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OFFICE OF THE GOVERNOR
EXECUTIVE ORDER #64

Relating to Establishment of the
State Job Training Coordinating Council.

WHEREAS, the social and economic well-being of Wisconsin requires that its citizens be adequately prepared for full productive employment; and

WHEREAS, effective employment and job training programs are essential elements of Wisconsin's economic development policy; and

WHEREAS, federal government policy has clearly emphasized the role and responsibility of states in designing and administering employment and job training programs; and

WHEREAS, consistent employment and training policy direction and management should allocate resources according to priorities, minimize redundancy among programs and encourage appropriate specialization and coordination among programs; and

WHEREAS, the Job Training Partnership Act of 1982 specifically provides that the state's chief elected officer, the Governor, shall have the responsibility for developing a policy framework within which Job Training Partnership Act (JTPA) resources will be used and for the administrative and fiscal oversight of JTPA funds; and

WHEREAS, this Act gives the Governor new opportunities for coordinating job training with other state-based service delivery systems, thereby allowing the state to coordinate the varied activities which now comprise a loosely-connected system of worker preparation into a more coherent strategy for enhancing the well-being of the state and the job opportunities of Wisconsin citizens including the significant and hard-pressed structurally unemployed as well as long-term unemployed and dislocated workers;

WHEREAS, the Governor issued Executive Orders #6 (dated March 4, 1987) and #54 (dated 12/30/88) to carry out the state's responsibilities under the JTPA; and

WHEREAS, the Omnibus Trade & Competitiveness Act of 1988 has expanded the responsibilities and duties of the State Job Training Coordinating Council;

NOW THEREFORE, I, TOMMY G. THOMPSON, Governor of the State of Wisconsin, by the virtue of the authority vested in me by the Constitution and Laws of Wisconsin, and by sections 14.019 and 16.54 of the Wisconsin Statutes, do hereby repeal Executive Orders #6 (dated March 4, 1987) and #54 (dated 12/30/88) and:

- 1) Establish a State Job Training Coordinating Council and assign the Department of Industry, Labor and Human Relations ("the Department") to execute the responsibilities required by the Job Training Partnership Act, as amended by the Omnibus Trade and Competitiveness Act of 1988, and this Executive Order.
- 2) The duties and responsibilities of the Department shall be:
 - a) With the approval and under the direction of the Secretary of the Department, the Division of Employment and Training Policy ("the Division") in the Department is given the responsibility to carry out all those statewide planning and services responsibilities designated to the Governor under the Job Training Partnership Act of 1982, as amended in 1986

and 1988. The Division is also given the responsibility to provide staff support, as well as reimbursement for necessary travel and other expenses, as appropriate, to the advisory State Job Training Coordinating Council to enable that body to carry out all of its responsibilities as outlined in this Executive Order.

- b) The Secretary of the Department and other staff authorized by the Secretary will have signatory authority to bind the State of Wisconsin to provide service under grants, contracts, modifications and vouchers required under the employment and training programs administered by the Division.
- c) Under the direction of the Secretary of the Department the Division will be responsible for:
 - 1) Developing, on a biennial basis and consistent with the Job Training Partnership Act, the Governor's Coordination and Special Services Plan.
 - 2) Providing staff services to the State Job Training Coordinating Council.
 - 3) Establishing a statewide employment and training mission, goals, objectives, policies and priorities.
 - 4) Establishing state criteria for coordination activities which, with other plan approval criteria specified in the Act, shall serve as the basis for approval or disapproval of local service delivery area plans submitted under the Job Training Partnership Act.
 - 5) Preparing variations in the Secretary of the U.S. Department of Labor's performance standards to determine incentive funding for local programs that exceed such standards.
 - 6) Designing and implementing statewide system management functions which include: state and local planning, program monitoring, evaluating performance, auditing and fund accounting, and developing and maintaining a statewide management information system.
 - 7) Maintaining a Dislocated Worker Unit to fulfill the state responsibilities under the Omnibus Trade and Competitiveness Act of 1988, including the development of the State dislocated worker plan and administration of the statewide dislocated worker program.
 - 8) Providing for the statewide coordination of Job Training Partnership Act programs with the state's education agencies including elementary, secondary, vocational and higher education. This will be accomplished in part through administration of the "State Education Coordinating and Grants" Section of the JTPA.
 - 9) Overseeing and managing a statewide comprehensive labor market and occupational supply and demand information system and providing staff services to the state occupational information coordinating committee.
 - 10) Providing local service delivery areas with available information on economic, industrial and labor market conditions.
 - 11) Facilitating the active participation of private sector employers in the planning and implementation of job training and placement programs funded by the Job Training Partnership Act.
 - 12) Providing technical assistance through pre-service and in-service training for planning, management and delivery staffs of administrative entities and private industry councils, as well as contractors for state supported programs.

- 13) Carrying out other activities as appropriate pursuant to section 121(c) of JTPA.
 - 14) Performing those other duties and responsibilities which may be deemed appropriate by the Governor or his designee, the Secretary of the Department.
- 3) Organization, duties and responsibilities of the State Job Training Coordinating Council:

a) The State Job Training Coordinating Council is a statewide advisory council composed, according to the Job Training Partnership Act of 1982, as amended in 1986 and 1988 as follows:

- 1) Thirty percent of the membership shall be representatives of business and industry (including agriculture, where appropriate), including individuals who are representatives of business and industry on private industry councils within the state.
- 2) Thirty percent shall be (a) representatives of the State Legislature, and state agencies and organizations, such as the State Educational Agency, the State Vocational Education Board, the State Advisory Council on Vocational Education, the State Board of Education (when not otherwise represented), State Public Assistance Agencies, the State Employment Security Agency, the State Rehabilitation Agency, the State Occupational Information Coordinating Committee, State Post-Secondary Institutions, the State Economic Development Agency, the State Veterans' Affairs Agencies or equivalent, and other agencies as the Governor determines to have a direct interest in employment and training and human resource utilization within the state; and (b) representatives of the units or consortia of general local government in the State who shall be nominated by the chief elected officials of the units or consortia of units of general local government, and representatives of local educational agencies who shall be nominated by local educational agencies.
- 3) Thirty percent of the membership shall be representatives of organized labor and representatives of community based organizations in the state.
- 4) Ten percent of the membership shall be appointed from the general public by the Governor.

All members will be appointed by the Governor and shall serve at the pleasure of the Governor. The Governor will designate a business representative as Chairperson of the Council. The State Job Training Coordinating Council shall meet at the call of the Chairperson or the Secretary of the Department of Industry, Labor and Human Relations or his designee.

- b) The State Job Training Coordinating Council is an advisory body only and does not relieve the state of its final decision-making responsibilities under the Job Training Partnership Act.
- c) The Chairperson of the Council, with the approval of the Secretary of the Department shall establish such committee structures as may be necessary to efficiently and effectively carry out and facilitate the responsibilities of the State Job Training Coordinating Council. Committee chairpersons will be appointed by the Chair of the Council with the approval of the Secretary of the Department.
- d) The Chairperson of the State Job Training Coordinating Council, upon consultation with the Secretary of the Department or his designee, may establish ad hoc or working sub-committees and task forces to assist the Job Training coordinating council, or its committees, in carrying out their respective responsibilities, drawing from interested

groups and agencies which are not represented on the State Job Training Coordinating Council.

e) The Council is specifically charged with the responsibility for:

- 1) Recommending JTPA Title II service delivery areas to the Governor; advising the Governor regarding substate areas and substate grantees to deliver retraining services to dislocated workers; and advising the Governor on methods of allocating and reallocating dislocated worker funds.
- 2) Reviewing JTPA Title II service delivery area plans and determining their consistency with state program coordination criteria.
- 3) Recommending a statewide coordination and special services plan which includes program coordination criteria that must be followed by local service delivery areas.
- 4) Reviewing State and substate dislocated worker programs and submitting comments to the Governor and the U.S. Secretary of Labor.
- 5) Advising the Governor on performance standards for dislocated worker programs.
- 6) Reviewing and submitting written comments on the State and substate dislocated worker plans to the Governor.
- 7) Submitting an annual report to the Governor on all JTPA activities and performance in the state.
- 8) Certifying that the Wagner-Peyser plan submitted to the Department of Labor reflects joint decisions among the Job Service, local elected officials and the Private Industry Council.
- 9) Identifying the employment and training and vocational education needs throughout the state, assessing the extent to which those needs are being met by all available programs, and advising the Governor, State Legislature and state agencies on needed changes and methods for better coordination with programs related to job training.
- 10) Reviewing the plans of all state agencies providing employment and training services to ensure more effective coordination strategies including the Wagner-Peyser Act, Perkins Vocational Education Act and JOBS program plans.



By the Governor:

Douglas La Follette
DOUGLAS LA FOLLETTE
Secretary of State

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Wisconsin to be affixed. Done at the Capitol in the City of Madison this eighteenth day of August in the year one thousand nine hundred and eighty-nine.

Tommy G. Thompson
TOMMY G. THOMPSON
Governor