2011 DRAFTING REQUEST

Bill

Received: **02/10/2012**   Received By: **tkuczens**

Wanted: **As time permits**   Companion to LRB:

For: **Julie Lassa (608) 266-3123**   By/Representing: **Jessica Kelly**

May Contact: Drafter: **tkuczens**
Subject: **Education - school boards**

Addl. Drafters:

Extra Copies: **pg**

Submit via email: **YES**

Requester's email: **Sen.Lassa@legis.wisconsin.gov**

Carbon copy (CC:) to: **tracy.kuczenski@legis.wisconsin.gov**

Pre Topic:

No specific pre topic given

Topic:

multi-vendor Student Information System and provide exemption for certain school districts

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Instructions:

See attached

Drafting History:

Vers.	Drafted	Reviewed	Typed	Proofed	Submitted	Jacketed	Required
/?	tkuczens 02/10/2012	jdyer 02/10/2012		_____ _____			
/P1	tkuczens 02/15/2012	jdyer 02/15/2012	phenry 02/10/2012	_____ _____	ggodwin 02/10/2012		
/P2			phenry 02/15/2012	_____ _____	ggodwin 02/15/2012		
/1	tkuczens	kfollett	rschluet	_____	lparisi	lparisi	

Vers.	Drafted	Reviewed	Typed	Proofed	Submitted	Jacketed	Required
	02/21/2012	02/21/2012	02/21/2012	_____	02/21/2012	02/23/2012	

FE Sent For:

<END>

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/P2			phenry 02/15/2012	_____ _____	ggodwin 02/15/2012		
/1	tkuczens	kfollett	rschluet	_____	lparisi		

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/P2			phenry 02/15/2012	_____	ggodwin 02/15/2012		

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/P1		/P2 2/15 jld	phenry 02/10/2012		ggodwin 02/10/2012		

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Vers.	Drafted	Reviewed	Typed	Proofed	Submitted	Jacketed	Required
/?	tkuczens	P1 2/10 jld	/p ph	t h ph			

FE Sent For:

<END>

From:	Kelly, Jessica
Sent:	Friday, February 10, 2012 9:43 AM
To:	Kuczenski, Tracy
Subject:	RE: Spoke with Julie about SIS

Can you speak to Russ Kava?

Jessica Ford Kelly
Office of Senator Julie Lassa
State Capitol, Room 7 South
P.O. Box 7882
Madison, WI 53708
1-800-925-7491 tollfree
608-266-3123 local
608-282-3564 fax

From: Kuczenski, Tracy
Sent: Thursday, February 09, 2012 5:16 PM
To: Kelly, Jessica
Subject: FW: Spoke with Julie about SIS

This is the nonstatutory provision that was included in the budget. This doesn't carve out Tomah. This gives authority to the governor and joint finance to approve the expenditure of moneys under s. 20.255 (1) (e):

"The state superintendent of public instruction shall submit a plan for the expenditure of moneys appropriated under section 20.255 (1) (e) of the statutes, as created by this act, in the 2011-12 fiscal year to the governor for his or her approval. By October 1, 2011, the state superintendent and the governor shall submit the approved plan to the joint committee on finance for its approval. The state superintendent may not expend or encumber the moneys unless the joint committee on finance approves the plan."

Does Sen. Lassa want the governor and joint finance to approve the vendors selected under the provision created in the bill?

Is there someone else I should speak with about this?

Tracy K. Kuczenski
Legislative Attorney
Wisconsin Legislative Reference Bureau
tracy.kuczenski@legis.wisconsin.gov
(608) 266-9867

From: Kuczenski, Tracy
Sent: Thursday, February 09, 2012 5:06 PM
To: Kelly, Jessica
Subject: RE: Spoke with Julie about SIS

Hi Jessica – what language in the budget do you want me to include? There wasn't specific language relating to Tomah in the budget...

Tracy K. Kuczenski
Legislative Attorney
Wisconsin Legislative Reference Bureau
tracy.kuczenski@legis.wisconsin.gov
(608) 266-9867

From: Kelly, Jessica
Sent: Thursday, February 09, 2012 4:57 PM
To: Kuczenski, Tracy
Subject: Spoke with Julie about SIS

....can you change LRB 4064 to a /2 and "carve out" Tomah using the same language that was in the budget?

Jessica Ford Kelly

Office of Senator Julie Lassa
State Capitol, Room 7 South
P.O. Box 7882
Madison, WI 53708
1-800-925-7491 tollfree
608-266-3123 local
608-282-3564 fax

Kuczenski, Tracy

From:	Merrifield, Layla
Sent:	Friday, February 10, 2012 10:18 AM
To:	Kuczenski, Tracy
Subject:	FW: 13.10 paper and motion
Attachments:	Motion 548.pdf

From: Merrifield, Layla
Sent: Thursday, February 09, 2012 3:03 PM
To: Kelly, Jessica
Subject: 13.10 paper and motion

Jessica-
Below is the link to our November 10 SIS paper, and attached is motion 548. The motion released the partial funding, and adopted B1 and C1 from the paper. Alt C1 is the Tomah provision.
Thanks,
Layla

Motion 548.pdf
(11 KB)

http://legis.wisconsin.gov/lfb/publications/Section-13.10/Documents/2011_11_10JFC_DPI_1.pdf

1

Legislative Fiscal Bureau

One East Main, Suite 301 • Madison, WI 53703 • (608) 266-3847 • Fax: (608) 267-6873

November 10, 2011

TO: Members
             Joint Committee on Finance

FROM: Bob Lang, Director

SUBJECT: Public Instruction: Section 13.10 Request for Release of Funding for a Statewide Student Information System -- Agenda Item I

REQUEST

The Department of Public Instruction (DPI) requests the transfer of $15,000,000 GPR in 2011-12 from the Committee's appropriation [s. 20.865(4)(a)] to the student information system appropriation [s. 20.255(1)(e)].

DPI further requests permission to grant an exemption to the mandatory statewide student information system for districts currently using non-vendor systems, if they meet certain specified conditions.

BACKGROUND

Under 2011 Act 32, $15,000,000 GPR was provided in the Committee's reserve appropriation for the purpose of creating a statewide student information system. Section 9137(1) of Act 32 required the State Superintendent to submit a plan for the expenditure of these funds in the 2011-12 fiscal year to the Governor for approval. By October 1, 2011, the Governor and the State Superintendent were required to submit the plan to the Committee for its approval. The State Superintendent is prohibited from expending or encumbering these funds unless the Committee approves the plan.

Further, Act 32 provided that the State Superintendent, working with the Office of the Governor, establish a statewide student information system (SIS) in order to collect and maintain information about pupils enrolled in public schools, including their academic performance and demographic information, aggregated by school district, school, and teacher. The State

Superintendent must ensure that within five years of the establishment of the system, every school district is using the system. The State Superintendent is permitted to promulgate rules authorizing DPI to charge a fee to any person that uses the system.

ANALYSIS

A student information system is a software application that functions as the core operational system for a school district. Every school district and independent charter school (also known as "2r" charter schools, after their statutory citation) in Wisconsin uses their own SIS to help manage and track pupil data. The systems vary in complexity from district to district, from simple database tracking systems to more sophisticated programs used for the admissions process, class and teacher scheduling, absence and discipline records, demographic information, pupil assessments, and academic progress.

Districts also use the SIS to comply with reporting requirements of both the state and federal governments while maintaining confidentiality of pupil data. DPI estimated that, based on its survey of approximately 100 districts, the cost to districts to license their systems is more than $8 million annually, and the cost to enter data required for state and federal reporting is more than $31 million annually.

DPI has been advised by a workgroup, including members from nearly 60 school districts, three CESAs, the Diocese of Madison, and staff from the Department, charged with gathering information to assist the State Superintendent in making recommendations for implementing a statewide SIS. All districts were invited to participate in the workgroup. The group contacted other states' education departments and collected information from potential SIS software vendors, as well as information on procuring, deploying, and maintaining such systems. The workgroup composed and released a request for information (RFI), which received 17 responses from vendors.

Based on the workgroup's recommendations, as well as input from the Office of the Governor, the State Superintendent has recommended that the state procure a centralized SIS for all school districts, using a single software vendor. Most other states with statewide student information systems have chosen single vendors to provide them. A majority of the workgroup concluded that the most cost-effective and efficient system for the state would combine the purchasing power of all school districts and charter schools in a single contract. Using one central system would allow the integration of existing statewide data tracking systems, ease the transfer of student transcripts when students move between districts, reduce the time and costs associated with entering data required for state and federal reporting, and simplify the process of updating, patching, and administering the statewide SIS over time.

However, a minority of the workgroup participants argue that a multi-vendor approach could be used to allow districts to choose different systems to better meet their unique, local needs. Given the variation among districts in the state in terms of enrollment sizes, geographic area, and programming offered, the administrative needs within those districts likewise varies. The minority

report pointed out that, according to DPI survey data, a majority of district responses indicated no intention to change their SIS within the next three years, concluding that most districts are satisfied with their current systems that have been based on local needs, affordability, or bandwidth limitations. However, some have argued that additional staff time and cost could be incurred to standardize data across systems, and to allow each system to interface with the existing state data warehouse, individual student tracking system, and data analysis dashboards.

Because ultimately the entire state will use the statewide SIS, staff from DPI anticipate that vendors will provide a favorable per pupil rate. For a given individual district, costs may increase or decrease depending on the type of system currently employed, although in nearly every case, it is believed that the new statewide SIS will provide greater functionality for districts and allow them to avoid duplication of staff effort when submitting data for mandatory state and federal reports. Because data will be located in a central system, it will be available to DPI for use in reports with no additional effort on the part of districts. Costs for staff time relating to such data reports could then be reallocated for other purposes within the district, or eliminated. As the workgroup minority report notes, however, significant staff time is dedicated to initial data entry, and assuring the quality and accuracy of that data, which would be unchanged under the statewide system.

In addition, DPI would be able to aggregate student performance data by district, school, and classroom, in order to identify best practices in curriculum and instruction, academic interventions, or other programs. Districts would also be able to access and share such information, while protecting pupil confidentiality.

In its revised s. 13.10 request dated November 3, 2011, DPI recommends that an exception to the statewide SIS could be granted to districts currently using a non-vendor SIS for which no licensing fees are paid. In instances where that is the case, DPI recommends that the districts not be required to switch to the statewide system so long as their SIS can meet specific technical requirements, and interface their existing SIS into the statewide system. A school district could qualify if they meet the following conditions: (a) the district does not pay a vendor for the SIS; (b) the district can meet current and future state and federal reporting requirements and deadlines; (c) the district can assign unique student identification numbers in real time; (d) the district can transfer electronic student transcripts to and from their system nightly; (e) the district can provide electronic data transfers for all required statewide SIS data fields nightly; and (f) the district can create electronic record transfers to upload data into the state data warehouse that meets the same functionality of districts using the statewide SIS nightly. Out of 15 districts, charter schools, and state schools that do not currently pay a vendor for an SIS, one, the Tomah School District, has indicated that it can meet each of these criteria for the recommended exemption. However, under such an exemption, Tomah would be responsible for continuously maintaining and upgrading its district SIS as necessary to ensure its compatibility with the statewide system.

One could argue that, if the Tomah non-vendor SIS could meet the criteria listed above in items (b) through (f), then multiple vendors could likewise ensure their products meet the state's data reporting requirements. The same work could be performed for each additional vendor's

system, to ensure consistent data and system compatibility, each time data requirements change or systems are upgraded or modified. However, it is possible that per pupil SIS costs could increase if the state's 870,000 pupils are spread across several vendors.

DPI has developed a preliminary budget to be used for planning purposes and vendor selection, for the requested $15,000,000 GPR. The Department's request would use the majority of the funding, approximately $12,100,000, to offset district costs for migration, data conversion, and training staff on the new system. While this funding would offset costs, some districts will have significant transition costs beyond the allocated funding, especially related to providing training to all district staff that would utilize the new system. Costs will vary by district, based on the size of the district and whether the vendor ultimately chosen by the state is also a given school district's current software provider. The amounts paid to offset these costs would likewise vary, but on average would total approximately $28,000 per district.

Based on the experiences of other states in implementing a statewide SIS, the Department also anticipates the need for the equivalent of 4.0 contracted positions for project management, business analysis, and communication with districts during the statewide implementation phase. Assuming the use of an outside contractor, at the state contract rate of $65/hour, each position would cost $135,000 annually, for each of the five years of migration, for a total of approximately $2,700,000. The SIS data would be hosted in a central facility, either by the vendor chosen, or by the Department of Administration. DPI estimates that the cost to maintain the system would be approximately $150,000 over the next five years, to be paid out of the requested $15,000,000 GPR. Rent for the space to house the servers would ultimately be charged back to school districts, as part of their fee for using the new system.

Licensing fees for the new software system would likewise be paid by districts for using the system, through fees collected by DPI. The licensing and hosting fees for the software will depend upon the winning bid for the statewide SIS. Fees are typically charged per pupil enrolled in districts using the software, and have varied widely for other states that have implemented such systems. In general, the larger the number of districts and pupils that will use the system, the more economical the system will be to operate and license. As an example, if the per pupil charge for licensing and hosting fees would be $8, then the amounts charged to districts could total up to $7,000,000 annually once all school districts and charter schools are using the system. However, that figure is subject to change based on vendor bids.

DPI is currently developing a request for proposals (RFP) for release. There are currently three school districts (Kenosha, Milwaukee, and Waukesha) whose software will be discontinued by their current vendors beginning with the 2012-13 school year. As such, those districts would be immediately migrated to the new statewide SIS following the selection of the vendor. Because implementing the new system could be a months-long process for larger districts, DPI has developed a timeline to allow these three districts to have the new system in place for the 2012-13 school year. Based on their initial schedule, from September, 2011, through December, 2011, DPI would release the RFP and have an RFP committee review and score vendor responses. The RFP

committee would be comprised of school district representatives, DPI staff, and staff from the Governor's office. According to the timeline, DPI would select the vendor and sign the contract by March, 2012. Following the migration of the first three districts by September, 2012, remaining districts statewide would migrate to the new system over the next few years, at an average rate of approximately 85 districts per year depending on local circumstances, with full statewide implementation expected by September, 2017.

In order to meet this timeline, staff from DPI indicate that funding is needed to hire the 4.0 consultants to begin work on the procurement process, as indicated in the Department's request. Funding would also be necessary for the initial three districts that would migrate to the new system immediately, as well as to begin the migration of the first large wave of approximately 85 districts in 2012-13. Therefore, the Committee could choose to release the $15,000,000 GPR approved for this purpose under 2011 Act 32.

However, the program operations appropriation created in Act 32 for the student information system is a biennial appropriation. With a biennial appropriation, moneys can be moved between the fiscal years of the 2011-13 biennium, but any funds that are unencumbered on June 30, 2013, will lapse to the general fund. Because full migration to the statewide SIS will be a five-year project, it does not appear that DPI will expend or encumber the entire amount before the end of the 2012-13 fiscal year. It appears that the full funding amount will be necessary to help ensure that districts will have the resources necessary to implement the new system, and any funding that lapses on June 30, 2013, would need to be appropriated again as part of the 2013-15 biennial budget process, in order to complete the project.

As an alternative, the Committee could choose to transfer a sufficient portion of the funding provided for this purpose to cover the Department's costs for this biennium. It appears that DPI could expend up to $5,000,000 GPR in this biennium, in order to: (a) hire consultants, (b) migrate the initial three districts during the Spring and Summer of 2012, and (c) begin migrating the first wave school districts to the new system during the 2012-13 school year. Depending on the enrollments and local needs of those districts chosen for the first wave, migration costs could be higher or lower. Therefore, the Committee could choose to transfer only $5,000,000 GPR at this time, in order to ensure that DPI has sufficient funds available to begin implementing the statewide SIS and cover migration costs this biennium. In addition, the Committee could provide these funds in the 2012-13 fiscal year, and specify that amount be counted as base level funding for purposes of the 2013-15 biennial budget. This would allow DPI to implement the new system with a total of $15,000,000 in combined funding over the next three years. That base level funding could later be removed from the base following the 2014-15 fiscal year.

ALTERNATIVES

A. Transfer of Funding

1. Approve the request to transfer $15,000,000 GPR in 2011-12 from the Committee's appropriation [s. 20.865(4)(a)] to the student information system appropriation [s. 20.255(1)(e)]. Under this alternative, the entire funding amount allocated under 2011 Act 32 would be transferred the Department's biennial appropriation created for this purpose.

2. Approve the request in part, and transfer $5,000,000 GPR in 2011-12 from the Committee's appropriation [s. 20.865(4)(a)] to the student information system appropriation [s. 20.255(1)(e)] in 2012-13. Specify that this funding would be considered part of base level funding for the s. 20.255(1)(e) appropriation purposes of the 2013-15 biennial budget process, but would be considered as one-time financing and deleted at the end of 2014-15.

3. Deny the request.

B. Single Vendor or Multiple Vendors

1. Approve the request to prepare a request for proposals for a single vendor to provide a statewide student information system that would function to supply standardized data for state and federal reporting requirements and other functions as specified in the request for proposals.

2. Modify the request to require DPI to prepare a request for proposals for multiple preferred vendors to provide a statewide student information system.

C. Exemption to the Required Statewide Student Information System

1. Approve the request to allow an exemption to the required statewide student information system for a school district that meets the following conditions: (a) the district does not pay a vendor for the SIS; (b) the district can meet current and future state and federal reporting requirements and deadlines; (c) the district can assign unique student identification numbers in real time; (d) the district can transfer electronic student transcripts to and from their system nightly; (e) the district can provide electronic data transfers for all required statewide SIS data fields nightly; and (f) the district can create electronic record transfers to upload data into the state data warehouse that meets the same functionality of districts using the statewide SIS nightly.

2. Deny the request. Under this alternative, all districts would be required to participate in the statewide student information system.

Prepared by: Layla Merrifield

LRB-4064/1
TKK/ld/jm

stays
RMMR
insert
d-note

4085/P1

2011 BILL

2/10/12
Today

Regen

1   AN ACT *to amend* 115.28 (12) (b); and *to create* 115.28 (12) (am) of the statutes;

2   **relating to:** selection of student information system vendors by the

3   Department of Public Instruction.

---

anal: prelim

Preliminary

Analysis by the Legislative Reference Bureau

Current law requires the state superintendent of public instruction to establish a student information system (SIS) to collect and maintain information about pupils enrolled in public schools. This bill requires the state superintendent to develop request–for–proposal procedures and criteria for selecting vendors of the SIS software on a competitive basis and, beginning in the 2012–13 school year, to select at least two preferred vendors whenever a selection of vendors is made.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

4   SECTION 1. 115.28 (12) (am) of the statutes is created to read:

5   115.28 **(12)** (am) Develop request for proposal procedures and criteria for

6   selecting vendors of software used to compile and manage data for integrating into

7   the system established under par. (a). The criteria shall require the department to

1   select vendors on a competitive basis. Beginning with the selection of vendors for the

2   2012−13 school year, whenever a selection is made under this paragraph, the

3   department shall select at least 2 preferred vendors to provide the software, and

4   selection shall be made in accordance with the procedures established under this

5   paragraph.

6   **SECTION 2.** 115.28 (12) (b) of the statutes, as created by 2011 Wisconsin Act 32,

7   is amended to read:

8   115.28 **(12)** (b) Ensure that within 5 years of the establishment of the system

9   under par. (a), every school district is ~~using~~ participating in the system. The state

10   superintendent may promulgate rules authorizing the department to charge a fee to

11   any person that uses or participates in the system. All fees shall be credited to the

12   appropriation account under s. 20.255 (1) (jm).

13   **(END)**

[handwritten annotations: "Fix — component", "renumbered 115.28(12)(b)1o and", "1o", "Insert 2-13", "D-note"]

(1)

Insert 2-13

SECTION #. CR; 115.28 (12)(b)2.

(2) 2. A school district that satisfies all of the following is not required to pay a fee

3 to participate in the system established under par. (a):

4   a. The school district uses a student information system on the effective date

(5) of this subd. 2. a. .... [LRB inerts date], and does not pay a vendor to use that student

6 information system.

7   b. The school district can use the student information system described in subd.

8 2. a. to meet current and future state and federal reporting requirements and

9 deadlines.

10   c. The student information system described in subd. 2. a. assigns a unique

11 student identification number to each student enrolled in the district in real time.

12   d. The school district transfers electronic student transcripts to and from its

13 student information system each night.

14   e. The school district provides electronic data transfers, for all data fields

15 required by the department, from the student information system described in subd.

16 2. a. to the system established under par. (a) each night.

17   f. The school district can create electronic record transfers to upload data into

18 the system established under par. (a) in the same manner as districts using the

19 system established under par. (a) each night.

20

(end ins 2-13)

P1

DRAFTER'S NOTE
FROM THE
LEGISLATIVE REFERENCE BUREAU

LRB-4085/?dn
TKK:A:....

jcd

date

Senator Lassa: (LFB) (JCF)

At your instruction, I spoke with Russ Kava and Layla Merrifield at the Legislative Fiscal Bureau about your request to create an exemption from participation in the student information system under s. 115.28 (12), stats., for a school district that has a student information system that meets certain requirements. Layla Merrifield provided me with a copy of Motion 548, prepared by LFB for a November 10, 2011, meeting of the Joint Committee on Finance. At that meeting, JCF approved alternative C–1, found on page 6 of that motion, to provide the requested exemption for the Tomah School District and other school districts that can satisfy the requirements in the motion. A copy of the motion is included in the drafting file.

I revised LRB–4064/1 (an introducible draft) based on the language of alternative C–1 in the motion to create proposed s. 115.28 (12) (b) 2. stats. However, I have the following questions about the language of the motion and, therefore, have prepared this LRB–4085/P1 (a non–introducible draft):

1. What does the phrase "in real time," as used in proposed s. 115.28 (12) (b) 2. c., mean? Is it necessary?

2. What is the difference between "electronic data transfers" under proposed s. 115.28 (12) (b) 2. e. and "electronic records transfers" under proposed s. 115.28 (12) (b) 2. f.?

3. The last condition in alternative C–1 read as follows: "the district can create electronic record transfers to upload data into the state data warehouse that meets the same functionality of districts using the statewide SIS nightly." I have two questions about this particular provision:

a. I assumed the "state data warehouse" is the state SIS. Is that a correct assumption?

b. I assumed "meets the same functionality of districts using the statewide SIS" means that an exempted school district can upload data in the same manner as districts using the state SIS. Is that a correct assumption?

4. Several of the conditions in the motions required an exempted school district to perform certain tasks "nightly." Is that your intent? Would that requirement apply year–round and on weekends?

Let me know if you have any questions or wish to make any changes to this draft.

Tracy K. Kuczenski
Legislative Attorney
Phone: (608) 266-9867
E-mail: tracy.kuczenski@legis.wisconsin.gov

February 10, 2012

Senator Lassa:

At your instruction, I spoke with Russ Kava and Layla Merrifield at the Legislative Fiscal Bureau (LFB) about your request to create an exemption from participation in the student information system under s. 115.28 (12), stats., for a school district that has a student information system that meets certain requirements. Layla Merrifield provided me with a copy of Motion 548, prepared by LFB for a November 10, 2011, meeting of the Joint Committee on Finance (JCF). At that meeting, JCF approved alternative C-1, found on page 6 of that motion, to provide the requested exemption for the Tomah School District and other school districts that can satisfy the requirements in the motion. A copy of the motion is included in the drafting file.

I revised LRB-4064/1 (an introducible draft) based on the language of alternative C-1 in the motion to create proposed s. 115.28 (12) (b) 2. However, I have the following questions about the language of the motion and, therefore, have prepared this LRB-4085/P1 (a non-introducible draft):

1. What does the phrase "in real time," as used in proposed s. 115.28 (12) (b) 2. c., mean? Is it necessary?

2. What is the difference between "electronic data transfers" under proposed s. 115.28 (12) (b) 2. e. and "electronic records transfers" under proposed s. 115.28 (12) (b) 2. f.?

3. The last condition in alternative C-1 read as follows: "the district can create electronic record transfers to upload data into the state data warehouse that meets the same functionality of districts using the statewide SIS nightly." I have two questions about this particular provision:

a. I assumed the "state data warehouse" is the state SIS. Is that a correct assumption?

b. I assumed "meets the same functionality of districts using the statewide SIS" means that an exempted school district can upload data in the same manner as districts using the state SIS. Is that a correct assumption?

4. Several of the conditions in the motions required an exempted school district to perform certain tasks "nightly." Is that your intent? Would that requirement apply year-round and on weekends?

Let me know if you have any questions or wish to make any changes to this draft.

Tracy K. Kuczenski
Legislative Attorney
Phone: (608) 266-9867
E-mail: tracy.kuczenski@legis.wisconsin.gov

Kuczenski, Tracy

From:	Merrifield, Layla
Sent:	Monday, February 13, 2012 10:20 AM
To:	Kuczenski, Tracy
Subject:	FW: Draft review: LRB 11-4085/P1 Topic: multi-vendor Student Information System and provide exemption for certain school districts

Attachments: LRB-4085_P1; LRB-4085_P1 Drafters_Note

Hi Tracy,
Jessica sent me the following. I'll try to answer the questions in the note.
1. "real time" in this context means immediately. The system must assign a student ID number upon enrollment and be able to respond to and incorporate that input into the system, for functions such as enrollment, assigning class sections, and teachers' grading, immediately. Also, each student ID number across the state must be unique, so that a number assigned in Tomah must not be the same as a number assigned by the central system to a student in another district.
2. Electronic "record" in this case means all of the data related to an individual student. So, the student's IEP if needed, the student's ELL status, the student's health record if any, all of the information needed to enroll a student in a new district and begin serving that student immediately upon transfer. The electronic "data" means all of the district data fields that will be required and reported by the SSIS to DPI. Financials, enrollment, programming, etc.
3. The state "data warehouse" is different from the state SIS. An SIS is an operations program used by a district for all of its internal record keeping, scheduling, staffing, enrollment, etc. The state data warehouse is DPI's system for receiving and reporting UFAS data, federal program accounting, or revenue limit calculations, etc. It will expand to store more information as the SSIS comes online, so DPI will know and have access to more information about what districts are doing than before---no additional reporting by district staff will be necessary, as districts enter data only once, into their operations system, which will automatically import to the state servers, all in the same format, same data field names, etc, updating each night. Tomah is required, per the agreement with DPI, to make sure their SIS interfaces with the state's data warehouse in the same manner, and on the same schedule, as the statewide SIS, so their students' records are up to date in the state warehouse.
4. Again, the idea of the SSIS is that everyone would be on the same system, reporting the same data, which would then be available to DPI to pull up to date data at any time, but especially in time for mandatory reporting deadlines. With the cloud based software, as districts update their internal records with any changes on a given day, those changes would be reflected in the state's databases almost immediately, but at least nightly, through automated import routines the computers would perform on a regular schedule. Presumably, if no changes are being made during holidays or on weekends, no updates would be made. However, the automated import routine is the crucial element.

The wording is basically verbatim from the agreement signed between DPI and Tomah prior to the JFC hearing last fall. I hope that helps.
Thank you,
Layla

From: Kelly, Jessica
Sent: Friday, February 10, 2012 3:51 PM
To: Merrifield, Layla
Subject: FW: Draft review: LRB 11-4085/P1 Topic: multi-vendor Student Information System and provide exemption for certain school districts

Layla,

I forwarded Tracy's memo to Julie and she asked if I might be able to send it to you for some help in answering questions.

Thank you.

Jessica Ford Kelly
Office of Senator Julie Lassa
State Capitol, Room 7 South
P.O. Box 7882
Madison, WI 53708
1-800-925-7491 tollfree
608-266-3123 local
608-282-3564 fax

From: LRB.Legal
Sent: Friday, February 10, 2012 2:59 PM
To: Sen.Lassa
Subject: Draft review: LRB 11-4085/P1 Topic: multi-vendor Student Information System and provide exemption for certain school districts

Following is the PDF version of draft LRB 11-4085/P1 and drafter's note.

State of Wisconsin
2011 - 2012 LEGISLATURE

LRB-4085/P1 P2
TKK:jld:ph

insert
d-note
name

PRELIMINARY DRAFT - NOT READY FOR INTRODUCTION

2/15/12
wanted 2/16/12

Thurs please

ReGen

1   AN ACT *to renumber and amend* 115.28 (12) (b); and *to create* 115.28 (12) (am)

2   and 115.28 (12) (b) 2. of the statutes; **relating to:** selection of student

③   information system *software* vendors by the Department of Public Instruction.

Analysis by the Legislative Reference Bureau

Insert analysis

This is a preliminary draft. An analysis will be provided in a subsequent version of this draft.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

4   SECTION 1. 115.28 (12) (am) of the statutes is created to read:

⑤   115.28 **(12)** (am) Develop request for proposal procedures and criteria for

⑥   selecting vendors of *computer* software used to compile and manage data for integrating into

7   the system established under par. (a). The criteria shall require the department to

8   select vendors on a competitive basis. Beginning with the selection of vendors for the

9   2012-13 school year, whenever a selection is made under this paragraph, the

1   department shall select at least 2 preferred vendors to provide the software, and

2   selection shall be made in accordance with the procedures established under this

3   paragraph.

4   **SECTION 2.** 115.28 (12) (b) of the statutes, as created by 2011 Wisconsin Act 32,

5   is renumbered 115.28 (12) (b) 1. and amended to read:

6   115.28 **(12)** (b) 1. Ensure that within 5 years of the establishment of the system

7   under par. (a), every school district is ~~using~~ participating in the system. The state

8   superintendent may promulgate rules authorizing the department to charge a fee to

9   any person that uses or participates in the system. All fees shall be credited to the
     [handwritten: the software selected under par (am) to]

10   appropriation account under s. 20.255 (1) (jm).

11   **SECTION 3.** 115.28 (12) (b) 2. of the statutes is created to read:

12   115.28 **(12)** (b) 2. A school district that satisfies all of the following is not

13   required to pay a fee to participate in the system established under par. (a):
     [handwritten: use the software selected under par (am) or]

14   a. The school district uses a student information system on the effective date

15   of this subd. 2. a. .... [LRB inserts date], and does not pay a vendor to use that student
     [handwritten: that is compatible with the system established under par (a)]

16   information system.
     [handwritten: on the Measures identified in this subdivis]

17   b. The school district can use the student information system described in subd.

18   2. a. to meet current and future state and federal reporting requirements and

19   deadlines.
     [handwritten: immediately]

20   c. The student information system described in subd. 2. a. assigns a unique

21   student identification number to each student enrolled in the district in real time.
     [handwritten: upon enrollmen]

22   d. The school district transfers electronic student transcripts to and from its the
     [handwritten: the]

23   student information system each night.
     [handwritten: described in subd 2 a a]

(1)   e. The school district ~~provides~~ *can* *provide* electronic data transfers, for all data fields

2   required by the department, from the student information system described in subd.

(3)   2. a. to the system established under par. (a) each night. *in the same manner and on the same schedule as districts using the software selected under par. (am)*

4   f. The school district can create electronic record transfers to upload data into *a data warehouse maintained by the department*

(5)   the system established under par. (a) in the same manner as districts using the *school*

(6)   system established under par. (a) each night. *and on the same schedule*

7   *Software selected*   (END)   *(am)*

D-note ↓

1   **Insert analysis**

Current law requires the state superintendent of public instruction (superintendent) to work with the office of the governor to establish a student information system (SIS) to be used to collect and maintain information about pupils enrolled in public schools. The superintendent may charge a fee to any person that uses the system. *e* SIS

This bill requires the state superintendent to develop request-for-proposal procedures and criteria for selecting vendors of the SIS software on a competitive basis (selected software) and, beginning in the 2012-13 school year, to select at least two preferred vendors whenever a selection of software is made. The bill permits the superintendent to charge a fee to any person that uses the selected software to participate in the SIS. The bill also permits a school district to use a software other than the selected software to participate in the SIS, provided the school district's student information system is compatible with the SIS on certain measures, including the following: 1) the ability to assign a unique student identification number to each student enrolled in the district; 2) the ability to meet current and future state and federal reporting requirements and deadlines; and 3) the ability to transfer electronic student transcripts, electronic data, and electronic records to the Department of Public Instruction in the same manner and on the same schedule as school districts using the selected software.

date

↑
keep

Senator Lassa:

You may wish to have Layla Merrifield, at the Legislative Fiscal Bureau, review this draft.

Tracy K. Kuczenski
Legislative Attorney
Phone: (608) 266–9867
E–mail: tracy.kuczenski@legis.wisconsin.gov

February 15, 2012

Senator Lassa:

You may wish to have Layla Merrifield, at the Legislative Fiscal Bureau, review this draft.

Tracy K. Kuczenski
Legislative Attorney
Phone: (608) 266-9867
E-mail: tracy.kuczenski@legis.wisconsin.gov

Kuczenski, Tracy

From: Godwin, Gigi
Sent: Tuesday, February 21, 2012 4:50 PM
To: Kuczenski, Tracy
Subject: FW: JACKET REQUEST: LRB 11-4085/P1 Topic: multi-vendor Student Information System and provide exemption for certain school districts

Hi Tracy. This needs to go from a "P" draft to a "/1." Their email has "/P1" but it's now a "/P2." Thanks much, Gigi

Gigi Godwin, Program Assistant
State of Wisconsin - Legislative Reference Bureau
1 East Main Street, Suite 200
Madison, WI 53703
(608) 266-3561
Gigi.Godwin@legis.wisconsin.gov

From: Sen.Lassa
Sent: Tuesday, February 21, 2012 4:45 PM
To: LRB.Legal
Subject: RE: Draft review: LRB 11-4085/P1 Topic: multi-vendor Student Information System and provide exemption for certain school districts

Please make into a "non p draft" and send to office.

Jessica Ford Kelly
Office of Senator Julie Lassa
State Capitol, Room 7 South
P.O. Box 7882
Madison, WI 53708
1-800-925-7491 tollfree
608-266-3123 local
608-282-3564 fax

From: LRB.Legal
Sent: Friday, February 10, 2012 2:59 PM
To: Sen.Lassa
Subject: Draft review: LRB 11-4085/P1 Topic: multi-vendor Student Information System and provide exemption for certain school districts
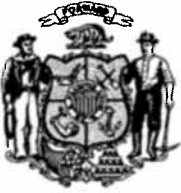
Following is the PDF version of draft LRB 11-4085/P1 and drafter's note.

2/21/2012

PRELIMINARY DRAFT - NOT READY FOR INTRODUCTION

2/21/12

Today (no changes)

(Regen)

1   AN ACT *to renumber and amend* 115.28 (12) (b); and *to create* 115.28 (12) (am)

2   and 115.28 (12) (b) 2. of the statutes; **relating to:** selection of student

3   information system software vendors by the Department of Public Instruction.

Analysis by the Legislative Reference Bureau

Current law requires the state superintendent of public instruction (superintendent) to work with the Office of the Governor to establish a student information system (SIS) to be used to collect and maintain information about pupils enrolled in public schools. The superintendent may charge a fee to any person that uses the SIS.

This bill requires the state superintendent to develop request-for-proposal procedures and criteria for selecting vendors of the SIS software on a competitive basis (selected software) and, beginning in the 2012-13 school year, to select at least two preferred vendors whenever a selection of software is made. The bill permits the superintendent to charge a fee to any person that uses the selected software to participate in the SIS. The bill also permits a school district to use a software other than the selected software to participate in the SIS, provided the school district's student information system is compatible with the SIS on certain measures, including the following: 1) the ability to assign a unique student identification number to each student enrolled in the district; 2) the ability to meet current and future state and federal reporting requirements and deadlines; and 3) the ability to transfer electronic student transcripts, electronic data, and electronic records to the

Department of Public Instruction in the same manner and on the same schedule as school districts using the selected software.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

1   SECTION 1. 115.28 (12) (am) of the statutes is created to read:

2   115.28 **(12)** (am) Develop request-for-proposal procedures and criteria for

3 selecting vendors of computer software used to compile and manage data for

4 integrating into the system established under par. (a). The criteria shall require the

5 department to select vendors on a competitive basis. Beginning with the selection

6 of vendors for the 2012–13 school year, whenever a selection is made under this

7 paragraph, the department shall select at least 2 preferred vendors to provide the

8 software, and selection shall be made in accordance with the procedures established

9 under this paragraph.

10   SECTION 2. 115.28 (12) (b) of the statutes, as created by 2011 Wisconsin Act 32,

11 is renumbered 115.28 (12) (b) 1. and amended to read:

12   115.28 **(12)** (b) 1. Ensure that within 5 years of the establishment of the system

13 under par. (a), every school district is ~~using~~ participating in the system. The state

14 superintendent may promulgate rules authorizing the department to charge a fee to

15 any person that uses the software selected under par. (am) to participate in the

16 system. All fees shall be credited to the appropriation account under s. 20.255 (1)

17 (jm).

18   SECTION 3. 115.28 (12) (b) 2. of the statutes is created to read:

19   115.28 **(12)** (b) 2. A school district that satisfies all of the following is not

20 required to use the software selected under par. (am), or pay a fee, to participate in

21 the system established under par. (a):

1   a. The school district uses a student information system on the effective date

2   of this subd. 2. a. .... [LRB inserts date], that is compatible with the system

3   established under par. (a) on the measures identified in this subdivision and does not

4   pay a vendor to use that student information system.

5   b. The school district can use the student information system described in subd.

6   2. a. to meet current and future state and federal reporting requirements and

7   deadlines.

8   c. The student information system described in subd. 2. a. immediately assigns

9   a unique student identification number to each student enrolled in the district upon

10   enrollment.

11   d. The school district transfers electronic student transcripts to and from the

12   student information system described in subd. 2. a. each night.

13   e. The school district can provide electronic data transfers, for all data fields

14   required by the department, from the student information system described in subd.

15   2. a. in the same manner and on the same schedule as school districts using the

16   software selected under par. (am).

17   f. The school district can create electronic record transfers to upload data into

18   a data warehouse maintained by the department in the same manner and on the

19   same schedule as school districts using the software selected under par. (am).

20   **(END)**

From:	Kelly, Jessica
Sent:	Thursday, February 23, 2012 3:48 PM
To:	LRB.Legal
Subject:	Draft Review: LRB 11-4085/1 Topic: multi-vendor Student Information System and provide exemption for certain school districts

Please Jacket LRB 11-4085/1 for the SENATE.