

# WISCONSIN LEGISLATIVE COUNCIL STAFF

## RULES CLEARINGHOUSE

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## CLEARINGHOUSE RULE 96-100

### Comments

**[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Revisor of Statutes Bureau and the Legislative Council Staff, dated October 1994.]**

#### 2. Form, Style and Placement in Administrative Code

a. In s. ILHR 20.10 (1) (c) 2. (intro.), the single “s.” should be retained, since only one section is cited. The word “department” should replace “Department”. Also, the second “(1)” should be deleted.

b. Both s. ILHR 20.10 (1) (c) (intro.) and s. ILHR 20.10 (1) (c) 2. (intro.) are improperly drafted as introductory material. They do not end with colons and lead into the subunits that follow. [See s. 1.03 (8), Manual.] It is suggested that they be renumbered s. ILHR 20.10 (1) (c) 1. and s. ILHR 20.10 (1) (c) 2. a., respectively, and that subsequent subunits be renumbered.

c. A separate SECTION should be used to create s. ILHR 20.10 (1) (c) 2. a. and b. In addition, these new subdivision paragraphs should be written in the active voice. For example, subd. 2. a. should begin with a sentence such as the following: “The department or municipality may provide the notification under this subdivision by telephone.”

d. The treatment clause of SECTION 5 should read as follows: “ILHR 21.04 (2) (intro.) is renumbered ILHR 21.04 (2) (a) and amended to read:”.

e. In the second sentence of s. ILHR 21.125 (1) (a), the word “measures” should be underscored and should also be preceded by “procedures”.

f. SECTIONS 9 and 11 should be consolidated into a single SECTION. The treatment clause should read as follows: “ILHR 21.125 (1) (b) to (e) are renumbered s. ILHR 21.125 (1)

(c) to (f) and ILHR 21.125 (1) (c) and Note, as renumbered, are amended to read:”. In addition, in the Note, “(c)” should be replaced by “~~(b)~~ (c)”.

**5. Clarity, Grammar, Punctuation and Use of Plain Language**

The inserted sentence in s. ILHR 20.09 (4) (a) 1. a. might be clearer if the word “non-tracking” were inserted before the word “access”.