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State of Misconsin 2003 - 2004 LEGISLATURE

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LFB:.....Rhodes - Office of Human Resources Management

FOR 2003-05 BUDGET — NOT READY FOR INTRODUCTION

SENATE AMENDMENT, TO 2003 SENATE BILL 44

At the locations indicated, amend the bill as follows:

1. Page 50, line 21: delete "secretary of employment relations administration"
and substitute "secretary of employment relations director of the office of state
human resources management".

2. Page 51, line 12: delete the material beginning with "secretary" and ending
with "administration" on line 13 and substitute "secretary of employment relations
director of the office of state human resources management".

3. Page 54, line 2: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".

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1	4. Page 55, line 2: delete "secretary of employment relations administration"
2	and substitute "secretary of employment relations director of the office of state
3	human resources management".
4	5. Page 55, line 6: delete the material beginning with "secretary" and ending
5	with "administration" on line 7 and substitute "secretary of employment relations
6	director of the office of state human resources management".
7	6. Page 56, line 9: delete lines 9 to 10 and substitute:
8	"13.51 (2) (b) The secretary of employment relations director of the office of
9	state human resources management or the secretary's director's designee.".
10	7. Page 71, line 24: delete the material beginning with that line and ending
11	with page 72, line 17.
12	8. Page 72, line 17: after that line insert:
13	"Section 87s. 15.105 (title) of the statutes is amended to read:
14	15.105 (title) Same; attached boards, commissions, and office offices.".
15	9. Page 74, line 12: after that line insert:
16	"Section 97d. 15.105 (28) of the statutes is created to read:
17	15.105 (28) Office of state human resources management. (a) Creation.
18	There is created an office of state human resources management which is attached
19	to the department of administration under s. 15.03 under the direction and
20	supervision of a director. The director shall be nominated by the governor and with
21	the advice and consent of the senate appointed to serve at the pleasure of the
22	governor.

(b) Same; specified divisions. 1. 'Division of merit recruitment and selection.'

There is created in the office of state human resources management a division of

merit recruitment and selection. The administrator of the division of merit recruitment and selection shall be nominated by the governor, and with the advice and consent of the senate appointed for a 5—year term, under the unclassified service from a register of at least 5 names certified to the governor by the director of the office of state human resources management. The director of the office of state human resources management shall prepare and conduct an examination for the position of administrator according to the requirements for classified positions under subch. II of ch. 230. The administrator of the division may be renominated by the governor, and with the advice and consent of the senate reappointed.

2. Division of compensation and labor relations.' There is created in the office of state human resources management a division of compensation and labor relations. The administrator of the division shall be appointed by the director of the office of state human resources management outside the classified service.

(c) Same; attached board. 1. 'State employees suggestion board.' There is created in the office of state human resources management a state employees suggestion board consisting of 3 persons, at least one of whom shall be a state officer or employee, appointed for 4—year terms.

(d) Same; council. 1. 'Council on affirmative action.' a. There is created in the office of state human resources management a council on affirmative action consisting of 15 members appointed for 3—year terms. A majority of members shall be public members and a majority of members shall be minority persons, women, or persons with disabilities, appointed with consideration to the appropriate representation of each group.

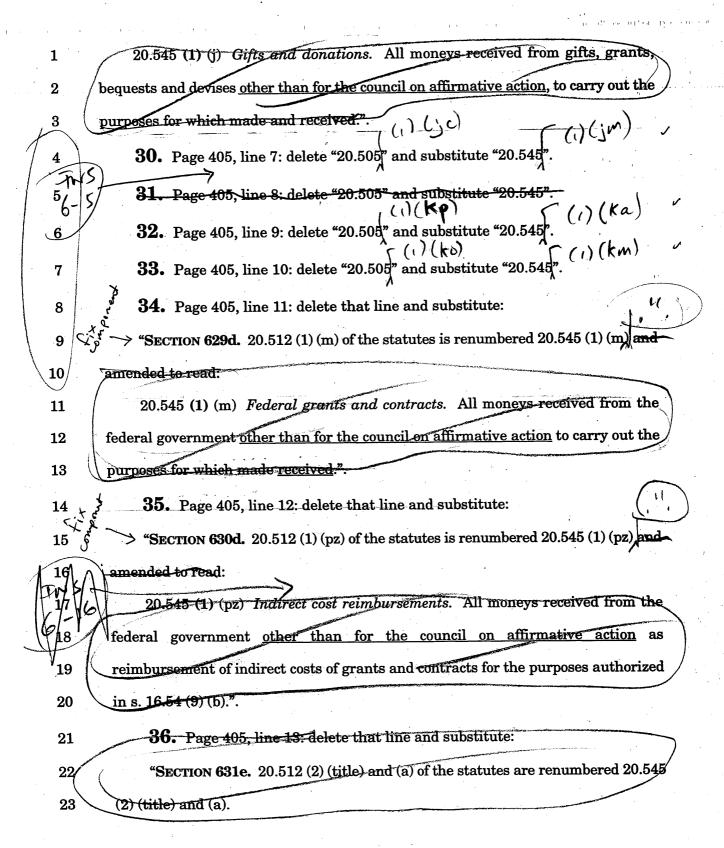
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1	b. The president of the senate, the speaker of the assembly, the minority leader
2	of the senate, and the minority leader of the assembly each shall appoint one member
3 ∧	and the remaining members shall be appointed by the governor.".
4	10. Page 75, line 8: delete "secretary of employment relations administration"
6	and substitute "secretary of employment relations director of the office of state human resources management". or the secretary's director's
7	11. Page 75, line 14: after "relations" insert "the director of the office of state
8 .	human resources management,".
9	12. Page 75, line 22: delete "(title)".
10	13. Page 75, line 23: delete the material beginning with that line and ending
11	with page 76, line 4.
12	14. Page 76, line 5: delete "(title)".
13	15. Page 76, line 6: delete lines 6 to 12.
14	16. Page 79, line 25: delete the material beginning with "governor," and
15	ending with "relations" on page 80, line 1, and substitute "governor, the legislature
16 √	and the department of employment relations office of state human resources
177 WS	management".
187	17. Page 87, line 9: delete "the" and substitute "the".
19	18. Page 87, line 10: delete "and" and substitute "the director of the office of
20	state human resources management and".
$\overset{21}{\mathcal{V}}$	19. Page 88, line 22: delete "department" and substitute "department".
22	20. Page 88, line 23: after "relations" insert "office of state human resources
23	management".

department.

1	21. Page 89, line 11: delete "department" and substitute "office of state human
2	resources management".
3	22. Page 89, line 19: delete "secretary of employment relations
4	administration" and substitute "secretary of employment relations director of the
5	office of state human resources management".
6	23. Page 91, line 13: delete the material beginning with "At" and ending with
7	"administration" on line 14 and substitute "At the request of the secretary of
8	employment relations director of the office of state human resources management,
9	the secretary of administration".
10	24. Page 91, line 16: delete "secretary of employment relations" and
11	substitute "secretary of employment relations director".
12	25. Page 110, line 23: delete the material beginning with "secretary" and
13	ending with "department." on line 24 and substitute "secretary of employment
14	relations director of the office of state human resources management, prior to award,
15	under conditions established by rule of the department.".
16	26. Page 140, line 2: delete "department of employment relations
17	administration" and substitute "department of employment relations office of state
18	human resources management".
19	27. Page 393, line 1: delete lines 1 to 7.
20	28. Page 405, line 5: delete "20.505" and substitute "20.545".
21	29. Page 405, line 6: delete that line and substitute:
22	"SECTION 624d. 20.512 (1) (j) of the statutes is renumbered 20.545 (1) (j)
23	amended to read



1	SECTION 631m. 20.512 (2) (j) of the statutes is renumbered 20.545 (2) (j) and
2	amended to read:
3	20.545 (2) (j) Gifts and donations. All moneys received from gifts, grants,
4	bequests and devises made to the council on affirmative action, to carry out the
5	purposes for which made and received.
6	SECTION 631s. 20.512 (2) (m) of the statutes is renumbered 20.545 (2) (m) and
7	amended to read:
8	20.545 (2) (m) Federal grants and contracts. All moneys received from the
9	federal government for the council on affirmative action to carry out the purposes for
10	which made received."
11	37. Page 408, line 3: after that line insert:
12	"Section 646m. 20.545 of the statutes is created to read:
13	20.545 Office of state human resources management. There is
14	appropriated to the office of state human resources management for the following
15	programs:
16	(1) STATE EMPLOYMENT RELATIONS. (a) General program operations. The
17	amounts in the schedule to administer the employment relations functions and the
18	civil service system under subch. V of ch. 111 and ch. 230, to pay awards under s.
/19 }	230.48 and to defray the expenses of the state employees suggestion board.".
160	38. Page 418, line 12: delete "secretary of employment relations
21	administration" and substitute "secretary of employment relations director of the
22	office of state human resources management".

- 39. Page 418, line 14: delete the material beginning with "secretary" and ending with "administration" on line 15 and substitute "secretary of employment relations director of the office of state human resources management".
- 40. Page 423, line 24: delete the material beginning with "secretary" and ending with "administration" on line 25 and substitute "secretary of the department of employment relations director of the office of state human resources management".

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- 41. Page 425, line 5: delete "department of employment relations administration" and substitute "department of employment relations office of state human resources management".
- 42. Page 425, line 10: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
- 43. Page 425, line 21: delete the material beginning with "secretary" and ending with "administration" on line 22 and substitute "secretary of employment relations director of the office of state human resources management".
- 44. Page 426, line 4: delete the material beginning with "secretary" and ending with "administration" on line 5 and substitute "secretary of employment relations director of the office of state human resources management".
- 45. Page 426, line 7: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".

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L	46. Page	426,	line	15:	delete	"secretary	of	employment-	relations
2	administration"	and sul	ostitut	e "se	cretary	of employm	ent	relations direc	tor of the
3	office of state hu	man re	source	s ma	nageme	nt".			

- 47. Page 426, line 19: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
- 48. Page 426, line 23: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
- 49. Page 427, line 1: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
 - 50. Page 427, line 12: delete the material beginning with "department" and ending with "administration" on line 13 and substitute "department of employment relations office of state human resources management".
 - 51. Page 427, line 19: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
- 52. Page 427, line 23: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
- **53.** Page 428, line 10: delete lines 10 to 12.
- 23 54. Page 428, line 25: after that line insert:

. 1	"SECTION 729m. 20.923 (4) (f) 1. of the statutes is created to read:
2	20.923 (4) (f) 1. Administration, department of; office of state human resources
3	management: director.".
4	55. Page 429, line 9: delete "secretary of employment relations
5	administration" and substitute "secretary of employment relations director of the
6	office of state human resources management".
7	56. Page 429, line 23: delete the material beginning with that line and ending
8	with page 430, line 2.
9	57. Page 430, line 6: delete the material beginning with "secretary" and
10	ending with "administration" on line 7 and substitute "secretary of employment
11 N S	relations director of the office of state human resources management".
12	58. Page 473, line 5: delete the material beginning with "department" and
13	ending with "administration" on line 7 and substitute "department of employment
14	relations office of state human resources management, the board and the secretary
15	of employment relations director of the office".
16	59. Page 473, line 10: delete the material beginning with "secretary" and
17	ending with "administration" on line 11 and substitute "secretary of employment
18	relations director of the office of state human resources management".
19	60. Page 474, line 10: delete "department of employment relations
20	administration" and substitute "department of employment relations office of state
21	human resources management".

- 61. Page 474, line 14: delete the material beginning with "department" and ending with "relations" on line 15 and substitute "secretary of administration and employment relations director of the office of state human resources management".
- 62. Page 475, line 17: delete the material beginning with "secretary" and ending with "administration" on line 18 and substitute "secretary of employment relations director of the office of state human resources management".
- 63. Page 475, line 24: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
- 64. Page 476, line 2: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
- 65. Page 476, line 10: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
- 66. Page 476, line 17: delete the material beginning with "secretary" and ending with "administration" on line 18 and substitute "secretary of employment relations director of the office of state human resources management".
- 67. Page 495, line 25: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".

- 1 68. Page 497, line 22: delete the material beginning with "secretary" and ending with "administration" on line 23 and substitute "secretary of employment relations director of the office of state human resources management".
 - 69. Page 501, line 15: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
 - 70. Page 501, line 21: delete "department of employment relations administration" and substitute "department of employment relations office of state human resources management".
 - 71. Page 501, line 23: delete the material beginning with "department" and ending with "administration" on line 24 and substitute "department of employment relations office of state human resources management".
 - 72. Page 525, line 16: delete the material beginning with "division" and ending with "administration" on line 17 and substitute "division of merit recruitment and selection in the department of employment relations office of state human resources management".
 - 73. Page 542, line 12: delete "secretary of employment relations administration" and substitute "secretary of employment relations director of the office of state human resources management".
 - 74. Page 631, line 21: delete the material beginning with "department" and ending with "administration shall" on line 22 and substitute "department of employment relations. The department of employment relations office of state

1	human resources management. The office of state human resources management
2	shall".
3	75. Page 660, line 1: delete the material beginning with "department" and
4	ending with "administration" on line 2 and substitute "department of employment
5 .	relations office of state human resources management".
6	76. Page 660, line 3: delete the material beginning with "department" and
7	ending with "administration" on line 4 and substitute "department of employment
8	relations office of state human resources management".
9	77. Page 660, line 21: delete the material beginning with "department" and
10	ending with "administration" on line 22 and substitute "department of employment
11	relations office of state human resources management".
12	78. Page 677, line 21: delete "state department of employment relations
13	administration" and substitute "state department of employment relations office of
14	state human resources management".
15	79. Page 677, line 25: delete the material beginning with "department" and
16	ending with "administration" on page 678, line 1, and substitute "department of
17	employment relations office of state human resources management".
18	80. Page 711, line 2: delete "department of employment relations
19	administration" and substitute "department of employment relations office of state
20	human resources management".
21	81. Page 711, line 6: delete the material beginning with "the department" and
22	ending with "administration" on line 7 and substitute "the department of

employment relations office of state human resources management".

- 82. Page 711, line 12: delete "department of employment relations administration" and substitute "department of employment relations office of state human resources management".
 - 83. Page 816, line 4: delete lines 4 to 6 and substitute:
- 5 "Section 1987m. 111.81 (5) of the statutes is repealed.".
- 6 84. Page 816, line 9: after that line insert:
- 7 "Section 1988m. 111.81 (14) of the statutes is created to read:
- 8 111.81 (14) "Office" means the office of state human resources management.
 - Section 1988s. 111.815 of the statutes is amended to read:

shall be considered as a single employer and employment relations policies and practices throughout the state service shall be as consistent as practicable. The department office shall negotiate and administer collective bargaining agreements. To coordinate the employer position in the negotiation of agreements, the department office shall maintain close liaison with the legislature relative to the negotiation of agreements and the fiscal ramifications of those agreements. Except with respect to the collective bargaining units specified in s. 111.825 (1m) and (2) (f), the department office is responsible for the employer functions of the executive branch under this subchapter, and shall coordinate its collective bargaining activities with operating state agencies on matters of agency concern. The legislative branch shall act upon those portions of tentative agreements negotiated by the department office that require legislative action. With respect to the collective bargaining units specified in s. 111.825 (1m), the University of Wisconsin Hospitals and Clinics Board is responsible for the employer functions under this subchapter.

With respect to the collective bargaining unit specified in s. 111.825 (2) (f),	the
governing board of the charter school established by contract under s. 118.40 ((2r)
(cm) is responsible for the employer functions under this subchapter.	

- department shall establish a collective bargaining capability within the department outside of the division of merit recruitment and selection and division of merit recruitment and selection and division of merit recruitment and selection and division of the compensation and labor relations of the office shall, together with the appointing authorities or their representatives, represent the state in its responsibility as an employer under this subchapter except with respect to negotiations in the collective bargaining units specified in s. 111.825 (1m) and (2) (f). The secretary of the department director of the office shall establish and maintain, wherever practicable, consistent employment relations policies and practices throughout the state service.
- (3) With regard to collective bargaining activities involving employees who are assistant district attorneys, the secretary of the department director of the office shall maintain close liaison with the department of administration.".
 - 85. Page 816, line 10: delete that line and substitute:
 - "Section 1989m. 111.83 (3) of the statutes is amended to read:
- 111.83 (3) Whenever a question arises concerning the representation of employees in a collective bargaining unit the commission shall determine the representative thereof by taking a secret ballot of the employees and certifying in writing the results thereof to the interested parties and to the secretary of the department director of the office. There shall be included on any ballot for the election of representatives the names of all labor organizations having an interest in representing the employees participating in the election as indicated in petitions

1	filed with the commission. The name of any existing representative shall be included
2	on the ballot without the necessity of filing a petition. The commission may exclude
3	from the ballot one who, at the time of the election, stands deprived of his or her rights
4	under this subchapter by reason of a prior adjudication of his or her having engaged
5	in an unfair labor practice. The ballot shall be so prepared as to permit a vote against
6	representation by anyone named on the ballot. The commission's certification of the
7	results of any election is conclusive as to the findings included therein unless
8	reviewed under s. 111.07 (8).".
9	86. Page 816, line 12: delete "The department" and substitute "The
10	department office".
11	87. Page 816, line 16: delete "department" and substitute "department office".
12	88. Page 816, line 18: delete "20.500" and substitute "20.545".
13	89. Page 816, line 18: after that line insert:
14	"Section 1990m. 111.89 (1) of the statutes is amended to read:
15	111.89 (1) Upon establishing that a strike is in progress, the employer may
16	either seek an injunction or file an unfair labor practice charge with the commission
17	under s. 111.84 (2) (e) or both. It is the responsibility of the department office for the department of the department
م /18	When entire that is hesponeible for employer furticing under \$. 111.815 11 to decide
19	whether to seek an injunction or file an unfair labor practice charge. The existence
20	of an administrative remedy does not constitute grounds for denial of injunctive
21	relief.".
22	90. Page 816, line 23: after that line insert:

"Section 1992e. 111.91 (4) of the statutes is amended to read:

employed by the state.

111.91 (4) The secretary of the department director of the office bloody of the central that is responsible for employer functions under s. 111.81 (7) (a) and with each recognized or certified labor organization representing employees or supervisors of employees specified in s. 111.81 (7) (a) and with each certified labor organization representing employees specified in s. 111.81 (7) (b) to (e) which do not contain any provision for the payment to any employee of a cumulative or noncumulative amount of compensation in recognition of or based on the period of time an employee has been

SECTION 1992m. 111.915 of the statutes is amended to read:

111.915 Labor proposals. The secretary of the department director of the office and other entity that is responsible for employer functions under s. 111.818

shall notify and consult with the joint committee on employment relations, in such form and detail as the committee requests, regarding substantial changes in wages, employee benefits, personnel management, and program policy contract provisions to be included in any contract proposal to be offered to any labor organization by the state or to be agreed to by the state before such proposal is actually offered or accepted.

SECTION 1992s. 111.92 (1) (a) of the statutes is amended to read:

111.92 (1) (a) Any tentative agreement reached between the department office of any other entity that is responsible for employed functions by the state, and any labor organization representing a collective bargaining unit specified in s. 111.825 (1) or (2) (a) to (e) shall, after official ratification by the labor organization, be submitted by the department office of the state.

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committee on employment relations, which shall hold a public hearing before determining its approval or disapproval. If the committee approves the tentative agreement, it shall introduce in a bill or companion bills, to be put on the calendar or referred to the appropriate scheduling committee of each house, that portion of the tentative agreement which requires legislative action for implementation, such as salary and wage adjustments, changes in fringe benefits, and any proposed amendments, deletions or additions to existing law. Such bill or companion bills are not subject to ss. 13.093 (1), 13.50 (6) (a) and (b) and 16.47 (2). The committee may, however, submit suitable portions of the tentative agreement to appropriate legislative committees for advisory recommendations on the proposed terms. The committee shall accompany the introduction of such proposed legislation with a message that informs the legislature of the committee's concurrence with the matters under consideration and which recommends the passage of such legislation without change. If the joint committee on employment relations does not approve the tentative agreement, it shall be returned to the parties for renegotiation. If the legislature does not adopt without change that portion of the tentative agreement introduced by the joint committee on employment relations, the tentative agreement shall be returned to the parties for renegotiation.".

- **91.** Page 832, line 15: delete "department of employment relations administration" and substitute "department of employment relations office of state human resources management".
- 92. Page 927, line 25: delete the material beginning with "department" and ending with "administration" on page 928, line 1, and substitute "department of employment relations office of state human resources management".

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- 93. Page 930, line 7: delete the material beginning with "secretary" and ending with "administration" on line 8 and substitute "secretary of employment relations director of the office of state human resources management".
 - 94. Page 931, line 23: after that line insert:

"SECTION 2384e. 230.01 (2) of the statutes is amended to read:

230.01 (2) It is the policy of the state and the responsibility of the secretary director and the administrator to maintain a system of personnel management which fills positions in the classified service through methods which apply the merit principle, with adequate civil service safeguards. It is the policy of this state to provide for equal employment opportunity by ensuring that all personnel actions including hire, tenure or term, and condition or privilege of employment be based on the ability to perform the duties and responsibilities assigned to the particular position without regard to age, race, creed or religion, color, disability, sex, national origin, ancestry, sexual orientation or political affiliation. It is the policy of this state to take affirmative action which is not in conflict with other provisions of this chapter. It is the policy of the state to ensure its employees opportunities for satisfying careers and fair treatment based on the value of each employee's services. It is the policy of this state to encourage disclosure of information under subch. III and to ensure that any employee employed by a governmental unit is protected from retaliatory action for disclosing information under subch. III. It is the policy of this state to correct pay inequities based on gender or race in the state civil service system.

SECTION 2384m. 230.02 of the statutes is amended to read:

1	230.02 Liberal construction of statutes. Statutes applicable to the
2	department office shall be construed liberally in aid of the purposes declared in s.
3	230.01.".
4	95. Page 932, line 3: delete lines 3 to 5 and substitute:
5	"Section 2386e. 230.03 (9) of the statutes is repealed.
6	Section 2386m. 230.03 (9e) of the statutes is created to read:
7	230.03 (9e) "Director" means the director of the office.
8	Section 2386s. 230.03 (10) of the statutes is amended to read:
9	230.03 (10) "Division" means the division of merit recruitment and selection
10	in the department <u>office</u> .".
11	96. Page 932, line/8: after that line insert:
12	"Section 2387e. 230.03 (10r) of the statutes is amended to read:
13	230.03 (10r) "Job group" means a set of classifications combined by the
14	department office on the basis of similarity in responsibility, pay range and nature
15	of work.
16	SECTION 2387m. 230.03 (10w) of the statutes is created to read:
17	230.03 (10w) "Office" means the office of state human resources management.
18	Section 2387s. 230.03 (13) of the statutes is repealed.
19	SECTION 2387w. 230.04 (title) of the statutes is amended to read:
20	230.04 (title) Powers and duties of the secretary director.".
21	97. Page 932, line 10: on lines 10 and 13, delete "secretary" and substitute
22	"secretary director".
23	98. Page 932, line 15: on lines 15, 17, 19, 21 and 22, delete "secretary" and
24	substitute " secretary <u>director</u> ".

1	99. Page 932, line 23: delete "department" and substitute "department office".
2	100. Page 932, line 25: delete "department" and substitute "department
3	office".
4	101. Page 933, line 4: delete "secretary" and substitute "secretary director".
5	102. Page 933, line 4: after that line insert:
6	"Section 2389d. 230.04 (2) of the statutes is amended to read:
7	230.04 (2) The secretary director may utilize the services of technical or
8	specialized personnel to assist in implementing and maintaining a sound personnel
9	management program. These services may be obtained from persons inside or
L O	outside of state service.
l1	SECTION 2389h. 230.04 (3) of the statutes is amended to read:
12	230.04 (3) The secretary director may issue enforceable orders on all matters
13	relating to the administration, enforcement and effect of this chapter and the rules
14	prescribed thereunder except on matters relating to the provisions of subch. III or
15	to those provisions of subch. II for which responsibility is specifically charged to the
16	administrator.
17	SECTION 2389p. 230.04 (4) of the statutes is amended to read:
18	230.04 (4) The secretary director shall establish and maintain a collective
19	bargaining capability under s. 111.815 (2).
20	Section 2389s. 230.04 (5) of the statutes is amended to read:
21	230.04 (5) The secretary director shall promulgate rules on all matters relating
22	to the administration of the department office and the performance of the duties
23	assigned to the secretary director, except on matters relating to those provisions of
24	subch. II for which responsibility is specifically charged to the administrator.".

	100. Tage 955, title 5: after that line insert:
2	"Section 2390b. 230.04 (8) of the statutes is amended to read:
3	230.04 (8) The secretary director shall establish an employee performance
4	evaluation program under s. 230.37 (1).
5	SECTION 2390c. 230.04 (9) (intro.) of the statutes is amended to read:
6	230.04 (9) (intro.) The secretary director shall do all of the following:
7	SECTION 2390d. 230.04 (9) (f) of the statutes is amended to read:
	230.455 PARILY DIVISION OF A FIRM THE action B
8	Establish an affirmative action subunit reporting directly to the
9	secretary The affirmative action subunit shall advise and assist the
10	secretary director, the administrator and agency heads on establishing policies and
11	programs to ensure appropriate affirmative action. The subunit shall advise and
12	assist the secretary director in monitoring such programs and shall provide staff to
13	the affirmative action council.
14	SECTION 2390e. 230.04 (9m) of the statutes is amended to read:
15	230.04 (9m) The secretary director shall conduct periodic reviews and
16	evaluations of the written records of hiring decisions made by appointing authorities
17	under ss. 230.21 (1m), 230.25 (1p) and 230.27 (2k).
18	SECTION 2390f. 230.04 (9r) (b) (intro.) of the statutes is amended to read:
19	230.04 (9r) (b) (intro.) The secretary director shall keep a record of all of the
20	following:
21	SECTION 2390g. 230.04 (10) (a) of the statutes is amended to read:
22	230.04 (10) (a) The secretary director may require all agencies and their
23	officers to comply with the secretary's director's request to furnish current

1	information pertaining to authorized positions, payroll and related items regarding
2	civil service and employment relations functions.
3 ,	SECTION 2390h. 230.04 (10) (b) of the statutes is amended to read:
4	230.04 (10) (b) The secretary director shall request from each agency and each
5	agency shall furnish to the secretary director relevant racial, ethnic, gender and
6	disability information on every new employee hired by the agency including limited
7	term, project, seasonal and sessional employees. The secretary director shall
8	maintain the data to permit a periodic review of the agency's affirmative action plan
9	accomplishments.
.0	SECTION 2390i. 230.04 (10) (c) of the statutes is amended to read:
1	230.04 (10) (c) The secretary director shall request from each agency and each
2	agency shall furnish to the secretary director relevant information regarding the
13	prior military service, if any, of every new employee hired by the agency including
14	limited term, project, seasonal and sessional employees. The secretary director shall
15	maintain the data to permit a periodic review of the progress being made to provide
16	employment opportunities in civil service for veterans and disabled veterans.
L7	SECTION 2390j. 230.04 (11) of the statutes is amended to read:
l8	230.04 (11) The secretary director may provide by rule for an understudy
L9	program to assure continuity in selected positions.
20	SECTION 2390k. 230.04 (12) of the statutes is amended to read:
21	230.04 (12) The secretary director shall keep in the office an official roster of
22	all permanent classified employees which shall include classification titles, pay and
23	employment status changes and appropriate dates thereof.
24	SECTION 2390L. 230.04 (13) (intro.) of the statutes is amended to read:
25	230.04 (13) (intro.) The secretary director shall do all of the following:

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1	SECTION 2390m. 230.04 (14) of the statutes is amended to read:
2 , , ,	230.04 (14) The secretary director shall establish, by rule, the scope and
3	minimum requirements of a state employee grievance procedure relating to
4	conditions of employment.
5	SECTION 2390n. 230.04 (15) of the statutes is amended to read:
6	230.04 (15) The secretary director shall review and either approve or
7	disapprove each determination by an agency head regarding the classification of a
8	state employee as a protective occupation participant for purposes of the Wisconsin
29 5	retirement system.
19-9	SECTION 2390p. 230.046 (5) (c) of the statutes is amended to read:
11	230.046 (5) (c) An agreement has been entered into by the trainee and the
12	appointing authority relative to employment with the state, together with such other
13	terms and conditions as may be necessary under the rules of the secretary director
14	whenever on-the-job trainees are employed; and
15	SECTION 2390q. 230.046 (7) of the statutes is amended to read:
16	230.046 (7) Establish internships. The secretary director shall establish in the
17	classified service in-service training internships designed to give rigorous training
18	in public service administration for periods not to exceed 3 years under the direct
19	supervision of experienced administrators.
20	SECTION 2390r. 230.046 (8) of the statutes is amended to read:
21	230.046 (8) COOPERATE FOR SCHOLARSHIP LOANS. To stimulate the interest of
22	qualified students of exceptional merit in government career service, the secretary
23	director shall cooperate with the board of regents of the University of Wisconsin
24	System in providing opportunities for recipients of public service scholarship loans

to secure employment under the internship plan.

-	Decitor 2000s. 200.040 (3) of the statutes is amended to read.
2	230.046 (9) Tuition refund program. The secretary director may establish by
3	rule in the classified service a tuition refund program to supplement departmental
4	training, to encourage employee job-related development and, upon satisfactory
5	completion of training under this program to refund to the employee, an amount not
6	to exceed the cost of tuition and necessary fees.
7	SECTION 2390t. 230.046 (10) (intro.) of the statutes is amended to read:
8	230.046 (10) DEPARTMENT FUNCTIONS FUNCTIONS OF THE OFFICE. (intro.) The
9	department office may do all of the following:
10	SECTION 2390w. 230.047 (8) of the statutes is amended to read:
11	230.047 (8) ADMINISTRATION. The secretary director shall promulgate rules for
12	the operation and implementation of this section. The rules shall prescribe the
13	duration, terms and conditions of such interchange.".
14	104. Page 933, line 22: after that line insert:
15	"Section 2391c. 230.06 (1) (c) of the statutes is amended to read:
16	230.06 (1) (c) Provide the secretary director with current information relative
17	to the assignment of duties to permanent classified positions in his or her agency.
18	Section 2391g. 230.06 (1) (d) of the statutes is amended to read:
19	230.06 (1) (d) Report promptly to the secretary director or the administrator
20	any information the secretary director or the administrator requires in connection
21	with any delegated personnel function and with each appointment, promotion,
22	demotion, suspension or separation from the service or other change in employee
23	status.
24	SECTION 2391h. 230.06 (1) (e) of the statutes is amended to read:

1	230.06 (1) (e) When requested by the secretary director or the administrator,
2	provide reports on employee work performance and any other records or information
3	the secretary director or administrator requires to carry out this subchapter.
4	SECTION 2391r. 230.06 (1) (f) of the statutes is amended to read:
5	230.06 (1) (f) Provide the secretary director with the civil service information
6	required under s. 16.004 (7).
7	SECTION 2391t. 230.06 (1) (g) of the statutes is amended to read:
8 ,	230.06 (1) (g) Prepare an affirmative action plan which complies with the
. 9	standards established by the secretary director under s. 230.04 (9) (a) and which sets
10	goals and outlines steps for incorporating affirmative action and principles
11	supporting affirmative action into the procedures and policies of his or her agency.
12	SECTION 2391w. 230.06 (1) (L) of the statutes is amended to read:
13	230.06 (1) (L) Provide information about the employment of each severely
14	disabled employee for the secretary's director's report under s. 230.04 (9r) within 30
15	days after the disabled employee is appointed, and at other times at the request of
16	the secretary director.
17	SECTION 2391x. 230.06 (3) of the statutes is amended to read:
18	230.06 (3) All reports and records submitted under sub. (1) shall be prepared
19	and presented at such times and in such manner as the secretary director or
20	administrator prescribes.".
21	105. Page 934, line 15: delete lines 15 to 25 and substitute:
22	"SECTION 2404m. 230.08 (2) (ya) of the statutes is created to read: and executive assistant to the livetor 230.08 (2) (ya) The director of the office of state human resources management
24	in the department of administration.".

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106. Page 935, line 5: delete lines 5 to 20 and substitute:

"230.08 (4) (c) Any proposal of a board, department or commission, as defined in par. (a) and s. 15.01 (5), or of the historical society, for a change in the number of positions enumerated in sub. (2) (e), before being submitted to the legislature, shall first be submitted by the board, department or commission or by the historical society for a separate review by the department secretary of administration and by the secretary director. The department secretary of administration's review shall include information on the appropriateness of the proposed change with regard to a board's, department's, commission's or society's current or proposed internal organizational structure under s. 15.02 (4). The secretary's director's review shall include information on whether the existing classified or existing or proposed unclassified division administrator position involved is or would be assigned to pay range 1-18 or above in schedule 1, or a comparable level, of the compensation plan under s. 230.12. The results of these reviews shall be provided by the department secretary of administration and by the secretary director to the joint committee on finance and the joint committee on employment relations at the same time that the board's, department's, commission's or society's proposal is presented to either committee.".

107. Page 935, line 21: delete the material beginning with that line and ending with page 936, line 23, and substitute:

"Section 2407b. 230.08 (8) of the statutes is amended to read:

230.08 (8) AUDITING OF PAYROLLS. The secretary director shall audit the payrolls of the classified and unclassified service, as necessary, to carry out this subchapter.

SECTION 2407d. 230.09 (1) (intro.) of the statutes is amended to read:

230.09 (1) (intro.) The secretary director shall ascertain and record the duties, responsibilities and authorities of, and establish grade levels and classifications for, all positions in the classified service. Each classification so established shall include all positions which are comparable with respect to authority, responsibility and nature of work required. Each classification shall be established to include as many positions as are reasonable and practicable. In addition, each class shall:

SECTION 2407f. 230.09 (2) (a) of the statutes is amended to read:

230.09 (2) (a) After consultation with the appointing authorities, the secretary director shall allocate each position in the classified service to an appropriate class on the basis of its duties, authority, responsibilities or other factors recognized in the job evaluation process. The secretary director may reclassify or reallocate positions on the same basis.

SECTION 2407h. 230.09 (2) (am) of the statutes is amended to read:

230.09 (2) (am) The secretary director shall maintain and improve the classification plan to meet the needs of the service, using methods and techniques which may include personnel management surveys, individual position reviews, occupational group classification surveys, or other appropriate methods of position review. Such reviews may be initiated by the secretary director after taking into consideration the recommendations of the appointing authority, or at his or her own discretion. The secretary director shall establish, modify or abolish classifications as the needs of the service require.

SECTION 2407j. 230.09 (2) (b) of the statutes is amended to read:

230.09 (2) (b) To accommodate and effectuate the continuing changes in the classification plan as a result of the classification survey program and otherwise, the secretary director shall, upon initial establishment of a classification, assign that

class to the appropriate pay rate or range, and may, upon subsequent review, reassign classes to different pay rates or ranges. The secretary director shall assign each class to a pay range according to the skill, effort, responsibility and working conditions required for the class, without regard to whether the class is occupied primarily by members of a certain gender or racial group. The secretary director shall give notice to appointing authorities to permit them to make recommendations before final action is taken on any such assignment or reassignment of classes.

SECTION 2407L. 230.09 (2) (c) of the statutes is amended to read:

230.09 (2) (c) If anticipated changes in program or organization will significantly affect the assignment of duties or responsibilities to positions, the appointing authority shall, whenever practicable, confer with the secretary director within a reasonable time prior to the reorganization or changes in program to formulate methods to fill positions which are newly established or modified to the extent that reclassification of the position is appropriate. In all cases, appointing authorities shall give written notice to the secretary director and employee of changes in the assignment of duties or responsibilities to a position when the changes in assignment may affect the classification of the position.

SECTION 2407n. 230.09 (2) (d) of the statutes is amended to read:

230.09 (2) (d) If after review of a filled position the secretary director reclassifies or reallocates the position, the secretary director shall determine whether the incumbent shall be regraded or whether the position shall be opened to other applicants.

Section 2408b. 230.09 (2) (g) of the statutes is amended to read:

230.09 (2) (g) When filling a new or vacant position, if the secretary director determines that the classification for a position is different than that provided for by

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the legislature as established by law or in budget determinations, or as authorized by the joint committee on finance under s. 13.10, or as specified by the governor creating positions under s. 16.505 (1) (c) or (2), the University of Wisconsin Hospitals and Clinics Board creating positions under s. 16.505 (2n) or the board of regents of the University of Wisconsin System creating positions under s. 16.505 (2m), or is different than that of the previous incumbent, the secretary director shall notify the administrator and the secretary of administration. The administrator shall withhold action on the selection and certification process for filling the position. The secretary of administration shall review the position to determine that sufficient funds exist for the position and that the duties and responsibilities of the proposed position reflect the intent of the legislature as established by law or in budget determinations, the intent of the joint committee on finance acting under s. 13.10. the intent of the governor creating positions under s. 16.505 (1) (c) or (2), the University of Wisconsin Hospitals and Clinics Board creating positions under s. 16.505 (2n) or the intent of the board of regents of the University of Wisconsin System creating positions under s. 16.505 (2m). The administrator may not proceed with the selection and certification process until the secretary of administration has authorized the position to be filled.

SECTION 2408d. 230.09 (3) of the statutes is amended to read:

230.09 (3) The secretary director shall establish separate classifications for career executive positions under s. 230.24 and rules governing the salary administration of positions in such classifications.

SECTION 2408f. 230.12 (1) (a) 3. of the statutes is amended to read:

230.12 (1) (a) 3. Provisions for administration of the compensation plan and salary transactions shall be provided, as determined by the secretary director, in either the rules of the secretary director or the compensation plan.

SECTION 2408i. 230.12 (1) (c) 2. of the statutes is amended to read:

230.12 (1) (c) 2. The secretary director may establish a plan of extra compensation for work performed during selected hours at an hourly rate or rates subject to approval of the joint committee on employment relations. Eligibility for such extra compensation shall be as provided in the compensation plan.

Section 2408j. 230.12 (1) (d) of the statutes is amended to read:

230.12 (1) (d) Uniforms and safety equipment. The secretary director, with approval of the joint committee on employment relations, may establish a schedule of payments to employees for uniforms or protective clothing and equipment required to perform their duties.

SECTION 2408L. 230.12 (3) (a) of the statutes is amended to read:

230.12 (3) (a) Submission to the joint committee on employment relations. The secretary director shall submit to the joint committee on employment relations a proposal for any required changes in the compensation plan which may include across the board pay adjustments for positions in the classified service. The proposal shall include the amounts and methods for within range pay progression, for pay transactions, and for performance awards. The proposal shall be based upon experience in recruiting for the service, the principle of providing pay equity regardless of gender or race, data collected as to rates of pay for comparable work in other public services and in commercial and industrial establishments, recommendations of agencies and any special studies carried on as to the need for any changes in the compensation plan to cover each year of the biennium. The

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proposal shall also take proper account of prevailing pay rates, costs and standards of living and the state's employment policies.

SECTION 2408n. 230.12 (3) (ad) of the statutes is amended to read:

230.12 (3) (ad) Timing of proposed changes. Notwithstanding any other statute, the secretary director may delay timing for announcement or implementation of any recommended changes in the compensation plan under this section until after some or all of the collective bargaining agreements under subch. V of ch. 111 for that biennium are negotiated. Any such action taken under this paragraph is not appealable under s. 230.44.

SECTION 2408p. 230.12 (3) (b) of the statutes is amended to read:

director shall submit the proposal for any required changes in the compensation plan to the joint committee on employment relations. The committee shall hold a public hearing on the proposal. The proposal, as may be modified by the joint committee on employment relations together with the unchanged provisions of the current compensation plan, shall, for the ensuing fiscal year or until a new or modified plan is adopted under this subsection, constitute the state's compensation plan for positions in the classified service. Any modification of the secretary's director's proposed changes in the compensation plan by the joint committee on employment relations may be disapproved by the governor within 10 calendar days. A vote of 6 members of the joint committee on employment relations is required to set aside any such disapproval of the governor.

Section 2408r. 230.12 (3) (c) of the statutes is amended to read:

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230.12 (3) (c) Interim adjustments. Subject to pars. (a) and (b), the secretary director may propose amendments to one or more parts of the compensation plan at such times as the needs of the service require.

SECTION 2408t. 230.12 (3) (e) 1. of the statutes is amended to read:

230.12 (3) (e) 1. The secretary director, after receiving recommendations from the board of regents, shall submit to the joint committee on employment relations a proposal for adjusting compensation and employee benefits for employees under ss. 20.923 (4g), (5) and (6) (m) and 230.08 (2) (d) who are not included in a collective bargaining unit under subch. V of ch. 111 for which a representative is certified. The proposal shall include the salary ranges and adjustments to the salary ranges for the university senior executive salary groups 1 and 2 established under s. 20.923 (4g). The proposal shall be based upon the competitive ability of the board of regents to recruit and retain qualified faculty and academic staff, data collected as to rates of pay for comparable work in other public services, universities and commercial and industrial establishments, recommendations of the board of regents and any special studies carried on as to the need for any changes in compensation and employee benefits to cover each year of the biennium. The proposal shall also take proper account of prevailing pay rates, costs and standards of living and the state's employment policies. The proposal for such pay adjustments may contain recommendations for across-the-board pay adjustments, merit or other adjustments and employee benefit improvements. Paragraph (b) and sub. (1) (bf) shall apply to the process for approval of all pay adjustments for such employees under ss. 20.923 (4g), (5) and (6) (m) and 230.08 (2) (d). The proposal as approved by the joint committee on employment relations and the governor shall be based upon a percentage of the budgeted salary base for such employees under ss. 20.923

(4g), (5) and (6) (m) and 230.08 (2) (d). The amount included in the proposal for merit and adjustments other than across—the—board pay adjustments is available for discretionary use by the board of regents.

SECTION 2408u. 230.12 (3) (e) 2. of the statutes is amended to read:

230.12 (3) (e) 2. The secretary director, after receiving recommendations from the board of the Technical College System, shall submit to the joint committee on employment relations a proposal for adjusting compensation and employee benefits for employees under s. 20.923 (7). The proposal shall include the salary ranges and adjustments to the salary ranges for the general senior executive salary groups established under s. 20.923 (7). Paragraph (b) and sub. (1) (bf) shall apply to the process for approval of all pay adjustments for such employees. The proposal as approved by the joint committee on employment relations and the governor shall be based upon a percentage of the budgeted salary base for such employees under s. 20.923 (7).

SECTION 2408v. 230.12 (4) (a) of the statutes is amended to read:

230.12 (4) (a) When an approved compensation plan or an amendment thereto becomes effective, required individual pay adjustments shall be made in accordance with determinations made by the secretary director to implement the approved plan.

SECTION 2408w. 230.12 (4) (b) of the statutes is amended to read:

230.12 (4) (b) The secretary director may, without prior approval of the joint committee on employment relations, determine the circumstances under which it is appropriate for an appointing authority to grant, and authorize an appointing authority to grant, a general wage or parity adjustment, or appropriate portion thereof, previously approved by the committee under this section to employees who did not receive the adjustment on the effective date of the adjustment set forth in the

1	of continuous service, accumulated unused sick leave and any other factor
2	recommended by the secretary director. The approval process for the program is the
3	same as that provided under sub. (3) (b) and the program shall be incorporated into
4	the compensation plan under sub. (1).
5	SECTION 2409h. 230.13 (1) (intro.) of the statutes is amended to read:
6	230.13 (1) (intro.) Except as provided in sub. (3) and s. 103.13, the secretary
7	director and the administrator may keep records of the following personnel matters
8	closed to the public:
9 ,	SECTION 2409p. 230.13 (2) of the statutes is amended to read:
10	230.13 (2) Unless the name of an applicant is certified under s. 230.25, the
11	secretary director and the administrator shall keep records of the identity of an
12	applicant for a position closed to the public, except as provided in sub. (3).
13	SECTION 2409t. 230.13 (3) of the statutes is amended to read:
14	230.13 (3) The secretary director and the administrator shall provide to the
15	department of workforce development or a county child support agency under s.
16	59.53 (5) information requested under s. 49.22 (2m) that would otherwise be closed
17	to the public under this section. Information provided under this subsection may
18	only include an individual's name and address, an individual's employer and
19	financial information related to an individual.".
20	111. Page 937, line 11: delete $(20.505)^n$ and substitute $(20.545)^n$.
<i>2</i> 1	112. Page 937, line 18: delete "department of employment relations" and
22	substitute " department of employment relations <u>office</u> ".
23	113. Page 937, line 19: after that line insert:
24	"Section 2412b. 230.15 (1m) (b) (intro.) of the statutes is amended to read:

plan. No general wage or parity adjustment may become effective for any employee prior to the effective date of the individual employee transaction, but the secretary director may authorize an appointing authority to grant a lump sum payment to an employee to reflect any wage or parity adjustment that the employee did not receive during the period between the effective date of the adjustment set forth in the plan and the effective date of the individual employee transaction.

SECTION 2408x. 230.12 (5) (c) of the statutes is amended to read:

230.12 (5) (c) Increase limits. Unless otherwise defined in the pay schedule the total amount for all such within range increases shall not exceed the amount for such increases specified and approved by the joint committee on employment relations in its action on the secretary's director's proposal for such increases.".

- 108. Page 937, line 2: delete "secretary" and substitute "secretary director".
- 109. Page 937, line 4: delete the material beginning with "secretary" and ending with "administration" on line 5 and substitute "secretary director and with the department secretary of administration".
 - 110. Page 937, line 6: after that line insert:
- "Section 2409d. 230.12 (9) of the statutes is amended to read:

230.12 (9) HEALTH INSURANCE PREMIUM CREDITS. The secretary director may recommend to the joint committee on employment relations a program, administered by the department of employee trust funds, that provides health insurance premium credits to employees whose compensation is established under this section or s. 20.923 (2) or (3). The health insurance premium credits shall be used for the purchase of health insurance for a retired employee, or the retired employee's surviving insured dependents, and shall be based on the employee's years

1	250.15 (1m) (b) (intro.) Whenever a position is included in the classified service
2	under par. (a), the secretary director shall determine all of the following:
3	SECTION 2412e. 230.16 (7m) (b) (intro.) of the statutes is amended to read:
4	230.16 (7m) (b) (intro.) The department office shall accept an application after
5	its due date from a veteran if all of the following apply:
6	SECTION 2412m. 230.16 (7m) (c) of the statutes is amended to read:
7	230.16 (7m) (c) Within 30 days after acceptance of an application under par.
8	(b), the department office shall give the applicant an examination.
9	SECTION 2412s. 230.21 (1m) (b) of the statutes is amended to read:
Ó	230.21 (1m) (b) If the administrator uses the method of random certification
1	to determine which applicants for an unskilled labor or service position will receive
2	further consideration for the position and the appointing authority does not select
3	a veteran or a person the hiring of whom would serve affirmative action purposes,
4	the appointing authority shall make and retain a written record of the appointing
.5	authority's reasons for selecting the person who was appointed. The appointing
.6	authority shall make the written records available to the department office and
7	annually submit a report to the department office summarizing the reasons
l8	contained in the written records.".
19	114. Page 937, line 21: delete the material beginning with "secretary" and
20	ending with "16.50" on line 22 and substitute "secretary director and with the
21	approval of the secretary of administration under s. 16.50".
22	115. Page 938, line 3: after that line insert:
23	"Section 2413b. 230.215 (3) (b) of the statutes is amended to read:

230.215 (3) (b) If the secretary director, upon review of the report submitted under sub. (4), determines that an agency's past or proposed actions relating to permanent part—time employment opportunities do not adequately reflect the policy under sub. (1) (e), the secretary director may recommend procedures designed to enable the agency to effect such policy.

SECTION 2413d. 230.215 (4) of the statutes is amended to read:

230.215 (4) REPORTS. Each agency, in complying with s. 15.04 (1) (d), shall include a report on the progress or failure of the plans of such agency in achieving the policies stated under sub. (1) and shall submit a copy of such report to the secretary director.

SECTION 2413f. 230.22 (1) of the statutes is amended to read:

230.22 (1) The secretary <u>director</u> may establish by rule an entry professional class program for use in a wide range of entry professional positions.

SECTION 2413h. 230.22 (2) of the statutes is amended to read:

230.22 (2) In connection with this program the secretary <u>director</u> may establish separate classifications and corresponding pay provisions to provide agencies an entry professional program, through which they can compete on campuses and in the labor market for the best available applicants.

SECTION 2413i. 230.24 (1) of the statutes is amended to read:

230.24 (1) The secretary director may by rule develop a career executive program that emphasizes excellence in administrative skills in order to provide agencies with a pool of highly qualified executive candidates, to provide outstanding administrative employees a broad opportunity for career advancement and to provide for the mobility of such employees among the agencies and units of state government for the most advantageous use of their managerial and administrative

skills. To accomplish the purpose of this program, the administrator may provide policies and standards for recruitment, examination, probation, employment register control, certification, transfer, promotion and reemployment, and the secretary director may provide policies and standards for classification and salary administration, separate from procedures established for other employment. The secretary director shall determine the positions which may be filled from career executive employment registers.

SECTION 2413k. 230.25 (1p) of the statutes is amended to read:

230.25 (1p) If an appointing authority appoints a person certified under this section and the person is not a veteran, the spouse of a veteran or a person the hiring of whom would serve affirmative action purposes, the appointing authority shall make and retain a written record of the appointing authority's reasons for selecting the person who was appointed. The appointing authority shall make the written records available to the department office and annually submit a report to the department office summarizing the reasons contained in the written records. The department office shall annually prepare a report summarizing, for each agency, the reasons contained in the records prepared by appointing authorities under this subsection.

SECTION 2413r. 230.27 (2k) of the statutes is amended to read:

230.27 (2k) If an appointing authority selects, for a project position, a person who is not a veteran or is not a person the hiring of whom would serve affirmative action purposes, the appointing authority shall make and retain a written record of the appointing authority's reasons for selecting the person who was appointed. The appointing authority shall make the written records available to the department office and annually submit a report to the department office summarizing the

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reasons contained in the written records. The department office shall annually prepare a report summarizing, for each agency, the information submitted by appointing authorities under this subsection.

SECTION 2413s. 230.32 (3) of the statutes is amended to read:

230.32 (3) (a) Any classified employee who leaves state service and enters the armed forces of the United States shall, under this section, be granted written military leave of absence by the appointing authority. Notice of such leave from state service and the terms of any such leave shall be given in writing by the appointing authority to the secretary director for purposes of record.

- (b) Any classified employee who leaves state service for civilian employment in response to a specific request or order of the federal government or any of its agencies in connection with manpower redistribution and utilization shall, under this section, make written application to the appointing authority for civilian leave of absence presenting such specific request or order of the federal government as supporting evidence. Such civilian leave shall be allowed by the appointing authority and its terms, which shall conform to the rules of the secretary director, shall be in writing. Notice of such leave from state service shall be made in writing by the appointing authority to the secretary director for purposes of record.
- (c) All such military or civilian leaves of absence as heretofore may have been granted are validated and shall be deemed to be sufficient and effective hereunder. Such leaves shall be recorded with the secretary director.

SECTION 2413t. 230.33 (2) of the statutes is amended to read:

230.33 (2) A person appointed to an unclassified position by an appointing authority other than an appointing authority described under sub. (1), to a department other than the one in which the person was a classified employee may

1	be granted a leave of absence without pay at the option of the person's former
2	appointing authority in accordance with the leave of absence provisions in the rules
3	of the secretary director. An employee granted a leave of absence shall have the same
4	restoration rights and reinstatement privileges as under sub. (1m). If not granted
5	a leave of absence, the employee shall be entitled only to the reinstatement privileges
6	under sub. (1m).".
7	116. Page 938, line 18: after that line insert:
8	"Section 2416b. 230.34 (1) (c) of the statutes is amended to read:
9	230.34 (1) (c) The secretary director shall establish guidelines for uniform
10	application of this authority among the various agencies.
11	SECTION 2416d. 230.34 (4) of the statutes is amended to read:
12	230.34 (4) Resignations shall be regulated by the rules of the secretary director.
13	SECTION 2416f. 230.35 (1) (d) of the statutes is amended to read:
14	230.35 (1) (d) Annual leaves of absence shall not be cumulative except under
15	sub. (1p) and except that unused annual leave shall, subject to the rules of the
16	secretary director, be used in the year following the one in which it was earned, but
17	no employee shall lose any unused annual leave because the employee's work
18	responsibilities prevented the usage of the unused annual leave during the first 6
19	months of the year following the year in which it was earned.
20	SECTION 2416h. 230.35 (2) of the statutes is amended to read:
21	230.35 (2) Leave of absence with pay owing to sickness and leave of absence
22	without pay, other than annual leave and leave under s. 103.10, shall be regulated
23	by rules of the secretary director, except that unused sick leave shall accumulate

from year to year. After July 1, 1973, employees appointed to career executive

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positions under the program established under s. 230.24 or positions designated in
s. 19.42 (10) (L) or 20.923 (4), (7), (8), and (9) or authorized under s. 230.08 (2) (e) shall
have any unused sick leave credits restored if they are reemployed in a career
executive position or in a position under s. 19.42 (10) (L) or 20.923 (4), (7), (8), and
(9) or authorized under s. 230.08 (2) (e), regardless of the duration of their absence.
Restoration of unused sick leave credits if reemployment is to a position other than
those specified above shall be in accordance with rules of the secretary director.
SECTION 2416j. 230.35 (2r) (b) of the statutes is amended to read:
230.35 (2r) (b) The secretary director may establish, by rule, a catastrophic
leave program that permits employees to donate certain types and amounts of leave
credits to other employees who have been absent from pay status because of a
catastrophic need for which there is no paid leave benefits or replacement income
available. The secretary director shall determine the types and amounts of leave
credits that may be donated.
SECTION 2416L. 230.35 (3) (d) of the statutes is amended to read:
230.35 (3) (d) Employees of the state are entitled to reasonable paid leaves of
absence to compete in promotional examinations and interviews. The secretary
director shall promulgate rules governing the lengths of time allowable for such
leaves, their frequency and the provisions for their use.
SECTION 2416m. 230.35 (3) (e) 2. e. of the statutes is amended to read:
230.35 (3) (e) 2. e. The leave of absence conforms with any rules of the secretary
director regarding leaves of absence to provide specialized disaster relief services.
SECTION 2416n. 230.35 (3) (e) 5. of the statutes is amended to read:
230.35 (3) (e) 5. The secretary director may promulgate any rules necessary to
implement this paragraph.

SECTION 2416p. 230.35 (5) (b) of the statutes is amended to read:

230.35 (5) (b) The standard basis of employment shall be divided into 5 work days of 8 hours each except as provided under s. 230.215 (5), and except that when the conditions of employment cannot be satisfied by adhering to this division or when the public would not be inconvenienced, deviations may be permitted upon recommendation of the appointing authority and subsequent approval by the secretary director.

SECTION 2416r. 230.37 (1) of the statutes is amended to read:

230.37 (1) In cooperation with appointing authorities the secretary director shall establish an employee performance evaluation program to provide a continuing record of employee development and, when applicable, to serve as a basis for pertinent personnel actions. Similar evaluations shall be conducted during the probationary period but may not infringe upon the authority of the appointing authority to retain or dismiss employees during the probationary period.

SECTION 2416t. 230.43 (5) of the statutes is amended to read:

230.43 (5) Taxpayers' suits. The right of any taxpayer to bring any action to restrain the payment of compensation to any person appointed to or holding any office or place of employment in violation of this subchapter shall not be limited or denied by reason of the fact that the office or place of employment has been classified as, or determined to be, not subject to competitive examination; however, any judgment or injunction in any such action shall be prospective only, and shall not affect payments already made or due to such persons by the proper disbursing officers, in accordance with the rules of the secretary director in force at the time of such payments.

SECTION 2416v. 230.44 (1) (b) of the statutes is amended to read:

230.44 (1) (b) Decision made or delegated by secretary director. Appeal of a personnel decision under s. 230.09 (2) (a) or (d) or 230.13 (1) made by the secretary director or by an appointing authority under authority delegated by the secretary director under s. 230.04 (1m).".

117. Page 938, line 25: after that line insert:

"Section 2417m. 230.44 (1) (dm) of the statutes is amended to read:

230.44 (1) (dm) Noncompetitive appointment of certain disabled veterans. A personnel action under s. 230.275 by an appointing authority that is alleged to be illegal or an abuse of discretion. The administrator and the department office may not be a party to any such appeal.

SECTION 2417s. 230.44 (4) (bm) of the statutes is amended to read:

230.44 (4) (bm) Upon request of an employee who files an appeal of the decision of the secretary director made under s. 230.09 (2) (a) or (d), the appeal shall be heard by a commissioner or attorney employed by the commission serving as arbitrator under rules promulgated for this purpose by the commission. In such an arbitration, the arbitrator shall orally render a decision at the conclusion of the hearing affirming, modifying or rejecting the decision of the secretary director. The decision of the arbitrator is final and is not subject to review by the commission. An arbitrator's decision may not be cited as precedent in any other proceeding before the commission or before any court. The arbitrator shall promptly file his or her decision with the commission. The decision of the arbitrator shall stand as the decision of the commission. The decision of the commission is subject to review under ss. 227.53 to 227.57 only on the ground that the decision was procured by corruption, fraud or undue means or that the arbitrator or the commission exceeded the arbitrator's or

1	the commission's power. The record of a proceeding under this paragraph shall be
2	transcribed as provided in s. 227.44 (8).".
3	118. Page 939, line 9: after that line insert:
4	"Section 2422g. 230.45 (1) (h) of the statutes is amended to read:
5	230.45 (1) (h) Keep minutes of its own proceedings and other official actions.
6	All such records shall, subject to reasonable rules, be open to public inspection.
7 (8)	Records of the secretary director or the administrator which are confidential shall be kept confidential by the commission.
9	SECTION 2422r. 230.45 (1) (i) of the statutes is amended to read:
10	230.45 (1) (i) Adopt rules necessary to carry out this section. Notice of the
11	contents of such rules and amendments thereto shall be given promptly to the
12	secretary director, the administrator and appointing authorities affected thereby.".
13	119. Page 940, line 7: delete "secretary" and substitute "director".
14	120. Page 940, line 10: delete "secretary" and substitute "director".
15	121. Page 940, line 11: after that line insert:
16	"Section 2427g. 230.46 of the statutes is amended to read:
17 ·	230.46 Duties of council on affirmative action. The council on affirmative
18	action in the department office shall serve in a direct advisory capacity to the
19	secretary director and as part of that relationship shall evaluate the progress of
20	affirmative action programs throughout the civil service system, seek compliance
21	with state and federal regulations and recommend improvements in the state's
22	affirmative action efforts as an employer. In carrying out its responsibilities, the
23	council may recommend legislation, consult with agency personnel and other
24	interested persons, conduct hearings and take other appropriate action to promote

affirmative action.	The council sh	all report at least once	per year to the gove	rnor and
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the legislature.		and the second of the second o	and the second of the second of	

SECTION 2427r. 230.48 (2) of the statutes is amended to read:

230.48 (2) Personnel, facilities and equipment. The department office shall appoint, under the classified service, a secretary and such other employees as are necessary to carry out the duties of the state employees suggestion board, and shall provide such facilities and equipment as that board requires for the proper performance of its work. The state employees suggestion board may request and shall receive from any state department any assistance that it requires."

- 122. Page 945, line 24: delete the material beginning with "department" and ending with "administration" on line 25 and substitute "department of employment relations office of state human resources management".
- 123. Page 946, line 8: delete "department of employment relations administration" and substitute "department of employment relations office of state human resources management".
- 124. Page 960, line 4: delete the material beginning with "department" and ending with "administration" on line 5 and substitute "department of employment relations office of state human resources management".
- 125. Page 1027, line 13: delete the material beginning with "department" and ending with "administration" on line 14 and substitute "department of employment relations office of state human resources management".
- 126. Page 1029, line 9: delete the material beginning with "department" and ending with "administration" on line 10 and substitute "department of employment relations office of state human resources management".

1	127. Page 1029, line 13: delete the material beginning with "department" and
2	ending with "administration" on line 14 and substitute "department of employment
3	relations office of state human resources management".
4	128. Page 1049, line 13: delete the material beginning with "secretary" and
5	ending with "administration" on line 14 and substitute "secretary of employment
6	relations office of state human resources management".
7	129. Page 1049, line 20: delete the material beginning with "secretary" and
8	ending with "administration" on line 21 and substitute "secretary of employment
9	relations office of state human resources management".
10	130. Page 1068, line 18: delete the material beginning with that line and
11	ending with page 1070, line 2, and substitute:
12	"(1b) Office of state human resources management.
13	(a) Assets and liabilities. On the effective date of this paragraph, all assets and
14	liabilities of the department of employment relations shall become the assets and
15	liabilities of the office of state human resources management.
16	(b) Tangible personal property. On the effective date of this paragraph, all
17	tangible personal property, including records, of the department of employment
18	relations is transferred to the office of state human resources management.
19	(c) Contracts. All contracts entered into by the department of employment
20	relations that are in effect on the effective date of this paragraph remain in effect and
21	are transferred to the office of state human resources management. The office of
22	state human resources management shall carry out any obligations under such a
23	contract until the contract is modified or rescinded by the office of state human

resources management to the extent allowed under the contract.

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position conversion

(d) Employee transfers and status. On the effective date of this paragraph, all incumbent employees holding classified positions in the department of employment relations are transferred to the office of state human resources management. Employees transferred under this paragraph have all of the rights and the same status under subchapter V of chapter 111 and chapter 230 of the statutes in the office of state human resources management that they enjoyed in the department of employment relations immediately before the transfer. Notwithstanding section 230.28 (4) of the statutes, no employee so transferred who has attained permanent status in class may be required to serve a probationary period.

- (e) Rules and orders. All rules promulgated by the department of employment relations that are in effect on the effective date of this paragraph remain in effect until their specified expiration dates or until amended or repealed by the office of state human resources management. All orders issued by the department of employment relations that are in effect on the effective date of this paragraph remain in effect until their specified expiration dates or until modified or rescinded by the office of state human resources management.
- (f) Pending matters. Any matter pending with the department of employment relations on the effective date of this paragraph is transferred to the office of state human resources management and all materials submitted to or actions taken by the department of employment relations with respect to the pending matter are considered as having been submitted to or taken by the office of state human resources management."

resources management.".

131. Page 1130, line 13: delete the material beginning with that line and ending with page 1131, line 4, and substitute:

"(1b) Creation of office of state human relations management. 2 treatment of sections 13.121 (4), 13.123 (1) (a) 1., 13.20 (2), 13.48 (2) (j), 13.51 (2) (b), 3 15.105 (title) and (28), 15.16 (1) (intro.), 15.165 (2), 15.17, 15.173, 15.175, 15.177, 16.004 (7) (a), 16.40 (18), 16.415 (1) (by Section 169), 16.415 (3), 16.50 (3), 16.705 (3) 5 (intro.), 19.45 (11) (a), 20.512 (intro.), (1) (title), (a), (j), (jm), (k), (ka), (km), (m), and 6 (pz), and (2) (fittle) (4), (i), and (m), 20.545, 20.901 (1) (b), 20.916 (2), (4) (a), (4m) (b), (5) (a), (8) (a), and (9) (f) 1., 20.917 (1) (c), (2) (a), (3) (a) 1. and 2., (5) (b), and (6), 20.923 (4) (intro.), (f) 1., and (g) 1m., (4g) (intro.), and (7) (intro.), 36.09 (1) (i) and (j), 36.27 (1) (am) 2., 40.05 (1) (b), (4) (ar), and (4g) (a) 4., 40.06 (1) (dm), 45.43 (7) (b), 46.29 (3) 10 (d), 49.78 (5), as renumbered, 59.26 (8) (a), 70.99 (3) (a), 73.09 (2) and (5), 111.81 (5) 11 and (14), 111.815, 111.83 (3), 111.86 (2), 111.89 (1), 111.91 (4), 111.915, 111.92 (1) (a), 12 146.59 (3) (b), 227.10 (3) (e), 227.47 (2), 230.01 (2), 230.02, 230.03 (9), (9e), (10), (10r), (10w), and (13), 230.04 (title), (1), (1m), (2), (3), (4), (5), (7), (8), (9) (intro.) and (f), (9m) 13 (9r), (b) (intro.), (10) (a), (b), and (c), (11), (12), (13) (intro.), (14), and (15), 230.046 (5) 15 (c), (7), (8), (9) and (10) (intro.), 230.047 (8), 230.06 (1) (c), (d), (e), (f), (g), and (L) and 16 (3), 230.08 (2) (e) 1. and 4. and (ya), (4) (c), and (8), 230.09 (1) (intro.), (2) (a), (am), 17 (b), (c), (d), and (g), and (3), 230.12 (1) (a) 3., (c) 2., and (d), (3) (a), (ad), (b), (c), and 18 (e) 1. and 2., (4) (a) and (b), (5) (c), (7m), and (9), 230.13 (1) (intro.), (2), and (3), 230.14 19 (4), 230.147 (3), 230.15 (1m) (b) (intro.), 230.16 (7m) (b) (intro.) and (c), 230.21 (1m) 20 (b), 230.215 (3) (a) and (b) and (4), 230.22 (1) and (2), 230.24 (1), 230.25 (1p), 230.27 21 (2k), 230.32 (3), 230.33 (2), 230.34 (1) (c) and (4), 230.35 (1) (d), (2), (2r) (b), (3) (d) and 22 (e) 2. e. and 5., and (5) (b), 230.37 (1), 230.43 (5), 230.44 (1) (b) and (dm) and (4) (bm), 23 230.45 (1) (h) and (i), 230.46, 230.48 (2), 233.10 (3) (c) 4. and (4), 301.16 (10) (b), 895.65 24 (2), 938.538 (6m) (b), and 978.12 (1) (c) of the statutes, the renumbering of section

- 20.512 (1) (i) of the statutes, and Section 9118 (1b) of this act take effect on the 30th
- 2 day beginning after publication.".

(END)

2003–2004 DRAFTING INSERT FROM THE LEGISLATIVE REFERENCE BUREAU

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INS 3-13:

3. 'Division of affirmative action.' There is created in the office of state human resources management a division of affirmative action. The administrator of the division shall be appointed by the director of state human resources management outside the classified service.

INS 4-17:

1. Page 80, line 19: after that line insert:

"Section ?7. 16.004 (16) of the statutes is created to read:

16.004 (16) Office of State Human resources management division administrator positions authorized for the department to the office of state human resources management."

INS 4-20:

2. Page 88, line 21: delete "and the" and substitute "director of the office of state human resources management and the".

INS 6-5:

3. Page 405, line 8: delete that line and substitute:

"Section 20.512 (1) (k) of the statutes is renumbered 20.545 (1) (k) and amended to read:

20.545 (1) (k) Funds received from other state agencies. All moneys received from other state agencies The amounts in the schedule for the purpose of providing employment services and materials to state agencies. All moneys received from other state agencies for this purpose shall be credited to this appropriation account.".

History: 1977 c. 196, 418; 1979 c. 34; 1981 c. 20; 1983 a. 27; 1985 a. 29; 1987 a. 27, 399; 1989 a. 31; 1991 a. 32, 39; 1995 a. 27, 201; 1997 a. 237; 1999 a. 9.

INS 7-19:

4. Page 80 line 19 after that line insert:

"SECTION 10. 20.923 (9) of the statutes is amended to read:

20.923 (9) EXECUTIVE ASSISTANTS. Salaries for executive assistants appointed under ss. 15.05 (3) and 15.06 (4m) shall be set by the appointing authority. The salary for an executive assistant appointed under s. 15.05 (3) or 15.06 (4m), other than the salary for the executive assistant to the director of the technical college system, may not exceed the maximum of the salary range 2 ranges below the salary range of for the executive salary group to which the department or agency head is assigned. The position of administrative assistant to the lieutenant governor shall be treated as are executive assistants for pay purposes under this subsection. The salary for the executive assistant appointed under s. 230.04 (16) shall be set by the appointing authority. The salary for that position may not exceed the maximum of the salary range 2 ranges below the salary range for the executive salary group to which the appointing authority is assigned."

History: 1971 c. 18, 125, 164; 1971 c. 270 ss. 98, 104; 1971 c. 307, 321; 1973 c. 90, 156, 243, 333; 1975 c. 28; 1975 c. 39 ss. 236c to 247, 735 (5); 1975 Ex. Order No. 24; 1975 c. 189, 199, 224, 422; 1977 c. 29 ss. 399g to 406d, 1649, 1650m, 1654 (8) (e), 1656 (43); 1977 c. 44; 1977 c. 187 ss. 29, 30, 31, 135; 1977 c. 196 ss. 74 to 76m, 131; 1977 c. 203, 272, 277, 418, 447, 449; Sup. Ct. Order, 88 Wis. 24 xiii (1979); 1979 c. 32 s. 92 (1); 1979 c. 34, 89, 189; 1979 c. 221 ss. 201m to 218, 2202 (13); 1979 c. 36; 1981 c. 20 ss. 587 to 592g, 2202 (33) (b), (c), (56) (a); 1981 c. 96 ss. 16, 67; 1981 c. 121, 127, 347, 335; 1981 c. 390 s. 252; 1983 a. 27, 46, 121, 192, 371, 378; 1985 a. 18, 23; 1985 a. 29 ss. 603 to 607, 3202 (22) (a); 1985 a. 34, 332; 1987 a. 6, 27, 82, 119, 306, 340, 354, 399, 403; 1989 a. 31, 56, 107, 208, 219, 336; 1991 a. 39, 269; 1993 a. 12, 16, 75, 129, 144, 184, 294, 349, 399, 490; 1995 a. 27 ss. 1193 to 1217m, 9130 (4), 9216 (19); 1995 a. 37, 216, 225; 1997 a. 2, 3, 27, 29, 41, 194, 237; 1999 a. 9, 42, 102, 186; 2001 a. 16, 192, 2001 a. 16, 193, 2001 a. 16, 2001 a. 16, 2001 a. 16, 2001 a. 2001 a.

INS 8-7:

- 5. Page 424, line 7: delete the material beginning with "department" and ending with "administration" on line 8 and substitute: "department of employment relations office of state human resources management".
- **6.** Page 424, line 16: delete the material beginning with "secretary" and ending with "administration" on line 17 and substitute "secretary of employment relations director of the office of state human resources management".

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INS 24-9:

SECTION ? 230.04 (16) of the statutes is created to read:

230.04 (16) The director may appoint an executive assistant outside the classified service.

INS 48-9:

Notwithstanding section 16.50 (1) of the statutes, the director of the office of state human resources management may, during the 2003-05 fiscal biennium, delete one vacant classified position authorized for the office and thereafter create one in the office and thereafter create one purpose of employing the executive assistant authorized under section 230.08 (2) (ya) of the statutes, as created by this act.

INS 48–22:

7. Page 1109, line 4: after that line insert:

(1q)

- "(*) Appropriation account under section 20.512 (2) (j) of the statutes, as affected by this act, is transferred to the appropriation account under section 20.545 (1) (j) of the statutes, as affected by this act.
- (b) The unencumbered balance in the appropriation account under section 20.012 (2) (m) of the statutes, as affected by this act, is transferred to the appropriation account under section 20.545 (1) (j) of the statutes, as affected by this act.".