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## WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

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### CLEARINGHOUSE RULE 03-061

#### Comments

**[NOTE:** All citations to “Manual” in the comments below are to the **Administrative Rules Procedures Manual**, prepared by the Revisor of Statutes Bureau and the Legislative Council Staff, dated October 2002.]

#### **2. Form, Style and Placement in Administrative Code**

a. The treatment clauses of ss. Eth 1.03 and 1.04 should be contained in sequentially numbered SECTIONS. For example, “SECTION 1. Eth 1.03 is amended to read:”. [See s. 1.04 (1), Manual.]

b. Paragraphs (a) to (c) in s. Eth 1.03 and pars. (a) and (b) in s. Eth 1.04 should be numbered as subs. (1) to (3) and subs. (1) and (2), respectively. [See s. 1.03 (3), Manual.]

c. Generally, rules should contain an effective date provision [see s. 1.02 (4), Manual] and a fiscal estimate [see s. 1.02 (7), Manual]. This rule does not contain these items.

#### **5. Clarity, Grammar, Punctuation and Use of Plain Language**

a. Although the analysis to the rule notes that changes are being made to the current reporting requirements, the analysis does not describe the effect of the rule. The rule should do so. [See s. 1.02 (2) (b), Manual.] Providing this information will help the lay reader understand the intent of the rule and the specific changes being made.

b. Paragraphs (a) to (c) in s. Eth 1.03 should begin with capital letters. In addition, pars. (a) and (b) should end with periods, rather than semi-colons, and the word “and” after the semi-colon in par. (b) should be deleted. Doing so will facilitate the insertion or deletion of subunits in the future without having to move the word “and” in the next to last subunit. Finally, in the introduction, the phrase “all of” should be inserted after the word “board.”

c. In s. Eth 1.04, the introductory material should end with the phrase “any of the following” and the word “either” should be deleted. In addition, pars. (a) and (b) should begin with capital letters and the semi-colon at the end of par. (a) should be replaced by a period and the word “or” deleted. See comment b., above.