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## WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

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### CLEARINGHOUSE RULE 05-064

#### Comments

**[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Revisor of Statutes Bureau and the Legislative Council Staff, dated January 2005.]**

#### **2. Form, Style and Placement in Administrative Code**

a. The analysis must be rewritten to contain information under each of the following headings: (1) statute interpreted; (2) statutory authority; (3) explanation of agency authority; (4) related statute or rule; (5) plain language analysis; (6) summary of, and comparison with, existing or proposed federal regulations; (7) comparison with rules in adjacent states; (8) summary of factual data and analytical methodologies; (9) analysis and supporting documents used to determine effect on small business or in preparation of economic impact report; (10) effect on small business; (11) agency contact person (including e-mail and telephone); and (12) place where comments are to be submitted and deadline for submission.

b. In s. Comm 72.03, pars. (a) to (c) should be numbered subs. (1) to (3).

#### **5. Clarity, Grammar, Punctuation and Use of Plain Language**

Sections Comm 72.03 and 72.04 might be more logically placed at the end of the chapter so that the enforcement provisions and penalties follow the requirements for cleaning.