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## WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

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### CLEARINGHOUSE RULE 06-066

#### Comments

**[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Revisor of Statutes Bureau and the Legislative Council Staff, dated January 2005.]**

#### **2. Form, Style and Placement in Administrative Code**

a. Following the introductory clause, the order must contain, in addition to the statute interpreted, the statutory authority, and the plain language analysis, information under each of the following headings: explanation of agency authority; related statute or rule; summary of, and comparison with, existing or proposed federal regulations; comparison with rules in adjacent states; summary of factual data and analytical methodologies; analysis and supporting documents used to determine effect on small business or in preparation of economic impact report; effect on small business; agency contact person; and place where comments are to be submitted and deadline for submission. [See s. 1.02 (2), Manual.]

b. The order should include an effective date clause. [See s. 1.02 (4), Manual.]

c. The title for s. DOC 332.19 should be written in bold letters.

d. “In this section.” should be inserted after the title of s. DOC 332.19 (2).