

CERTIFICATE

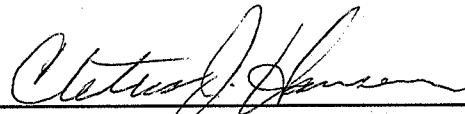
**STATE OF WISCONSIN
DEPARTMENT OF REGULATION AND LICENSING**

TO ALL WHOM THESE PRESENTS SHALL COME, GREETINGS:

I, Cletus J. Hansen, Administrator, Division of Business Licensure and Regulation in the Wisconsin Department of Regulation and Licensing and custodian of the official records of the Nursing Home Administrator Examining Board, do hereby certify that the annexed rules were duly approved and adopted by the Nursing Home Administrator Examining Board on the 17th day of November, 1999.

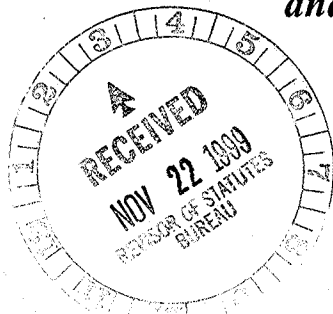
I further certify that said copy has been compared by me with the original on file in this office and that the same is a true copy thereof, and of the whole of such original.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of the board at 1400 East Washington Avenue, Madison, Wisconsin this 17th day of November, 1999.



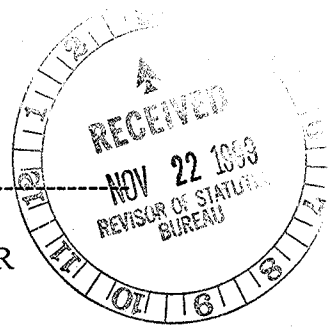
**Cletus J. Hansen, Administrator,
Division of Business Licensure and
Regulation, Department of Regulation
and Licensing**

99-114



2-1-00

STATE OF WISCONSIN
NURSING HOME ADMINISTRATOR EXAMINING BOARD



IN THE MATTER OF RULE-MAKING : ORDER OF THE
PROCEEDINGS BEFORE THE : NURSING HOME ADMINISTRATOR
NURSING HOME ADMINISTRATOR : EXAMINING BOARD
EXAMINING BOARD : ADOPTING RULES
: (CLEARINGHOUSE RULE 99-114)

ORDER

An order of the Nursing Home Administrator Examining Board to *renumber* NHA 1.02 (1); to *amend* NHA 4.01 (1) (c), 4.03 (intro.), (2), (3) and (4); to *repeal and recreate* NHA 4.03 (1); and to *create* NHA 1.02 (1), relating to experience and reciprocity.

Analysis prepared by the Department of Regulation and Licensing.

ANALYSIS

Statutes authorizing promulgation: ss. 15.08 (5) (b), 227.11 (2), 456.02, 456.04 and 456.08, Stats.

Statutes interpreted: ss. 456.04 and 456.08, Stats.

In this rule-making order the Nursing Home Administrator Examining Board amends s. NHA 4.01 (1) (c), to clarify that an individual who has completed a "program of study" or "specialized courses", as defined in s. NHA 1.02, is required to submit evidence of successful completion of one year of experience in the field of institutional administration; however, an individual who has completed a "regular course of study" is not required to submit evidence of successful completion of one year of experience in the field of institutional administration, because a regular course of study includes a supervised clinical practicum.

Section NHA 4.03 (1) is being repealed and recreated and s. NHA 4.03 (2), (3) and (4) are amended to state that individuals applying for reciprocity must have a bachelor's degree in any field or hold a current certification as a nursing home administrator granted by the American College of Health Care Administrators in order to qualify for a license.

TEXT OF RULE

SECTION 1. NHA 1.02 (1) is renumbered NHA 1.02 (2).

SECTION 2. NHA 1.02 (1) is created to read:

NHA 1.02 (1) "Accredited college or university" means an educational institution that is accredited by a regional or national accrediting agency recognized by the U.S. department of education.

SECTION 3. NHA 4.01 (1) (c) is amended to read:

NHA 4.01 (1) (c) ~~Submit~~ If the applicant has not completed a regular course of study, submit evidence of successful completion of one year of experience in the field of institutional administration.

SECTION 4. NHA 4.03 (intro.) is amended to read:

NHA 4.03 **Reciprocity.** (intro.) The board at its discretion and otherwise subject to laws pertaining to licensure of nursing home administrators may grant a license as a nursing home administrator to an applicant who holds a current license issued by the proper authorities in any other jurisdiction, which has not been revoked or suspended, upon payment of the fee required under s. 440.05 (2), Stats., and submission of evidence satisfactory to the board that the applicant has satisfied all of the following:

SECTION 5. NHA 4.03 (1) is repealed and recreated to read:

NHA 4.03 (1) Has a bachelor's degree in any field that was obtained from an accredited college or university or holds a current certification as a nursing home administrator granted by the American college of health care administrators.

Note: The American College of Health Care Administrators may be contacted at 325 South Patrick Street, Alexandria, VA 22314.

SECTION 6. NHA 4.03 (2), (3) and (4) are amended to read:

NHA 4.03 (2) ~~The applicant has been engaged in practice~~ Has practiced as a nursing home administrator for ~~fewer than~~ at least 2,000 hours in any consecutive ~~36 month~~ 3-year period within the 5-year period immediately preceding the date of application for licensure; ~~and,~~

(3) ~~The applicant has~~ Has passed the state law examination on Wisconsin law governing nursing homes required for licensure under s. NHA 2.01 (3) (b).

(4) ~~The applicant does~~ Does not have an arrest or conviction record, subject to ss. 111.321, 111.322 and 111.335, Stats. An applicant who has a pending criminal charge or has a conviction record shall provide the board with all related information necessary for the board to determine whether the circumstances of the pending charge or conviction substantially relate to the practice of nursing home administration.

(END OF TEXT OF RULE)

The rules adopted in this order shall take effect on the first day of the month following publication in the Wisconsin administrative register, pursuant to s. 227.22 (2) (intro.), Stats.

Dated November 17, 1999 Agency Karla Robinson by [Signature]
Chairperson
Nursing Home Administrator Examining Board

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11/17/99



State of Wisconsin
DEPARTMENT OF REGULATION AND LICENSING
CORRESPONDENCE/MEMORANDUM

DATE: November 22, 1999

TO: Gary Poulson
Assistant Revisor of Statutes

FROM: Pamela A. Haack, Paralegal
Department of Regulation and Licensing
Office of Administrative Rules

SUBJECT: Final Order Adopting Rules



Agency: Nursing Home Administrator Examining Board

Clearinghouse Rule 99-114

Attached is a copy and a certified copy of a final order adopting rules.

Please stamp or sign a copy of this letter to acknowledge receipt.

Thank you.