

Clearinghouse Rule 95-216

STATE OF WISCONSIN)
) SS
STATE EMERGENCY RESPONSE BOARD)

I, Steven D. Sell, Chairman of the State Emergency Response Board and custodian of the official records, certify that the annexed rules, relating to a computer grant for Local Emergency Planning Committees, were duly approved and adopted by the State Emergency Response Board on September 14, 1995.

I further certify that this copy has been compared by me with the original on file in this State Emergency Response Board and that it is a true copy of the original, and of the whole of the original.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the State Emergency Response Board at 2400 Wright Street, in the city of Madison, this 11th day of June, 1996.



Steven D. Sell
Steven D. Sell,
Chairman
State Emergency Response Board

ORDER OF THE STATE EMERGENCY RESPONSE BOARD

To create ERB 5



ANALYSIS PREPARED BY THE STATE EMERGENCY RESPONSE BOARD

Statutory Authority: ss. 166.20(2)(b), 166.20(2)(bg), 166.21(2), 227.11(2)(a), Stats.
Statutes Interpreted: ss. 166.20 (2)(bg), 166.20(2)(br), 166.21(1), 166.21(2), 166.21(3), Stats.

The Wisconsin State Emergency Response Board proposes an order to create ERB 5 relating to the computer grant.

Plain Language Summary

The computer grant rule establishes guidelines for the computer grant to county Local Emergency Planning Committees. The rule requires the State Emergency Response Board to establish grant procedures to implement this rule. The rule allows Local Emergency Planning Committees to purchase computer equipment under this grant for specific use within the county emergency management program to comply with state and federal planning requirements.

The rule requires that matching costs for computer equipment are to be based on a 4 year grant cycle. For one year of the 4 year grant cycle, up to a maximum of \$6,000 of the cost of computer equipment shall be eligible for reimbursement. For each of the remaining 3 years of the 4 year grant cycle, up to a maximum of \$2,000 of the cost of computer equipment shall be eligible for reimbursement.

SECTION 1. Chapter ERB 5 is created to read:

CHAPTER ERB 5

COMPUTER GRANT

ERB 5.01	Purpose	ERB 5.04	Procedures
ERB 5.02	Definitions	ERB 5.05	Eligible Costs
ERB 5.03	Eligibility		

ERB 5.01 Purpose. The purpose of this chapter is to establish guidelines for the computer grant to committees as required by s.166.20(2)(bg), Stats.

ERB 5.02 Definitions. In this chapter:

- (1) "Board" has the meaning given in s.166.20 (1) (a), Stats.
- (2) "Committee" has the meaning given in s. 166.20 (1) (b), Stats.
- (3) "Grant Period" is a 12 month time frame as established by the board.

ERB 5.03 Eligibility. Any committee may apply to the board for an annual computer equipment grant.

Note: Grant applications shall be submitted to the Wisconsin Emergency Management, Regional Office, with jurisdiction over the committee, on forms prescribed by the board.

ERB 5.04 Procedures.

(1) The board shall establish specific grant procedures to implement this section and shall make the procedures available annually to the committees.

(2) The grant procedures shall define in-kind match.

(3) Committees may amend grant applications as prescribed by the board.

(4) The grant application and reimbursement request due dates shall be established by the board.

(5) The grant application and reimbursement request must be approved by the committee prior to submission to the board.

(6) Records concerning the grant program, including documentation of expenditures, shall be maintained and available for audit purposes according to state and federal requirements.

(7) The computer equipment grant may be combined with any other committee grant administered by the board.

Note: The grant procedures shall be distributed by the board to the committees along with the grant application materials.

ERB 5.05 Eligible Costs.

(1) A committee may receive a computer grant under this chapter for the purchase of computer equipment to be used for specific use within the county emergency management program to comply with ss 166.20 and 166.21, Stats, 42 USC 11001-11050, 49 CFR 110, and other hazardous materials planning requirements that may be required by federal or state law.

Note: 42 USC 11001-11050 refers to Title III of the Superfund Amendments and Reauthorization Act. 49 CFR 110 refers to Hazardous Materials Public Sector Training and Planning Grants.

(2) Computer grants under this chapter shall be based on a 4 year grant cycle which shall begin with the 1996 grant year. For one year of the 4 year grant cycle, up to a maximum of \$6,000 of the cost of computer equipment shall be eligible for reimbursement. For each of the remaining 3 years of the 4 year grant cycle, up to a maximum of \$2,000 of the cost of computer equipment shall be eligible for reimbursement.

(3) Computer equipment must be purchased during the grant period to be eligible for reimbursement from the annual computer grant, for that grant period. Equipment purchased during a specific grant period can only be reimbursed from the grant covering that specific period.

(4) The board shall determine what computer equipment will be eligible during a grant period and shall include this information with the grant application.

(5) The percentage cost of computer equipment which shall be eligible during a grant period is as specified in s. 166.21 (2)(bm).

ERB 5.06 Ineligible Costs. The board shall not make a grant for any of the following:

(1) Undocumented costs.

(2) Costs for any computer equipment charged against any other state grant.

(3) Computer equipment costs for which any other gifts or grants have been received by the committee in an amount greater than the statutory eligible percentage of the cost of the equipment.

(4) Other costs determined ineligible by the board.

ERB 5.07 Appeals Process. The board shall establish an appeals process by which committees can appeal computer grant determinations.

Note: The appeals process is included in the computer grant procedures.

This rule shall take effect as provided in s. 227.22(2)(intro) Stats.

Dated: 6-11-96

Agency: Steven D. Sell
Steven D. Sell, Chairman
State Emergency Response Board

