



**Fiscal Estimate Narratives**  
**DSPS 2/4/2020**

LRB Number <b>19-5272/1</b>	Introduction Number <b>SB-746</b>	Estimate Type <b>Original</b>
<b>Description</b> investigations of conviction records by the department of safety and professional services for purposes of determining eligibility for credentials, extending the time limit for emergency rule procedures, and providing an exemption from emergency rule procedures		

**Assumptions Used in Arriving at Fiscal Estimate**

One-time implementation costs as outlined in the attachment estimated at \$4,343.36, which would be able to be absorbed within the agency's operating budget.

**Long-Range Fiscal Implications**

**DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES**  
Fiscal Estimate

Division	
Name of Preparer	SB 746 related to investigations of conviction records by the department of safety and professional services for purposes of determining eligibility for credentials, extending the time limit for emergency rule procedures, and providing an exemption from emergency rule procedures
Bill or Rule	

<b>One-time Costs:</b>					
Classification	Hours	Brief Description	Hourly	Fringe	Total
RMFS - Guilliani, T	4	Update Conviction forms, update website	\$ 23.79	0.1575	\$ 110.15
PPA - Boyle-Prior, M	10	Create SOP for new procedure, create training and reference materials, assist with updating forms, train staff on changes	\$ 23.68	0.1575	\$ 274.10
LPPA - (38) x 1hr each	38	Train on new procedures and forms	\$ 16.05	0.1575	\$ 705.96
OOA - (7) x 1hr each	7	Train on new procedures and forms, train on projected frequently asked questions	\$ 14.84	0.1575	\$ 120.24
RMPS - Dohm, J	2	Train on new procedures and forms, assist staff with questions on new procedures	\$ 33.76	0.1575	\$ 78.15
RMPS - Lange, S	4	Train on new procedures and forms, assist staff with questions on new procedures, assist with creating a new SOP	\$ 33.24	0.1575	\$ 153.90
RMPS - Wallace, S	2	Train on new procedures and forms, assist staff with questions on new procedures	\$ 29.07	0.1575	\$ 67.30
Administrative Rule Coordinator (Radcliffe)	75	Rule promulgation process for SPS 4.	\$ 32.64	0.1575	\$ 2,833.56

<b>Supplies and Services</b>	Amount	Brief Description

<b>On-going Costs:</b>			
Classification	Hours	Brief Description	
<b>Supplies and Services</b>	Amount	Brief Description	