

2015 DRAFTING REQUEST

Bill

Received: 12/14/2014 Received By: chanaman
Wanted: As time permits Same as LRB:
For: Administration-Budget By/Representing: Ley
May Contact: Drafter: chanaman
Subject: Correctional System - misc Addl. Drafters:
Criminal Law - law enforcement Extra Copies:
Submit via email: YES
Requester's email:
Carbon copy (CC) to: sbostatlanguage@webapps.wi.gov

Pre Topic:

DOA:.....Ley, BB0240 -

Topic:

Correctional officer pre-service training standards board

Instructions:

See attached

Drafting History:

<u>Vers.</u>	<u>Drafted</u>	<u>Reviewed</u>	<u>Typed</u>	<u>Proofed</u>	<u>Submitted</u>	<u>Jacketed</u>	<u>Required</u>
/P1	chanaman 1/27/2015	csicilia 1/27/2015	jmurphy 1/27/2015	_____	srose 1/24/2015		
/P2	chanaman 1/27/2015	jdyer 1/27/2015	jfrantze 1/27/2015	_____	lparisi 1/27/2015		
/P3				_____	sbasford 1/27/2015		

FE Sent For:

<END>

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/P1	chanaman 1/27/2015	csicilia 1/27/2015	jmurphy 1/27/2015	_____	srose 1/24/2015		
/P2		<i>P3 / 2/7/15</i>	<i>[Signature]</i>	<u>1/27</u>	lparisi 1/27/2015		

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/P1	chanaman 1/23/2015	csicilia 1/23/2015	jfrantze 1/24/2015	_____	srose 1/24/2015		

FE Sent For:

P2 g's 1/27
15
Jm
1/27
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/P1	chanaman	P1 gjs 1/23 15	Jb	1/24			

FE Sent For:

<END>

Hanaman, Cathlene

From: Hanaman, Cathlene
Sent: Monday, November 24, 2014 2:16 PM
To: Hanaman, Cathlene; Hurley, Peggy
Subject: FW: Statutory Language Drafting Request - BB0240
Attachments: Pre-Service Training Standards Board (29).pdf

From: Emily.Ley@wisconsin.gov [mailto:Emily.Ley@wisconsin.gov]
Sent: Monday, November 24, 2014 2:01 PM
To: Hanaman, Cathlene
Cc: Frederick, Caitlin - DOA; Ley, Emily A - DOA; Connor, Christopher B - DOA
Subject: Statutory Language Drafting Request - BB0240

Biennial Budget: 2015-17

Topic: Establish a Correctional Officer Pre-service Training Standards Board

Tracking Code: BB0240

SBO Team: AEJ

SBO Analyst: Ley, Emily - DOA
Phone: 608-266-2213
E-mail: Emily.Ley@wisconsin.gov

Agency Acronym: DOC

Agency Number: 410

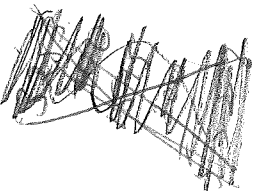
Priority: Low

Intent:

Create a pre-service standards board to certify pre-service correctional officer training providers. Modify s. 301.28(2)(b) to allow the standards board to approve the training program. The board would be similar to the current Law Enforcement Standards Board (LESB).

Attachments: True

Please send completed drafts to SBOSatlanguage@webapps.wi.gov



**2015-17 BIENNIAL BUDGET CONCEPT PAPER
Department of Corrections**

REQUEST: Establish an Correctional Pre-service Training Standards Board to certify providers of pre-service training for Correctional Officers.

TOPIC: Create an Correctional Pre-service Standards Board to certify pre-service training providers. Upon establishment of the providers require newly-hired security staff for corrections to complete the certified certificate or diploma program for that purpose.

PROBLEM DESCRIPTION:

Currently, applicants for most non-security staff positions at DOC, must complete training and education requirements at their own expense prior to being hired. By contrast individuals hired for security staff positions at DOC are required to complete the Department's Pre-service training program after being hired. The Department, supported by a Department of Justice (DOJ) surcharge for officer training, pays for this training as well as meals, lodging, and salary and fringe benefits for the new hires while they complete their Pre-service training.

BACKGROUND/JUSTIFICATION:

Wisconsin State Statute 301.28(2)(b) states that *"No person may be permanently appointed as a correctional officer unless the person has satisfactorily completed a preservice training program approved by the department."* A *"correctional officer"* is defined as any person employed by the state whose principal duty is the supervision of inmates at a prison.

DOC Executive Directive #33 establishes that all new appointees to Correctional Officer, Correctional Sergeant, Supervising Officer 1, or Supervising Officer 2 positions must successfully complete the Pre-service training program. Facilitated by the Corrections Training Center, Pre-service includes classroom training, academic testing, and on-the-job training.

SPECIAL NOTES:

The Department is requesting to explore the feasibility of having pre-service training provided primarily by Wisconsin technical colleges or educational/training institutions. Prior to setting up an external program for training new security staff, DOC would establish a board similar to the current Law Enforcement Standards Board (LESB). Staffed by the Department of Justice's (DOJ) Training and Standards Bureau, LESB certifies providers of preparatory training for law enforcement, tribal law enforcement, and jail and secure juvenile detention officers.

DOC could avoid Pre-service training program and compensation costs by replacing the Pre-service training program with a requirement that, prior to being hired, applicants for security staff positions must complete an approved training program offered by an external provider.

Once the Pre-service training Board had established standards for this type of training, the Department could approach Madison Area Technical College or other training institutions about the feasibility of establishing a partnership to develop a certificate or diploma program that would provide training equivalent to the Pre-service training program to applicants interested in

applying for security staff positions with DOC. The Department's assumption and preference is that this external training program would be taught by instructors employed and funded by DOC.

The chart below includes the average cost per trainee of the Pre-service training program according to most recent estimate (updated 8/20/14), *excluding* compensation of instructors and recruitment & selection costs.

Pre-service cost components	FY14 Average cost per trainee
Meals	\$1,048.50
Lodging	\$815.91
Uniforms	\$549.98
Other	\$622.30
Total Pre-service training costs	\$3,036.69
Trainee salary	\$3,908.79
Trainee fringe	\$1,313.70
Total trainee salary & fringe	\$5,222.50
Grand Total	\$8,259.19

Shifting the cost of training from DOC to individuals interested in security staff employment with the Department may limit, or expand, the applicant pool for such positions. Requiring applicants to fund their own training could lead to better-quality applicants for these positions.

The first step toward exploring the feasibility of making this change is the establishment of a board of standards. Besides setting the standards, this board could be utilized to begin to explore the possibility of this change with a variety of training providers.

NECESSARY STATUTORY CHANGES:

Yes to create this board.

Summary:

	<u>FY 16</u>		<u>FY 17</u>	
	<u>Funding</u>	<u>FTE</u>	<u>Funding</u>	<u>FTE</u>
GPR	\$0	0.00	\$0	0.00
PR-O	\$0	0.00	\$0	0.00

Prepared by: Michael Slana, Budget and Policy Analyst, 240-5414

Option 1 – Separate DOC Board

15.145 Same; attached boards, commissions, and councils.

- (6) CORRECTIONS TRAINING STANDARDS BOARD. There is created a board attached to the Department to establish training standards for correctional officers in accordance with s.301.28.
- (a) The board shall be composed of 8 members as follows:
1. secretary of corrections, or designee who shall serve as the chair and cast the deciding vote if needed
 2. corrections training director,
 3. corrections security chief, or designee,
 4. one community corrections representative,
 5. one juvenile corrections representative,
 6. one department of health services representative,
 7. one Wisconsin technical college system representative, and
 8. one member of the public who lives within the state of Wisconsin, not employed in corrections or law enforcement.
- (b) The members of the board under par. (a) 6. to 8 shall be appointed for staggered 4-year terms, but no member shall serve beyond the time when the member ceases to hold the office or employment by reason of which the member was initially eligible for appointment.
- (c) The board will establish a certification process to signify persons as having met the professional standards to be qualified as correctional officers.



(SAT or SUN)
State of Wisconsin
2015 - 2016 LEGISLATURE

LRB-0913/P1
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DOA:.....Ley, BB0240 – Correctional officer pre-service training standards board

FOR 2015-2017 BUDGET – NOT READY FOR INTRODUCTION

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1 AN ACT ...; relating to: the budget.

Analysis by the Legislative Reference Bureau

CORRECTIONS

Current law requires a person to complete a preservice training program approved by DOC before being permanently appointed as a correctional officer. This bill creates a Preservice Training Standards Board to certify providers of such training and to certify persons as having met the standards that qualify them to be correctional officers.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

^

2 SECTION 1. 15.145 (6) of the statutes is created to read:

3 15.145 (6) PRESERVICE TRAINING STANDARDS BOARD. (a) There is created a
4 preservice training standards board which is attached to the department of
5 corrections under s. 15.03.

1 (b) The board shall be composed of 8 members as follows:

2 1. The secretary of corrections, or his or her designee, who shall serve as the
3 chair and cast the deciding vote if needed.

4 2. The training director at the department of corrections.

5 3. The security chief at the department of corrections, or his or her designee.

6 4. One community corrections representative.

7 5. One juvenile corrections representative.

8 6. One representative from the department of health services.

9 7. One representative of the Wisconsin technical college system.

10 8. One member of the public who resides in Wisconsin and who is not employed
11 in corrections or law enforcement.

12 (c) The members of the board under par. (b) ~~6.~~ ⁴ to 8 shall be appointed for
13 staggered 4-year terms, but no member shall serve beyond the time when the
14 member ceases to hold the office, employment, or status by reason of which the
15 member was initially eligible for appointment.

X 16 SECTION 2. 301.28 (2) (b) of the statutes is amended to read:

17 301.28 (2) (b) No person may be permanently appointed as a correctional officer
18 unless the person has satisfactorily completed a preservice training program
19 approved by the department preservice training standards board. The preservice
20 training standards board shall also certify providers of preservice training for
21 correctional officers and establish a process to certify persons as having met the
22 professional standards that qualify them to be correctional officers.

23 History: 1981 c. 20; 1989 a. 31 s. 970; Stats. 1989 s. 301.28; 1993 a. 377; 1995 a. 27.

Hanaman, Cathlene

From: Ley, Emily A - DOA <Emily.Ley@wisconsin.gov>
Sent: Monday, January 26, 2015 6:26 PM
To: Hanaman, Cathlene
Subject: LRB 0913 Correctional Officer Pre-Service Training Standards Board

Hi Cathlene,

A few notes on LRB 0913/P1:

- 1.) Section 1 (page 2, lines 6-7) Related to: 4. *One community corrections representative*, and 5. *One juvenile corrections representative*. The department wants these representatives to be DOC employees from within the department's Division of Community corrections and the Division of juvenile corrections. Can you change the titles of those members to refer to department employees?
- 2.) The above change will impact section 1 (c) (line 12). Can we change it "4 to 8" to "6 to 8"?
- 3.) Section 2, lines 19-22. Please delete the last sentence. The governor intended only to create the board to study the feasibility of outside service training providers. This part will come later.

That's it! Thank you,

Emily Ley
Executive Policy & Budget Analyst
Department of Administration
Division of Executive Budget and Finance
(608)-266-2213
emily.ley@wisconsin.gov



State of Wisconsin
2015 - 2016 LEGISLATURE

TODAY

LRB-0913/P1
CMH:cjs:jf

P2

stays

DOA:.....Ley, BB0240 – Correctional officer pre–service training standards board

FOR 2015-2017 BUDGET – NOT READY FOR INTRODUCTION

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1 AN ACT ...; relating to: the budget.

Analysis by the Legislative Reference Bureau

CORRECTIONS

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1 (b) The board shall be composed of 8 members as follows:

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3 chair and cast the deciding vote if needed.

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11 in corrections or law enforcement.

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13 staggered 4-year terms, but no member shall serve beyond the time when the
14 member ceases to hold the office, employment, or status by reason of which the
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19 approved by the department preservice training standards board. The preservice
20 training standards board shall also certify providers of preservice training for
21 correctional officers and establish a process to certify persons as having met the
22 professional standards that qualify them to be correctional officers.

23 (END)

**2015-2016 DRAFTING INSERT
FROM THE
LEGISLATIVE REFERENCE BUREAU**

LRB-0913/p2ins
CMH:.....

1 Insert 2-8

2 4. One department of corrections employee from the division of community
3 corrections.

4 5. One department of corrections employee from the division of juvenile
5 corrections.

Hanaman, Cathlene

From: Ley, Emily A - DOA <Emily.Ley@wisconsin.gov>
Sent: Tuesday, January 27, 2015 12:27 PM
To: Hanaman, Cathlene
Subject: LRB 0913/P2 Correctional officer pre-service training standards board

Hi Cathlene,

One final modification to LRB 0913/P2:

Section 1, page 2, line 13. Please apply the 4 year term limit to only the public member of the board (my team leader agreed that it doesn't make sense to have term limits on state employees).

So it should read:

(c) The member of the board under par. b) 8 shall be appointed.

Final answer. Everything else looks great.

Thank you!

Emily Ley
Executive Policy & Budget Analyst
Department of Administration
Division of Executive Budget and Finance
(608)-266-2213
emily.ley@wisconsin.gov



TODAY please

DOA:.....Ley, BB0240 – Correctional officer pre-service training standards board

FOR 2015-2017 BUDGET -- NOT READY FOR INTRODUCTION

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1 AN ACT ...; relating to: the budget.

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6 (b) The board shall be composed of 8 members as follows:



State of Wisconsin
2015 - 2016 LEGISLATURE

LRB-0913/P3
CMH:cjs:jf

DOA:.....Ley, BB0240 – Correctional officer pre-service training standards board

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4 3. The security chief at the department of corrections, or his or her designee.

5 4. One department of corrections employee from the division of community
6 corrections.

7 5. One department of corrections employee from the division of juvenile
8 corrections.

9 6. One representative from the department of health services.

10 7. One representative of the Wisconsin technical college system.

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