutes is repealed.

**Section 22.** 20.512 (1) (title) of the statutes is repealed.

SECTION 23. 20.512 (1) (a) of the statutes is renumbered 20.505 (1) (ac).

**SECTION 24.** 20.512 (1) (i) of the statutes is renumbered 20.505 (1) (ic).

20 SECTION 25. 20.512 (1) (j) of the statutes is repealed.

21 **SECTION 26.** 20.512 (1) (jm) of the statutes is renumbered 20.505 (1) (jc).

22 **SECTION 27.** 20.512 (1) (k) of the statutes is renumbered 20.505 (1) (kd).

23 **SECTION 28.** 20.512 (1) (ka) of the statutes is renumbered 20.505 (1) (ke).  $\frac{2}{3}$ 

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**Section 29.** 20.512 (1) (km) of the statutes is renumbered 20.505 (1) (kL).

Section 30. 20.512 (1) (m) of the statutes is repealed.

**SECTION 31.** 20.512 (1) (pz) of the statutes is renumbered 20.505 (1) (pz).

**SECTION 32.** 20.512 (2) (title) of the statutes is repealed.

Section 33. 20.512 (2) (a) of the statutes is renumbered 20.505 (1) (ar).

Section 34. 20.512 (2) (j) of the statutes is repealed.

SECTION 35. 20.512 (2) (m) of the statutes is repealed.

SECTION 36. 20.901 (1) (b) of the statutes is amended to read:

20.901 (1) (b) Notwithstanding ss. 230.047 and 230.29, in the case of an emergency which is the result of natural or human causes, state agencies may cooperate to maintain required state services through the temporary interchange of employees. The interchange of employees may be of 2 types: where an appointing authority declares an emergency in writing to the governor; or where the governor or his or her designee declares an emergency. If an appointing authority declares an emergency, the interchange of employees is voluntary on the part of those employees designated by the sending state agency as available for interchange. If the governor or his or her designee declares an emergency, the governor may require a temporary interchange of employees. An emergency which is declared by an appointing authority may not exceed 72 hours unless an extension is approved by the governor or his or her designee. An employee who is assigned temporary interchange duties may be required to perform work which is not normally performed by the employee or described in his or her position classification. An interchange employee shall be paid at the rate of pay for the employee's permanent job unless otherwise authorized by the secretary of employment relations administration. State agencies receiving employees on interchanges shall keep appropriate records and reimburse the

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- sending state agencies for authorized salaries and expenses. The secretary of 1 employment relations administration may institute temporary pay administration 2 policies as required to facilitate the handling of such declared emergencies. 3
- History: 1973 c. 90; 1977 c. 418; 1983 a. 27; 1993 a. 399. 4 **SECTION 37.** 20.916 (2) of the statutes is amended to read:
- 5 20.916 (2) REIMBURSEMENT OF JOB APPLICANTS. Subject to rules of the secretary of the department of employment relations administration, reimbursement may be 6 7 made to applicants for all or part of actual and necessary travel expenses incurred 8 in connection with oral examination and employment interviews.

History: 1971 c. 261, 270; 1973 c. 51; 1973 c. 90 s. 560 (3); 1973 c. 333; 1975 c. 39; 1975 c. 189 ss. 16, 99 (1), (2); 1975 c. 224, 421, 422; 1977 c. 418 ss. 192m to 195, 924 (18) (b); 1979 c. 221, 328, 355; 1981 c. 317; 1983 a. 27, 140, 495; 1985 a. 34; 1989 a. 31, 107; 1989 a. 125 ss. 2 to 8, 14; 1991 a. 39, 316; 1993 a. 12, 246; 1995 a. 27 ss. 1187, 9126 (19); 1995 a. 37; 2001 a. 16, 103.

SECTION 38. 20.916 (4) (a) of the statutes is amended to read:

20.916 (4) (a) If any state agency determines that the duties of any employee require the use of an automobile, it may authorize such employee to use a personal automobile in the employee's work for the state, and reimburse the employee for such at a rate which is set biennially by the department of employment relations administration under sub. (8) subject to the approval of the joint committee on employment relations.

History: 1971 c. 261, 270; 1973 c. 51; 1973 c. 90 s. 560 (3); 1973 c. 333; 1975 c. 39; 1975 c. 189 ss. 16, 99 (1), (2); 1975 c. 224, 421, 422; 1977 c. 418 ss. 192m to 195, 924 (18) (b); 1979 c. 221, 328, 355; 1981 c. 317; 1983 a. 27, 140, 495; 1985 a. 34; 1989 a. 31, 107; 1989 a. 125 ss. 2 to 8, 14; 1991 a. 39, 316; 1993 a. 12, 246; 1995 a. 27 ss. 1187, 9126 (19); 1995 a. 37; 2001 a. 16, 103. 16

SECTION 39. 20.916 (4m) (b) of the statutes is amended to read:

20.916 (4m) (b) Except as otherwise provided in this paragraph, if any state agency determines that an employee's duties require the use of a motor vehicle, and use of a personal motor vehicle is authorized by the agency under similar circumstances, the agency shall authorize the employee to use a personal motorcycle for the employee's duties and shall reimburse the employee for the use of the motorcycle at rates determined biennially by the secretary of employment relations administration under sub. (8), subject to the approval of the joint committee on

employment relations. No state agency may authorize an employee to use or reimburse an employee for the use of a personal motorcycle under this paragraph if more than one individual is transported on the motorcycle. All allowances for the use of a motorcycle shall be paid upon approval and certification of the amounts payable by the head of the state agency for which the employee performs duties to the department of administration.

History: 1971 c. 261, 270; 1973 c. 51; 1973 c. 90 s. 560 (3); 1973 c. 333; 1975 c. 39; 1975 c. 189 ss. 16, 99 (1), (2); 1975 c. 224, 421, 422; 1977 c. 418 ss. 192m to 195, 924 (18) (b); 1979 c. 221, 328, 355; 1981 c. 317; 1983 a. 27, 140, 495; 1985 a. 34; 1989 a. 31, 107; 1989 a. 125 ss. 2 to 8, 14; 1991 a. 39, 316; 1993 a. 12, 246; 1995 a. 27 ss. 1187, 9126 (19); 1995 a. 37; 2001 a. 16, 103.

**SECTION 40.** 20.916 (5) (a) of the statutes is amended to read:

20.916 (5) (a) Whenever any state agency determines that the duties of any member or employee require the use of an airplane, it may authorize him or her to charter such airplane with or without a pilot; and it may authorize any member or employee to use his or her personal airplane and reimburse him or her for such use at a rate set biennially by the department of employment relations administration under sub. (8), subject to the approval of the joint committee on employment relations. Such reimbursement shall be made upon the certification of the amount by the head of the state agency to the department of administration.

History: 1971 c. 261, 270; 1973 c. 51; 1973 c. 90 s. 560 (3); 1973 c. 333; 1975 c. 39; 1975 c. 189 ss. 16, 99 (1), (2); 1975 c. 224, 421, 422; 1977 c. 418 ss. 192m to 195, 924 (18) (b); 1979 c. 221, 328, 355; 1981 c. 317; 1983 a. 27, 140, 495; 1985 a. 34; 1989 a. 31, 107; 1989 a. 125 ss. 2 to 8, 14; 1991 a. 39, 316; 1993 a. 12, 246; 1995 a. 27 ss. 1187, 9126 (19); 1995 a. 37; 2001 a. 16, 103.

SECTION 41. 20.916 (8) (a) of the statutes is amended to read:

20.916 (8) (a) The secretary of employment relations administration shall recommend to the joint committee on employment relations uniform travel schedule amounts for travel by state officers and employees whose compensation is established under s. 20.923 or 230.12. Such amounts shall include maximum permitted amounts for meal and lodging costs, special allowance expenses under sub. (9) (d), and porterage tips, except as authorized under s. 16.53 (12) (c). In lieu of the maximum permitted amounts for expenses under sub. (9) (b), (c), and (d), the

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secretary may recommend to the committee a per diem amount and method of 1 2 reimbursement for any or all expenses under sub. (9) (b), (c), and (d).

History: 1971 c. 261, 270; 1973 c. 51; 1973 c. 90 s. 560 (3); 1973 c. 333; 1975 c. 39; 1975 c. 189 ss. 16, 99 (1), (2); 1975 c. 224, 421, 422; 1977 c. 418 ss. 192m to 195, 924 (18) (b); 1979 c. 221, 328, 355; 1981 c. 317; 1983 a. 27, 140, 495; 1985 a. 34; 1989 a. 31, 107; 1989 a. 125 ss. 2 to 8, 14; 1991 a. 39, 316; 1993 a. 12, 246; 1995 a. 27 ss. 1187, 9126 (19); 1995 a. 37; 2001 a. 16, 103.

**SECTION 42.** 20.916 (9) (f) 1. of the statutes is amended to read:

20.916 (9) (f) 1. Scheduled air travel. Reimbursement for air travel shall be limited to the lowest appropriate airfare, as determined by the secretary of employment relations administration. An employee may be reimbursed for air travel at a rate other than the lowest appropriate airfare only if the employee submits a written explanation of the reasonableness of the expense.

History: 1971 c. 261, 270; 1973 c. 51; 1973 c. 90 s. 560 (3); 1973 c. 333; 1975 c. 39; 1975 c. 189 ss. 16, 99 (1), (2); 1975 c. 224, 421, 422; 1977 c. 418 ss. 192m to 195, 924 (18) (b); 1979 c. 221, 328, 355; 1981 c. 317; 1983 a. 27, 140, 495; 1985 a. 34; 1989 a. 31, 107; 1989 a. 125 ss. 2 to 8, 14; 1991 a. 39, 316; 1993 a. 12, 246; 1995 a. 27 ss. 1187, 9126 (19); 1995 a. 37; 2001 a. 16, 103. 9

**SECTION 43.** 20.917 (1) (c) of the statutes is amended to read:

20.917 (1) (c) Reimbursement for moving expenses may be granted to a person reporting to his or her first place of employment or reporting upon reemployment after leaving the civil service, if reimbursement is recommended by the appointing authority and approved in writing by the secretary of employment relations administration prior to the time when the move is made.

History: 1971 c. 125; 1975 c. 39; 1977 c. 29 s. 1654 (9) (f); 1977 c. 418; 1979 c. 32; 1981 c. 20, 140; 1981 c. 347 ss. 7, 8, 80 (2) and (4); 1981 c. 391; 1983 a. 27 ss. 581 to 586, 2200 (15); 1983 a. 30, 192; 1985 a. 34; 1987 a. 32; 1989 a. 31; 1993 a. 12, 16, 246. SECTION 44. 20.917 (2) (a) of the statutes is amended to read:

20.917 (2) (a) The secretary of employment relations administration shall recommend a maximum dollar amount which may be permitted for reimbursement of any employee moving costs under sub. (1) (a) to (c), subject to the limitations prescribed in par. (b). This amount shall be submitted for the approval of the joint committee on employment relations in the manner provided in s. 20.916 (8), and upon approval shall become a part of the compensation plan under s. 230.12 (1).

History: 1971 c. 125; 1975 c. 39; 1977 c. 29 s. 1654 (9) (f); 1977 c. 418; 1979 c. 32; 1981 c. 20, 140; 1981 c. 347 ss. 7, 8, 80 (2) and (4); 1981 c. 391; 1983 a. 27 ss. 581 to 586, 2200 (15); 1983 a. 30, 192; 1985 a. 34; 1987 a. 32; 1989 a. 31; 1993 a. 12, 16, 246.

SECTION 45. 20.917 (3) (a) 1. of the statutes is amended to read:

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1	20.917 (3) (a) 1. Lodging allowances shall be in accordance with the schedule
2	established by the secretary of employment relations administration, but may not
3	exceed the rate established under s. 13.123 (1) (a) 1.
4	History: 1971 c. 125; 1975 c. 39; 1977 c. 29 s. 1654 (9) (f); 1977 c. 418; 1979 c. 32; 1981 c. 20, 140; 1981 c. 347 ss. 7, 8, 80 (2) and (4); 1981 c. 391; 1983 a. 27 ss. 58; to 586, 2200 (15); 1983 a. 30, 192; 1985 a. 34; 1987 a. 32; 1989 a. 31; 1993 a. 12, 16, 246.  SECTION 46. 20.917 (3) (a) 2. of the statutes is amended to read:
5	20.917 (3) (a) 2. Lodging allowance payments are subject to prior approval in
6	writing by the secretary of employment relations administration.
7	History: 1971 c. 125; 1975 c. 39; 1977 c. 29 s. 1654 (9) (f); 1977 c. 418; 1979 c. 32; 1981 c. 20, 140; 1981 c. 347 ss. 7, 8, 80 (2) and (4); 1981 c. 391; 1983 a. 27 ss. 581 to 586, 2200 (15); 1983 a. 30, 192; 1985 a. 34; 1987 a. 32; 1989 a. 31; 1993 a. 12, 16, 246.  SECTION 47. 20.917 (5) (b) of the statutes is amended to read:
8	20.917 (5) (b) Payments under this subsection are in addition to any payments
9	made under sub. (1). Payments under this subsection may be made only with the
10	prior written approval of the secretary of employment relations administration.
11	History: 1971 c. 125; 1975 c. 39; 1977 c. 29 s. 1654 (9) (f); 1977 c. 418; 1979 c. 32; 1981 c. 20, 140; 1981 c. 347 ss. 7, 8, 80 (2) and (4); 1981 c. 391; 1983 a. 27 ss. 581 to .586, 2200 (15); 1983 a. 30, 192; 1985 a. 34; 1987 a. 32; 1989 a. 31; 1993 a. 12, 16, 246.  SECTION 48. 20.917 (6) of the statutes is amended to read:
12	20.917 (6) The secretary of employment relations administration may, in
13	writing, delegate to an appointing authority the authority to approve
14	reimbursement for moving expenses under sub. (1) (c), a temporary lodging
15	allowance under sub. (3) (a) 2. or expenses under sub. (5) (b).
16	History: 1971 c. 125; 1975 c. 39; 1977 c. 29 s. 1654 (9) (f); 1977 c. 418; 1979 c. 32; 1981 c. 20, 140; 1981 c. 347 ss. 7, 8, 80 (2) and (4); 1981 c. 391; 1983 a. 27 ss. 58 to 586, 2200 (15); 1983 a. 30, 192; 1985 a. 34; 1987 a. 32; 1989 a. 31; 1993 a. 12, 16, 246.  SECTION 49. 20.923 (4) (intro.) of the statutes is amended to read:
17	20.923 (4) STATE AGENCY POSITIONS. (intro.) State agency heads, the
18	administrator of the division of merit recruitment and selection in the department
19	of employment relations and commission chairpersons and members shall be

identified and limited in number in accordance with the standardized nomenclature

contained in this subsection, and shall be assigned to the executive salary groups

listed in pars. (a) to (i). Except for positions specified in par. (c) 3m. and sub. (12),

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RAC:...: SECTION 49

all unclassified division administrator positions enumerated under s. 230.08 (2) (e) shall be assigned, when approved by the joint committee on employment relations, by the secretary of-employment relations administration to one of 10 executive salary groups. The joint committee on employment relations, by majority vote of the full committee, may amend recommendations for initial position assignments and changes in assignments to the executive salary groups submitted by the secretary of employment relations administration. All division administrator assignments and amendments to assignments of administrator positions approved by the committee shall become part of the compensation plan. Whenever a new unclassified division administrator position is created, the appointing authority may set the salary for the position until the joint committee on employment relations approves assignment of the position to an executive salary group. If the committee approves assignment of the position to an executive salary group having a salary range minimum or maximum inconsistent with the salary paid to the incumbent at the time of such approval, the incumbent's salary shall be adjusted by the appointing authority to conform with the committee's action, effective on the date of that action.

Positions are assigned as follows:

History: 1971 c. 18, 125, 164; 1971 c. 270 ss. 98, 104; 1971 c. 307, 321; 1973 c. 90, 156, 243, 333; 1975 c. 28; 1975 c. 39 ss. 236c to 247, 735 (5); 1975 Ex. Order No. 24; 1975 c. 189, 199, 224, 422; 1977 c. 29 ss. 399g to 406d, 1649, 1650m, 1654 (8) (e), 1656 (43); 1977 c. 44; 1977 c. 187 ss. 29, 30, 31, 135; 1977 c. 196 ss. 74 to 76m, 131; 1977 c. 20 ss. 587 to 592g, 2202 (33) (b), (c), (56) (a); 1981 c. 96 ss. 16, 67; 1981 c. 121, 127, 347, 353; 1981 c. 390 s. 252; 1983 a. 27, 46, 121, 192, 371, 378; 1985 a. 18, 23; 1985 a. 29 ss. 603 to 607, 3202 (22) (a); 1985 a. 34, 332; 1987 a. 6, 27, 82, 119, 306, 340, 354, 399, 403; 1989 a. 31, 56, 107, 208, 219, 336; 1991 a. 39, 269; 1993 a. 12, 16, 75, 123, 144, 184, 294, 349, 399, 490; 1995 a. 27 ss. 1193 to 1217m, 9130 (4), 9216 (19); 1995 a. 37, 216, 225; 1997 a. 2, 3, 27, 29, 41, 194, 237; 1999 a. 9, 42, 102, 186; 2001 a. 16, 2001 a. 20

SECTION 50. 20.923 (4) (c) 3m. of the statutes is repealed. 18

19 SECTION 51. 20.923 (4) (g) 1m. of the statutes is repealed.

SECTION 52. 20.923 (4g) (intro.) of the statutes is amended to read:

21 20.923 (4g) University of Wisconsin System senior executive positions.

(intro.) A compensation plan consisting of 9 university senior executive salary

groups is established for certain administrative positions at the University of 23

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Wisconsin System. The salary ranges and adjustments to the salary ranges for the university senior executive salary groups 1 and 2 shall be contained in the recommendations of the secretary of employment relations administration under s. 230.12 (3) (e). The salary ranges and adjustments to the salary ranges for university senior executive salary groups 3 to 9 shall be determined by the board of regents of the University of Wisconsin System based on an analysis of salaries paid for similar positions at comparable universities in other states. The board of regents shall set the salaries for these positions within the ranges to which the positions are assigned to reflect the hierarchical structure of the system, to recognize merit, to permit orderly salary progression and to recognize competitive factors. The salary of any incumbent in the positions identified in pars. (ae) to (f) may not exceed the maximum of the salary range for the group to which the position is assigned. The positions are assigned as follows:

History: 1971 c. 18, 125, 164; 1971 c. 270 ss. 98, 104; 1971 c. 307, 321; 1973 c. 90, 156, 243, 333; 1975 c. 28; 1975 c. 39 ss. 236c to 247, 735 (5); 1975 Ex. Order No. 24; 1975 c. 189, 199, 224, 422; 1977 c. 29 ss. 399g to 406d, 1649, 1650m, 1654 (8) (e), 1656 (43); 1977 c. 44; 1977 c. 187 ss. 29, 30, 31, 135; 1977 c. 196 ss. 74 to 76m, 131; 1977 c. 20 ss. 587 to 592g, 2202 (33) (b), (c), (56) (a); 1981 c. 96 ss. 16, 67; 1981 c. 121, 127, 347, 353; 1981 c. 390 s. 252; 1983 a. 27, 46, 121, 192, 371, 378; 1985 a. 18, 23; 1985 a. 29 ss. 603 to 607, 3202 (22) (a); 1985 a. 34, 332; 1987 a. 6, 27, 82, 119, 306, 340, 354, 399, 403; 1989 a. 31, 56, 107, 208, 219, 336; 1991 a. 39, 269; 1993 a. 12, 16, 75, 123, 144, 184, 294, 349, 399, 490; 1995 a. 27 ss. 1193 to 1217m, 9130 (4), 9216 (19); 1995 a. 37, 216, 225; 1997 a. 2, 3, 27, 29, 41, 194, 237; 1999 a. 9, 42, 102, 186; 2001 a. 16, 19, 29, 109.

Section 53. 20.923 (7) (intro.) of the statutes is amended to read:

20.923 (7) WISCONSIN TECHNICAL COLLEGE SYSTEM SENIOR EXECUTIVE POSITIONS. (intro.) The salary range for the director and the executive assistant of the Wisconsin Technical College System shall be contained in the recommendations of the secretary of employment relations administration under s. 230.12 (3) (e). The board of the Wisconsin Technical College System shall set the salaries for these positions within the range to which the positions are assigned to recognize merit, to permit orderly salary progression, and to recognize competitive factors. The salary of any incumbent in the positions identified in pars. (a) and (b) may not exceed the

1 maximum of the salary range for the group to which the position is assigned. The 2 positions are assigned as follows:

History: 1971 c. 18, 125, 164; 1971 c. 270 ss. 98, 104; 1971 c. 307, 321; 1973 c. 90, 156, 243, 333; 1975 c. 28; 1975 c. 39 ss. 236c to 247, 735 (5); 1975 Ex. Order No. 24; 1975 c. 189, 199, 224, 422; 1977 c. 29 ss. 399g to 406d, 1649, 1650m, 1654 (8) (e), 1656 (43); 1977 c. 44; 1977 c. 187 ss. 29, 30, 31, 135; 1977 c. 196 ss. 74 to 76m, 131; 1977 c. 203, 272, 277, 418, 447, 449; Sup. Ct. Order, 88 Wis. 2d xiii (1979); 1979 c. 32 s. 92 (1); 1979 c. 34, 89, 189; 1979 c. 21 ss. 201m to 218, 2202 (13); 1979 c. 361; 1981 c. 20 ss. 587 to 592g, 2202 (33) (b), (c), (56) (a); 1981 c. 96 ss. 16, 67; 1981 c. 121, 127, 347, 353; 1981 c. 390 s. 252; 1983 a. 27, 46, 121, 192, 371, 378; 1985 a. 18, 23; 1985 a. 29 ss. 603 to 607, 3202 (22) (a); 1985 a. 34, 332; 1987 a. 6, 27, 82, 119, 306, 340, 354, 399, 403; 1989 a. 31, 56, 107, 208, 219, 336; 1991 a. 39, 269; 1993 a. 12, 16, 75, 123, 144, 184, 294, 349, 399, 490; 1995 a. 27 ss. 1193 to 1217m, 9130 (4), 9216 (19); 1995 a. 37, 216, 225; 1997 a. 2, 3, 27, 29, 41, 194, 237; 1999 a. 9, 42, 102, 186; 2001 a. 16, 19, 29, 109.

**SECTION 54.** 36.09 (1) (i) of the statutes is amended to read:

36.09 (1) (i) Upon recommendation of the president and the administrator of the division of merit recruitment and selection in the department of employment relations secretary of administration, the board and the secretary of employment relations administration shall jointly adopt general policies governing the designation of positions to be exempt from the classified service as academic staff as defined in s. 36.15 (1) (a) and (b). No position in the classified service may be designated as an academic staff position under the general policies unless the secretary of employment relations administration approves the designation.

History: 1973 c. 335; 1975 c. 39, 224; 1977 c. 196 ss. 130 (1), (2), 131; 1977 c. 418; 1979 c. 34 s. 2102 (29) (a); 1981 c. 20 s. 2202 (1) (a); 1983 a. 27 s. 2200 (15); 1983 a. 366; 1985 a. 29, 42, 45, 332; 1987 a. 4, 27, 340; 1989 a. 31, 336, 359; 1991 a. 39; 1997 a. 27, 35, 237, 307; 1999 a. 42; 2001 a. 16, 104.

SECTION 55. 36.09 (1) (j) of the statutes is amended to read:

36.09 (1) (j) Except where such matters are a subject of bargaining with a certified representative of a collective bargaining unit under s. 111.91, the board shall establish salaries for persons not in the classified staff prior to July 1 of each year for the next fiscal year, and shall designate the effective dates for payment of the new salaries. In the first year of the biennium, payments of the salaries established for the preceding year shall be continued until the biennial budget bill is enacted. If the budget is enacted after July 1, payments shall be made following enactment of the budget to satisfy the obligations incurred on the effective dates, as designated by the board, for the new salaries, subject only to the appropriation of funds by the legislature and s. 20.928 (3). This paragraph does not limit the

authority of the board to establish salaries for new appointments. The board may
not increase the salaries of employees specified in ss. 20.923 (5) and (6) (m) and
230.08 (2) (d) under this paragraph unless the salary increase conforms to the
proposal as approved under s. 230.12 (3) (e) or the board authorizes the salary
increase to correct salary inequities under par. (h), to fund job reclassifications or
promotions, or to recognize competitive factors. The board may not increase the
salary of any position identified in s. 20.923 (4g) under this paragraph unless the
salary increase conforms to the proposal as approved under s. 230.12 (3) (e) or the
board authorizes the salary increase to correct a salary inequity or to recognize
competitive factors. The board may not increase the salary of any position identified
in s. 20.923 (4g) (ae) and (am) to correct a salary inequity that results from the
appointment of a person to a position identified in s. 20.923 (4g) (ae) and (am) unless
the increase is approved by the department of employment relations administration.
The granting of salary increases to recognize competitive factors does not obligate
inclusion of the annualized amount of the increases in the appropriations under s.
20.285 (1) for subsequent fiscal bienniums. No later than October 1 of each year, the
board shall report to the joint committee on finance and the departments department
of administration and employment relations concerning the amounts of any salary
increases granted to recognize competitive factors, and the institutions at which they
are granted, for the 12-month period ending on the preceding June 30.

History: 1973 c. 335; 1975 c. 39, 224; 1977 c. 196 ss. 130 (1), (2), 131; 1977 c. 418; 1979 c. 34 s. 2102 (29) (a); 1981 c. 20 s. 2202 (1) (a); 1983 a. 27 s. 2200 (15); 1983 a. 366; 1985 a. 29, 42, 45, 332; 1987 a. 4, 27, 340; 1989 a. 31, 336, 359; 1991 a. 39; 1997 a. 27, 35, 237, 307; 1999 a. 42; 2001 a. 16, 104.

SECTION 56. 36.27 (1) (am) 2. of the statutes is amended to read:

36.27 (1) (am) 2. The approved recommendations of the secretary of employment relations administration for compensation and fringe benefits for classified staff, for unclassified employees specified in s. 230.12 (1) (a) 1. b., and for

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unclassified employees specified in s. 230.12 (3) (e). If these recommendations have not been approved by the joint committee on employment relations by the time the board sets academic fees, the board may raise academic fees for resident undergraduate students by an amount sufficient to fund the recommendations of the secretary of employment relations administration for compensation and fringe benefits for classified staff and for unclassified employees specified in s. 230.12 (1) (a) 1. b. and the board's recommendations for unclassified employees specified in s. 230.12 (3) (e). If the secretary of employment relations administration has not made recommendations by the time the board sets academic fees, the board may raise academic fees for resident undergraduate students by an amount sufficient to fund the board's estimate of compensation and fringe benefits for classified staff and for unclassified employees specified in s. 230.12 (1) (a) 1. b. and the board's recommendations for unclassified employees specified in s. 230.12 (3) (e). If the board sets academic fees based upon the board's estimate and the board's unapproved recommendations, and the recommendations of the board and the secretary of employment relations administration as finally approved by the joint committee on employment relations call for a lower rate of compensation and fringe benefits than the board's estimate and unapproved recommendations, the board shall lower academic student fees for resident undergraduate students for the next academic year by an amount equal to the difference between the academic fees charged and an amount sufficient to fund the approved recommendations. If the board sets academic fees based upon the board's estimate and unapproved recommendations, and the recommendations of the board and the secretary of employment relations administration as finally approved by the joint committee on employment relations call for a higher rate of compensation and fringe benefits than

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## SECTION 56

the board's estimate and unapproved recommendations, the board may raise academic student fees for resident undergraduate students for the next academic year by an amount equal to the difference between the academic fees charged and an amount sufficient to fund the approved recommendations.

History: 1973 c. 333 ss. 68g, 68k, 201f (2); 1973 c. 335; 1975 c. 39, 199; 1977 c. 29; 1981 c. 20; 1983 a. 407; 1985 a. 51, 192; 1987 a. 399; 1989 a. 31 ss. 709p to 710, 2908; 1989 a. 67, 181, 359; 1991 a. 39, 168, 169; 1993 a. 16; 1995 a. 27, 228; 1997 a. 27, 163, 237; 1999 a. 9, 130, 154, 186; 2001 a. 16, 38.

SECTION 57. 40.05 (1) (b) of the statutes is amended to read:

40.05 (1) (b) In lieu of employee payment, the employer may pay all or part of the contributions required by par. (a), but all the payments shall be available for benefit purposes to the same extent as required contributions deducted from earnings of the participating employees. Action to assume employee contributions as provided under this paragraph shall be taken at the time and in the form determined by the governing body of the participating employer. The state shall pay under this paragraph for employees who are covered by a collective bargaining agreement under subch. V of ch. 111 and for employees whose fringe benefits are determined under s. 230.12 an amount equal to 4% of the earnings paid by the state unless otherwise provided in a collective bargaining agreement under subch. V of ch. 111 or unless otherwise determined under s. 230.12. The University of Wisconsin Hospitals and Clinics Authority shall pay under this paragraph for employees who are covered by a collective bargaining agreement under subch. I of ch. 111 and for employees whose fringe benefits are determined under s. 233.10 an amount equal to 4% of the earnings paid by the authority unless otherwise provided in a collective bargaining agreement under subch. I of ch. 111 or unless otherwise determined under s. 233.10. The state shall pay under this paragraph for employees who are not covered by a collective bargaining agreement under subch. V of ch. 111 and for employees whose fringe benefits are not determined under s. 230.12 an amount equal

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to 4% of the earnings paid by the state unless a different amount is recommended by the secretary of employment relations administration and approved by the joint committee on employment relations in the manner provided for approval of changes in the compensation plan under s. 230.12 (3). The University of Wisconsin Hospitals and Clinics Authority shall pay under this paragraph for its employees who are not covered by a collective bargaining agreement under subch. I of ch. 111 an amount equal to 4% of the earnings paid by the authority unless a different amount is established by the board of directors of the authority under s. 233.10.

History: 1981 c. 96, 274, 278, 386; 1983 a. 9 s. 6; 1983 a. 27, 30; 1983 a. 46 ss. 2 to 4, 7; 1983 a. 140; 1983 a. 141 ss. 7 to 12, 20; 1983 a. 290, 504, 538; 1985 a. 29, 119, 135, 225; 1987 a. 27, 83, 107, 309, 356, 363; 1987 a. 403 s. 256; 1989 a. 13, 14, 31, 119, 122, 166, 182, 189, 230, 336, 355, 359; 1991 a. 32, 39, 107, 113, 141, 152, 189, 269; 1995 a. 27, 81, 88, 89, 240, 302; 1997 a. 35, 58, 149; 1999 a. 9, 11, 13, 104; 2001 a. 16. 9

SECTION 58. 40.05 (4) (ar) of the statutes is amended to read:

40.05 (4) (ar) The employer shall pay under par. (a) for employees who are not covered by a collective bargaining agreement under subch. I or V of ch. 111 and for employees whose health insurance premium contribution rates are not determined under s. 230.12 or 233.10 an amount equal to the amount specified in par. (ag) unless a different amount is recommended by the secretary of employment relations administration and approved by the joint committee on employment relations in the manner provided for approval of changes in the compensation plan under s. 230.12 (3).

History: 1981 c. 96, 274, 278, 386; 1983 a. 9 s. 6; 1983 a. 27, 30; 1983 a. 46 ss. 2 to 4, 7; 1983 a. 140; 1983 a. 141 ss. 7 to 12, 20; 1983 a. 290, 504, 538; 1985 a. 29, 119, 135, 225; 1987 a. 27, 83, 107, 309, 356, 363; 1987 a. 403 s. 256; 1989 a. 13, 14, 31, 119, 122, 166, 182, 189, 230, 336, 355, 359; 1991 a. 32, 39, 107, 113, 141, 152, 189, 269; 1995 a. 27, 81, 88, 89, 240, 302; 1997 a. 35, 58, 149; 1999 a. 9, 11, 13, 104; 2001 a. 16.

**SECTION 59.** 40.05 (4g) (a) 4. of the statutes is amended to read:

40.05 (4g) (a) 4. Has received a military leave of absence under s. 230.32 (3) (a) or 230.35 (3), under a collective bargaining agreement under subch. V of ch. 111 or under rules promulgated by the secretary of employment relations administration

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or is eligible for reemployment with the state under s. 45.50 after completion of his 1 2 or her service in the U.S. armed forces.

History: 1981 c. 96, 274, 278, 386; 1983 a. 9 s. 6; 1983 a. 27, 30; 1983 a. 46 ss. 2 to 4, 7; 1983 a. 140; 1983 a. 141 ss. 7 to 12, 20; 1983 a. 290, 504, 538; 1985 a. 29, 119, 135, 225; 1987 a. 27, 83, 107, 309, 356, 363; 1987 a. 403 s. 256; 1989 a. 13, 14, 31, 119, 122, 166, 182, 189, 230, 336, 355, 359; 1991 a. 32, 39, 107, 113, 141, 152, 189, 269; 1995 a. 27, 81, 88, 89, 240, 302; 1997 a. 35, 58, 149; 1999 a. 9, 11, 13, 104; 2001 a. 16.

SECTION 60. 40.06 (1) (dm) of the statutes is amended to read:

40.06 (1) (dm) Each determination by a department head regarding the classification of a state employee as a protective occupation participant shall be reviewed by the department of employment relations administration. A state employee's name may not be certified to the fund as a protective occupation participant under par. (d) until the department of employment relations administration approves the determination.

History: 1981 c. 96, 386; 1983 a. 290, 368; 1987 a. 309; 1989 a. 13, 31, 166, 218; 1991 a. 152, 315; 1995 a. 27; 1999 a. 83. **SECTION 61.** 45.43 (7) (b) of the statutes is amended to read:

45.43 (7) (b) The department shall award a grant annually to a county that meets the standards developed under this subsection and employs a county veterans' service officer who, if chosen after August 9, 1989, is chosen from a list of candidates who have taken a civil service examination for the position of county veterans' service officer developed and administered by the division of merit recruitment and selection in the department of employment relations administration, or is appointed under a civil service competitive examination procedure under ch. 63 or s. 59.52 (8). The grant shall be \$8,500 for a county with a population of less than 20,000, \$10,000 for a county with a population of 20,000 to 45,499, \$11,500 for a county with a population of 45,500 to 74,999, and \$13,000 for a county with a population of 75,000 or more. The department shall use the most recent Wisconsin official population estimates

prepared by the demographic services center when making grants under this paragraph.

History: 1973 c. 90; 1977 c. 196 s. 130 (2); 1983 a. 27 ss. 947, 2200 (15); 1983 a. 430; 1985 a. 29; 1987 a. 399; 1989 a. 31, 56; 1991 a. 2, 39, 269; 1993 a. 16, 254; 1995 a. 201, 255; 1997 a. 27; 2001 a. 16, 103, 109.

**Section 62.** 46.29 (3) (d) of the statutes is amended to read:

46.29 (3) (d) The secretary of employment relations administration.

History: 1989 a. 202; 1991 a. 39; 1993 a. 256, 399; 1995 a. 27 ss. 9116 (5), 9130 (4), 9145 (1); 1995 a. 131; 1997 a. 3, 27; 1999 a. 9; 2001 a. 16. **SECTION 63.** 49.33 (5) of the statutes is amended to read:

49.33 (5) Personnel examinations. Statewide examinations to ascertain qualifications of applicants in any county department administering aid to families with dependent children shall be given by the administrator of the division of merit recruitment and selection in the department of employment relations administration. The department of employment relations administration shall be reimbursed for actual expenditures incurred in the performance of its functions under this section from the appropriations available to the department of health and family services for administrative expenditures.

History: 1995 a. 27 ss. 2041 to 2049, 2933 to 2936, 3084 to 3087, 3130; 1995 a. 289, 417; 1997 a. 27; 2001 a. 16.

SECTION 64. 59.26 (8) (a) of the statutes is amended to read:

59.26 (8) (a) In any county with a population of less than 500,000, the board, by ordinance, may fix the number of deputy sheriffs to be appointed in that county at not less than that number required by sub. (1) (a) and (b) and may set the salary of those deputies. The board may provide by ordinance that deputy sheriff positions be filled by appointment by the sheriff from a list of all persons with the 3 highest scores for each position based on a competitive examination. Such competitive examinations may be by a county civil service commission or by the division of merit recruitment—and—selection—in—the—department—of—employment—relations administration at the option of the board and it shall so provide by ordinance. The

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division of merit recruitment and selection in the department of employment relations administration shall, upon request of the board, conduct such examination according to the methods used in examinations for the state civil service and shall certify an eligible list of the names of all persons with the 3 highest scores on that examination for each position to the sheriff of that county who shall make an appointment from that list to fill the position within 10 days after he or she receives the eligible list. The county for which such examination is conducted shall pay the cost of that examination. If a civil service commission is decided upon for the selection of deputy sheriffs, then ss. 63.01 to 63.17 shall apply so far as consistent with this subsection, except ss. 63.03, 63.04 and 63.15 and except the provision governing minimum compensation of the commissioners. The ordinance or an amending ordinance may provide for employee grievance procedures and disciplinary actions, for hours of work, for tours of duty according to seniority and for other administrative regulations. Any board provision consistent with this paragraph and existing on July 25, 1951, is validated. If the sheriff fills a deputy sheriff position by promotion, the sheriff shall make the appointment to the position from a list of 3 deputy sheriffs who receive the highest scores in a competitive examination. Such competitive examinations may be by a county civil service commission or by the division of merit recruitment and selection in the department of employment relations administration at the option of the board and it shall so provide by ordinance.

History: 1975 c. 198; 1977 c. 26; 1983 a. 27; 1983 a. 192 ss. 125, 303 (1); 1989 a. 221; 1991 a. 39, 316; 1993 a. 53; 1995 a. 201 s. 273; Stats. 1995 s. 59.26; 1995 a. 225 ss. 154, 155; 2001 a. 9, 107.

Section 65. 70.99 (3) (a) of the statutes is amended to read:

70.99 (3) (a) The state department of employment relations administration shall recommend a reasonable salary range for the county assessor for each county

based upon pay for comparable work or qualifications in that county. If, by contractual agreement under s. 66.0301, 2 or more counties join to employ one county assessor with the approval of the secretary of revenue, the department of employment relations administration shall recommend a reasonable salary range for the county assessor under the agreement. The department of revenue shall assist the county in establishing the budget for the county assessor's offices, including the number of personnel and their qualifications, based on the anticipated workload.

History: 1971 c. 40 s. 93; 1973 c. 90; 1975 c. 427; 1977 c. 29 ss. 1646 (3), 1647 (15); 1977 c. 196 s. 130 (10); 1977 c. 273; 1979 c. 34 s. 2102 (58) (a); 1979 c. 177, 221; 1981 c. 20; 1983 a. 27 s. 2200 (15); 1983 a. 192 s. 303 (2); 1987 a. 27; 1989 a. 31; 1991 a. 316; 1993 a. 16; 1995 a. 27; 1997 a. 253; 1999 a. 150 s. 672; 2001 a. 107. 

SECTION 66. 73.09 (2) of the statutes is amended to read:

73.09 (2) Department of revenue assessment personnel under sub. (1) shall also apply to department of revenue assessment personnel commencing on January 1, 1981. The department of employment relations administration with the assistance of the department of revenue shall determine the position classifications for which certification shall apply within the department of revenue. The first level of certification shall be obtained within 100 days of the employee's appointment. The department of revenue in consultation with the department of employment relations administration shall establish requirements for obtaining higher levels of assessor certification.

History: 1979 c. 221; 1981 c. 20 s. 1039; 1983 a. 27 ss. 1264v, 2200 (15); 1985 a. 120; 1991 a. 39, 316; 1997 a. 237.

SECTION 67. 73.09 (5) of the statutes is amended to read:

73.09 (5) EXAMINATIONS. As provided in subs. (1) and (2), the department of revenue, assisted by the division of merit recruitment and selection in the department of employment relations administration, shall prepare and administer examinations for each level of certification. Persons applying for an examination under this subsection shall submit a \$20 examination fee with their application.

1	Certification shall be granted to each person who passes the examination for that
2	level.
3	History: 1979 c. 221; 1981 c. 20 s. 1039; 1983 a. 27 ss. 1264v, 2200 (15); 1985 a. 120; 1991 a. 39, 316; 1997 a. 237.  SECTION 68. 111.81 (5) of the statutes is amended to read:
4	111.81 (5) "Department" means the department of employment relations
5	administration.
6	History: 1971 c. 270; 1975 c. 238; 1977 c. 196; 1981 c. 112; 1983 a. 160, 189, 538; 1985 a. 29, 42; 1989 a. 31; 1993 a. 492; 1995 a. 27, 324; 1997 a. 35; 2001 a. 16. <b>SECTION 69.</b> 111.815 (3) of the statutes is repealed.
7	SECTION 70. 111.86 (2) of the statutes is amended to read:
8	111.86 (2) The department shall charge a state department or agency the
9	employer's share of the cost related to grievance arbitration under sub. (1) for any
10	arbitration that involves one or more employees of the state department or agency.
11	Each state department or agency so charged shall pay the amount that the
12	department charges from the appropriation account or accounts used to pay the
13	salary of the grievant. Funds received under this subsection shall be credited to the
14	appropriation account under s. $\frac{20.512(1)(km)}{20.505(1)(kL)}$ .
15	History: 1971 c. 270; 1979 c. 32 s. 92 (15); 1985 a. 42; 1995 a. 27.  SECTION 71. 146.59 (3) (b) of the statutes is amended to read:
16	146.59 (3) (b) Any authorization under par. (a) shall comply with all applicable
17	provisions of subch. V of ch. 111 and ch. 230, any delegation of authority by the
18	department of employment relations administration to the board, and any collective
19	bargaining agreement with respect to employees of the board.
20	History: 1995 a. 27, 216. SECTION 72. 227.10 (3) (e) of the statutes is amended to read:
21	227.10 (3) (e) Nothing in this subsection prohibits the administrator of the
22	division of merit recruitment and selection in the department of employment

relations secretary of administration from promulgating rules relating to expanded certification under s. 230.25 (1n).

History: 1985 a. 182; 1987 a. 399.

**SECTION 73.** 227.47 (2) of the statutes is amended to read:

227.47 (2) Except as otherwise provided in this subsection, a proposed or final decision of the personnel commission, hearing examiner or arbitrator concerning an appeal of the decision of the secretary of employment relations administration made under s. 230.09 (2) (a) or (d) shall not be accompanied by findings of fact or conclusions of law. If within 30 days after the commission issues a decision in such an appeal either party files a petition for judicial review of the decision under s. 227.53 and files a written notice with the commission that the party has filed such a petition, the commission shall issue written findings of fact and conclusions of law within 90 days after receipt of the notice. The court shall stay the proceedings pending receipt of the findings and conclusions.

History: 1975 c. 414 s. 15; 1977 c. 418; 1979 c. 208; 1985 a. 182 ss. 33r, 57; Stats. 1985 s. 227.47; 1993 a. 16, 491.

SECTION 74. 230.01 (2) of the statutes is amended to read:

230.01 (2) It is the policy of the state and the responsibility of the secretary and the administrator to maintain a system of personnel management which fills positions in the classified service through methods which apply the merit principle, with adequate civil service safeguards. It is the policy of this state to provide for equal employment opportunity by ensuring that all personnel actions including hire, tenure or term, and condition or privilege of employment be based on the ability to perform the duties and responsibilities assigned to the particular position without regard to age, race, creed or religion, color, disability, sex, national origin, ancestry, sexual orientation or political affiliation. It is the policy of this state to take affirmative action which is not in conflict with other provisions of this chapter. It is

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	the policy of the state to ensure its employees opportunities for satisfying careers and
	fair treatment based on the value of each employee's services. It is the policy of this
	state to encourage disclosure of information under subch. III and to ensure that any
	employee employed by a governmental unit is protected from retaliatory action for
٠	disclosing information under subch. III. It is the policy of this state to correct pay
	inequities based on gender or race in the state civil service system.

History: 1977 c. 196; 1981 c. 112; 1983 a. 409; 1985 a. 29, 1987 a. 32; 1999 a. 87.

SECTION 75. 230.03 (1) of the statutes is repealed.

- **SECTION 76.** 230.03 (9) of the statutes is amended to read:
- 9 230.03 (9) "Department" means the department of employment relations 10 administration.

History: 1971 c. 270; 1973 c. 333; 1977 c. 196 ss. 24, 100; 1977 c. 418; 1981 c. 20, 26; 1983 a. 27 ss. 1604, 2200 (15); 1983 a. 409, 453, 538; 1987 a. 32; 1989 a. 31; 1991 a. 101, 147; 1993 a. 16, 254; 1995 a. 27, 255; 1997 a. 27; 1999 a. 65, 87; 2001 a. 16, 103. 11

Section 77. 230.03 (10) of the statutes is repealed.

- 12 **Section 78.** 230.04 (1) of the statutes is amended to read:
- 13 230.04 (1) The secretary is charged with the effective administration of this 14 chapter. All powers and duties, necessary to that end, which are not exclusively 15 vested by statute in the commission, the administrator or appointing authorities, are 16 reserved to the secretary.

History: 1977 c. 196 ss. 48, 63, 101, 130 (11); 1977 c. 418, 447; 1981 c. 20; 1983 a. 27, 409; 1987 a. 27, 32, 140, 403; 1989 a. 31, 124; 1991 a. 101, 269, 288, 315; 1995 a. 289; 1997 a. 27; 1999 a. 87.

17 **SECTION 79.** 230.04 (3) of the statutes is amended to read:

230.04 (3) The secretary may issue enforceable orders on all matters relating to the administration, enforcement and effect of this chapter and the rules prescribed thereunder except on matters relating to the provisions of subch. III or to those provisions of subch. II for which responsibility is specifically charged to the administrator.

History: 1977 c. 196 ss. 48, 63, 101, 130 (11); 1977 c. 418, 447; 1981 c. 20; 1983 a. 27, 409; 1987 a. 27, 32, 140, 403; 1989 a. 31, 124; 1991 a. 101, 269, 288, 315; 1995 a. 289; 1997 a. 27; 1999 a. 87.

**SECTION 80.** 230.04 (5) of the statutes is amended to read:

1	230.04 (5) The secretary shall promulgate rules on all matters relating to the
2	administration of the department and the performance of the duties assigned to the
3	secretary, except on matters relating to those provisions of subch. II for which
4	responsibility is specifically charged to the administrator.
5	History: 1977 c. 196 ss. 48, 63, 101, 130 (11); 1977 c. 418, 447; 1981 c. 20; 1983 a. 27, 409; 1987 a. 27, 32, 140, 403; 1989 a. 31, 124; 1991 a. 101, 269, 288, 315; 1995 a. 289; 1997 a. 27; 1999 a. 87.  SECTION 81. 230.04 (7) of the statutes is amended to read:
6	230.04 (7) The secretary shall appoint, under the classified service, the staff
7	necessary for performing the duties of the department, including the staff of the
8	division.
9	History: 1977 c. 196 ss. 48, 63, 101, 130 (11); 1977 c. 418, 447; 1981 c. 20; 1983 a. 27, 409; 1987 a. 27, 32, 140, 403; 1989 a. 31, 124; 1991 a. 101, 269, 288, 315; 1995 a. 289; 1997 a. 27; 1999 a. 87.  SECTION 82. 230.04 (9) (f) of the statutes is amended to read:
10	230.04 (9) (f) Establish an affirmative action subunit reporting directly to the
11	secretary. The affirmative action subunit shall advise and assist the secretary, the
12	administrator and agency heads on establishing policies and programs to ensure
13	appropriate affirmative action. The subunit shall advise and assist the secretary in
14	monitoring such programs and shall provide staff to the affirmative action council.
15	History: 1977 c. 196 ss. 48, 63, 101, 130 (11); 1977 c. 418, 447; 1981 c. 20; 1983 a. 27, 409; 1987 a. 27, 32, 140, 403; 1989 a. 31, 124; 1991 a. 101, 269, 288, 315; 1995 a. 289; 1997 a. 27; 1999 a. 87.  SECTION 83. 230.05 of the statutes is amended to read:
16	230.05 Powers and duties of the administrator secretary. (1) All powers
17	necessary for the effective administration of the duties specified for the
18	administrator secretary under this subchapter are reserved to the administrator
19	secretary.
20	(2) (a) Except as provided under par. (b), the administrator secretary may
21	delegate, in writing, any of his or her functions set forth in this subchapter to an
22	appointing authority, within prescribed standards if the administrator secretary

finds that the agency has personnel management capabilities to perform such

functions effectively and has indicated its approval and willingness to accept such responsibility by written agreement. If the administrator secretary determines that any agency is not performing such delegated function within prescribed standards, the administrator secretary shall withdraw such delegated function. The administrator secretary may order transfer to the division department from the agency to which delegation was made such agency staff and other resources as necessary to perform such functions if increased staff was authorized to that agency as a consequence of such delegation or if the division department reduced staff or shifted staff to new responsibilities as a result of such delegation subject to the approval of the joint committee on finance. Any delegatory action taken under this subsection by any appointing authority may be appealed to the personnel commission under s. 230.44 (1) (a) (b). The administrator secretary shall be a party in such appeal.

- (b) The administrator secretary is prohibited from delegating any of his or her final responsibility for the monitoring and oversight of the merit recruitment and selection program under this subchapter.
- (3) The administrator secretary may utilize the services of technical or specialized personnel to assist in implementing and maintaining a sound merit recruitment and selection program. These services may be obtained from persons within or without state service.
- (4) The administrator secretary may issue enforceable orders on all matters relating to the administration, enforcement and effect of the provisions of this subchapter for which responsibility is specifically charged to the administrator and the rules prescribed thereunder. Any action brought against the appointing authority for failure to comply with the order of the administrator secretary shall be

brought and served within 60 days after the date on which the administrator's
secretary's order was issued. Such orders may be appealed to the commission under
s. 230.44 (1) (a) (b).

- (5) The administrator secretary shall promulgate rules for the effective operation of the provisions of this subchapter for which responsibility is specifically charged to the administrator secretary. Notice of the contents of such rules and any modifications thereof shall be given to appointing authorities affected thereby, and such rules and modifications shall also be printed for public distribution.
- (6) The administrator secretary may seek the prior advice and counsel of agency heads in the formulation of policies and procedures concerning the duties specified for the administrator secretary under this subchapter.
- (7) The administrator secretary shall use techniques and procedures designed to certify eligible applicants to any vacant permanent position within 45 days after the filing of an appropriate request by an appointing authority.
- (8) The administrator secretary may provide any personnel services to nonstate governmental units and may charge the nonstate governmental units for providing the services.

History: 1971 c. 125, 270; 1977 c. 196 ss. 26, 105, 130 (5); 1977 c. 273; 1981 c. 20; 1983 a. 27; 1989 a. 31; 1997 a. 216, 237.

SECTION 84. 230.06 (1) (d) of the statutes is amended to read:

230.06 (1) (d) Report promptly to the secretary or the administrator any information the secretary or the administrator requires in connection with any delegated personnel function and with each appointment, promotion, demotion, suspension or separation from the service or other change in employee status.

1 230.06 (1) (e) When requested by the secretary or the administrator, provide reports on employee work performance and any other records or information the 2 3 secretary out this subchapter. History: 1971 c. 270; 1973 c. 333; 1977 c. 196 ss. 28, 106, 130 (5); 1981 c. 20; 1983 a. 27 ss. 1605g, 2200 (15); 1987 a. 32; 1991 a. 288, 315. **SECTION 86.** 230.06 (3) of the statutes is amended to read: 230.06 (3) All reports and records submitted under sub. (1) shall be prepared and presented at such times and in such manner as the secretary or administrator prescribes. History: 1971 c. 270; 1973 c. 333; 1977 c. 196 ss. 28, 106, 130 (5); 1981 c. 20; 1983 a. 27 ss. 1605g, 2200 (15); 1987 a. 32; 1991 a. 288, 315. SECTION 87. 230.08 (2) (e) 1. of the statutes is amended to read: 230.08 (2) (e) 1. Administration — 10 11. History: 1971 c. 40, 270; 1973 c. 333, 335; 1977 c. 29, 187; 1977 c. 196 ss. 34, 108, 130 (5); 1977 c. 272, 418, 449; Stats. 1977 s. 230.08; 1979 c. 34, 189, 221, 356, 361; 1981 c. 20, 347, 374; 1983 a. 27 ss. 16050 to 1609am, 2200 (15); 1983 a. 189 s. 329 (27); 1983 a. 371, 378; 1985 a. 29; 1987 a. 27, 119, 204, 354, 399, 403; 1989 a. 31, 107, 119, 122, 169, 208, 219, 336; 1991 a. 39, 250, 269; 1993 a. 16, 349, 399; 1995 a. 27 ss. 6245 to 6277m, 9126 (19), 9130 (4); 1995 a. 216; 1997 a. 3, 27, 179, 194, 237; 1999 Section 88. 230.08 (2) (e) 4. of the statutes is repealed. SECTION 89. 230.08 (2) (xe) of the statutes is amended to read: 11 12 230.08 **(2)** (xe) The director of Indian gaming in the department of administration, and the attorney in the department of administration, appointed 13 14 under s. 569.015 (2). History: 1971 c. 40, 270; 1973 c. 333, 335; 1977 c. 29, 187; 1977 c. 196 ss. 34, 108, 130 (5); 1977 c. 272, 418, 449; Stats. 1977 s. 230.08; 1979 c. 34, 189, 221, 356, 361; 1981 c. 20, 347, 374; 1983 a. 27 ss. 1605o to 1609am, 2200 (15); 1983 a. 189 s. 329 (27); 1983 a. 371, 378; 1985 a. 29; 1987 a. 27, 119, 204, 354, 399, 403; 1989 a. 31, 107, 122, 169, 208, 219, 336; 1991 a. 39, 250, 269; 1993 a. 16, 349, 399; 1995 a. 27 ss. 6245 to 6277m, 9126 (19), 9130 (4); 1995 a. 216; 1997 a. 3, 27, 179, 194, 237; 1999 42, 87, 186; 2001 a. 16, 19, 109 15 **SECTION 90.** 230.08 (2) (y) of the statutes is amended to read: 230.08 (2) (y) The director and staff assistant of the federal-state relations 16 17 office of the department of administration. History: 1971 c. 40, 270; 1973 c. 333, 335; 1977 c. 29, 187; 1977 c. 196 ss. 34, 108, 130 (5); 1977 c. 272, 418, 449; Stats. 1977 s. 230.08; 1979 c. 34, 189, 221, 356, 361; 1981 c. 20, 347, 374; 1983 a. 27 ss. 16050 to 1609am, 2200 (15); 1983 a. 189 s. 329 (27); 1983 a. 371, 378; 1985 a. 29; 1987 a. 27, 119, 204, 354, 399, 403; 1989 a. 31, 107, 122, 169, 208, 219, 336; 1991 a. 39, 250, 269; 1993 a. 16, 349, 399; 1995 a. 27 ss. 6245 to 6277m, 9126 (19), 9130 (4); 1995 a. 216; 1997 a. 3, 27, 179, 194, 237; 1999 42, 87, 186; 2001 a. 16, 19, 109. 18 SECTION 91. 230.08 (4) (c) of the statutes is amended to read: 19 230.08 (4) (c) Any proposal of a board, department or commission, as defined in par. (a) and s. 15.01 (5), or of the historical society, for a change in the number of 20 positions enumerated in sub. (2) (e), before being submitted to the legislature, shall 21

SECTION 91

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first be submitted by the board, department or commission or by the historical society for a separate review by the department of administration and by the secretary. The department of administration's secretary's review shall include information on the appropriateness of the proposed change with regard to a board's, department's, commission's or society's current or proposed internal organizational structure under s. 15.02 (4). The secretary's review and shall include information on whether the existing classified or existing or proposed unclassified division administrator position involved is or would be assigned to pay range 1–18 or above in schedule 1.

or a comparable level, of the compensation plan under s. 230.12. The results of these

reviews this review shall be provided by the department of administration and by the

secretary to the joint committee on finance and the joint committee on employment

relations at the same time that the board's, department's, commission's or society's

History: 1971 c. 40, 270; 1973 c. 333, 335; 1977 c. 29, 187; 1977 c. 196 ss. 34, 108, 130 (5); 1977 c. 272, 418, 449; Stats. 1977 s. 230.08; 1979 c. 34, 189, 221, 356, 361; 1981 c. 20, 347, 374; 1983 a. 27 ss. 1605o to 1609am, 2200 (15); 1983 a. 189 s. 329 (27); 1983 a. 371, 378; 1985 a. 29; 1987 a. 27, 119, 204, 354, 399, 403; 1989 a. 31, 107, 122, 169, 208, 219, 336; 1991 a. 39, 250, 269; 1993 a. 16, 349, 399; 1995 a. 27 ss. 6245 to 6277m, 9126 (19), 9130 (4); 1995 a. 216; 1997 a. 3, 27, 179, 194, 237; 1999 a. 9, 42, 87, 186; 2001 a. 16, 19, 109.

**SECTION 92.** 230.08 (7) of the statutes is amended to read:

proposal is presented to either committee.

230.08 (7) EXCEPTIONAL EMPLOYMENT SITUATIONS. The administrator secretary shall provide, by rule, for exceptional methods and kinds of employment to meet the needs of the service during periods of disaster or national emergency, and for other exceptional employment situations such as to employ the mentally disabled, the physically disabled and the disadvantaged.

History: 1971 c. 40, 270; 1973 c. 333, 335; 1977 c. 29, 187; 1977 c. 196 ss. 34, 108, 130 (5); 1977 c. 272, 418, 449; Stats. 1977 s. 230.08; 1979 c. 34, 189, 221, 356, 361; 1981 c. 20, 347, 374; 1983 a. 27 ss. 16050 to 1609am, 2200 (15); 1983 a. 189 s. 329 (27); 1983 a. 371, 378; 1985 a. 29; 1987 a. 27, 119, 204, 354, 399, 403; 1989 a. 31, 107, a. 9, 42, 87, 186; 2001 a. 16, 19, 109.

SECTION 93. 230.09 (2) (g) of the statutes is amended to read:

230.09 (2) (g) When filling a new or vacant position, if the secretary determines that the classification for a position is different than that provided for by the

legislature as established by law or in budget determinations, or as authorized by the
joint committee on finance under s. 13.10, or as specified by the governor creating
positions under s. 16.505 (1) (c) or (2), the University of Wisconsin Hospitals and
Clinics Board creating positions under s. 16.505 (2n) or the board of regents of the
University of Wisconsin System creating positions under s. 16.505 (2m), or is
different than that of the previous incumbent, the secretary shall notify the
administrator and the secretary of administration. The administrator shall
withhold action on the selection and certification process for filling the position. The
secretary of administration shall review the position to determine that sufficient
funds exist for the position and that the duties and responsibilities of the proposed
position reflect the intent of the legislature as established by law or in budget
determinations, the intent of the joint committee on finance acting under s. 13.10,
the intent of the governor creating positions under s. 16.505 (1) (c) or (2), the
University of Wisconsin Hospitals and Clinics Board creating positions under s.
16.505 (2n) or the intent of the board of regents of the University of Wisconsin System
creating positions under s. 16.505 (2m). The administrator may not proceed with the
selection and certification process for the position may not begin until the secretary
of administration has authorized the position to be filled

History: 1971 c. 270 ss. 16, 26; 1977 c. 196 ss. 32, 109, 130 (5); 1977 c. 272, 273, 418; 1981 c. 20; 1983 a. 27 ss. 1609b to 1610, 2200 (15); 1985 a. 29, 120; 1987 a. 27, 403; 1989 a. 39; 1991 a. 315; 1995 a. 27. 

SECTION 94. 230.12 (7m) of the statutes is amended to read:

230.12 (7m) Pay adjustment filing requirements. Except as provided in the rules of the secretary and in the compensation plan, pay increases shall be made only on the dates prescribed under sub. (8). Appointing authorities shall at such times each year as specified by the secretary file with the secretary and with the

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department of administration a list of employees showing their then existing pay rates and their proposed new pay rates.

History: 1971 c. 55, 125, 215; 1971 c. 270 ss. 20, 27, 28, 30 to 32; 1971 c. 336; Stats. 1971 s. 16.086; 1973 c. 12, 51, 90; 1975 c. 28, 39, 199, 224; 1977 c. 29, 44; 1977 c. 196 ss. 36, 130 (3), (5), (11), 131; 1977 c. 272, 418, 449; Stats. 1977 s. 230.12; 1979 c. 221; 1981 c. 20 s. 2202 (33) (b); 1981 c. 153; 1983 a. 27 ss. 1611am to 1612am, 2200 (15); 1983 a. 140; 1985 a. 29, 34, 42, 119, 332; 1987 a. 33, 83, 340, 399, 403; 1989 a. 39, 56, 117, 119, 124, 153, 336, 359; 1991 a. 269; 1995 a. 37, 88; 1997 a. 14, 237; 1999 a. 42, 102; 2001 a. 16, 29, 35.

- Section 95. 230.13 (1) (intro.) of the statutes is amended to read:
- 230.13 (1) (intro.) Except as provided in sub. (3) and s. 103.13, the secretary and the administrator may keep records of the following personnel matters closed to the public:
- History: 1971 c. 270; 1977 c. 196 s. 37; Stats. 1977 s. 230.13; 1979 c. 339; 1989 a. 31; 1991 a. 269, 317; 1997 a. 191.

  SECTION 96. 230.13 (2) of the statutes is amended to read:
- 230.13 (2) Unless the name of an applicant is certified under s. 230.25, the secretary and the administrator shall keep records of the identity of an applicant for a position closed to the public, except as provided in sub. (3).
- History: 1971 c. 270; 1977 c. 196 s. 37; Stats. 1977 s. 230.13; 1979 c. 339; 1989 a. 31; 1991 a. 269, 317; 1997 a. 191.

  SECTION 97. 230.13 (3) of the statutes is amended to read:
  - 230.13 (3) The secretary and the administrator shall provide to the department of workforce development or a county child support agency under s. 59.53 (5) information requested under s. 49.22 (2m) that would otherwise be closed to the public under this section. Information provided under this subsection may only include an individual's name and address, an individual's employer and financial information related to an individual.
- History: 1971 c. 270; 1977 c. 196 s. 37; Stats. 1977 s. 230.13; 1979 c. 339; 1989 a. 31; 1991 a. 269, 317; 1997 a. 191.

  SECTION 98. 230.14 (4) of the statutes is amended to read:
- 230.14 (4) The administrator secretary may charge an agency a fee to announce any vacancy to be filled in a classified or unclassified position in that agency. Funds received under this subsection shall be credited to the appropriation account under s. 20.512 (1) (ka) 20.505 (1) (ke).

Section 99.	230.147	(3)	of the	statutes	is	amended	to	read:
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230.147 (3) Notwithstanding subs. (1) and (2), the state fair park board shall make every reasonable effort to employ in permanent full—time equivalent positions persons who, at the time determined under sub. (4), receive aid under s. 49.19 or benefits under s. 49.147 (3) to (5). The state fair park board shall consult with the department of employment relations to assure that its efforts under this subsection comply with ch. 230.

History: 1985 a. 285; 1987 a. 27; 1989 a. 31; 1995 a. 27 ss. 6281, 6282, 9130 (4); 1995 a. 289; 1997 a. 3.

SECTION 100. 230.15 (1) of the statutes is amended to read:

230.15 (1) Subject to the restriction under s. 230.143, appointments to, and promotions in, the classified service shall be made only according to merit and fitness, which shall be ascertained so far as practicable by competitive examination. The administrator secretary may waive competitive examination for appointments made under subs. (1m) and (2) and shall waive competitive examination for appointments made under sub. (2m).

History: 1971 c. 270 ss. 23, 46; Stats. 1971 s. 16.11; 1973 c. 90; 1977 c. 196 ss. 39, 131; Stats. 1977 s. 230.15; 1981 c. 140; 1983 a. 27; 1989 a. 31; 1993 a. 12; 1997 a. 307; 2001 a. 16.

**SECTION 101.** 230.15 (1m) (c) of the statutes is amended to read:

230.15 (1m) (c) 1. Whenever a position is included in the classified service under par. (a), the administrator secretary may waive the requirement for competitive examination under sub. (1) with respect to the position and certify the incumbent employee for appointment to the position in accordance with subd. 2.

2. The administrator secretary may certify an incumbent employee as eligible for appointment under subd. 1. if the administrator secretary determines on the basis of sound personnel management practices that the incumbent is qualified for the position included in the classified service.

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RAC:...:... **SECTION 101** 

1	3. If an employee is appointed after being certified under subd. 2., the
2	administrator secretary shall determine the employee's probationary status under
3	s. 230.28, except that the employee shall receive credit toward his or her
4	probationary period for the time that the employee had been employed in the position
5	immediately prior to appointment.

History: 1971 c. 270 ss. 23, 46; Stats. 1971 s. 16.11; 1973 c. 90; 1977 c. 196 ss. 39, 131; Stats. 1977 s. 230.15; 1981 c. 140; 1983 a. 27; 1989 a. 31; 1993 a. 12; 1997 a. 307; 6 SECTION 102. 230.15 (2) of the statutes is amended to read:

230.15 (2) If a vacancy occurs in a position in the classified service when peculiar and exceptional qualifications of a scientific, professional, or educational character are required, and if presented with satisfactory evidence that for specified reasons competition in such special cases is impracticable, and that the position can best be filled by the selection of some designated person of high and recognized attainments in such qualities, the administrator secretary may waive competition requirements unless the vacancy is to be filled by promotion.

History: 1971 c. 270 ss. 23, 46; Stats. 1971 s. 16.11; 1973 c. 90; 1977 c. 196 ss. 39, 131; Stats. 1977 s. 230.15; 1981 c. 140; 1983 a. 27; 1989 a. 31; 1993 a. 12; 1997 a. 307; 14

SECTION 103. 230.15 (2m) of the statutes is amended to read:

230.15 (2m) If a vacancy occurs in a position in the classified service and the administrator secretary is notified by an appointing authority that the position is to be filled by a disabled veteran under s. 230.275, the administrator secretary shall waive all competition requirements for filling the position.

History: 1971 c. 270 ss. 23, 46; Stats. 1971 s. 16.11; 1973 c. 90; 1977 c. 196 ss. 39, 131; Stats. 1977 s. 230.15; 1981 c. 140; 1983 a. 27; 1989 a. 31; 1993 a. 12; 1997 a. 307; 1989

SECTION 104. 230.16 (1) (a) of the statutes is amended to read:

230.16 (1) (a) The administrator secretary shall require persons applying for admission to any examination under this subchapter or under the rules of the

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L	administrator department to file an application with the division department a	1
2	reasonable time prior to the proposed examination.	

History: 1971 c. 270 ss. 12, 24, 35 to 37; Stats. 1971 s. 16.12; 1977 c. 196 ss. 40, 111, 130 (5), (6); 1977 c. 272; Stats. 1977 s. 230.16; 1981 c. 26, 140; 1983 a. 148 s. 10; 1983 a. 430, 538; 1987 a. 399; 1989 a. 31; 1991 a. 2, 101; 1997 a. 27, 307; 1999 a. 87, 102.

**SECTION 105.** 230.16 (1) (am) of the statutes is amended to read:

230.16 (1) (am) The administrator secretary may require in connection with 4 5 the application such supplementary work history, educational transcripts, 6 statements of physicians or others having knowledge of the applicant, as needed for 7 qualification evaluations.

History: 1971 c. 270 ss. 12, 24, 35 to 37; Stats. 1971 s. 16.12; 1977 c. 196 ss. 40, 111, 130 (5), (6); 1977 c. 272; Stats. 1977 s. 230.16; 1981 c. 26, 140; 1983 a. 148 s. 10; 1983 a. 430, 538; 1987 a. 399; 1989 a. 31; 1991 a. 2, 101; 1997 a. 27, 307; 1999 a. 87, 102.

**SECTION 106.** 230.16 (1) (b) of the statutes is amended to read:

230.16 (1) (b) The division department shall furnish application forms without 9 10 charge to all persons requesting them.

History: 1971 c. 270 ss. 12, 24, 35 to 37; Stats. 1971 s. 16.12; 1977 c. 196 ss. 40, 111, 130 (5), (6); 1977 c. 272; Stats. 1977 s. 230.16; 1981 c. 26, 140; 1983 a. 148 s. 10; 1983 a. 430, 538; 1987 a. 399; 1989 a. 31; 1991 a. 2, 101; 1997 a. 27, 307; 1999 a. 87, 102. 11

**Section 107.** 230.16 (2) of the statutes is amended to read:

230.16 (2) Competitive examinations shall be free and open to all applicants who have fulfilled the preliminary requirements stated in the examination announcement. To assure that all applicants have a fair opportunity to compete, examinations shall be held at such times and places as, in the judgment of the administrator secretary, most nearly meet the convenience of applicants and needs of the service.

History: 1971 c. 270 ss. 12, 24, 35 to 37; Stats. 1971 s. 16.12; 1977 c. 196 ss. 40, 111, 130 (5), (6); 1977 c. 272; Stats. 1977 s. 230.16; 1981 c. 26, 140; 1983 a. 148 s. 10; 1983 a. 430, 538; 1987 a. 399; 1989 a. 31; 1991 a. 2, 101; 1997 a. 27, 307; 1999 a. 87, 102.

SECTION 108. 230.16 (3) of the statutes is amended to read:

230.16 (3) The administrator secretary may appoint boards of examiners of at least 2 persons for the purpose of conducting oral examinations as a part of the examination procedure for certain positions. All board members shall be well-qualified and impartial. All questions asked and answers made in any

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examination of applicants shall be recorded and made a part of the records of the 1 2 applicants.

History: 1971 c. 270 ss. 12, 24, 35 to 37; Stats. 1971 s. 16.12; 1977 c. 196 ss. 40, 111, 130 (5), (6); 1977 c. 272; Stats. 1977 s. 230.16; 1981 c. 26, 140; 1983 a. 148 s. 10; 1983 a. 430, 538; 1987 a. 399; 1989 a. 31; 1991 a. 2, 101; 1997 a. 27, 307; 1999 a. 87, 102.

SECTION 109. 230.16 (4) of the statutes is amended to read: 3

230.16 (4) All examinations, including minimum training and experience requirements, for positions in the classified service shall be job-related in compliance with appropriate validation standards and shall be subject to the approval of the administrator secretary. All relevant experience, whether paid or unpaid, shall satisfy experience requirements.

History: 1971 c. 270 ss. 12, 24, 35 to 37; Stats. 1971 s. 16.12; 1977 c. 196 ss. 40, 111, 130 (5), (6); 1977 c. 272; Stats. 1977 s. 230.16; 1981 c. 26, 140; 1983 a. 148 s. 10; 1983 a. 430, 538; 1987 a. 399; 1989 a. 31; 1991 a. 2, 101; 1997 a. 27, 307; 1999 a. 87, 102. SECTION 110. 230.16 (5) of the statutes is amended to read:

230.16 (5) In the interest of sound personnel management, consideration of applicants and service to agencies, the administrator secretary may set a standard for proceeding to subsequent steps in an examination, provided that all applicants are fairly treated and due notice has been given. The standard may be at or above the passing point set by the administrator secretary for any portion of the The administrator secretary shall utilize appropriate scientific examination. techniques and procedures in administering the selection process, in rating the results of examinations and in determining the relative ratings of the competitors.

History: 1971 c. 270 ss. 12, 24, 35 to 37; Stats. 1971 s. 16.12; 1977 c. 196 ss. 40, 111, 130 (5), (6); 1977 c. 272; Stats. 1977 s. 230.16; 1981 c. 26, 140; 1983 a. 148 s. 10; 1983 a. 430, 538; 1987 a. 399; 1989 a. 31; 1991 a. 2, 101; 1997 a. 27, 307; 1999 a. 87, 102. SECTION 111. 230.16 (6) of the statutes is amended to read: 18

230.16 (6) If any applicant is unable to complete the examination in the form presented to the applicant due to a disability, the division department shall provide a reader, an appropriate place to take the examination or other similar prerequisites to ensure equality of opportunity in the examination.

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## SECTION 112

SECT	on 112.	230.16 (9)	of the statutes	is	amended	to	read:
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2 230.16 (9) The officials in control of state, municipal and county buildings, upon requisition by the administrator secretary, shall furnish without charge 3 adequate rooms and building services for the administration of examinations. 4

History: 1971 c. 270 ss. 12, 24, 35 to 37; Stats. 1971 s. 16.12; 1977 c. 196 ss. 40, 111, 130 (5), (6); 1977 c. 272; Stats. 1977 s. 230.16; 1981 c. 26, 140; 1983 a. 148 s. 10; 1983 a. 430, 538; 1987 a. 399; 1989 a. 31; 1991 a. 2, 101; 1997 a. 27, 307; 1999 a. 87, 102.

**SECTION 113.** 230.16 (11) of the statutes is amended to read:

230.16 (11) Records of examinations, including a transcript or recorded tape of oral examinations, given under this subchapter shall be retained for at least one year. Inspection of such records shall be regulated by rules of the administrator department.

History: 1971 c. 270 ss. 12, 24, 35 to 37; Stats. 1971 s. 16.12; 1977 c. 196 ss. 40, 111, 130 (5), (6); 1977 c. 272; Stats. 1977 s. 230.16; 1981 c. 26, 140; 1983 a. 148 s. 10; 1983 a. 430, 538; 1987 a. 399; 1989 a. 31; 1991 a. 2, 101; 1997 a. 27, 307; 1999 a. 87, 102. 10

**Section 114.** 230.17 (1) of the statutes is amended to read:

230.17 (1) The administrator secretary shall provide by rule, the conditions, not otherwise provided by law, under which an applicant may be refused examination or reexamination, or an eligible refused certification. These conditions shall be based on sufficient reason and shall reflect sound technical personnel management practices and those standards of conduct, deportment and character necessary and demanded to the orderly, efficient and just operation of the state service.

History: 1971 c. 270; 1977 c. 196 ss. 42, 130 (5); Stats. 1977 s. 230.17; 1983 a. 453; 1995 a. 27 s. 9126 (19); 1999 a. 87. **SECTION 115.** 230.17 (2) of the statutes is amended to read:

230.17 (2) If the administrator secretary refuses to examine an applicant, or after an examination to certify an eligible, as provided in this section, the administrator secretary, if requested by the applicant so rejected within 10 days of the date of receipt of the notice of rejection, shall give the applicant a full and explicit statement of the exact cause of such refusal to examine or to certify. Applicants may

appeal to the commission the decision of the administrator secretary to refuse to examine or certify under s. 230.44 (1) (a) (b). Upon request of an applicant or an eligible for a civil service position who has a disability, the department of health and family services shall obtain from the administrator secretary a detailed description of all duties entailed by such position and shall determine and report its findings to the administrator secretary, as to the ability of the applicant, or eligible, to perform the duties of such position. Such findings shall be conclusive as to the qualifications of any applicant, or eligible, so examined. A notice of rejection shall notify an applicant or eligible of his or her rights under this subsection.

History: 1971 c. 270; 1977 c. 196 ss. 42, 130 (5); Stats. 1977 s. 230.17; 1983 a. 453; 1995 a. 27 s. 9126 (19); 1999 a. 87.

SECTION 116. 230.17 (3) of the statutes is amended to read:

230.17 (3) When any position to be filled involves fiduciary responsibility, the appointing authority, where otherwise permitted by law, may require the appointee to furnish bond or other security, and shall notify the administrator secretary of the amount and other details thereof. Any surety company authorized to do business in this state shall be a sufficient security on any such bond.

History: 1971 c. 270; 1977 c. 196 ss. 42, 130 (5); Stats. 1977 s. 230.17; 1983 a. 453; 1995 a. 27 s. 9126 (19); 1999 a. 87. **SECTION 117.** 230.18 of the statutes is amended to read:

230.18 Discrimination prohibited. No question in any form of application or in any examination may be so framed as to elicit information concerning the partisan political or religious opinions or affiliations of any applicant nor may any inquiry be made concerning such opinions or affiliations and all disclosures thereof shall be discountenanced except that the administrator secretary may evaluate the competence and impartiality of applicants for positions such as clinical chaplain in a state institutional program. No discriminations may be exercised in the recruitment, application, examination or hiring process against or in favor of any

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## Section 117

person because of the person's political or religious opinions or affiliations or because of age, sex, disability, race, color, sexual orientation, national origin or ancestry except as otherwise provided.

History: 1971 c. 270; 1977 c. 196 s. 43; Stats. 1977 s. 230.18; 1981 c. 112, 391; 1999 a. 87.

SECTION 118. 230.19 (1) of the statutes is amended to read:

230.19 (1) The administrator secretary shall provide employees with reasonable opportunities for career advancement, within a classified service structure designed to achieve and maintain a highly competent work force, with due consideration given to affirmative action.

History: 1971 c. 270 s. 50; 1977 c. 196 ss. 44, 112; 1983 a. 402; 1987 a. 32; 1989 a. 31; 1999 a. 87. **SECTION 119.** 230.19 (2) of the statutes is amended to read:

230.19 (2) If, in the judgment of the administrator secretary, the group of applicants best able to meet the requirements for vacancies in positions in the classified service are available within the classified service, the vacancies shall be filled by competition limited to persons in the classified service who are not employed under s. 230.26 or 230.27 and persons with the right of restoration resulting from layoff under s. 230.34 (2), unless it is necessary to go outside the classified service to be consistent with an approved affirmative action plan or program. The administrator secretary may also limit competition for promotion to the employees of an agency or an employing unit within an agency if the resulting group of applicants would fairly represent the proportion of members of racial and ethnic, gender or disabled groups in the relevant labor pool for the state.

History: 1971 c. 270 s. 50; 1977 c. 196 ss. 44, 112; 1983 a. 402; 1987 a. 32; 1989 a. 31; 1999 a. 87.

SECTION 120. 230.21 (1) of the statutes is amended to read:

230.21 (1) Subject to s. 230.275, the administrator secretary may, to meet the
needs of the service, establish separate recruitment, examination and certification
procedures for filling positions in unskilled labor and service classes.

History: 1971 c. 270; 1977 c. 196 ss. 45, 130 (3), (5); Stats. 1977 s. 230.21; 1983 a. 333; 1991 a. 39, 101; 1997 a. 307.

SECTION 121. 230.21 (1m) (a) (intro.) of the statutes is amended to read:

230.21 (1m) (a) (intro.) If the administrator secretary uses the method of random certification to determine which applicants for an unskilled labor or service position will receive further consideration for the position, the administrator secretary shall do all of the following:

History: 1971 c. 270; 1977 c. 196 ss. 45, 130 (3), (5); Stats. 1977 s. 230.21; 1983 a. 333; 1991 a. 39, 101; 1997 a. 307.

SECTION 122. 230.21 (1m) (b) of the statutes is amended to read:

230.21 (1m) (b) If the administrator secretary uses the method of random certification to determine which applicants for an unskilled labor or service position will receive further consideration for the position and the appointing authority does not select a veteran or a person the hiring of whom would serve affirmative action purposes, the appointing authority shall make and retain a written record of the appointing authority's reasons for selecting the person who was appointed. The appointing authority shall make the written records available to the department and annually submit a report to the department summarizing the reasons contained in the written records.

History: 1971 c. 270; 1977 c. 196 ss. 45, 130 (3), (5); Stats. 1977 s. 230.21; 1983 a. 333; 1991 a. 39, 101; 1997 a. 307.

SECTION 123. 230.21 (2) of the statutes is amended to read:

230.21 (2) The administrator secretary may designate classifications in which applicants are in critically short supply and may develop such recruitment, examination and certification processes as will provide agencies with prompt

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SECTION 123

- certification when qualified applicants can be found, provided that due notice has been given and proper competitive standards have been maintained.
- History: 1971 c. 270; 1977 c. 196 ss. 45, 130 (3), (5); Stats. 1977 s. 230.21; 1983 a. 333; 1991 a. 39, 101; 1997 a. 307.

  SECTION 124. 230.21 (3) of the statutes is amended to read:
  - 230.21 (3) The administrator secretary shall designate classifications in prison industries in the department of corrections as critical positions requiring expeditious hiring and shall develop such recruitment, examination and certification processes as will provide the department with prompt certification when qualified applicants can be found, provided that due notice has been given and proper competitive standards have been maintained.

History: 1971 c. 270; 1977 c. 196 ss. 45, 130 (3), (5); Stats. 1977 s. 230.21; 1983 a. 333; 1991 a. 39, 101; 1997 a. 307. **Section 125.** 230.213 of the statutes is amended to read:

230.213 Affirmative action procedures for corrections positions. The administrator secretary may, to meet affirmative action objectives, establish such recruitment, examination and certification procedures for positions in the department of corrections as will enable the department of corrections to increase the number of employees of a specified gender or a specified racial or ethnic group in those positions. The administrator secretary shall design the procedures to obtain a work force in the department of corrections that reflects the relevant labor pool. The administrator secretary may determine the relevant labor pool from the population of the state or of a particular geographic area of the state, whichever is more appropriate for achieving the affirmative action objective.

History: 1991 a. 39; 1995 a. 27, 225. **SECTION 126.** 230.215 (3) (a) of the statutes is amended to read:

230.215 (3) (a) An agency may, with the approval of the secretary and with the approval of the secretary of administration under s. 16.50, restructure budgeted permanent positions as such positions become vacant or if an employee voluntarily

requests a job-sharing or permanent part-time employment opportunity. No employee occupying a full-time permanent position may be involuntarily terminated, demoted, transferred or reassigned in order to restructure that position for permanent part-time employment and no such employee may be required to accept a permanent part-time position as a condition of continued employment.

History: 1977 c. 196; 1979 c. 175 s. 53; 1979 c. 221; 1987 a. 140.

SECTION 127. 230.22 (3) of the statutes is amended to read:

230.22 (3) Subject to s. 230.275, the administrator secretary may establish separate recruitment, evaluation and certification procedures for certain entry professional positions. Vacancies in entry professional positions may be limited to persons with a degree from an institution of higher education, as defined in s. 108.02 (18), or a degree under an associate degree program, as defined in s. 38.01 (1).

History: 1971 c. 270; 1977 c. 196 ss. 46, 113, 130 (5); Stats. 1977 s. 230.22; 1983 a. 27 ss. 1612c to 1612e, 2200 (15); 1991 a. 39; 1997 a. 307. **SECTION 128.** 230.22 (4) of the statutes is amended to read:

230.22 (4) The administrator secretary may provide for cooperative programs leading to eligibility for permanent appointment in order to enable institutions of higher education and agencies to attract and train the highest caliber of undergraduate or graduate students for government employment.

History: 1971 c. 270; 1977 c. 196 ss. 46, 113, 130 (5); Stats. 1977 s. 230.22; 1983 a. 27 ss. 1612c to 1612e, 2200 (15); 1991 a. 39; 1997 a. 307. SECTION 129. 230.24 (1) of the statutes is amended to read:

230.24 (1) The secretary may by rule develop a career executive program that emphasizes excellence in administrative skills in order to provide agencies with a pool of highly qualified executive candidates, to provide outstanding administrative employees a broad opportunity for career advancement and to provide for the mobility of such employees among the agencies and units of state government for the most advantageous use of their managerial and administrative skills. To accomplish the purpose of this program, the administrator secretary may provide policies and

standards for recruitment, examination, probation, employment register control, certification, transfer, promotion and reemployment, and the secretary may provide policies and standards for classification and salary administration, separate from procedures established for other employment. The secretary shall determine the positions which may be filled from career executive employment registers.

History: 1971 c. 270; 1977 c. 196 ss. 49, 114, 130 (3), (5); 1979 c. 42; 1983 a. 27, 192; 1987 a. 32; 1989 a. 144; 1997 a. 112.

SECTION 130. 230.24 (1m) of the statutes is amended to read:

230.24 (1m) The policy established by the administrator secretary under sub. (1) that deals with probation shall provide the option of extending the probationary period for individuals with disabilities, as defined in s. 111.32 (8), who are employees in a manner consistent with s. 230.28 (1) (bm).

History: 1971 c. 270; 1977 c. 196 ss. 49, 114, 130 (3), (5); 1979 c. 42; 1983 a. 27, 192; 1987 a. 32; 1989 a. 144; 1997 a. 112.

SECTION 131. 230.25 (1) of the statutes is amended to read:

230.25 (1) Appointing authorities shall give written notice to the administrator secretary of any vacancy to be filled in any position in the classified service. The administrator secretary shall certify, under this subchapter and the rules of the administrator department, from the register of eligibles appropriate for the kind and type of employment, the grade and class in which the position is classified, any number of names at the head thereof. In determining the number of names to certify, the administrator secretary shall use statistical methods and personnel management principles that are designed to maximize the number of certified names that are appropriate for filling the specific position vacancy. Up to 2 persons considered for appointment 3 times and not selected may be removed from the register for each 3 appointments made. Certification under this subsection shall be made before granting any preference under s. 230.16 (7).

1	Section 132. 230.25 (1g) of the statutes is amended to read:
2	230.25 (1g) For every position to be filled by promotion from a promotional
3	register, the administrator secretary shall, after certifying names under sub. (1),
4	additionally certify the name of the highest ranked disabled veteran whose disability
5	is at least 70%.
6	History: 1971 c. 270 ss. 45, 48; Stats. 1971 s. 16.20; 1977 c. 196 ss. 50, 115, 130 (5), 131; 1977 c. 273; Stats. 1977 s. 230.25; 1983 a. 27; 1985 a. 29; 1987 a. 32; 1991 a SECTION 133. 230.25 (1n) (a) (intro.) of the statutes is amended to read:
7	230.25 (1n) (a) (intro.) After certifying names under subs. (1), (1g) and (1m),
8	the administrator secretary may engage in expanded certification by doing one or
9	more of the following:
LO	History: 1971 c. 270 ss. 45, 48; Stats. 1971 s. 16.20; 1977 c. 196 ss. 50, 115, 130 (5), 131; 1977 c. 273; Stats. 1977 s. 230.25; 1983 a. 27; 1985 a. 29; 1987 a. 32; 1991 a SECTION 134. 230.25 (1n) (b) of the statutes is amended to read:
11	230.25 (1n) (b) The administrator secretary may certify names under par. (a)
12	1. or 2. only if an agency requests expanded certification in order to comply with an
[3	approved affirmative action plan or program. The administrator secretary may
14	certify names under par. (a) 3. only if an agency requests expanded certification in
15	order to hire persons with a disability.
l6	History: 1971 c. 270 ss. 45, 48; Stats. 1971 s. 16.20; 1977 c. 196 ss. 50, 115, 130 (5), 131; 1977 c. 273; Stats. 1977 s. 230.25; 1983 a. 27; 1985 a. 29; 1987 a. 32; 1991 a. SECTION 135. 230.25 (2) of the statutes is amended to read:
۱7	230.25 (2) (a) When certifying names to appointing authorities under this
18	section, the administrator secretary shall specify whether the certification includes
19	qualifying veterans or persons the hiring of whom would serve affirmative action
20	purposes, without divulging the names of those individuals. The administrator
21	secretary shall not disclose any applicant's test score, with or without the addition
22	of veterans preference points under s. 230.16 (7), to the appointing authority.

## SECTION 135

(b) Unless otherwise provided in this subchapter or the rules of the
administrator department, appointments shall be made by appointing authorities
to all positions in the classified service from among those certified to them in
accordance with this section. Appointments shall be made within 60 days after the
date of certification unless an exception is made by the administrator secretary. If
an appointing authority does not make an appointment within 60 days after
certification, he or she shall immediately report in writing to the administrator
secretary the reasons therefor. If the administrator secretary determines that the
failure to make an appointment is not justified under the merit system, the
administrator secretary shall issue an order directing that an appointment be made.

History: 1971 c. 270 ss. 45, 48; Stats. 1971 s. 16.20; 1977 c. 196 ss. 50, 115, 130 (5), 131; 1977 c. 273; Stats. 1977 s. 230.25; 1983 a. 27; 1985 a. 29; 1987 a. 32; 1991 a. 101; 1997 a. 27, 307; 1999 a. 87.

**SECTION 136.** 230.25 (3) of the statutes is amended to read:

230.25 (3) (a) Subject to par. (b), the term of eligibility on original entrance and promotional registers is 6 months and thereafter the register expires but may be reactivated by the administrator secretary for up to 3 years from the date of the establishment of the register. Except as provided in ss. 230.28 and 230.34, the eligibility of individuals for reinstatement is 5 years and the eligibility of individuals for restoration is 3 years.

(b) The administrator secretary may allow a register to expire after 3 months, but only after considering the impact of such an action on the policy of this state to provide for equal employment opportunity and to take affirmative action, as specified in s. 230.01 (2).

History: 1971 c. 270 ss. 45, 48; Stats. 1971 s. 16.20; 1977 c. 196 ss. 50, 115, 130 (5), 131; 1977 c. 273; Stats. 1977 s. 230.25; 1983 a. 27; 1985 a. 29; 1987 a. 32; 1991 a. SECTION 137. 230.25 (4) of the statutes is amended to read:

SECTION 137

1	230.25 (4) (a) The administrator secretary may establish a new and separate
2	register for a specific position or class only when in the administrator's secretary's
3	judgment there is no appropriate existing register from which appointments may be
4	made.
5	(b) The administrator secretary may establish separate registers for various
6	geographic areas of the state if the needs of the service so require, provided proper
7	publicity has been given of the intent to establish such registers.
8	History: 1971 c. 270 ss. 45, 48; Stats. 1971 s. 16.20; 1977 c. 196 ss. 50, 115, 130 (5), 131; 1977 c. 273; Stats. 1977 s. 230.25; 1983 a. 27; 1985 a. 29; 1987 a. 32; 1991 a SECTION 138. 230.25 (5) of the statutes is amended to read:
9	230.25 (5) Notwithstanding sub. (2) (a), if an appointing authority elects to
10	appoint a disabled veteran to a vacant position on a noncompetitive basis under s.
11	230.275 and the appointing authority has requested a certification for the position,
12	the administrator secretary shall provide the appointing authority the names of all
13	disabled veterans certified for appointment to the position and who satisfy the
14	condition specified in s. 230.275 (1) (a) and the names of all such disabled veterans
15	who are on any other employment register that is identified by the appointing
16	authority.
17	History: 1971 c. 270 ss. 45, 48; Stats. 1971 s. 16.20; 1977 c. 196 ss. 50, 115, 130 (5), 131; 1977 c. 273; Stats. 1977 s. 230.25; 1983 a. 27; 1985 a. 29; 1987 a. 32; 1991 a. SECTION 139. 230.26 (1) of the statutes is amended to read:
18	230.26 (1) The administrator secretary may provide by rule for selection and
19	appointment for limited term appointments, which are provisional appointments or

History: 1971 c. 270 ss. 54, 55; Stats. 1971 s. 16.21; 1975 c. 147 s. 54; 1977 c. 196 s. 51; Stats. 1977 s. 230.26; 1979 c. 97; 1979 c. 221 ss. 732, 909; 1981 c. 20, 26; 1983 a. 27 ss. 1613, 1614, 2202 (15); 1985 a. 332; 1997 a. 39, 307; 2001 a. 16.

SECTION 140. 230.26 (1m) (b) of the statutes is amended to read:

appointments for less than 1,044 hours per year.

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### Section 140

1	230.26 (1m) (b) The administrator secretary may waive the prohibition under
2	par. (a) if the appointed person's permanent work site is located outside this state.

History: 1971 c. 270 ss. 54, 55; Stats. 1971 s. 16.21; 1975 c. 147 s. 54; 1977 c. 196 s. 51; Stats. 1977 s. 230.26; 1979 c. 97; 1979 c. 221 ss. 732, 909; 1981 c. 20, 26; 1983 a. 27 ss. 1613, 1614, 2202 (15); 1985 a. 332; 1997 a. 39, 307; 2001 a. 16.

SECTION 141. 230.26 (2) of the statutes is amended to read:

230.26 (2) If there are urgent reasons for filling a vacancy in any position in the classified service and the administrator secretary is unable to certify to the appointing authority, upon requisition by the latter, a list of persons eligible for appointment from an appropriate employment register, the appointing authority may nominate a person to the administrator for noncompetitive examination. If the nominee is certified by the administrator secretary as qualified, the nominee may be appointed provisionally to fill the vacancy until an appointment can be made from a register established after announcement of competition for the position, except that no provisional appointment may be continued for more than 45 working days after the date of certification from the register. Successive appointments may not be made under this subsection. This subsection does not apply to a person appointed to a vacant position in the classified service under s. 230.275.

History: 1971 c. 270 ss. 54, 55; Stats. 1971 s. 16.21; 1975 c. 147 s. 54; 1977 c. 196 s. 51; Stats. 1977 s. 230.26; 1979 c. 97; 1979 c. 221 ss. 732, 909; 1981 c. 20, 26; 1983 a. 27 ss. 1613, 1614, 2202 (15); 1985 a. 332; 1997 a. 39, 307; 2001 a. 16.

SECTION 142. 230.26 (5) of the statutes is amended to read:

230.26 (5) If the administrator secretary determines that an agency is not in compliance with the requirements of, or rules related to, sub. (1), (1m) or (2) regarding a particular employee, the administrator secretary shall direct the appointing authority to terminate the employee.

History: 1971 c. 270 ss. 54, 55; Stats. 1971 s. 16.21; 1975 c. 147 s. 54; 1977 c. 196 s. 51; Stats. 1977 s. 230.26; 1979 c. 97; 1979 c. 221 ss. 732, 909; 1981 c. 20, 26; 1983 a. 27 ss. 1613, 1614, 2202 (15); 1985 a. 332; 1997 a. 39, 307; 2001 a. 16.

SECTION 143. 230.27 (1m) (b) of the statutes is amended to read:

230.27 (1m) (b) The administrator secretary may waive the prohibition under par. (a) if there is a critical need for employees in a specific classification or position

or a critical shortage of residents of this state possessing the skills or qualifications required for a position.

History: 1977 c. 196; 1979 c. 221; 1981 c. 26, 140; 1983 a. 27, 192; 1985 a. 29; 1991 a. 101; 1997 a. 307.

SECTION 144. 230.27 (2) of the statutes is amended to read:

230.27 (2) Subject to s. 230.275, the administrator secretary may provide by rule for the selection and appointment of a person to a project position.

History: 1977 c. 196; 1979 c. 221; 1981 c. 26, 140; 1983 a. 27, 192; 1985 a. 29; 1991 a. 101; 1997 a. 307.

SECTION 145. 230.275 (1) (intro.) of the statutes is amended to read:

230.275 (1) (intro.) Whenever a vacancy occurs in a position in the classified service that is determined by the administrator secretary to be a nonprofessional position or in an entry professional position under s. 230.22, the appointing authority may appoint a disabled veteran on a noncompetitive basis if all of the following occur:

History: 1997 a. 307.

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SECTION 146. 230.275 (1) (d) of the statutes is amended to read:

230.275 (1) (d) The appointing authority notifies the administrator secretary in writing that the position is to be filled with a disabled veteran on a noncompetitive basis.

History: 1997 a. 307.

SECTION 147. 230.28 (1) (a) of the statutes is amended to read:

230.28 (1) (a) All original and all promotional appointments to permanent, sessional and seasonal positions, with the exception of those positions designated as supervisor or management under s. 111.81, in the classified service shall be for a probationary period of 6 months, but the administrator secretary at the request of the appointing authority and in accordance with the rules related thereto may extend any such period for a maximum of 3 additional months. Dismissal may be made at any time during such periods. Upon such dismissal, the appointing authority shall report to the administrator secretary and to the employee removed,

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1	the dismissal and the reason therefor. The administrator secretary may remove an
2	employee during the employee's probationary period if the administrator secretary
3	finds, after giving notice and an opportunity to be heard, that such employee was
4	appointed as a result of fraud or error.

History: 1971 c. 270, 336; 1977 c. 196 ss. 52, 117, 130 (4), (5), 131; 1977 c. 273; Stats. 1977 s. 230.28; 1979 c. 221; 1983 a. 402; 1989 a. 144; 1997 a. 112; 1999 a. 9. SECTION 148. 230.28 (1) (b) of the statutes is amended to read:

230.28 (1) (b) The administrator secretary may authorize a longer probationary period not to exceed 2 years for any administrative, technical or professional position, in order to provide the appointing authority assurance that the employee has had adequate exposure to the various responsibilities which are a part of the position or classification.

History: 1971 c. 270, 336; 1977 c. 196 ss. 52, 117, 130 (4), (5), 131; 1977 c. 273; Stats. 1977 s. 230.28; 1979 c. 221; 1983 a. 402; 1989 a. 144; 1997 a. 112; 1999 a. 9. **SECTION 149.** 230.28 (1) (bm) (intro.) of the statutes is amended to read:

230.28 (1) (bm) (intro.) At the request of an appointing authority and an employee, the administrator secretary may authorize, at any time before the completion of the probationary period, an extended probationary period of up to one additional year for an individual with a disability, as defined in s. 111.32 (8), who is the employee to allow the employee to do any of the following:

History: 1971 c. 270, 336; 1977 c. 196 ss. 52, 117, 130 (4), (5), 131; 1977 c. 273; Stats. 1977 s. 230.28; 1979 c. 221; 1983 a. 402; 1989 a. 144; 1997 a. 112; 1999 a. 9. **Section 150.** 230.28 (1) (c) of the statutes is amended to read:

230.28 (1) (c) Upon request by the appointing authority, the administrator secretary may waive any portion of the lengthened probationary period but in no case before a 6-month probationary period has been served.

History: 1971 c. 270, 336; 1977 c. 196 ss. 52, 117, 130 (4), (5), 131; 1977 c. 273; Stats. 1977 s. 230.28; 1979 c. 221; 1983 a. 402; 1989 a. 144; 1997 a. 112; 1999 a. 9. **SECTION 151.** 230.28 (3) of the statutes is amended to read:

230.28 (3) If an employee is removed from a position during the probationary period, and the administrator secretary determines that the person is suitable for

appointment to another position, the person's name may be restored to the list from which it was certified.

History: 1971 c. 270, 336; 1977 c. 196 ss. 52, 117, 130 (4), (5), 131; 1977 c. 273; Stats. 1977 s. 230.28; 1979 c. 221; 1983 a. 402; 1989 a. 144; 1997 a. 112; 1999 a. 9. SECTION 152. 230.28 (4) of the statutes is amended to read:

230.28 (4) A person reinstated in an employing unit other than one in which the person previously served in permanent status in the class in which the person is being reinstated, or an employee who transfers from one employing unit to another or an employee who moves to a different employing unit in conjunction with a voluntary demotion, may be required by the appointing authority to serve a probationary period. Provisions for the duration of such probationary period shall be provided in the rules of the administrator department.

History: 1971 c. 270, 336; 1977 c. 196 ss. 52, 117, 130 (4), (5), 131; 1977 c. 273; Stats. 1977 s. 230.28; 1979 c. 221; 1983 a. 402; 1989 a. 144; 1997 a. 112; 1999 a. 9. **SECTION 153.** 230.29 (1) of the statutes is amended to read:

230.29 (1) Subject to sub. (2), a transfer may be made from one position to another only if specifically authorized by the administrator secretary.

History: 1971 c. 270; 1977 c. 196 ss. 54, 130 (5); Stats. 1977 s. 230.29; 1995 a. 27.

SECTION 154. 230.30 of the statutes is amended to read:

shall constitute an employing unit for purposes of personnel transactions, except where appropriate functional, organizational or geographic breakdowns exist within the agency and except as provided in sub. (2). These breakdowns may constitute a separate employing unit for one or more types of personnel transactions under an overall employing unit plan if requested by the appointing authority of that agency and approved by the administrator secretary. If the administrator secretary determines, after conferring with the appointing authority of the employing agency, that an employing unit is or has become inappropriate to carry out sound personnel management practices due to factors including, but not limited to, the size or isolated

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### Section 154

1	location of portions of the employing unit, the administrator secretary may revise the
2	employing unit structure of the agency to effect the remedy required.

(2) The division of gaming in the department of administration shall constitute a separate employing unit for purposes of personnel transactions.

History: 1979 c. 221; 1997 a. 27. **SECTION 155.** 230.31 (1) (b) of the statutes is amended to read:

- 230.31 (1) (b) For a 3-year period from the date of separation, if on layoff status, the person shall be placed, in inverse order of layoff, on an appropriate mandatory restoration register for the unit used for layoff and on a restoration register for the agency from which the person was laid off. Use of such registers shall be subject to the rules of the administrator department.
- History: 1971 c. 270 s. 60; Stats. 1971 s. 16.25; 1977 c. 196 ss. 56, 130 (5); 1977 c. 273, 418; Stats. 1977 s. 230.31; 1979 c. 32; 1981 c. 140; 1997 a. 307. **SECTION 156.** 230.31 (2) of the statutes is amended to read: 11
  - 230.31 (2) The administrator secretary may also provide for the reinstatement of persons who have served in seasonal and sessional employment and for persons who separate from a position while serving a probationary period.

History: 1971 c. 270 s. 60; Stats. 1971 s. 16.25; 1977 c. 196 ss. 56, 130 (5); 1977 c. 273, 418; Stats. 1977 s. 230.31; 1979 c. 32; 1981 c. 140; 1997 a. 307. SECTION 157. 230.32 (4) of the statutes is amended to read:

230.32 (4) Any person appointed to fill the position of an employee on such military or civilian leave shall be designated as a substitute or replacement employee and upon the return and reemployment of the original employee the substitute employee shall be transferred to a similar position with the same employing agency if one is available, or if not, he or she shall be eligible for reinstatement or have the right of restoration in accordance with this subchapter and the rules of the administrator department. The status of any person who is appointed to fill the place

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of an employee on military or civilian leave under this section shall be governed by 1 2 the rules of the administrator department pursuant thereto.

History: 1971 c. 270 ss. 73, 74; Stats. 1971 s. 16.26; 1977 c. 196 ss. 56, 130 (5); 1977 c. 273; 1977 c. 418 s. 924 (13m); Stats. 1977 s. 230.32; 1981 c. 96 s. 67; 1981 c. 140; 1983 a. 27 s. 2200 (15); 2001 a. 26.

3 SECTION 158. 230.32 (5) of the statutes is amended to read:

230.32 (5) The restoration of classified former employees of the state shall be 4 5 governed by this section and by the rules of the administrator department.

History: 1971 c. 270 ss. 73, 74; Stats. 1971 s. 16.26; 1977 c. 196 ss. 56, 130 (5); 1977 c. 273; 1977 c. 418 s. 924 (13m); Stats. 1977 s. 230.32; 1981 c. 96 s. 67; 1981 c. 140; 1983 a. 27 s. 2200 (15); 2001 a. 26. 6

**SECTION 159.** 230.34 (2) (b) of the statutes is amended to read:

230.34 (2) (b) The administrator secretary shall promulgate rules governing layoffs and appeals therefrom and alternative procedures in lieu of layoff to include voluntary and involuntary demotion and the exercise of a displacing right to a comparable or lower class, as well as the subsequent employee right of restoration or eligibility for reinstatement.

History: 1971 c. 270 ss. 61, 76; Stats. 1971 s. 16.28; 1975 c. 189, 200; 1977 c. 196 ss. 56, 130 (3), (5); 1977 c. 273; Stats. 1977 s. 230.34; 1979 c. 221; 1981 c. 140; 1983 a. 27 s. 2200 (15); 1989 a. 31; 1999 a. 102.

SECTION 160. 230.34 (2m) of the statutes is amended to read:

230.34 (2m) Employees in positions funded by nonstate funds made available contingent on special employee eligibility requirements such as length of prior unemployment, specific occupational disadvantages or need for remedial work experience, shall be exempt from inclusion with the employees whose positions are in classes considered for layoff under sub. (2). In the case of reduction in force in such nonstate funded positions, layoffs and layoff procedures established pursuant to the rules of the administrator department may be limited to employees whose positions are dependent upon specific funding contingencies.

History: 1971 c. 270 ss. 61, 76; Stats. 1971 s. 16.28; 1975 c. 189, 200; 1977 c. 196 ss. 56, 130 (3), (5); 1977 c. 273; Stats. 1977 s. 230.34; 1979 c. 221; 1981 c. 140; 1983 a. 27 s. 2200 (15); 1989 a. 31; 1999 a. 102.

**SECTION 161.** 230.34 (3) of the statutes is amended to read:

# SECTION 161

1	230.34 (3) The appointing authority shall confer with the administrator
2	secretary relative to a proposed layoff a reasonable time before the effective date
3	thereof in order to assure compliance with the rules.
4	History: 1971 c. 270 ss. 61, 76; Stats. 1971 s. 16.28; 1975 c. 189, 200; 1977 c. 196 ss. 56, 130 (3), (5); 1977 c. 273; Stats. 1977 s. 230.34; 1979 c. 221; 1981 c. 140; 1983 a. 27 s. 2200 (15); 1989 a. 31; 1999 a. 102.  SECTION 162. 230.40 (6) of the statutes is repealed.
5	SECTION 163. 230.44 (1) (a) of the statutes is repealed.
6	SECTION 164. 230.44 (1) (b) of the statutes is renumbered 230.44 (1) (b) 1.5
7	SECTION 165. 230.44 (1) (b) 2. of the statutes is created to read:
8	230.44 (1) (b) 2. Appeal of a personnel decision under this subchapter made by
9	the secretary or by an appointing authority under authority delegated by the
10	secretary under s. $230.05$ (2).
11	SECTION 166. 230.44 (1) (dm) of the statutes is amended to read:
12	230.44 (1) (dm) Noncompetitive appointment of certain disabled veterans. A
13	personnel action under s. 230.275 by an appointing authority that is alleged to be
14	illegal or an abuse of discretion. The administrator and the department may not be
15	a party to any such appeal.
16	History: 1977 c. 196; 1979 c. 221; 1981 c. 140; 1983 a. 27; 1989 a. 31; 1991 a. 269; 1993 a. 16; 1995 a. 27; 1997 a. 307; 1999 a. 102.  SECTION 167. 230.45 (1) (h) of the statutes is amended to read:
17	230.45 (1) (h) Keep minutes of its own proceedings and other official actions.
18	All such records shall, subject to reasonable rules, be open to public inspection.
19	Records of the secretary or the administrator which are confidential shall be kept
20	confidential by the commission.
21	History: 1977 c. 196; 1979 c. 221; 1981 c. 334 s. 25 (2); 1981 c. 360; 1983 a. 27, 398, 409; 1987 a. 140, 331; 1987 a. 403 s. 256; 1989 a. 56 s. 259; 1991 a. 39; 1993 a. 16; 1995 a. 27; 1997 a. 131, 216; 1999 a. 176; 2001 a. 26, 38.  SECTION 168. 230.45 (1) (i) of the statutes is amended to read:

1	230.45 (1) (1) Adopt rules necessary to carry out this section. Notice of the
2	contents of such rules and amendments thereto shall be given promptly to the
3	secretary, the administrator and appointing authorities affected thereby.
4	History: 1977 c. 196; 1979 c. 221; 1981 c. 334 s. 25 (2); 1981 c. 360; 1983 a. 27, 398, 409; 1987 a. 140, 331; 1987 a. 403 s. 256; 1989 a. 56 s. 259; 1991 a. 39; 1993 a. 16; 1995 a. 27; 1997 a. 131, 216; 1999 a. 176; 2001 a. 26, 38.  SECTION 169. 230.45 (3) of the statutes is amended to read:
5	230.45 (3) The commission shall promulgate rules establishing a schedule of
6	filing fees to be paid by any person who files an appeal under sub. (1) (c) or (e) or s.
7	230.44 (1) (a) or (b) with the commission on or after the effective date of the rules
8	promulgated under this subsection. Fees paid under this subsection shall be
9	deposited in the general fund as general purpose revenue – earned.
10	History: 1977 c. 196; 1979 c. 221; 1981 c. 334 s. 25 (2); 1981 c. 360; 1983 a. 27, 398, 409; 1987 a. 140, 331; 1987 a. 403 s. 256; 1989 a. 56 s. 259; 1991 a. 39; 1993 a. 16; 1995 a. 27; 1997 a. 131, 216; 1999 a. 176; 2001 a. 26, 38.  SECTION 170. 233.10 (3) (c) 4. of the statutes is amended to read:
11	233.10 (3) (c) 4. Grant to the carry-over employee military leave, treatment of
12	military leave, jury service leave and voting leave in accordance with s. 230.35 (3)
13	and (4) (e) and, to the extent applicable, rules of the department of employment
14	relations administration governing such leaves for employees in the classified
15	service as of the last day of the employee's employment as a state employee if the
16	employee was entitled to those benefits on that day.
17	History: 1995 a. 27; 1997 a. 252; 2001 a. 16, 103.  SECTION 171. 233.10 (4) of the statutes is amended to read:
18	233.10 (4) Notwithstanding the requirement that an employee be a state
19	employee, a carry-over employee of the authority who was employed in a position in
20	the classified service immediately prior to beginning employment with the authority
21	shall, from June 29, 1996, to June 30, 1997, have the same transfer rights under s.

2 230.29 and the rules of the department of employment relations administration governing transfers as a person who holds a position in the classified service.

History: 1995 a. 27; 1997 a. 252; 2001 a. 16, 103.

**SECTION 172.** 301.16 (10) (b) of the statutes is amended to read:

301.16 (10) (b) In the selection of classified service employees of the institution specified in par. (a), the appointing authority shall, whenever possible, use the expanded certification program under rules of the administrator of the division of merit recruitment and selection in the department of employment relations administration to ensure that employees of the institution reflect the general population of either the county in which the institution is located or the most populous county contiguous to the county in which the institution is located, whichever population is greater. The administrator of the division of merit recruitment and selection in the department of employment relations secretary of administration shall provide guidelines for the administration of this selection procedure.

History: 1979 c. 221; 1981 c. 20, 317, 387; 1983 a. 16; 1983 a. 27 ss. 953p, 953r, 2200 (15); 1985 a. 29; 1987 a. 5; 1989 a. 31 ss. 964, 964m; Stats. 1989 s. 301.16; 1991 a. 39; 1995 a. 27; 1997 a. 27; 1999 a. 9; 2001 a. 16, 103.

Section 173. 895.65 (2) of the statutes is amended to read:

895.65 (2) An employee may bring an action in circuit court against his or her employer or employer's agent, including this state, if the employer or employer's agent retaliates, by engaging in a disciplinary action, against the employee because the employee exercised his or her rights under the first amendment to the U.S. constitution or article I, section 3, of the Wisconsin constitution by lawfully disclosing information or because the employer or employer's agent believes the employee so exercised his or her rights. The employee shall bring the action within 2 years after the action allegedly occurred or after the employee learned of the action, whichever

occurs last. No employee may bring an action against the department of employment relations administration as an employer's agent.

3 History: 1983 a. 409; 1985 a. 135; 1995 a. 27; 1997 a. 237. SECTION 174. 938.538 (6m) (b) of the statutes is amended to read:

938.538 (6m) (b) In the selection of classified service employees for a secured correctional facility authorized under 1993 Wisconsin Act 377, section 9108 (1) (a), the appointing authority shall make every effort to use the expanded certification program under s. 230.25 (1n) or rules of the administrator of the division of merit recruitment—and—selection—in—the—department—of—employment—relations administration to ensure that the percentage of employees who are minority group members approximates the percentage of the juveniles placed at that secured correctional facility who are minority group members. The administrator of the division—of—merit recruitment—and—selection—in—the—department—of—employment relations secretary of administration shall provide guidelines for the administration of this selection procedure.

History: 1995 a. 77, 352; 1997 a. 27, 35; 2001 a. 16, 59. **SECTION 175.** 978.12 (1) (c) of the statutes is amended to read:

978.12 (1) (c) Assistant district attorneys. Assistant district attorneys shall be employed outside the classified service. For purposes of salary administration, the secretary of employment relations administration shall establish one or more classifications for assistant district attorneys in accordance with the classification or classifications allocated to assistant attorneys general. Except as provided in s. 111.93 (3), the salaries of assistant district attorneys shall be established and adjusted in accordance with the state compensation plan for assistant attorneys

administration.

1	general whose positions are allocated to the classification or classifications
2	established by the secretary of employment relations administration.
3 Histo	SECTION 91XX. Nonstatutory provisions; (272)  SECTION 91XX. Nonstatutory provisions; (272)
4	(1) TRANSFER OF FUNCTIONS OF THE DEPARTMENT OF EMPLOYMENT RELATIONS TO THE
5	DEPARTMENT OF ADMINISTRATION.
6	(a) Assets and liabilities. On the effective date of this paragraph, all assets and
7	liabilities of the department of employment relations shall become the assets and
8	liabilities of the department of administration.
9	(b) Tangible personal property. On the effective date of this paragraph, all
10	tangible personal property, including records, of the department of employment
11	relations are transferred to the department of administration.
12	(c) Contracts. All contracts entered into by the department of employment
13	relations which are in effect on the effective date of this paragraph, remain in effect
$\overbrace{15}$	and are transferred to the department of administration. The department of obligations under such a contract the contract administration shall carry out any first entracted albertains.
16	administration shall carry out any such contractual obligations until modified or
	rescinded by the department of administration to the extent allowed under the
17	contract.
18	(d) Rules and orders. All rules promulgated by the department of employment
19	relations that are in effect on the effective date of this paragraph remain in effect
20	until their specified expiration dates or until amended or repealed by the department
21	of administration. All orders issued by the department of employment relations that
22	are in effect on the effective date of this paragraph remain in effect until their
23	specified expiration dates or until modified or rescinded by the department of

LRB-0576/1 RAC:...... SECTION 91XX

1	(e) Pending matters. Any matter pending with the department of employment
2	relations on the effective date of this paragraph is transferred to the department of
3	administration and all materials submitted to or actions taken by the department
4	of employment relations with respect to the pending matter are considered as having
5	been submitted to or taken by the department of administration.
<b>\</b> 6	(END)

Section #. 20.512 (1) (a) of the statutes is renumbered 20.505 (1) (ac) and amended to read:

(title)

20.505 (1) (ac) (+1+le) / as renumbered, is

20.505 (1) (ac) General program operations (The amounts in the schedule for administration of

the civil service system under ch. 230 and for paying awards under s. 230.48 and to defray the

expenses of the state employees suggestion board.

History: 1977 c. 196, 418; 1979 c. 34; 1981 c. 20; 1983 a. 27; 1985 a. 29; 1987 a. 27, 399; 1989 a. 31; 1991 a. 32, 39; 1995 a. 27, 201; 1997 a. 237; 1999 a. 9.

10-6

Section #. 20.512 (2) (a) of the statutes is renumbered 20.505 (1) (ar) and amended to read:

title) ; council on affirmative a

20.505 (1) (ar) General program operations. The amounts in the schedule for the general program operations of the council on affirmative action.

History: 1977 c. 196, 418; 1979 c. 34; 1981 c. 20; 1983 a. 27; 1985 a. 29; 1987 a. 27, 399; 1989 a. 31; 1991 a. 32, 39; 1995 a. 27, 201; 1997 a. 237; 1999 a. 9.

(+itle)

20.505(1)(ar), as

renumbered, so

/ 32-8

Section #. 230.08 (2) (c) of the statutes is amended to read:

Secretary HAM

230.08 (2) (c) The director, associate director and state historian of the historical society, and, with the approval of the board of curators and the administrator such number of specialists as are required by the society for specific research, writing, collecting or editing projects which for a limited period of time not to exceed 2 years, renewable at the discretion of the board of curators and the administrator for an additional 2—year period, require persons with particular training or experience in a specialized phase or field of history, historical research, writing, collecting or editing, and any persons whose entire salary is paid from funds reappropriated to the society by s. 20.245 (1) (g) where competitive examination is impractical.

History: 1971 c. 40, 270; 1973 c. 333, 335; 1977 c. 29, 187; 1977 c. 196 ss. 34, 108, 130 (5); 1977 c. 272, 418, 449; Stats. 1977 s. 230.08; 1979 c. 34, 189, 221, 356, 361; 1981 c. 20, 347, 374; 1983 a. 27 ss. 16050 to 1609am, 2200 (15); 1983 a. 189 s. 329 (27); 1983 a. 371, 378; 1985 a. 29; 1987 a. 27, 119, 204, 354, 399, 403; 1989 a. 31, 107, 119, 122, 169, 208, 219, 336; 1991 a. 39, 250, 269; 1993 a. 16, 349, 399; 1995 a. 27 ss. 6245 to 6277m, 9126 (19), 9130 (4); 1995 a. 216; 1997 a. 3, 27, 179, 194, 237; 1999 a. 9, 42, 87, 186; 2001 a. 16, 19, 109.

# DRAFTER'S NOTE FROM THE LEGISLATIVE REFERENCE BUREAU

LRB-0576/1dn RAC:...:

# Dan Caucutt:

As drafted, the abolition of DER and the transfer of its powers and duties occurs on the effective date of the biennial budget act. Is this your intent?

Also, per your request, I did not transfer any of the DER employees to DOA. As a result, DOA will be able to fill its new employment relations positions from former DER employees or other employees, subject, of course, to any reinstatement or restoration rights or privileges the DER employees might have under applicable collective bargaining agreements or under ch. 230.

Rick A. Champagne Senior Legislative Attorney Phone: (608) 266–9930

E-mail: rick.champagne@legis.state.wi.us

# DRAFTER'S NOTE FROM THE LEGISLATIVE REFERENCE BUREAU

LRB-0576/1dn RAC:cjs:rs

November 7, 2002

# Dan Caucutt:

As drafted, the abolition of DER and the transfer of its powers and duties occurs on the effective date of the biennial budget act. Is this your intent?

Also, per your request, I did not transfer any of the DER employees to DOA. As a result, DOA will be able to fill its new employment relations positions from former DER employees or other employees, subject, of course, to any reinstatement or restoration rights or privileges the DER employees might have under applicable collective bargaining agreements or under ch. 230.

Rick A. Champagne Senior Legislative Attorney Phone: (608) 266–9930

E-mail: rick.champagne@legis.state.wi.us

# Champagne, Rick

From:

Kranz, Jonathan

Sent:

Friday, January 03, 2003 10:59 AM

To:

Champagne, Rick

Cc:

Caucutt, Dan

Subject:

RE: LRB Draft: 03-0576/1 Department of Employment Relations merger into the Department

of Administration

The effective date for the transfer of DER into DOA should be within 90 days of the effective date of the budget bill. This date should be used for the personnel commission as well.

We'll get back to you if the authorized DOA unclassified position authority should be increased to accommodate the consolidation of DER into DOA.

### Thanks.

----Original Message----

From:

Champagne, Rick

Sent:

Friday, January 03, 2003 7:11 AM

To:

Kranz, Jonathan

Subject:

RE: LRB Draft: 03-0576/1 Department of Employment Relations merger into the Department of Administration

I'll take care of this for you, Jon. Also, I'll do the Personnel Commission draft as a separate draft.

----Original Message--Kranz, Jonathan

From:

Monday, December 30, 2002 2:16 PM

Sent: To:

Champagne, Rick

Caucutt, Dan

Cc:

Subject: FW: LRB Draft: 03-0576/1 Department of Employment Relations merger into the Department of Administration

Rick,

We are requesting the following changes to the below draft:

- 1) DER employees should be transferred to DOA as part of the consolidation
- 2) The Secretary, Deputy Secretary, Exec assistant, and the two unclassified division administrators should be eliminated (it appears that the first draft has already eliminated the Merit Recruitment and Selection administrator position)
- 3) Eliminate the personnel commission
  - Statutes should be revised to shift responsibility for items under 230.45 (complaints against the State as an employer) to the equal rights division in the Department of Workforce Development
  - Statutes should be revised to shift responsibility for items under 230.44 (appeals of certain kinds of personnel transactions related to examinations, classification of positions, disciplinary actions against non-reps, and appointment decisions) and 230.45 (1) (c-e) (appeals of non-contractual grievances as the final step, hazardous employment benefit decisions, and appeals under the county merit system) to the Wisconsin Employment Relations Commission.
  - The commission should be dissolved including the elimination of the commissioners.
  - No transfer of staff to other agencies

Please let me know if you discover any items that are not covered above.

Thanks for your assistance. Please contact me if you have any questions.

Jon Kranz State Budget Office 6-8777

----Original Message----From: Caucutt, Dan

Sent: Monday, December 30, 2002 11:18 AM

To: Kranz, Jonathan

Subject: FW: LRB Draft: 03-0576/1 Department of Employment Relations merger into the Department of Administration

----Original Message-----

Schlueter, Ron

Sent: Thursday, November 07, 2002 12:46 PM

To: Caucutt, Dan

Cc: Uecker, Deborah; Hanaman, Cathlene; Haugen, Caroline
Subject: LRB Draft: 03-0576/1 Department of Employment Relations merger into the Department of Administration

Following is the PDF version of draft 03-0576/1.

<< File: 03-0576/1 >> << File: 03-0576/1dn >>