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# Wisconsin Legislative Council

## ACT MEMO

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February 14, 2020

### 2019 Wisconsin Act 96 [2019 Senate Bill 160]

### Notice of School Board Special Meeting

2019 Wisconsin Act 96 modifies the method by which school board members may be notified of a special school board meeting.

A school board must hold a special meeting upon the written request of any school board member. Under prior law, school board members were generally to be notified of the time and place of the meeting in writing at least 24 hours before the meeting. The notice was to be: (1) delivered to each school board member personally; (2) left at each school board member's usual place of abode; or (3) mailed by first class mail to each school board member's usual place of abode so as to arrive at least 24 hours before the special meeting.

The act generally retains the requirement that a school board member receive notice of a special meeting at least 24 hours before the meeting. However, the act provides that the school district clerk, or in the clerk's absence the school district president, must notify each school board member of the date, time, and place of a special meeting in a manner likely to give the member notice of the meeting.

The act also provides an additional exception to the 24-hour notice requirement. Under the act, if the school district clerk, or in the clerk's absence the school district president, determines that, for good cause, notice at least 24 hours in advance is impossible or impractical, then notice of the date, time, and place of the meeting may be given less than 24 hours, but not less than two hours, before the meeting.

**Effective date:** February 7, 2020

RES:mca;jal