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## WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

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### CLEARINGHOUSE RULE 04-104

#### Comments

**[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Revisor of Statutes Bureau and the Legislative Council Staff, dated October 2002.]**

#### 2. Form, Style and Placement in Administrative Code

a. The term “(a)” should be placed after (1) in the treatment clause of SECTION 3 of Clearinghouse Rule 04-104.

b. Parentheses should not be used in administrative rules. [See s. 1.01 (6), Manual.] Therefore, in s. ETF 10.82 (1) (a), “(“fax”)” and “(“e-mail”)” should be deleted. The agency should consider defining these terms in s. ETF 10.01 since they are used elsewhere in the rule.

c. It is suggested that the phrase “and including” be substituted for the phrase “, including but not limited to” in s. ETF 10.82 (2) (a).

d. The material in s. ETF 10.82 (2) (a) 1. and 2. is explanatory in nature and therefore should be placed in a note. [See s. 1.09 (1), Manual.] This comment is also applicable to the second sentence of s. ETF 10.82 (2) (b) 2. j.

e. Throughout the rule, “ch. 40, Stats.” should replace “ch. 40 of the statutes” or “chapter 40 of the statutes.” In s. ETF 10.82 (2) (g) and (h), “a rule adopted under ch. 40, Stats.” should replace “a rule adopted thereunder.”