

### Fiscal Estimate - 2019 Session

Original     
  Updated     
  Corrected     
  Supplemental

|   |   |                          |
|---|---|--------------------------|
| <b>LRB Number</b> <b>19-1947/1</b>  | <b>Introduction Number</b> <b>AB-0081</b>                   |                          |
| <b>Description</b><br>licensure of dental therapists; extending the time limit for emergency rule procedures; providing an exemption from emergency rule procedures; providing an exemption from rule-making procedures; and granting rule-making authority   |   |                          |
| <b>Fiscal Effect</b>  |   |                          |
| <b>State:</b><br><input type="checkbox"/> No State Fiscal Effect<br><input type="checkbox"/> Indeterminate<br><input type="checkbox"/> Increase Existing Appropriations <input checked="" type="checkbox"/> Increase Existing Revenues <input checked="" type="checkbox"/> Increase Costs - May be possible to absorb within agency's budget<br><input type="checkbox"/> Decrease Existing Appropriations <input type="checkbox"/> Decrease Existing Revenues <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><input type="checkbox"/> Create New Appropriations <input type="checkbox"/> Decrease Costs   |   |                          |
| <b>Local:</b><br><input type="checkbox"/> No Local Government Costs<br><input type="checkbox"/> Indeterminate<br>1. <input type="checkbox"/> Increase Costs      3. <input type="checkbox"/> Increase Revenue                      5. Types of Local Government Units Affected<br><input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory <input type="checkbox"/> Towns <input type="checkbox"/> Village <input type="checkbox"/> Cities<br>2. <input type="checkbox"/> Decrease Costs      4. <input type="checkbox"/> Decrease Revenue <input type="checkbox"/> Counties <input type="checkbox"/> Others <input type="checkbox"/> 0<br><input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory <input type="checkbox"/> Permissive <input type="checkbox"/> Mandatory <input type="checkbox"/> School Districts <input type="checkbox"/> WTCS Districts |   |                          |
| <b>Fund Sources Affected</b> <b>Affected Ch. 20 Appropriations</b><br><input type="checkbox"/> GPR <input type="checkbox"/> FED <input checked="" type="checkbox"/> PRO <input type="checkbox"/> PRS <input type="checkbox"/> SEG <input type="checkbox"/> SEGS 20.165(1)(g)  |   |                          |
| <b>Agency/Prepared By</b><br>DSPS/ Brian Bell (608) 267-1811  | <b>Authorized Signature</b><br>Daniel Hereth (608) 267-2435 | <b>Date</b><br>3/20/2019 |

**Fiscal Estimate Narratives**  
**DSPS 3/20/2019**

|   |                                    |                               |
|---|------------------------------------|-------------------------------|
| LRB Number <b>19-1947/1</b>   | Introduction Number <b>AB-0081</b> | Estimate Type <b>Original</b> |
| <b>Description</b><br>licensure of dental therapists; extending the time limit for emergency rule procedures; providing an exemption from emergency rule procedures; providing an exemption from rule-making procedures; and granting rule-making authority |                                    |                               |

**Assumptions Used in Arriving at Fiscal Estimate**

Adding a new regulated profession will require one time costs related to IT changes, website updates, staff training and familiarization, updating documents and citations, updating administrative rules, creating new forms, and creating an exam. Please see the attached spreadsheet for further details.

**Long-Range Fiscal Implications**

Ongoing costs would include monitoring compliance with orders issued against licensees, processing complaints received against licensees in this profession, investigations of complaints, and travel and per diem for additional board members. Please see the attached spreadsheet for further details.

**DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES**  
Fiscal Estimate

|                  |  |
|------------------|--|
| Division         |  |
| Name of Preparer |  |
| Bill or Rule     | SB 89 relating to Dental Therapist Licensure |

\$ 31,097.17

| <b>One-time Costs:</b>                        |        |   | Total        |
|---|--------|---|--------------|
| Classification                                | Hours  | Brief Description   |              |
| Program Policy Analyst Advanced               | 4      | Work with DET to adjust online complaint form to include new profession as a choice option  | \$ 17,712.69 |
| Program Policy Analyst Advanced               | 2      | Adjust/check ad hoc reports to assure inclusion of new profession   | \$ 134.69    |
| Program Policy Analyst Advanced               | 4      | Update any applicable DLSC areas on website   | \$ 134.69    |
| Attorney                                      | 10     | Familiarize him/herself with legislative history, statutory changes, explain new provisions to case advisor.  | \$ 440.54    |
| Paralegal                                     | 5      | Familiarize him/herself with statutory changes, and work on template language for orders.   | \$ 129.87    |
| Consumer Protection Inv.                      | 5      | Familiarize him/herself with statutory changes to aid in determining investigation strategy.  | \$ 106.49    |
| Prog/Pol. Anal. Adv.                          | 2      | Update ICE with new legal citations.  | \$ 50.95     |
| Records Management Program Supervisor / Ayres | 5      | Review rules & statutes to understand the profession; work with WIN to add new profession type to MCMS; work with DET to add a new profession to the online complaint form (website and SharePoint).  | \$ 174.67    |
| Regulatory Specialist (Monitoring)            | 2      | Review rules & statutes to understand the practice of the profession and CE requirements.   | \$ 51.60     |
| Consumer Protection Investigator (Intake)     | 2      | Review rules & statutes to understand the practice of the profession and CE requirements.   | \$ 42.60     |
| Operations Program Associate (Intake)         | 3      | Review rules & statutes to understand the practice of the profession and CE requirements; add rules & statutes to ICE.  | \$ 55.73     |
| RMPS - Hendrickson, Z                         | 85     | Create new application forms; Work with DET to create new credential in ICE; Create new profession in OLVS; Create new profession in OLAS; Create new information on website; Facilitate staff training; Create requirements / checklists and methods of application in ICE; Complete System Testing. | \$ 2,836.51  |
| RMFS - Hendrickson, K                         | 30     | Create new forms; Update website (20 for initial; 10 for renewal).  | \$ 959.80    |
| LPPA (3) avg \$16.05/hr x 2 hr each           | 6      | Assist with creating new forms; Train on new requirements, standard operating procedures; Complete Testing.   | \$ 111.47    |
| RMPS - Nartowicz, J                           | 50     | Create online renewal process in ICE; Create Duplicate Renewal Notices (DRNs) & Notices of Incomplete (NOIs); Work with RMFS to create new forms and update website; Train staff on new credential, requirements and other changes; Create Standard Operating Procedures (SOPs).                      | \$ 1,608.35  |
| LPPA (3) avg \$16.05/hr x 1 hr 20 min each    | 4      | Train on new requirements, forms, & SOP; Review forms & website.  | \$ 74.31     |
| ODA (7) avg \$14.83*/hr x 1 hr each           | 7      | Train on new requirements.  | \$ 120.16    |
| Administrative Rules Coordinator              | 200    | Drafting (Henes \$33.99/hour)   | \$ 7,868.69  |
| Executive Director                            | 30     | Additional board meetings will be needed to ensure that the timelines/deadlines set forth in statute to get the rule promulgated are met. Each meeting is expected to last 5 hours. \$948.60 (\$31.62 /hour)  | \$ 1,098.00  |
| Bureau Assistant                              | 30     | Staff 6 additional meetings at 5 hours each. \$471.60 (\$15.72/hr.)   | \$ 545.88    |
| Program Asst. Supervisor                      | 1      | Onboarding 2 new board members (ICE/Website Tracking) (\$24.63/hr.)   | \$ 28.51     |
| Exam Specialist                               | 40     | Create state exam (Knautz \$23.15/hr.)  | \$ 1,071.85  |
| Supplies and Services                         | Amount | Brief Description   |              |

| <b>On-going Costs:</b>                         |         |  | Total        |
|--|---------|--|--------------|
| Classification                                 | Hours   | Brief Description  |              |
| Regulatory Specialist (Monitoring)             | ?       | Monitoring compliance with orders issued against licensees in this profession  | \$ 13,384.48 |
| Operations Program Associate (Intake)          | ?       | Processing complaints received against licensees in this profession  |              |
| Consumer Protection Investigator (Intake)      | ?       | Processing complaints received against licensees in this profession  |              |
| Consumer Protection Investigator (Health Team) | 200     | Conduct investigations of complaints of unprofessional conduct or unlicensed practice. Based on an estimate of 20 cases per year.  | \$ 4,259.60  |
| Paralegal (Health Team)                        | 50      | Provide paralegal support on complaints of unprofessional conduct or unlicensed practice. Based on an estimate of 10 cases requiring paralegal work per year.  | \$ 1,298.72  |
| Attorney (Health Team)                         | 150     | Screen complaints, review investigative work and handle all aspects of legal work regarding complaints of unprofessional conduct or unlicensed practice. Based on an estimate of 20 cases requiring legal work per year. | \$ 6,608.17  |
| Board Member(s)                                | 12      | Travel per meeting \$76.50 (based on estimate of 150 miles round trip) x 6 meetings for 2 board members  | \$ 918.00    |
| Board Member(s)                                | \$12.00 | Per Diem : \$25. per day x 6 meetings x 2 new members  | \$ 300.00    |
| Supplies and Services                          | Amount  | Brief Description  |              |

|                  |  |             |
|------------------|--|-------------|
| Revenue Estimate |  |             |
| License Fees     | 70 estimate 70 licensees based on MN numbers | \$ 5,250.00 |

## Fiscal Estimate Worksheet - 2019 Session

Detailed Estimate of Annual Fiscal Effect

Original     
  Updated     
  Corrected     
  Supplemental

|   |   |  |                 |
|---|---|--|-----------------|
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| <b>Description</b><br>licensure of dental therapists; extending the time limit for emergency rule procedures; providing an exemption from emergency rule procedures; providing an exemption from rule-making procedures; and granting rule-making authority |   |  |                 |
| <b>I. One-time Costs or Revenue Impacts for State and/or Local Government (do not include in annualized fiscal effect):</b><br><br>31,097.17 (see attached document)  |   |  |                 |
| <b>II. Annualized Costs:</b>  |   | <b>Annualized Fiscal Impact on funds from:</b> |                 |
|   |   | Increased Costs                                | Decreased Costs |
| <b>A. State Costs by Category</b>   |   |  |                 |
|   | State Operations - Salaries and Fringes | \$13,384                                       | \$              |
|   | (FTE Position Changes)                  |  |                 |
|   | State Operations - Other Costs          |  |                 |
|   | Local Assistance                        |  |                 |
|   | Aids to Individuals or Organizations    |  |                 |
|   | <b>TOTAL State Costs by Category</b>    | <b>\$13,384</b>                                | <b>\$</b>       |
| <b>B. State Costs by Source of Funds</b>  |   |  |                 |
|   | GPR                                     |  |                 |
|   | FED                                     |  |                 |
|   | PRO/PRS                                 | 13,384   |                 |
|   | SEG/SEG-S                               |  |                 |
| <b>III. State Revenues - Complete this only when proposal will increase or decrease state revenues (e.g., tax increase, decrease in license fee, ets.)</b>  |   |  |                 |
|   |   | Increased Rev                                  | Decreased Rev   |
|   | GPR Taxes                               | \$   | \$              |
|   | GPR Earned                              |  |                 |
|   | FED                                     |  |                 |
|   | PRO/PRS                                 | 5,250  |                 |
|   | SEG/SEG-S                               |  |                 |
|   | <b>TOTAL State Revenues</b>             | <b>\$5,250</b>                                 | <b>\$</b>       |
| <b>NET ANNUALIZED FISCAL IMPACT</b>   |   |  |                 |
|   |   | <u>State</u>                                   | <u>Local</u>    |
| NET CHANGE IN COSTS   |   | \$13,384                                       | \$              |
| NET CHANGE IN REVENUE   |   | \$5,250  | \$              |
|   |   |  |                 |

**Agency/Prepared By**

DSPS/ Brian Bell (608) 267-1811

**Authorized Signature**

Daniel Hereth (608) 267-2435

**Date**

3/20/2019