

STATE OF WISCONSIN  
FUNERAL DIRECTORS EXAMINING BOARD

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IN THE MATTER OF RULE-MAKING	:	ORDER OF THE
PROCEEDINGS BEFORE THE	:	FUNERAL DIRECTORS EXAMINING
FUNERAL DIRECTORS	:	BOARD ADOPTING RULES
EXAMINING BOARD	:	(CLEARINGHOUSE RULE 01-063)

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ORDER

An order of the Funeral Directors Examining Board to renumber FD 1.07; to amend FD 4.03 (5); and to create FD 1.07 (2), 4.03 (4m) and 4.045, relating to apprenticeship credit and continuing education.

Analysis prepared by the Department of Regulation and Licensing

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ANALYSIS

Statutes authorizing promulgation: ss. 15.08 (5) (b) and 227.11 (2), Stats.

Statutes interpreted: ss. 445.03 (1) (b), 445.095 and 445.10, Stats.

The current rule on apprenticeships does not state that a certain number of embalmings must be performed at various periods during the apprenticeship. In this proposed rule-making order the Funeral Directors Examining Board creates s. FD 1.07 (2) that specifies the number of embalmings that must be performed at various times during an apprenticeship, and the number of embalmings an apprentice must complete at the conclusion of the apprenticeship.

The current rules on continuing education describe the number of continuing education hours that are required in four content areas. It also describes the procedures for approval of continuing education programs. However, it does not list instructor qualifications. In this rule-making order the board amends its rules to better address the contents of continuing education courses and the qualifications of instructors and specifies the number of continuing education hours that may be obtained from the funeral establishment that employs a funeral director. Section FD 5.01 (6) is created to establish criteria for instructor approval.

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TEXT OF RULE

SECTION 1. FD 1.07 is renumbered FD 1.07 (1).

SECTION 2. FD 1.07 (2) is created to read:

FD 1.07 (2) An apprentice may receive credit for no more than 9 embalmings in any one quarter of his or her apprenticeship. At the conclusion of an apprenticeship, an apprentice shall have completed a total of 25 embalmings.

SECTION 3. FD 4.03 (4m) is created to read:

FD 4.03 (4m) At least 3 hours of the 15-hour requirement shall be in each of the subject areas

specified in s. FD 4.04 (1) (a) 1. to 4.

SECTION 4. FD 4.03 (5) is amended to read:

FD 4.03 (5) No more than ~~3~~ 7 hours of all of the 15-hour requirement may be in approved programs in s. FD 4.04 ~~(1)(a)3~~ (7).

SECTION 5. FD 4.045 is created to read:

FD 4.045 **Qualifications for continuing education instructors.** Instructors for continuing education shall possess one of the following minimum qualifications:

(1) Be an instructor of funeral directing who is or has been engaged in the practice of teaching at an accredited institution of higher education.

(2) Be a properly licensed or certified person for the 5 years immediately before becoming a continuing education instructor.

(3) Be a person who, in the judgment of the board, is qualified by experience or education, or both, to supervise a course of study.

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(END OF TEXT OF RULE)  
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The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

Dated \_\_\_\_\_

Agency \_\_\_\_\_

Chairperson  
Funeral Directors Examining Board

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9/17/01